

Crowan Parish Council

MINUTES OF THE AMENITIES COMMITTEE MEETING

HELD IN THE PARISH ROOMS, CROWAN

ON WEDNESDAY, 23rd JANUARY 2013 @ 7.15pm

Minutes of Council Meetings are available to view on www.crowan.org.uk; on the Crowan and Leedstown Notice Boards; on Nancegollan and Townshend Village Hall Notice Boards and in Praze Post Office.

Present:	Cllr. Henwood (Chairman) Cllr. Dr. Jenkin	Cllr. Butcher Cllr. Roberts	Cllr. Cooke
In Attendance:	Mrs Thompson (Clerk)		
Apologies:	Cllr. Muriel (ex officio)	Cllr. Christophers	Cllr. Ward

Ref. No.	Agenda Item	Action
	<u>Chairman's Welcome and Public Forum</u> – the Chairman welcomed those present. No Members of the public attended.	
AC01/2013	<u>Members' Declarations</u> – a. <i>Pecuniary/Registerable Declarations of Interests</i> – none. b. <i>Non-Pecuniary/Disclosable Interests</i> – none c. <i>Declaration of Gifts</i> – Members were reminded they must not accept any gift or hospitality with a value in excess of fifty pounds.	
AC02/2013	<u>Apologies for Absence</u> – Cllr. Christophers (ill health) and Cllr. Ward (work commitment).	
AC03/2013	<u>Notice Boards</u> – Minute AC82/2012 refers. Cllr. Butcher and the Clerk had inspected the Crowan notice board and reported that there are no drainage holes in the outer part of the frame. The Clerk to report this to the manufacturer, as it is felt this will lead to water damage to the frame.	Clerk
AC04/2013	<u>Parish Rooms</u> – Members received an update, regarding: a. <i>Escape of Water</i> – Minute AC83/2012 refers. To ensure the pipes and tanks are insulated and/or carry out the work. Cllr. Cooke to provide a notice for those who use the rooms, to ensure the heaters are kept at a minimum temperature of 4° centigrade, before the next meeting. He will locate the stop valve and erect a sign to identify it and indicate the direction of off/on, again, before the next meeting. The Clerk to liaise with Mrs Prior, with a view to ensuring the heaters are left on permanently, during the winter.	Cllr. Cooke Cllr. Cooke Clerk
AC05/2013	<u>Asset Acquisition</u> – Minute AC84/2012 refers. Cllrs. Cooke, Jenkin and the Clerk are scheduled to meet with representatives from Cornwall Council on 6 th February 2013 to discuss possible acquisition of: a. <i>Leedstown Playing Field</i> – b. <i>Praze Public Conveniences</i> –	Cllrs. Cooke / Jenkin / Clerk
AC06/2013	<u>Nancegollan Playing Field</u> – Minute AC85/2012 refers. a. <i>Football Clubs</i> – Cllr. Cooke to ask that copies of the insurance policies and risk assessments for St Ives Mariners and Crowtown & Crowan Football Clubs are provided to him direct. b. <i>Changing Rooms</i> – Cllrs. Cooke and Ward had yet to look at the work needed to prevent the water coming out onto the floor.	Cllr. Cooke Cllrs. Ward / Cooke

