

# Crowan Parish Council

## MINUTES OF THE AMENITIES COMMITTEE MEETING

### HELD IN THE PRAZE INSTITUTE

### ON WEDNESDAY, 12<sup>th</sup> MARCH 2014 @ 7.25pm

Minutes of Council Meetings are available to view on [www.crowan.org.uk](http://www.crowan.org.uk); on the Crowan and Leedstown Notice Boards; on Nancegollan and Townshend Village Hall Notice Boards and in Praze Post Office.

Present:	Cllr. Henwood (Chairman) Cllr. Ward	Cllr. Christophers	Cllr. Smith
In Attendance:	Mrs Thompson (Clerk)		

Ref. No.	Agenda Item	Action
	<u>Chairman's Welcome and Public Forum</u> – the Chairman welcomed those present. There had been confusion regarding the venue for the meeting.	
AC14/2014	<u>Members' Declarations</u> – a. <i>Pecuniary/Registerable Declarations of Interests</i> – none. b. <i>Non-Pecuniary/Registerable Interests</i> – none c. <i>Declaration of Gifts</i> – Members were reminded they must not accept any gift or hospitality with a value in excess of fifty pounds.	
AC15/2014	<u>Apologies for Absence</u> – Cllr. James.	
AC16/2014	<u>Nancegollan Playing Field</u> – Minute AC03/2014 refers. a. <i>Football Pitch</i> – the pitch is now open for matches to be played.	
AC17/2014	<u>Leedstown Playing Field</u> – Minute AC04/2014 refers a. <i>Asset Acquisition</i> – the deeds of the Leedstown Playing Field were acquired by the Parish Council on 3 <sup>rd</sup> March 2014.	
AC18/2014	<u>The Plan / Play Area, Praze</u> – Minute AC05/2014 refers. a. <i>Christmas Lights</i> – the PC had previously decided to adopt the main incoming box from SW Power Ltd and supply the electricity for the Christmas Lights, but all items thereafter to be the responsibility of the Christmas Lights Committee and must be removed after the lights have been switched off.  Cllr. Smith advised that an emergency meeting of the Christmas Lights' Committee is to be held and it is hoped this matter will be dealt with when the new Committee is elected. Lighting equipment remains on The Plan. b. <i>Play Area Refurbishment</i> – in the absence of Cllr. Jenkin there was no feedback from discussions with Ms Tatia Churchill, CC regarding what funding may be available. The Clerk reminded Members that there is a funding section on CC's website.  Cllr. Henwood will carry out repairs to the existing equipment shortly. c. <i>Tree Works on The Plan</i> – the Clerk reported a letter had been sent to the contractor advising that unless we heard from him by 1 <sup>st</sup> February 2014, the contract carry out the work, including submission of a TPO, would be rescinded. No response had been received.  It was <b>RESOLVED</b> to send letters inviting quotations for the work to Mr Aaron Brown of Helston and Glendales.	Cllr. Jenkin  All Members  Cllr Henwood  Clerk

	d. <i>War Memorial</i> – Minute 33b/2014 refers. Members deferred a proposal from Full Council that the Christmas Lights should be subdued and kept to one light for each name on the memorial until the new Christmas Lights Committee is appointed.	
<b>AC19/2014</b>	<u>Safety Inspection Reports</u> – Minute AC06/2014 refers Members received: a. <i>Praze Play Area</i> – Cllr. Smith. Outstanding matters: i. Gate – the self closing gate mechanism needs a new spring and latch. Cllr. Henwood to action. See also AC18b/2014 above. b. <i>Leedstown Play Area</i> – Cllr. Ward to provide the Clerk with a copy. c. <i>Nancegollan Play Area</i> – Cllr. Ward to provide the Clerk with a copy.	Cllr Henwood  Cllr. Ward Cllr. Ward
<b>AC20/2014</b>	<u>Praze Allotments</u> – Minute AC07/2014 refers. In the absence of Cllr. Roberts there was no update, regarding discussion with the Playing Field Committee. Cllr. Smith had spoken to a local landowner, who is still considering the idea in conjunction with her family.	Cllrs. Smith / Roberts
<b>AC21/2014</b>	<u>Emergency Plan</u> – Minutes AC52/2013 refers. Cllr. Smith said a special meeting was needed to draw the plan together. In particular, vulnerable people need to be identified. A date to be set at Full Council. a. <i>Townshend</i> – Mr Trevan had provided information, regarding key holders for the village hall to Ms Tatia Churchill, CC and to the Clerk. b. <i>Leedstown</i> – Cllr. Ward (leader). Details of key holders had been received. The Village Hall and the School had already undertaken a ‘mini plan’. Cllr. Christophers provided the Clerk with a list of key holders for the Methodist Chapel. c. <i>Nancegollan</i> – Cllrs. Henwood and Roberts (leaders) have still to speak to the Village Hall Committee. d. <i>Praze an Beeble</i> – Cllr. Smith and Webb (leaders). The Doctor’s Surgery, Praze Institute and School had all agreed their premises can be used.	Clerk    Cllrs. Roberts / Henwood Cllrs. Smith / Webb
<b>AC22/2014</b>	<u>Treasure Park, Leedstown</u> – Minute AC09/2014 refers. Cllr. Henwood had spoken to Mr Jonny Alford, CC who will be reporting back, regarding Members’ request that the Parish Council acquires this land.	
<b>AC23/2014</b>	<u>Date of Next Meeting</u> – 21 <sup>st</sup> May 2014 @ 7.15pm at Praze Institute. Noted the Church Craft Group had made several bookings for the Parish Rooms for the third Wednesday in the month.	
<b>AC24/2014</b>	<u>Closed Session</u> – in view of the special/confidential nature of the business to be transacted, it was deemed advisable in the public interest that the press and public be excluded and they were instructed to withdraw.	
<b>AC25/2014</b>	<u>Quotation</u> – Minute 43/2014 refers. Cllr. Ward had spoken to Mr Heather and clarified what is required, i.r.o. a quotation for all wooden play equipment to be given a coat of an oil based preservative annually. Noted the Amenities Committee has been authorised to act in this matter.	Cllr. Ward
<b>AC26/2014</b>	<u>Meeting Closed</u> – 19.42pm.	

Signature: ..... (Cllr. Mrs Muriel)  
Chairman

Date: 10<sup>th</sup> April 2014