

Crowan Parish Council

MINUTES OF THE FULL COUNCIL MEETING

HELD IN THE PARISH ROOMS, CROWAN

ON THURSDAY, 12th JANUARY 2012 @ 7.15pm

Minutes of Council Meetings are available to view on www.crowan.org.uk; on the Crowan and Leedstown Notice Boards; on Nancegollan and Townshend Village Hall Notice Boards and in Praze Post Office.

Present: Cllr. Roberts (Chairman) Cllr. Blewett Cllr. Butcher
 Cllr. Cooke Cllr. Henwood Cllr. Hosken
 Cllr. Dr. Jenkin (PC/CC) Cllr. Mrs Muriel Cllr. Trevan
 Cllr. Tripp Cllr. Ward

In attendance: PC Wearne Cllr. Keeling (CC) Mrs Thompson (Clerk)
 PCSO Saddler

Apologies: Cllr. Christophers (ill health)

| Minute | AGENDA ITEMS | Action |
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| | Prayers – led by the Chairman. | |
| 01/2012 | <u>Chairman's Welcome and Public Forum</u> – the Chairman welcomed those present, with a particularly warm welcome to the one member of the public present. | |
| 02/2012 | <u>Apologies for Absence</u> – see above. | |
| 03/2012 | <u>Members' Declarations:</u> a. <i>Declarations of Interests, in Accordance with the Agenda</i> – none b. <i>Declarations of Gifts over £25</i> – none | |
| 04/2012 | <u>Casual Vacancy</u> – no election has been called, and Members are now able to co-opt a suitable candidate. The Clerk had previously provided posters, seeking applicants to come forward, for the notice boards. | |
| 05/2012 | <u>Outside Bodies</u> – a. <i>Police</i> – PC Richard Wearne and PCSO Ceri Saddler spoke to their written report (copy on file). Five of the ten crimes were domestic related. There have been a few problems with the new 101 number. Police Officers' attention was drawn to the rubble and parked vehicles outside the Old Antique Shop. b. <i>County Councillor</i> – limited to 5 minutes each. <u>Cllr. Keeling</u> – advised his report can be found on his website. He gave Members an update, regarding the road repairs in Leedstown. He reported that a project group is to be formed to manage the Youth Bus, for which funding has been obtained. (See also 010b/2011 below.) <u>Cllr. Jenkin</u> – spoke to her written report (copy on file). She reminded Members that there is still some money in the Community Fund pot. Cllr. Cooke asked about the lack of money for the traffic measures in Praze, in particular the installation of bollards. Cllr. Jenkin will follow up. Mention was made of the rumour circulating that the new affordable housing in Camborne is going to non-local people. Cllrs. Jenkin and Keeling were adamant this is not happening. The Police left the Meeting at this point. | Cllr. Jenkin |
| 06/2012 | <u>Minutes of Meetings</u> – a. <i>Full Council Meeting</i> – 6 th December 2011. Minute 212b/2011, to read: ' <i>PROW Committee Meeting – 16th November 2011. Cllr. Jenkin spoke to</i> | |

