



	<p>Cllr. Muriel asked if it was possible for CC to offer some assistance to those needing to use the bus service to get to hospital. Cllr. Jenkin said that it would be difficult to implement, however, she will enquire if it is possible.</p> <p>Cllr. Trevan thanked Cllrs. Keeling and Jenkin for taking the time to attend Meetings and keeping Members informed of CC's issues.</p> <p>c. <i>Helston &amp; The Lizard Community Network</i> – no meeting had been held. The Clerk to notify Cllr. Cooke of the date of the next meeting.</p>	Clerk
88/2012	<p><u>Minutes of Meetings</u> –</p> <p>a. <i>Full Council Meeting</i> – 17<sup>th</sup> April 2012, <b>AGREED</b> as a true record.</p> <p>b. <i>PROW Committee Meeting</i> – 26<sup>th</sup> April 2012: PR18b/2012 should read “rerotovating”; PR20/2012 should read “60 of the 142”, <b>AGREED</b> as a true record.</p>	
89/2012	<p><u>Planning Applications Received</u> –</p> <p>a. <i>PA12/00950, Field Nr. Binnerton Manor, Leedstown</i> – retention of timber shed and polytunnel. <b>OBJECT</b> on the grounds that the access is a major concern onto the B3302, being near the brow of the hill. Cllr. Trevan voted against the objection.</p> <p>b. <i>PA12/02104, Land adj. 1 and 2 St James Place, Praze Road, Leedstown</i> – erection of four new dwellings on a vacant site, which is within the curtilage of a listed building.</p> <p>It was reported that an email had been received from Mr Jeremy Content, Case Officer, who is concerned that there is no affordable housing provision attached to the application. He particularly requests Members' thoughts on this, as the site has been identified by the Parish Council as having potential to deliver a small scale affordable housing scheme.</p> <p>A further email had been received from the Ms Deborah McCann, Planning Consultant stating that the properties are to be 'discounted'.</p> <p>Cllr. Trevan said that in his opinion there is substandard visibility at the access onto the B-road coupled with significant increased usage; land known to be heavily mineralised with a history of shallow mining activity (i.e. potentially contaminated and unstable); outside the village boundary but identified as a possible 'exception' site for local need housing subject to resolution of the above. He felt that clarification is required as the Council objects to the application as it stands.</p> <p>It was <b>RESOLVED</b> to object to this application on the grounds that it is adjacent to an amenity area and has no public space on the site; it is a development on the outside of the village; the land is contaminated and the access onto the highway is poor; it is next to a listed building and in the world heritage site and the building is out of keeping with nearby properties and the density is not in keeping with a rural area. Members are not clear about the position regarding the affordable housing and request clarification. Cllr. Tripp abstained.</p> <p>c. <i>PA12/03270, Tremayne Villa Farm, Praze</i> – conversion of existing garage to ancillary accommodation. <b>NO OBJECTION.</b></p> <p>d. <i>PA12/03376, Bolitho Barton, Black Rock</i> – construction of new farm driveway. <b>NO OBJECTION.</b></p> <p>e. <i>PA12/03818, Little Crenver, Clowance Wood, Praze</i> – removal of section 52 agreement dated 12<sup>th</sup> February 1988. Mr Mark Broomhead, CC advises Members are not consulted on this type of application.</p> <p>f. <i>PA12/03795, Bluebell Cottage, Horsedowns, Camborne</i> – conservatory extension. <b>OBJECT</b> on the grounds that the design and size is out of keeping with the existing building.</p>	
90/2012	<p><u>Other Planning Matters</u> –</p> <p>a. <i>Affordable Housing</i> – Minute 68a/2012 refers. Mr Jody Jeffrey, CC has made revisions to the Leedstown Public Consultation report, which</p>	

