

Crowan Parish Council

MINUTES OF THE AMENITIES COMMITTEE MEETING

HELD IN THE PRAZE INSTITUTE (Small Room)

ON WEDNESDAY, 25th MAY 2011 @ 7.15pm

Minutes of Council Meetings are available to view on www.crowan.org.uk; on the Crowan and Leedstown Notice Boards; on Nancegollan and Townshend Village Hall Notice Boards and in Praze Post Office.

Present: Cllr. Henwood (Chairman) Cllr. Cooke Cllr. Mrs Jeffery
 Cllr. Roberts Mrs Thompson (Clerk)

Ref. No.	Agenda Item	Action
	<u>Chairman's Welcome and Public Forum</u> – the outgoing Chairman welcomed those present.	
AC27/2011	<u>Election of Chairman</u> – it was unanimously RESOLVED to elect Cllr. Henwood as Chairman of the Amenities Committee for 2011/12.	
AC28/2011	<u>Apologies for Absence</u> – Cllrs. Christophers (ill health) and Trevan. Cllrs. Butcher and Jenkin were not present.	
AC29/2011	<u>Amenities Contracts</u> – Cllr. Henwood declared an interest and left the Meeting at this point. A total of three quotations had been received for Contract No.3 to cut the hedges at Nancegollan and Leedstown playing fields. It was agreed to RECOMMEND to the Full Council that the cheapest quotation (£140) be accepted and the contract awarded to G.M. Henwood. Cllr. Henwood rejoined the Meeting. He reported that issues had been raised about the cutting of the Leedstown playing field. Cllr. Cooke will speak to the contractor on their next visit.	Clerk Cllr. Cooke
AC30/2011	<u>Council-owned Property</u> – Minute AC18/2011 refers. Members considered the expenditure to register the following property with the Land Registry and it was agreed to RECOMMEND to the Full Council that the following expenditure be incurred: <ul style="list-style-type: none"> • Initial search fee, to check property is not already registered. • <i>Nancegollan Playing Field</i> – this was bought approximately 30 years ago. £40 (approx.) registration fee. • <i>Nancegollan Village Green</i> – £40 (approx.) registration fee. • <i>Parish Rooms, Crowan</i> – £150 (approx.) registration fee. • <i>The Plan, Praze</i> – £40 (approx.) registration fee. 	Clerk
AC31/2011	<u>Community Grants</u> – Minute AC19/2011 refers. Noted a funding application has been submitted to the Lottery Awards for All fund, in respect of: <ol style="list-style-type: none"> a. <i>Notice Boards</i> – NOTE: preferred suppliers Metrosign. Each board capable of holding 12 x A4 pages. <ul style="list-style-type: none"> • <u>Nancegollan, by Playing Field</u> – £753+VAT. • <u>Praze, The Plan</u> – £753+VAT. • <u>Crowan Parish Rooms</u> – £633+VAT (no legs required). b. <i>Public Seat</i> – Nancegollan Village Green. A seat from Green-tech would cost £185+VAT. <p>NOTE – a total of £2,139 is required for the boards and £185 for the bench, making £2,324 in all. Cllrs. Clayton and Keeling have each pledged £500 from the Community Fund and 10% (£248) from the Parish Council.</p>	

<p>AC32/2011</p>	<p><u>Leedstown Play Area</u> – Minute AC20/2011 refers. Members received a progress report, regarding:</p> <ul style="list-style-type: none"> a. <i>Swings</i> – Cllr. Henwood reported that SW Play Equipment anticipate replacing the swings shortly. b. <i>Tyre Swing</i> – Cllr. Henwood reported that SW Play Equipment anticipate replacing the tyre swing shortly. c. <i>Fibreglass Tunnel</i> – Cllr. Henwood reported SW Play Equipment have been asked for a quotation to repair the tunnel. It was AGREED to accept the offer from Leedstown AFC to remove the damaged sections and board up the two holes. The Clerk to request they liaise with Cllr. Henwood. Cllrs. Henwood and Roberts will then check the work. Cllr. Cooke confirmed the insurance company had been contacted and they are awaiting the Parish Council's decision as to whether the tunnel can be repaired, or needs replacing. It was felt that replacement was the only option. Cllr. Cooke will pursue. d. <i>Police Liaison</i> – Minute 82a/2011 refers. Members considered PC Vaughan's comments (copy previously circulated) and considered any practical measures that can be taken to reduce vandalism. Cllr. Henwood reported that there had been three arson incidents in Leedstown recently. In one case a witness had reported the crime, whilst it was in progress. He had obtained a police incident number and retrieved the can of accelerant that had been used. But no action had been taken by the Police. It was RESOLVED to write to Inspector Gooding, with a copy to PC Vaughan. e. <i>Lease</i> – Ms Lizy Hibberd, Property Services, CC has provided a copy of the <u>temporary</u> lease for the Leedstown Playing Field, dated 24th August 1970. This shows the land to be an "undeveloped housing site". In view of the age of the lease and the fact that it is temporary, Mr Jon James, CC's Environment Manager will be drawing up a new lease for Members' consideration. 	<p>Cllrs Henwood / Roberts</p> <p>Cllr. Cooke</p> <p>Clerk</p>
<p>AC33/2011</p>	<p><u>Nancegollan Playing Field</u> – Minute AC21b/2011 refers</p> <ul style="list-style-type: none"> a. <i>Football Club Finances, Keys & Contacts</i> – Minute 94b/2011 refers. Cllr. Cooke reported that with the illness of Mr Bill Lamin there are some problems, e.g. the electricity bill is in his name. At this stage there is no further information available. Cllr. Cooke added that the door to the changing room had been damaged. The home team at the time of the damage was Crowan and Crowntown AFC and Members felt they were responsible for carrying out repairs. Cllrs. Cooke and Henwood are dealing. There was also an issue regarding the Sunday League, in respect of finances. b. <i>Leedstown Youth Football Club</i> – Members received the response from the Club, regarding their request for a donation towards upkeep of the Leedstown and Nancegollan pitches. The Club had undertaken a lot of work to the Leedstown pitch, which had greatly improved the playing quality. They were willing to make a donation towards the upkeep of the Nancegollan pitch, if it were brought up to the same standard as the Club maintains at Leedstown. Cllr. Jeffery argued that a charge could (and should) be made for use of the Nancegollan changing rooms, but not for use of the field. There was some discussion about whether the pitch should be maintained as a playing field or a football pitch (the latter would increase costs). It was thought that the additional work would add £600 to the annual pitch costs; plus the costs of the changing rooms £400; making a total of £1,000 p.a. If three teams continue to use the Nancegollan pitch then this equates to approximately £30 per match. It was AGREED Cllrs. Cooke and Henwood would meet and set some ground rules; representatives from the three Football Clubs will then be invited to attend a future Amenities Committee. 	<p>Cllr. Cooke</p> <p>Cllrs. Cooke / Henwood</p> <p>Cllrs. Cooke / Henwood</p>

