

Crowan Parish Council

MINUTES OF THE AMENITIES COMMITTEE MEETING

HELD IN THE PARISH ROOMS, CROWAN

ON WEDNESDAY, 25th JANUARY 2012 @ 7.15pm

Minutes of Council Meetings are available to view on www.crowan.org.uk; on the Crowan and Leedstown Notice Boards; on Nancegollan and Townshend Village Hall Notice Boards and in Praze Post Office.

Present: Cllr. Henwood (Chairman) Cllr. Butcher Cllr. Christophers
 Cllr. Cooke Cllr. Roberts Cllr. Ward

Apologies: Cllr. Trevan (ex officio) Mrs Thompson (Clerk) Cllr. Dr. Jenkin

Ref. No.	Agenda Item	Action
	<u>Chairman's Welcome and Public Forum</u> – the Chairman welcomed those present. There were no members of the public in attendance.	
AC1/2012	<u>Apologies for Absence</u> – see above.	
AC2/2012	<p><u>Council-owned Property</u> – Minute AC68/2011 refers. The Clerk reported she had been in touch with Mr Clive Hart, Waller & Hart Solicitors and Mr John Dunstan, CVC Solicitors. To date no response has been received from the former, but the latter has given an approx. quotation of £250+VAT to deal with the registration of the following property with the Land Registry:</p> <ul style="list-style-type: none"> • <i>Parish Rooms, Crowan</i> – NOTE – as reported to Full Council (Minute 012b/2012 refers), Ms Lisa Woods, CC will add the building to the Rating List w.e.f. 1st April 2010. • <i>The Plan, Praze</i> – • <i>Nancegollan Triangular Area</i> – 	Clerk
AC3/2012	<p><u>Community Grants</u> – Minute AC69/2011 refers. Members received an update, regarding the provision of:</p> <p>a. <i>Notice Boards</i> – NOTE: preferred supplier's Metro sign. Each board capable of holding 12 x A4 pages.</p> <ul style="list-style-type: none"> • <u>Nancegollan, by Playing Field</u> – £753+VAT. • <u>Praze, the Plan</u> – £753+VAT. • <u>Crowan Parish Rooms</u> – £633+VAT (no legs required). <p>b. <i>Public Seat</i> – Nancegollan Village Green. A seat from Green-tech would cost £185+VAT.</p> <p>A total of £2,139 is required for the boards and £185 for the bench, making £2,324 in all. Cllrs. Jenkin and Keeling have each pledged £500 from their Community Fund. To date nothing has been forthcoming from the Clowance Trust.</p> <p>It was noted that if we do not use the funding from Cllrs. Jenkin and Keeling soon, there is a danger it could be lost. Mr John Dunstan (Clowance Trust) to be asked for their cheque and any purchases for notice boards/seats to be approved at the next Full Council Meeting.</p>	Cllr. Roberts Clerk
AC4/2012	<p><u>Leedstown Play Area</u> – Minute AC71/2011 refers.</p> <p>a. <i>Additional Swings</i> – Cllr. Christophers stated there is a considerable sum held by the Leedstown Playing Field Committee and will investigate possible funding of additional swings for the older children.</p>	Cllr. Christophers