	<p>Members requested. It is understood that Mr Jeffrey will attend the June Meeting to update Members.</p> <p>b. <i>Enforcement Issues</i> –</p> <ul style="list-style-type: none"> <li>• <i>EN11/02372, Land Nr. to Binnerton Manor, Binnerton Road, Leedstown</i> – shed and polytunnel on the site require planning permission. Members were unhappy with the decision to close this case. Noted a planning application has now been received (see 89a/2012 above). Miss Hayley Jewels, CC’s Enforcement Officer advises that if the application is refused, CC may take the matter forward.</li> <li>• <i>EN12/01026, Land Nr. to Binnerton Manor, Binnerton Road, Leedstown</i> – Minute 08b/2012 refers. Unsightly and unstable windbreak (made up of pallets). In Members’ view the pallets are being used as a fence. The case officer, Mr David Clough, has yet to make a site inspection.</li> <li>• <i>EN08/00387, Land Opposite 46 Praze Road, Leedstown</i> – possible removal of a caravan on the site. The Officer, Mrs Mandy Smith. Reports an appeal has been received, against the refusal of planning permission. The enforcement issue is, therefore, on hold.</li> <li>• <i>EN12/00390, Calloose Caravan Park, 16 Trenerth Road, Leedstown</i> – alleged unauthorised change of use of holiday caravans to agricultural workers caravans. CC’s case officer, Ms Sally Brown, is currently trying to arrange a meeting with the site owner to gather all the facts in order to fully assess the situation.</li> </ul> <p>Cllr. Keeling left the Meeting at this point.</p> <ul style="list-style-type: none"> <li>• <i>EN12/00950, Hillcrest, Trevoole, Camborne</i> – alleged stationing of further caravans and erection of sheds on land. Mr David Clough, CC’s case officer, reports he has carried out an initial site inspection, but now needs to check the planning/enforcement history of the site and make contact with the owners/occupiers to discuss and assess.</li> <li>• <i>EN12/01075, Rakaia, Crowan</i> – alleged unauthorised upvc windows in a listed building. Noted this is a new case.</li> <li>• <i>EN12/01208, Burnt Downs Farm, Praze Road, Leedstown</i> – alleged stationing of caravan for residential use.</li> </ul> <p>c. <i>Lanner PC, Judicial Review</i> – it was <b>RESOLVED</b> to note the letter from Lanner Parish Council, but to take no further action. Cllrs. Cooke and Henwood voted against the proposal and Cllr. Blewett abstained.</p> <p>d. <i>Planning and Regeneration Service Review</i> – Customers’ views are sought on the service provided. The survey form can be completed on <a href="http://www.surveymonkey.com/s/JWMDRIVE">www.surveymonkey.com/s/JWMDRIVE</a>. Members may also wish to join their customer focus panel.</p>	
91/2012	<p><u>Planning Permission Granted by Cornwall Council</u> – information only.</p> <p>a. <i>PA11/00117, Trevoole Manor, Camborne</i> – renovation and conversion of former manor house and adjoining walls to create dwelling.</p> <p>b. <i>PA11/00123, Trevoole Manor, Camborne</i> – listed building consent for works to former manor house and adjoining walls.</p> <p>c. <i>PA12/00506, Homestead, Chapel Road, Leedstown</i> – construction of dwelling.</p>	
92/2012	<p><u>Highways Issues</u> –</p> <p>a. <i>Traffic Update</i> – Minute 72a/2012 refers. Cllr. Jenkin reported the various outstanding highways’ issues, to include the costings for the various projects and details of Highways’ list of priority projects, so that it would be possible to monitor where our projects are on the list, is ongoing.</p>	Cllr. Jenkin
93/2012	<p><u>Standing Committees</u> –</p> <p>a. <i>Committee Standing Orders</i> – Members considered a revision of the Standing Orders, which would give the Standing Committees the authority</p>	