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| | <p><i>some amendments, which need to be made. Signing was deferred to January, to permit time for the Clerk to produce a 'clean' copy for the Chairman's signature.</i> With this amendment, the Minutes were AGREED as a true record.</p> <p>Cllr. Jenkin will provide a copy of the draft policy, regarding the accumulative impact of wind turbine installations (Minute 213a/2011 refers).</p> <p>b. <i>PROW Committee Meeting – 16th November 2011 (not available). Deferred to the PROW Committee for clarification.</i></p> <p>c. <i>Extraordinary Meeting – 29th November 2011. Minute 204/2011, para.6, should read '...£1,100 per square metre...', not 'per square foot'. With this amendment, the Minutes were AGREED as a true record.</i></p> | Cllr. Jenkin |
| 07/2012 | <p><u>Planning Applications Received –</u></p> <p>a. <i>PA11/09994, Higher Cargenwen Farm, Black Rock – continued use of building as annexe/holiday accommodation including the retention of alterations to the building. Copies of a letter from a neighbour were made available to the Meeting. The Clerk to acknowledge. OBJECT, Members upheld their previous objection to the planning application on the grounds that it is an inappropriate sporadic, isolated, residential development in the open countryside and, as such, is inappropriate. Members are concerned that resubmitting an application, which has not materially changed, is a time delaying tactic. Cllr. Jenkin pointed out that as a County and Parish Member this might be a topic, which she would have to consider afresh at CC-level.</i></p> <p>b. <i>PA11/10244, Cornish Tree Surgery, Horsedowns Road, Leedstown – construction of a replacement dwelling (amendment to planning approval PA10/04296). Cllr. Tripp reported the footprint has not changed, but the site has been moved. NO OBJECTION. Cllr. Jenkin abstained.</i></p> | Clerk Clerk Clerk |
| 08/2012 | <p><u>Other Planning Matters –</u></p> <p>a. <i>Affordable Housing – Minute 214a/2011 refers. Copies of the consultation documentation and questionnaire were provided to Members. It was AGREED that only the three selected sites should be included on the map. Mr Jody Jeffrey, CC's Principal Development Officer has suggested a public consultation meeting is to be held on Monday, 13th February 2012, 3-7pm in Leedstown Village Hall. Cllr. Hosken felt strongly that this should be a formal meeting and not a drop-in session. It was AGREED to go ahead with the public consultation, collate the questionnaires and then consider further action. It was AGREED the questionnaire should give more emphasis to the fact that Members' main interest is in promoting affordable housing for purchase, rent or shared ownership, for local need, NOT open market housing. The Clerk to advise Mr Jeffrey.</i></p> <p>b. <i>Enforcement Issues – Minute 214b/2011 refers. Members received the following updates, regarding:</i></p> <ul style="list-style-type: none"> • <i>EN11/02372, Lane Nr. to Binnerton Manor, Binnerton Road, Leedstown – shed and polytunnel on the site require planning permission. Officer: Ms Kirsty Smith advises she has invited a planning application from the developers. It was reported that an unsightly, unstable windbreak (made up of pallets) has been erected. The Clerk to advise CC Planning.</i> • <i>EN08/00387, Land Opposite 46 Praze Road, Leedstown – possible removal of a caravan on the site. Officer: Ms Kirsty Smith advises an appeal is expected from the owner. See also 10a/2012 below.</i> • <i>Land on the B3303, Near the Junction with the lane that goes to Haggarrack Farm – possible encroachment to the highway. Mr Ellis Hughes, CC's Development Technical Officer has asked for a more specific location, so the matter can be investigated. Cllr. Roberts will liaise with the Clerk.</i> • <i>PA08/01139 & PA10/07894, Higher Cargenwen Farm – Ms Jacki McGowan, CC's Planning Enforcement Officer reports:</i> <ul style="list-style-type: none"> • A retrospective planning application was submitted for the retention | Clerk Clerk Cllr. Roberts / Clerk |

