

# Crowan Parish Council

## NOTICE AND AGENDA OF THE FULL COUNCIL MEETING TO BE HELD IN THE PARISH ROOMS, CROWAN ON THURSDAY, 9<sup>th</sup> OCTOBER 2014 @ 7.15pm

Members of the public and press are invited to attend this meeting of the Council.

Minutes of Council Meetings are available to view on [www.crowan.org.uk](http://www.crowan.org.uk); on the Crowan and Leedstown Notice Boards; on Nancegollan and Townshend Village Hall Notice Boards and in Praze Post Office.

Minute	AGENDA ITEMS	Action
	<u>Prayers</u> – led by the Chairman. Anyone not wishing to participate may leave the room and rejoin the meeting later.	
	<u>Chairman's Welcome and Public Forum</u> – members of the public may address the Council prior to the commencement of the Meeting. Members to meet with Mr Gary Furse, SW Water, regarding the Leedstown water supply. Members to meet with Mr Paul Carter and his planning agent, regarding a proposal to develop the field in front of Vyvian Terrace at Nancegollan. Members to meet with Mr Neil Trewartha, regarding a proposal to develop land at Hibernia, Fore Street, Praze. Minute 175a/2014 refers	
170/2014	<u>Casual Vacancy</u> – Cllr. Parnell to sign his Declaration of Acceptance of Office form and to provide a completed Financial Interests' form to the Clerk.	Cllr. Parnell
171/2014	<u>Members' Declarations</u> – a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, in an agenda item, which has been declared on their Register of Financial Interests form. Cllrs. Smith and Webb to sign their updated Financial Interests forms. b. <i>Non-Pecuniary/Disclosable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent. c. <i>Declaration of Gifts</i> – Members are reminded they must not accept any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – Members to consider granting any written dispensations that have been received.	Cllrs. Smith / Webb
172/2014	<u>Apologies for Absence</u> –	
173/2014	<u>Outside Bodies</u> – a. <i>Police</i> – PCSO Paul Whitford. b. <i>Cornwall Councillor</i> – Cornwall Cllr. Jenkin. c. <i>Crowan and Wendron Community Network</i> – the next meeting is scheduled for Tuesday, 28 <sup>th</sup> October 2014, 6pm, NCH. Following on from this will be a meeting to focus on CC's 2015/16 budget. They encourage as many people as possible to attend.	
174/2014	<u>Minutes of Meetings</u> – a. <i>Full Council Meeting</i> – 11 <sup>th</sup> September 2014. b. <i>Amenities Committee Meeting</i> – 23 <sup>rd</sup> September 2014. c. <i>Public Rights of Way Committee Meeting</i> – 1 <sup>st</sup> October 2014.	