	<p>to act independently, within their allotted budgets. It was <b>RESOLVED</b> to operate in this manner, but noted it was important that the Standing Orders relating to the tender process is adhered to and any new projects must go to Full Council for approval. It was felt the existing Committee Terms of Reference do not need amending.</p> <p>b. <i>Amenities Committee (AC)</i> – Meeting scheduled for 23<sup>rd</sup> May 2012.</p> <ul style="list-style-type: none"> <li>• <u>Praze Public Conveniences</u> – Minute 73a/2012 refers. Cllr. Henwood reported that Mr Kitto had agreed to Members’ request that the toilets should be opened by 8.30am and closed after 6pm.</li> </ul> <p>The ‘counters’ for the toilets to be referred to the Amenities Committee.</p> <p>Cllr. Jenkin said she had not been able to arrange a meeting with CC’s portfolio holder about the future of the conveniences. However, she is looking at a ‘project’ for Praze, which could include the conveniences.</p> <p>c. <i>Public Rights of Way (PROW) Committee</i> – Meeting held on 26<sup>th</sup> April 2012.</p> <ul style="list-style-type: none"> <li>• <u>Possibility of Putting on PC Website</u> – Members had no objection to the proposal to include PROW routes on the website. Noted that this needs considerable work before it can be implemented.</li> <li>• <u>Cutting Regime Budget</u> – Cllr. Trevan reported that there should be a surplus in the budget, which could be used for additional work on the PROWs. He was thanked for all the work he has done on this.</li> <li>• <u>CC Grant Offer</u> – a grant offer of £4,120, to cut the PROWs in the parish, has been received. It was <b>RESOLVED</b> to accept the offer. The Clerk to action.</li> </ul>	<p>Clerk</p> <p>Cllr. Jenkin</p> <p>Clerk</p>
<p>94/2012</p>	<p><u>Parish Organisations</u> –</p> <p>a. <i>Leedstown Village Hall</i> – in the absence of Cllr. Christophers, there was no report.</p> <p>b. <i>Nancegollan Village Hall</i> – Cllr. Tripp said the AGM will be held on 18<sup>th</sup> June</p> <p>c. <i>Praze Institute</i> – Cllr. Jenkin said she was unable to attend the last meeting. However, everything is working well.</p> <p>d. <i>Townshend Village Hall</i> – Cllr. Trevan spoke to his written report (copy on file).</p> <p>e. <i>Crowan School</i> – Cllr. Muriel reported the school were very grateful for the Council’s generosity in providing Jubilee mugs for the children. The school is working on its OFSTED report.</p>	
<p>95/2012</p>	<p><u>Financial Matters</u></p> <p>a. <i>Accounts for Payment</i> – it was <b>AGREED</b> to provide mugs to children attending Leedstown pre-schools, as well as those attending the primary school.</p> <p>Schedule No.2012/13-02, to a value of £4,223.63 was <b>APPROVED</b> for payment.</p> <p>Cllr. Blewett will inspect The Plan, to see if there are excess stones to be removed.</p> <p>b. <i>Budget Monitor</i> – copies were circulated at the Meeting. Members had no queries.</p> <p>c. <i>End of Year Accounts</i> – Members were provided with a copy of the report from Mr Donald Baines, the Council’s Internal Auditor, which was noted. It was <b>RESOLVED</b> to accept the 2011/12 Accounts. The Clerk to submit the Annual Return to the Audit Commission. A letter of thanks to be sent to Mr Baines for his work as Internal Auditor.</p> <p>d. <i>Bank Signatories</i> – change of signature forms had been requested from the Bank, but to date they had not been received. Cllr. Roberts will pursue.</p>	<p>Cllr. Blewett</p> <p>Clerk</p> <p>Cllr. Roberts</p>

96/2012	<p><u>Administration</u></p> <p>a. <i>Crowan Website</i> –</p> <ul style="list-style-type: none"> <li>• <u>Number of 'Hits'</u> – the Clerk reported that 59 'unique' visitors had visited the site 83 times in the past month.</li> <li>• <u>CVs</u> – Cllrs. Cooke, Henwood, Jenkin and Tripp were reminded of the need to provide their CVs to the Clerk.</li> </ul> <p>b. <i>Risk Assessments</i> –</p> <ul style="list-style-type: none"> <li>• <i>Generic Risk Assessments</i> – Minute 78b/2012 refers. Cllr. Jenkin had provided a generic risk assessment for organised activities on The Plan and Nancegollan Green. The Clerk had provided copies to the WI and Nancegollan Village Hall Committee. To be placed on the website.</li> <li>• <i>Nancegollan Village Green</i> – Minute 78b/2012 refers. Cllr. Roberts reported he had spoken to the organisers of the car boot sales on Nancegollan Village Green and reminded them that they need to seek the Council's permission to use the green and to complete a risk assessment. He has provided them with a copy of the generic assessment, referred to above.</li> <li>• <i>The Plan, Praze</i> – Minute 78b/2012 refers. The organisers of the Fete on 6<sup>th</sup> May 2012 had provided a risk assessment.</li> <li>• <i>Leedstown Playing Field</i> – Members <b>AGREED</b> to a request, from Leedstown Football Club, to hold a Jubilee Fun Day event in Leedstown Village Hall and on the Village Hall Playing Field on Saturday, 2<sup>nd</sup> June 2012. The Clerk to advise the Club. A copy of their risk assessment and their Public Liability Cover had been provided.</li> <li>• <i>Praze Christmas Lights Risk Assessments</i> – Minute 78b/2012 refers. Cllr. Henwood reported that the organisers are in communication with their insurers, to ensure that their equipment (stored on The Plan) is covered. Members volunteered to make the electrics safe. Noted there is a need to consider the provision of risk assessments for future events, to include NEIC certificates. A copy of their insurance has been received. To be referred to the Amenities Committee.</li> <li>• <i>Jubilee Bonfire</i> – Cllr. Blewett reported he has visited the site and the track is very boggy, following the recent rain. He felt that unless there is a few weeks dry weather, it would be difficult to get the material for burning to the site. It was <b>RESOLVED</b> not to hold a Beacon, but Cllr. Blewett is liaising with the landowners to have a private 'barrel' fire instead. He was thanked for his efforts.</li> </ul> <p>c. <i>The Chronicle</i> – the Clerk to submit a copy of Cllr. Roberts' annual report. It was <b>AGREED</b> that there is no need to retain copies of the magazine.</p> <p>d. <i>Code of Conduct</i> – Ms Sue Gilbert, CC Legal Secretary has sent a copy of their draft Code of Conduct, on which Members are invited to comment. Deadline 6<sup>th</sup> June 2012. Details previously circulated via email.</p> <p>e. <i>PAT Testing</i> – arranged for 18<sup>th</sup> May 2012, at a cost of £50 for up to 12 appliances.</p> <p>f. <i>Council Photograph</i> – proof photographs were circulated and Members placed their individual orders. The Clerk to action.</p> <p>g. <i>Localism Newsletter</i> – April 2012. Previously circulated via email.</p> <p>h. <i>Townshend Bus Shelter</i> – Perranuthnoe Parish Council had emailed to enquire about the contractor who installed this item. The Clerk to inform them it was Highways.</p>	<p>Cllrs. Cooke / Henwood / Jenkin / Tripp</p> <p>Clerk</p> <p>Clerk</p> <p>Cllr. Blewett</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
97/2012	<p><u>Cycle Routes/Infrastructure</u> –Minute 79b/2012 refers. The possibility of accessing the £15m funding which is available for cycling projects, e.g. linking in with local train stations. <a href="http://www.dft.gov.uk/news/press-releases/dft-press-20120207/">http://www.dft.gov.uk/news/press-releases/dft-press-20120207/</a>, to be referred to the PROW Committee.</p>	<p>Clerk</p>