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| | <p>NOTE the current cost, to CC, of running the toilets is approx £5,750.75 p.a.</p> <p>b. <i>Recycling Banks</i> – Ms Helen Couch, CC has emailed lists of recycling banks, which CC proposes to retain and those where funding will cease. Noted that the latter lists the bank at Huthnance Farm, Nancegollan to close. This is in Breage Parish.</p> <p>c. <i>Polcrebo Downs</i> – Cllr. Tripp said the access was blocked off. Cllr. Keeling will visit the site.</p> | Cllr. Keeling |
| 012/2012 | <p><u>Standing Committees</u> –</p> <p>a. <i>Public Rights of Way (PROW) Committee</i> – Meeting scheduled for 26th January 2012.</p> <p>b. <i>Amenities Committee (AC)</i> – Meeting scheduled for 25th January 2012.</p> <ul style="list-style-type: none"> • <u>Land Registration</u> – Cllr. Roberts reported he had not received a response from Mr John Dunstan, regarding the promised grant from The Clowance Trust for new notice boards, etc; or the possibility of employing his services to deal with the registration of Council-owned property with the Land Registry. It was RESOLVED the Clerk would seek a quotation for the latter from Mr Clive Hart of Waller & Hart, Basset Road, Camborne. • <u>Parish Rooms</u> – Ms Lisa Woods, CC will add the building to the Rating List w.e.f. 1st April 2010. • <u>Contract No.1</u> – Mr Jim Strang, Glendale Services asks Members to consider releasing his company from their contract. It was RESOLVED to authorise the Amenities Committee to act in this matter, but to bear in mind that there would be a cost in retendering. | Clerk Amenities Committee |
| 013/2012 | <p><u>Parish Organisations</u> –</p> <p>a. <i>Leedstown Village Hall</i> – no report, in the absence of Cllr. Christophers.</p> <p>b. <i>Nancegollan Village Hall</i> – Cllr. Tripp reported a trip to a pantomime in Plymouth in scheduled.</p> <p>c. <i>Praze Institute</i> – Cllr. Jenkin reported on a well attended Christmas meal for older people. There will be a slight increase in hall charges. Members are invited to attend the Institute’s AGM on 26th January at 7.30pm.</p> <p>d. <i>Townshend Village Hall</i> – Cllr. Trevan said there was nil to report.</p> <p>e. <i>Crowan School</i> – Cllr. Muriel said the School is now a fully affiliated member of the foundation trust for Helston and The Lizard, which is one of the largest in the world. Cllr. Butcher expressed concern that if the school was to close, the assets would belong to the Trust. Nevertheless, joining the Trust was the only viable option open to the school.</p> | |
| 014/2012 | <p><u>Financial Matters</u></p> <p>a. <i>Accounts for Payment</i> – Schedule No.2011/12-9, to a value of £1,214.62 was APPROVED for payment.</p> <p>b. <i>Budget Monitor</i> – copies were circulated at the Meeting.</p> <p>c. <i>Audit Check</i> – an Audit Check was held prior to this Meeting. A report will be made to the February Full Council Meeting.</p> | Clerk |
| 015/2012 | <p><u>Administration</u></p> <p>a. <i>Council Computers</i> – Minute 222a/2011 refers. Cllr. Cooke reported he had sold the monitor for £20. No interest had been expressed in the printer. It was AGREED to sell this to Cllr. Jenkin for £10.</p> <p>b. <i>Crowan Website</i> – Minute 222b/2011 refers.</p> <ul style="list-style-type: none"> • <u>Number of ‘Hits’</u> – the Clerk reported that there had been 44 hits from 10th December to 9th January. In the previous month there had been 77. | |

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| | <ul style="list-style-type: none"> • <u>Photographs and CVs</u> – Members to action. • <u>External Website Links</u> – the Clerk reported that Mr Tim Cogher has created the link to Crowan School's website. Leedstown and Sithney Schools have both given permission for a reciprocal link and a response from Godolphin School is awaited. When this is to hand, she and Cllr. Trevan will liaise with Mr Tim Cogher. <p>c. <i>Generic Risk Assessments</i> – Minute 222c/2011 refers. Cllr. Jenkin reported that she has yet to complete a generic risk assessment for organised activities on The Plan and Nancegollan Village Green, but will do so shortly.</p> <p>d. <i>The Chronicle</i> – Minute 220c/2011 refers. The Clerk reported she had emailed the Editor, regarding the submission of regular articles to this local magazine and a response is awaited.</p> | <p>Cllr. Trevan / Clerk</p> <p>Cllr. Jenkin</p> |
| 016/2012 | <p><u>QEII Jubilee Celebrations</u> – Minute 223/2011 refers. Cllr. Blewett reported permission has been granted by the landowner. He is willing to be responsible for lighting the bonfire, but asked for assistance in its preparation.</p> | <p>Cllrs. Blewett / Jenkin</p> |
| 017/2012 | <p><u>Documentation</u> –</p> <p>a. <i>Ancient TRE(E)-News</i> – newsletter of The Ancient Tree Forum, which can be emailed on request. More information can be found on their website: www.ancient-tree-forum.org.uk.</p> <p>b. <i>BTCV</i> – Ms Helen Simcock, CC has emailed an appeal from this environmental charity, for new Members (£38 pa); together with details of the Green Flag Community Award scheme.</p> <p>c. <i>Cornish Mining World Heritage Site</i> – Newsletter, Autumn 2011. Previously circulated via email.</p> <p>d. <i>Cornwall Olympic Torch Relay</i> – 19th May 2012. Community newsletter 2. This will be discussed further at the next Community Network meeting.</p> <p>e. <i>Cornwall Play Survey, 2010</i> – Ms Sharon Davey, CCPFA has emailed a copy of the survey results, which can be emailed to Members, on request.</p> <p>f. <i>HomeStart</i> – Annual Report, April 2010 – March 2011.</p> <p>g. <i>Thank You Letter</i> – from Penhaligon's Friends.</p> <p>h. <i>CC's Adult Care and Support Commissioning Team</i> – Ms Chandelle Randall has emailed details of a questionnaire from the 'Team', which will be used to "design future services that enable people to achieve their personal outcomes". http://db.cornwall.gov.uk/snap/stakeholdersurvey/ (for Stakeholders) OR http://db.cornwall.gov.uk/snap/serviceusersurvey/ (for Service Users). Deadline 13th January 2012.</p> <p>i. <i>CC's Adult Care and Support Team</i> – Ms Chandelle Randall has emailed details of an information and advice hub, to give people easier access to support and services in their area. Currently, this information is in many places, both online and in printed publications. The aim is to create a 'web portal', which will be a single, central access point.</p> <p>j. <i>Core Strategy Newsletter</i> – January 2012. Previously circulated to those Members with email.</p> <p>k. <i>The Clerk Magazine</i> – January 2012.</p> <p>l. <i>Cornwall & West Devon Mining Landscape (Cornish Mining) World Heritage Site</i> – Ms Karen Willows, CC has emailed: applications are invited to join this forum. Further information available from the Clerk.</p> | |
| 018/2012 | <p><u>Diary Dates</u> –</p> <p>a. <i>Council Meetings</i>:</p> <ul style="list-style-type: none"> • <u>Full Council Meeting</u> – 9th February 2012. • <u>Amenities Committee Meeting</u> – 25th January 2012. | |