175/2014	<p><u>Planning Applications Received</u> – Members to consider the following:</p> <ul style="list-style-type: none"> <li>a. <i>PA14/07549, Hibernia, Fore Street, Praze</i> – demolition of conservatory, improvements to existing access and creation of new access and dropped kerb and erection of two dwellings.</li> <li>a. <i>PA14/08085, Leedstown Community Primary School</i> – erection of portable building for pre-school.</li> <li>b. <i>PA14/08314, Kenilworth, Tremayne, Praze</i> – proposed conversion of existing garage/utility area and additional side extension including rooflights with some internal alterations to granny annexe; proposed double garage with new utility area to front of property.</li> <li>c. <i>PA14/08444, Land Abutting Tremayne Poultry Farm, Old Rail Road, Crowan</i> – retention of dwelling in association with equestrian business.</li> </ul>	<p>Plans with Cllr. Muriel</p> <p>Plans with Cllr. Ward</p> <p>Plans with Cllr. Smith</p> <p>Plans with Cllr. Smith</p>
176/2014	<p><u>Other Planning Matters</u> –</p> <ul style="list-style-type: none"> <li>a. <i>Outstanding Enforcement Issues</i> – Minute 158a/2014 refers. Members to receive an update on the following updates: <ul style="list-style-type: none"> <li>i. <u>EN12/01208, Burntdown Farm, Praze Road, Leedstown</u> – this is an amalgamation of all reported issues. Case officer: Mr Alan Mason advised a visit is planned.</li> <li>ii. <u>EN12/02935, Hillcrest</u> – provision of new building on site. Case officer: Ms Mandy Smith.</li> <li>iii. <u>EN13/00843, Windwhistle, Carvolth, Praze</u> – siting of caravans for residential purposes. Case officer: Mr Lee Viner.</li> <li>iv. <u>EN13/00870, Opposite Crenver Farm House, Praze</u> – alleged breach of conditions W2/PA08/01979/FM. Case officer: Mr Viner.</li> </ul> </li> <li>b. <i>Planning Permission Granted by Cornwall Council</i> – information only <ul style="list-style-type: none"> <li>i. <u>PA14/07398, The Green (The Plan), The Square, Praze an Beeble</u> – tree works. <b>Members had no objection.</b></li> <li>ii. <u>PA14/06877, 34 Fore Street, Praze</u> – proposed ground and first floor extensions to replace existing single storey element. <b>Members had no objection.</b></li> <li>iii. <u>PA14/07370, Lower Crenver Cottage, Praze</u> – removal of existing conservatory and associated masonry then erection of new conservatory base and superstructure. <b>Granted CAADS and LUS only. NOTE – Members are not consulted on this type of application.</b></li> </ul> </li> <li>c. <i>Housing Development, Leedstown</i> – after discussion with the Walters family the new development will be named Walters Close in memory of James.</li> </ul>	<p>Information</p>
177/2014	<p><u>Standing Committees / Working Parties</u> – <b>NOTE – tenders for 2015/16 to be dealt with in closed session.</b></p> <ul style="list-style-type: none"> <li>a. <i>Amenities (AC) Committee</i> – meeting held 24<sup>th</sup> September 2014. <ul style="list-style-type: none"> <li>i. <u>Community Room Praze</u> – recommendation from the AC as to its use.</li> <li>ii. <u>Insurance Schedule</u> – update i.r.o. a check of the schedule to ensure it meets the PC's requirements and to confirm if the WCs are covered.</li> <li>iii. <u>Asset Register</u> – outcome of the annual review.</li> <li>iv. <u>Leedstown Power Supply</u> – see also Minute 179c/2014 below.</li> </ul> </li> <li>b. <i>Public Rights of Way (PROW) Committee</i> – 1<sup>st</sup> October 2014.</li> <li>c. <i>Neighbourhood Development Plan</i> – Members to receive an update.</li> </ul>	<p>Cllr Henwood</p> <p>Cllr. Muriel</p>
178/2014	<p><u>Parish Organisations</u> – Members to receive updates on the following:</p> <ul style="list-style-type: none"> <li>a. <i>Leedstown Village Hall</i> –</li> </ul>	<p>Cllr. Christophers</p>