	There was some discussion about a suitable paint for the changing rooms, for the use of volunteers at the end of the season. Cllr. Cooke will seek the advice of the retailer.	Cllr. Cooke
AC07/2013	<p><u>The Plan / Play Area, Praze</u> – Minute AC86/2012 refers.</p> <p>a. <i>Christmas Lights</i> – Cllr. Henwood reported that the Christmas Lights Committee has this in hand.</p> <p>b. <i>MUGA</i> – Cllr. Henwood reported he had squared the gates up and they are no longer a hazard. See also AC13/2013 below.</p> <p>c. <i>Subsidence</i> – Cllr. Henwood and Mr Heather are waiting for the weather to improve, they will then dig an exploratory hole.</p> <p>d. <i>War Memorial</i> – Cllr. Muriel advised the damage is to the base of the memorial, at the back there is a crack in the concrete, but not thought to be dangerous just needs tidying up. It was felt this could wait until some other project is in hand and do the two together.</p> <p>e. <i>Litter Bins</i> – Cllr. Jenkin reported that the two bins by the MUGA are not part of the contract to be emptied regularly. She is continuing her efforts.</p>	Cllr Henwood Cllr. Jenkin
AC08/2013	<p><u>Skateboard / Scooter / Play Equipment</u> – Minute AC87/2012 refers. Cllrs. Cooke and Jenkin have to reschedule a meeting with CC's Regeneration Officer, regarding a possible grant application to cover all three playing fields.</p> <p><i>Skateparks for Communities</i> – Saturday, 2nd February 2013, 10am to 4pm, Roche Victory Hall. £10 per person. Further information from the Clerk.</p>	Cllrs. Cooke / Jenkin
AC09/2013	<p><u>Safety Inspection Report</u> – written risk reports were not available for:</p> <p>a. <i>Praze Play Area</i> – Cllr. Butcher. The Clerk to approach Cllr. Smith to see if he can carry out the inspections for this site.</p> <p>b. <i>Leedstown Play Area</i> – Cllr. Henwood. The Clerk to approach Cllrs. James and Ward to see if they can carry out the inspections for this site.</p> <p>c. <i>Nancegollan Play Area</i> – Cllr. Cooke.</p> <p>Noted the Clerk is to commission annual RoSPA safety reports.</p>	Clerk Clerk Clerk
AC10/2013	<p><u>Praze Allotments</u> – Minute AC89/2012 refers. The Clerk to approach the land agents (Care & Co., Helston) to see if the land behind Trerice Fields / above the Doctors' surgery could be utilised for allotments. It was thought the project could be self managed, profitable and would be a goodwill gesture towards the community.</p>	Clerk
AC11/2013	<p><u>Flood Plan</u> – Minute 15a/2013 refers. Referred from the January Full Council meeting. Members reconsidered creating a Flood Plan for the parish. This was thought to be a good idea. The Clerk to approach Cllr. Webb to see if he is willing to act as a central advice point for Praze.</p>	Clerk
AC12/2013	<p><u>Treasure Park, Leedstown</u> – Cllr. Henwood reported boulders had been placed, to prevent the car park being used. Vehicles are parking between the boulders causing a visibility hazard. He has spoken to Mr Phil Howell, Cormac Solutions Ltd. and is waiting for him to respond. It was RESOLVED that we request Mr David Attwell, CC to re-open the area for parking.</p>	Cllr Henwood Clerk
AC13/2013	<p><u>Date of Next Meeting</u> – Wednesday, 27th March 2013 The Clerk gave her apologies, she will be on leave.</p>	
AC14/2013	<p><u>Closed Session</u> – in view of the confidential nature of the business about to be transacted, it was RESOLVED that it is advisable in the public interest that the press and public be temporarily excluded and they were instructed to withdraw.</p>	

<p>AC15/2013</p>	<p><u>Quotations</u> –</p> <p>a. <i>Leedstown Basketball</i> – Minute AC93b/2012 refers. SW Play had clarified the difference in specification of the various quotes (details were provided in the Clerk’s covering letter). It was RESOLVED to recommend to the Full Council that the quotation for a SureShot Eurocourt Basketball Unit, at a cost of £606.66 + £150 installation charge + VAT is accepted. The hoop to be set initially at netball height.</p> <p>The Clerk to obtain a quotation to replace the MUGA hoops at Praze.</p> <p>b. <i>Parish Rooms Cleaning</i> – Minute AC93d/2012 refers. The Clerk to provide Cllr. Roberts with details of the work required. He will now seek an alternative quotation for cleaning the Rooms twice a year.</p> <p>Noted Mr Massey is prepared to honour the quotation for cleaning Praze WC that he made in September 2011.</p> <p>Noted when the future of the Praze WCs is known, Members to consider a suggestion from the Full Council (Minute 111a/2012 refers) to combine this function with cleaning Praze WCs and Nancegollan changing rooms.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk / Cllr. Roberts</p>
<p>AC16/2013</p>	<p><u>Future Quotations</u> – the following quotations had been requested, but there had been insufficient time for the tenderers to respond. To save time any quotations will be put to the Full Council for:</p> <p>a. <i>Nancegollan Fencing</i> – Minute AC85a/2012 refers. Replacement of the missing section of fencing, to include a pedestrian gate and the replacement of the remaining rotten posts.</p> <p>b. <i>Benches</i> – Minute AC85d/2012 refers. Replacement of the rotting bench timbers.</p> <p>c. <i>Bin Hut</i> – Minute AC85e/2012 refers. Replacement of the door and roof (rotting timber).</p> <p>d. <i>All Timbers</i> – Minute AC85f/2012 refers. To apply wood preserve to all the timber in both Nancegollan and Leedstown playing fields.</p> <p>e. <i>Trees, The Plan</i> – Minute AC86d/2012 refers. Works to the trees, as specified in CC’s Tree Officer’s report, to include grinding the stumps of the trees that are to be removed.</p>	<p>Clerk</p>
<p>AC17/2013</p>	<p><u>Bollard, Praze</u> – the Clerk to report the missing bollard outside the Deli and request that it is replaced.</p>	<p>Clerk</p>

Signature: (Cllr. Cooke)
Chairman

Date: 14th February 2013