98/2012	<p><u>Documentation</u> –</p> <p>a. <i>Review of Polling Districts and Polling Places</i> – there was some discussion about the lack of the disabled access to the Cricket Club.</p> <p>b. <i>Village SOS</i> – Ms Rachel Martin, South Kerrier Alliance has emailed details of a rural community enterprise fund from BIG Lottery. They have just opened a new stream of funding and are accepting applications up to September 2012. Details previously emailed to Members.</p> <p>c. <i>Cornwall Landscape Best Practise Guide</i> – received from Cllr. John Keeling and previously emailed to Members. Cllr. Cooke, Henwood, Trevan and Ward expressed an interest in attending, if the date is convenient.</p> <p>d. <i>Authority Matters</i> – Police Authority e-newsletter. Previously circulated to Members with email.</p> <p>e. <i>Caravan and Camp Site, Proposed Licence Conditions</i> – consultation, details of which can be viewed on <a href="http://www.cornwall.gov.uk/campsitelicences">www.cornwall.gov.uk/campsitelicences</a>. Deadline for responses is Monday, 11<sup>th</sup> June 2012.</p>	Clerk
99/2012	<p><u>Diary Dates</u> –</p> <p>a. <i>Council Meetings</i>:</p> <ul style="list-style-type: none"> <li>• <u>Full Council Meeting</u> – 14<sup>th</sup> June 2012.</li> <li>• <u>Amenities Committee Meeting</u> – 23<sup>rd</sup> May 2012.</li> <li>• <u>PROW Committee Meeting</u> – 24<sup>th</sup> May 2012.</li> </ul> <p>b. <i>Cornwall Renewable Energy Show</i> – Thursday, 26<sup>th</sup> and Friday, 27<sup>th</sup> July 2012, 9am – 5pm, Gaia Centre, Delabole. Free entry.</p>	
100/2012	<p><u>Information Only / Items for Future Agendas</u> –</p> <p>a. <i>Praze Fair</i> – Cllr. Blewett will speak to the Fair operators, regarding their insurance cover, etc.</p> <p>b. <i>Parish Room Cleaning</i> – referred to the Amenities Committee.</p> <p>c. <i>The Plan: Repairs</i> – referred to the Amenities Committee.</p> <p>d. <i>Changing Rooms</i> – business rates may be payable. Referred to the Amenities Committee.</p>	Cllr. Blewett
101/2012	<p><u>Closed Session</u> – the closed session was not held.</p>	
102/2012	<p><u>Casual Vacancy</u> – nil to discuss.</p>	

Signature: ..... (Cllr. Cooke)  
Chairman

Date: 14<sup>th</sup> June 2012