	<ul style="list-style-type: none"> <li>b. <i>Nancegollan Village Hall</i> –</li> <li>c. <i>Praze Institute</i> –</li> <li>d. <i>Townshend Village Hall</i> –</li> <li>e. <i>Crowan School</i> –</li> <li>f. <i>Leedstown School</i> –</li> </ul>	<p>Cllr. Tripp Cllr. Smith Cllr. Jenkin Cllr. Webb Cllr. Jenkin</p>
179/2014	<p><u>Environmental / Amenity Matters</u> –</p> <ul style="list-style-type: none"> <li>a. <i>Praze Public Conveniences</i> – Minute 168/2014 refers. Members to consider the response from Mr Jon James, regarding the cost of refurbishment.  NOTE – Mr Mike Mitchell, Cormac had been asked to liaise with Cllr. Muriel, regarding a possible replacement for the ‘universal’ key that does not open the spare room.  NOTE – an order had been placed with Highways for a replacement sign on the traffic signpost indicating the location of the WCs.</li> <li>b. <i>Leedstown Water Supply</i> – Minute 161d/2014 refers. Members to receive an update, to include feedback from their meeting with Mr Gary Furse, SW Water.</li> <li>c. <i>Leedstown Power Supply</i> – Mr Martin Bray, Western Power Distribution advises they have been asked to provide a new development in Leedstown with a power supply. Their initial proposal would be to add some equipment on to land owned by the Parish Council. They would like to upgrade an existing pole mounted transformer and run an underground cable from this pole around the edge of the playing field and then through the hedge to the development site. Members’ permission is sought. <i>Details previously emailed, including a plan of the proposals. NOTE – Mr Bray attended the Amenities Committee meeting.</i></li> <li>d. <i>War Memorial</i> – the sample of SmartWater had been received. Volunteer needed to apply it.</li> <li>e. <i>The Plan, Praze</i> – work to the trees is scheduled to begin Thursday, 23<sup>rd</sup> October. Volunteer needed to put out cones the night before to ensure the workers have access.</li> </ul>	<p>Cllr. Ward</p>
180/2014	<p><u>Administrative Matters / Correspondence</u> –</p> <ul style="list-style-type: none"> <li>a. <i>Website</i> – Minute 162c/2014 refers. Members to receive an update.</li> <li>b. <i>Chacewater Parish Council</i> – Minute 164e/2014 refers. Members to receive an update, following the meeting scheduled for 23<sup>rd</sup> September 2014. <i>Information previously circulated via email.</i></li> <li>c. <i>Nancegollan Village Hall</i> – thank you letter, i.r.o. Members’ grant towards the upkeep of the graveyard.</li> <li>d. <i>Remembrance Service</i> – 9<sup>th</sup> November 2014. Members to receive an update and to appoint someone to ‘marshal’ attendees.  <i>NOTE – Cllr. Webb has agreed to act as the ‘Chapter 8 accreditation person’.</i></li> </ul>	<p>Cllr Henwood  Information</p>
181/2014	<p><u>Financial Matters</u> –</p> <ul style="list-style-type: none"> <li>a. <i>Accounts for Payment</i> – schedule 2014/15–06.</li> <li>b. <i>Budget Monitor</i> – a copy to be circulated at the meeting.</li> <li>c. <i>Fire Extinguishers</i> – Members to receive an update, regarding an annual service.</li> <li>d. <i>Grant Request</i> – Members to consider making a grant to the following: <ul style="list-style-type: none"> <li>i. <u>Penwith Volunteer Bureau</u> – for socially isolated older persons.</li> <li>ii. <u>Nancegollan Village Hall</u> – Committee is seeking to raise approx. £2,000 for a new kitchen, floor and redecoration.</li> </ul> </li> </ul>	<p>Cllr. Ward</p>

182/2014	<u>Diary Dates</u> – a. <i>Council Meetings:</i> i. <u>Full Council Meeting</u> – 13 <sup>th</sup> November 2014. ii. <u>Amenities Committee (AC) Meeting</u> – TBC. iii. <u>PROW Committee Meeting</u> – TBC.	
183/2014	<u>Information Only / Items for Future Agendas</u> – a.	
184/2014	<u>Closed Session</u> – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and they are instructed to withdraw.	
185/2014	<u>Casual Vacancies</u> – Members to consider any applications for co-option to the two vacancies in the Leedstown Ward.	
186/2014	<u>Tender Process</u> – Council to agree the terms of the contracts to include advertising, following recommendations from the relevant Committees, for the following: a. <i>Public Rights of Way maintenance contract.</i> b. <i>Amenities Contracts:</i> i. <u>Contract 1</u> – Leedstown / Nancegollan Playing Fields. ii. <u>Contract 2</u> – play areas at Nancegollan, Praze and Leedstown, Nancegollan village green and The Plan, Praze. iii. <u>Contract 3</u> – hedges at Nancegollan & Leedstown playing fields. NOTE – contracts awarded for 3 years in 2011.	
187/2014	<u>Meeting Closed</u> –	

Signature: ..... (Mrs Gillian Thompson)  
Parish Clerk

Date: 1<sup>st</sup> October 2014

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