

# Crowan Parish Council

## MINUTES OF THE COUNCIL'S ANNUAL MEETING

### HELD IN THE PARISH ROOMS, CROWAN

### ON THURSDAY, 10<sup>th</sup> MAY 2012 following the Parish Meeting

Minutes of Council Meetings are available to view on [www.crowan.org.uk](http://www.crowan.org.uk); on the Crowan and Leedstown Notice Boards; on Nancegollan and Townshend Village Hall Notice Boards and in Praze Post Office.

Present:	Cllr. Cooke (Chairman) Cllr. Dr. Jenkin (PC/CC) Cllr. Trevan	Cllr. Blewett Cllr. Mrs Muriel Cllr. Tripp	Cllr. Henwood Cllr. Roberts Cllr. Ward
In Attendance:	Cllr. Keeling (CC)		Mrs Thompson (Clerk)
Apologies:	Cllrs. Christophers	Cllr. Hosken	

Minute	AGENDA ITEMS	Action
AM/01/12	<u>Chairman's Welcome</u> – Cllr. Roberts welcomed those present.	
AM/02/12	<u>Apologies for Absence</u> – see above. Cllr. Butcher was not present.	
AM/03/12	<u>Election of Chairman</u> – it was <b>RESOLVED</b> to elect Cllr. Cooke as Chairman for 2012/13. Cllr. Cooke then took the Chair.	
AM/04/12	<u>Acceptance of Office</u> – Cllr. Cooke duly signed his Acceptance of Office form.	
AM/05/12	<u>Election of Vice Chairman</u> – it was <b>RESOLVED</b> to elect Cllr. Trevan as Vice Chairman for 2012/13	
AM/06/12	<u>Acceptance of Office</u> – Cllr. Trevan duly signed his Acceptance of Office form	
AM/07/12	<u>Minutes of 2011 Annual Meeting</u> – signed on 14 <sup>th</sup> June 2011.	
AM/08/12	<p><u>Council Committees</u> – the following appointments were <b>AGREED</b>:</p> <ul style="list-style-type: none"> <li>a. <i>Amenities Committee</i> – Cllrs. Butcher, Christophers, Cooke, Henwood, Jenkin, Roberts and Ward.</li> <li>b. <i>Public Rights of Way (PROW) Committee</i> – Cllrs. Cooke, Hosken, Jenkin, Muriel and Trevan.</li> <li>c. <i>Staffing Committee</i> – it was <b>AGREED</b> there is no need to appoint to this Committee.</li> <li>d. <i>Audit Checkers</i> – Cllr. Ward was appointed. Cllr. Hosken to be asked.</li> </ul> <p>NOTE – the Chairman and Vice Chairman are ex officio Members of all Council Committees.</p>	Clerk
AM/09/12	<p><u>External Bodies</u> – the following representatives were elected:</p> <ul style="list-style-type: none"> <li>a. <i>Community Network</i> – Cllrs. Cooke and Trevan.</li> <li>b. <i>Leedstown Village Hall</i> – Cllr. Christophers to be asked to act.</li> <li>c. <i>Nancegollan Village Hall</i> – Cllr. Tripp.</li> <li>d. <i>Praze Institute</i> – Cllr. Jenkin.</li> <li>e. <i>Townshend Village Hall</i> – Cllr. Trevan.</li> </ul>	Clerk
AM/010/12	<u>Internal Auditor</u> – it was <b>RESOLVED</b> to appoint Mr Donald Baines as the Council's Internal Auditor for 2012/13.	Clerk

Signature: ..... (Cllr. Cooke)  
Chairman

Date: 14<sup>th</sup> June 2012