AC5/2012	<p><u>Nancegollan Playing Field</u> – Minute AC72/2011 refers.</p> <p>a. <i>Skateboard / Scooter Equipment</i> – Cllr. Cooke has been investigating Lottery funding and reported that the grant size is more suitable to a larger grant. As a result of this he is investigating one large grant application covering all three playing fields.</p> <p>b. <i>Junior Multi-Unit</i> – SW Play Ltd. confirms they have fitted a safety bar to replace the one removed when the monkey bars were installed.</p> <p>c. <i>Goalpost</i> – the contractors, Glendale, have made a 50% contribution towards the cost of a replacement goalpost. Cllrs. Cooke and Henwood were thanked for fitting the new post.</p> <p>d. <i>Soakaway</i> – Minute AC75/2011 refers. A verbal quote, from Mr Michael Mudge, has been received for £317+VAT (written confirmation to follow) for the provision of a soakaway to cure the flooding problems near the tarmac area. Referred to Full Council.</p>	<p>Cllr. Cooke</p> <p>Clerk</p>
AC6/2012	<p><u>Play Area, Praze</u> – Minute AC73/2011 refers.</p> <p>a. <i>Gate and Fence</i> – Cllr. Cooke offered to personally carry out repairs to the gate and fence, which was gratefully accepted.</p> <p>b. <i>Play Equipment</i> – covered by AC5a/2012 above.</p>	Cllr. Cooke
AC7/2012	<p><u>Safety Inspection Report</u> – Minute AC59/2011 refers.</p> <p>a. <i>Praze Play Area</i> – the Clerk to forward a copy of the maintenance check list to Cllr. Butcher.</p> <p>b. <i>Leedstown Play Area</i> – Cllr. Henwood provided a completed copy.</p> <p>c. <i>Nancegollan Play Area</i> – Cllr. Cooke advised he holds a copy of a blank check list.</p> <p>Noted the Clerk has authorised RoSPA to carry out an Annual Play Area Inspection and requested the report in an electronic format, for ease of distribution.</p> <p>After discussion it was AGREED not to take up the offer from RTC Safety Surfaces Ltd. to carry out a free site survey to inspect playground safety surfaces.</p>	Clerk
AC8/2012	<p><u>Praze Public Conveniences</u> – Members to consider:</p> <p>a. <i>Counting Device</i> – Cllr. Cooke reported that a counting device (to gauge usage in the winter and summer months) would cost approximately £180 per door. Referred to Full Council.</p> <p>b. <i>Refurbishment</i> – Minute 218b/2011 refers. Mr Charlie David, CC's Strategic Waste and Landscape Manager has indicated that the toilets will receive no further funding from Cornwall Council – even if delayed by a year, they would not invest any capital into the facility.</p> <p>c. <i>Automatic Locks</i> – the Clerk reported she had been in touch with Mr Lee Price of SW Locksmiths, who advises against an automatic, timed lock. Each lock would cost approx. £1,000 and would require an emergency exit button. In effect, anyone wishing to cause mischief simply enters before the allotted time and is then free to carry out their deeds, unhindered. Cllr. Henwood will speak with Mr Kitto.</p>	<p>Clerk</p> <p>Cllr. Henwood</p>
AC9/2012	<p><u>Parish Rooms</u> – Cllr. Ward suggested that the Police could be interested and will liaise with the Clerk over this.</p>	
AC10/2012	<p><u>PAT Testing / Periodic Electrical Test</u> – Minute AC76/2011 refers. Cllrs. Christophers and Henwood will send the Clerk details of different electricians able to carry out the work.</p>	Cllr. Henwood / Christophers

AC11/2012	<u>Community Flood Plan (CFP)</u> – Minute AC74/2011 refers. Cllr. Roberts reported the completion of a CFP for the parish is ongoing. He will report further on the outcome of discussions with local residents, who might be affected by any flooding.	Cllr. Roberts
AC12/2012	<u>Praze Allotments</u> – Minute AC77/2011 refers. Cllr. Roberts reported he has had contact with Mrs Mary Gwennap (a local landowner) and feels the land she has available is suitable for the purpose of allotments. She is investigating the issue and will come back to Members. It was AGREED that a letter should be sent to all those who have expressed an interest in acquiring an allotment, advising that the project is progress and apologising for the delay. The Clerk to draft.	Clerk
AC13/2012	<u>Crenver Grove Woods</u> – Minute AC79/2011 refers. Ms Pip Richards of the Sustainable Trust advises she will put the suggestion to authorise the provision of a dog waste bin at this location to her Trustees. The Trust would not wish to be responsible for the bin or disposal of its contents. Members felt it was a good idea for a dog bin to be located in the woods, but did not feel it was the responsibility of the Council to empty it.	
AC14/2012	<u>Closed Session</u> – in view of the special/confidential nature of the business about to be transacted, it was RESOLVED that it is advisable in the public interest that the press and public be temporarily excluded and they were instructed to withdraw.	
AC15/2012	<p><u>Contracts</u> – Minute AC70/2011 refers. The following contracts were awarded for three years, subject to satisfactory performance:</p> <p>a. Contract 1 – Leedstown / Nancegollan Playing Field; Contractor: Glendale. The company has asked to be released from their contract (Minute 12b/2012 refers). It was AGREED to re-advertise the contract and for Glendale to pick up the cost. Until a new contractor is appointed they are responsible for it.</p> <p>b. Contract 2 – play areas at Nancegollan, Praze and Leedstown; and Nancegollan village green. Contractor: Malcolm Heather. It was AGREED to renew the contract for 2012/13 and to request a quotation to keep the land behind the Nancegollan play equipment clear. Minute 72c/2011 refers.</p> <p>c. Contract 3 – hedges at Nancegollan & Leedstown playing fields; Contractor: Geoff Henwood. It was AGREED to renew this contract for 2012/13 with no amendments.</p> <p>No action to be taken, regarding weeds which are growing through the MUGA fence from the surrounding land.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

Signature: (Cllr. Roberts)
Chairman

Date: 9th February 2012