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| | <ul style="list-style-type: none"> • <u>PROW Committee Meeting</u> – 26th January 2012. <p>b. <i>Helston & The Lizard Community Network</i> – the next Meeting will be held on 25th January 2012, 1900 hours in the Ceremony Room, Helston OSS. Noted that this clashes with the Amenities Committee Meeting.</p> <p>c. <i>Planning Future Cornwall</i> – the Core Strategy document is be available on CC's website (www.cornwall.gov.uk/ldf). Exhibitions will be held at:</p> <ul style="list-style-type: none"> • <i>Helston</i> – 11th January 2012, 12-7pm, Guildhall (Corn Exchange). • <i>Camborne</i> – 16th January 2012, 12-7pm, Wesley Chapel. • <i>Penzance</i> – 17th January 2012, 12-7pm, St John's Hall (large hall). • <i>Pool</i> – 18th January 2011, 12-7pm, Innovation Centre. • <i>Penryn</i> – 19th January 2011, 12-7pm, Town Council. <p>Cllr. Trevan had attended an exhibition and gave Members a briefing. He said the strategy is a 'vision' and there is very little substance in the actual documentation. Nevertheless he advised that it is a formal consultation to which Members have been asked to respond, individually and/or as a body. Matter deferred to the February Meeting.</p> <p>Cllr. Jenkin said it is essential that we do not lose what we already have in Cornwall. We must not be left in a vacuum, in planning terms.</p> <p>d. <i>Training for Halls</i> – further details from Ms Rachel Martin, Community Facilities Co-ordinator, 07716-336922 or rachel@skacic.org.uk:</p> <ul style="list-style-type: none"> • <u>Food Safety in Catering, CIEH Level 2</u> – Monday, 16th January 2012, 10am-4pm, The Lizard Reading Room. • <u>Premises Licence</u> – 7th February, 2012. A workshop to help any hall which does not have a Premises Licence, to acquire one (or change existing licenses). | <p>Cllrs. Trevan / Jenkin</p> <p>Clerk</p> |
| <p>019/2012</p> | <p><u>Information Only / Items for Future Agendas</u> –</p> <p>a. <i>Planning Issues</i> – Cllr. Trevan asked that all outstanding items are included on the February agenda.</p> <p>b. <i>Crenver Wood</i> – Cllr. Hosken said he had spoken to the Warden, who had indicated that the Sustainable Trust would have no objection to a dog waste bin. However, they would not wish to be responsible for it. He offered to empty and dispose of the contents appropriately.</p> <p>Noted this is to be discussed at the Amenities Committee Meeting.</p> | |

Signature: (Cllr. Roberts)
Chairman

Date: 9th February 2012