	<p>c. <i>Pitch Repairs</i> – Cllrs. Henwood and Roberts will carry out repairs to the pitch, now the football season has ended.</p> <p>d. <i>Skateboard / Scooter Equipment</i> – Cllr. Roberts said there was a problem in Praze with mini scooters on the highway. Hire charges for a mobile skate board were provided to the Meeting, but at £360 per day, this was felt to be excessive. Cllr. Roberts will pursue the possibility of a locally made skate board facility.</p> <p>e. <i>Amenities Area</i> – Cllr. Cooke is pursuing quotations to clear and tidy the area beyond the children’s play equipment.</p> <p>f. <i>Changing Rooms</i> – Cllr. Cooke advised that the purchase and installation of two new showers was now completed.</p> <p>g. <i>“Disclaimer” Sign</i> – Members considered the provision of a sign “Parking in this area is at the owners’ risk”. The Clerk to establish if this sign would be legal and carry any weight.</p> <p>h. <i>“Springer” Play Equipment</i> – SW Play Ltd. have agreed not to charge to de-stage, remove and dispose of the existing Springers, which would normally incur an additional fee of £80 + VAT.</p>	<p>Cllrs. Roberts / Henwood</p> <p>Cllr. Roberts</p> <p>Cllr. Cooke</p> <p>Clerk</p>
AC34/2011	<p><u>Community Flood Plan (CFP)</u> – Minute AC23/2011 refers. Members have been tasked, by the Full Council, to compile a CFP. The draft plan from the Environment Agency was made available to the Meeting. It was AGREED to refer this back to the Full Council so that all Members could contribute by naming the areas, subject to flooding. The Amenities Committee can then complete the Community Flood Plan.</p>	Clerk
AC35/2011	<p><u>The Queen Elizabeth II Fields Challenge</u> – Minute AC25/2011 refers. Members considered possible nomination of the following sites with The QEII Fields Challenge:</p> <ul style="list-style-type: none"> • Nancegollan village green • Nancegollan playing field • Leedstown playing field, and • The Plan in Praze. <p>Further information has been obtained. Fields in Trust (FiT) are primarily targeting this initiative at <i>larger local authorities</i>, who will be asked to nominate a series of playing fields in their area. The public will then be invited to vote for their favourite. Smaller bodies can apply, “on a secondary level”. There is no mention of additional funding. It was RESOLVED to take no further action.</p>	
AC36/2011	<p><u>Trees on the Plan, Praze</u> – Minute AC26/2011 refers. Members RESOLVED to recommend acceptance of the quotation for carrying out remedial work to the trees near the public conveniences to Full Council.</p>	Clerk
AC37/2011	<p><u>Annual RoSPA Safety Inspection Report</u> – Members considered the report and it was noted that the high risk items are in hand. The Clerk reported that she had not received any risk reports from Cllr. Butcher. She will pursue. Cllr. Roberts will remove the basket ball rings from Praze MUGA.</p>	Clerk Cllr. Roberts
AC38/2011	<p><u>PAT Testing / Periodic Electrical Test</u> – Cllr. Cooke checked the test results and pointed out that the PAT testing was not included or the PET for Nancegollan changing rooms.</p>	Clerk
AC39/2011	<p><u>July Amenities Committee Meeting</u> – it was AGREED to meet the Clerk’s request from Wednesday, 27th July to Wednesday, 20th July.</p>	Clerk

Signature: (Cllr. Roberts)
Parish Chairman

Date: 14th June 2011