

# Crowan Parish Council

## MINUTES OF THE FULL COUNCIL MEETING

### HELD IN THE PARISH ROOMS, CROWAN

### ON THURSDAY, 11<sup>th</sup> OCTOBER 2012 @ 7.15pm

Minutes of Council Meetings are available to view on [www.crowan.org.uk](http://www.crowan.org.uk); on the Crowan and Leedstown Notice Boards; on Nancegollan and Townshend Village Hall Notice Boards and in Praze Post Office.

Present:	Cllr. Cooke (Chairman) Cllr. Dr. Jenkin (PC/CC) Cllr. Tripp	Cllr. Blewett Cllr. Mrs Muriel Cllr. Ward	Cllr. Butcher Cllr. Roberts
In Attendance:	Cllr. Keeling (CC)	Mrs Thompson (Clerk)	
Apologies:	Cllr. Christophers		

Minute	AGENDA ITEMS	Action
	<u>Prayers</u> – the Chairman led the prayers.	
	<p><u>Chairman's Welcome and Public Forum</u> – the Chairman welcomed those present, with a particularly warm welcome to the members of the public present.</p> <p>Mrs Elizabeth Pearce spoke regarding Bridleway 124, she pointed out that water continues to run off this path, where asbestos has been dumped, and flows onto farm land. She reminded Members that work had been done in the past.</p> <p>She advised that she had received a letter, but she felt this did not deal with the problem. The proposal is to again resurface the bridleway with the same material as was used in 2008. As this hadn't worked then, she felt that it was a waste of public funds to do the same work again.</p> <p>Mrs Pearce said that CC had promised to remove the asbestos, but as of today it was still on site. She pointed out that if the work was carried out, whilst the asbestos remains in situ, it would simply compound the problem. This work is being carried out under Phase 1, but Mr &amp; Mrs Pearce said that Phase 2 should be implemented urgently. This had been ongoing for 30 years.</p> <p>Cllr. Cooke undertook to arrange a site meeting with Cllr. Jenkins. Mr Pearce said that this is needed before the work commences as they fear that if the asbestos is not removed first, it will be buried on site, under the proposed resurfacing works.</p>	Cllr. Cooke
173/2012	<p><u>Members' Declarations:</u></p> <p>a. <i>Financial Interests Forms</i> – the Clerk to remind Cllr. Henwood to provide his completed form.</p> <p>b. <i>Pecuniary/Registerable Declarations of Interests</i> – none.</p> <p>c. <i>Non-Pecuniary/Disclosable Interests</i> – none.</p> <p>d. <i>Declaration of Gifts</i> – Members were reminded they must not accept any gift or hospitality with a value in excess of fifty pounds.</p>	Clerk
174/2012	<u>Apologies for Absence</u> – Cllr. Christophers (leave). Cllrs. Henwood and Jenkin were not present at this point.	
175/2012	<p><u>Outside Bodies</u> –</p> <p>a. <i>Police</i> – PCSO Saddler spoke to her written report (copy on file). She was asked if there was any news on the theft of tools from the property in Crowan. She replied in the negative. Members informed her of the theft of copper piping from Burntdown Farm.</p> <p>She urged Members to report anything suspicious and to keep their belongings under lock and key and security mark them.</p> <p>Cllr. Keeling undertook to provide her with the vehicle register numbers of speeding vehicles on Drym Road.</p>	Cllr. Keeling

	<p>b. <i>Cornwall Council</i> – limited to 5 minutes each.</p> <ul style="list-style-type: none"> <li>• <u>Cllr. Keeling</u> – spoke to his written report, a copy of which will be available shortly on his website. He indicated that he will make a proposal to object to Central Government’s intention to remove the requirement to provide affordable housing under existing s.106 agreements. The Youth Diamond (community bus) will be up and running shortly.</li> </ul> <p>He was asked if he knew anything about the candidates for the post of Police and Crime Commissioner. The Clerk pointed out there is to be a ‘Question Time’ on 18<sup>th</sup> October 2012, 10am – 1.45pm, Pavilion Centre, Wadebridge Showground. The purpose of the session is to enable candidates to outline their manifesto.</p> <p>Cllr. Keeling and PCSO Saddler left the Meeting and Cllr. Jenkin arrived at this point.</p> <ul style="list-style-type: none"> <li>• <u>Cllr. Jenkin</u> – gave a brief resume of her work over the past month.</li> </ul> <p>c. <i>Helston &amp; The Lizard Community Network</i> – the next meeting is scheduled for 21<sup>st</sup> October 2012, 7-9pm, Helston One Stop Shop. Noted the post of the second representative to the Community Network remains unfilled.</p>	Cllr. Cooke
176/2012	<p><u>Minutes of Meetings</u> –</p> <p>a. <i>Full Council Meeting</i> – 13<sup>th</sup> September 2012, <b>AGREED</b> as a true record.</p> <p>b. <i>PROW Committee Meeting</i> – Meeting was cancelled.</p> <p>c. <i>Amenities Committee Meeting</i> – 27<sup>th</sup> September 2012, <b>AGREED</b> as a true record.</p> <p>d. <i>Resignation</i> – Members were dismayed to receive the resignation of Cllr. David Hosken. His letter was read to the Meeting. Members completely understood his reasons for resigning. The Clerk to advise CC. A replacement for Cllr. Hosken is needed for the PROW Committee.</p> <p>There was some discussion about the number of planning applications which are granted in opposition to Members’ views. Cllr. Jenkin pointed out that it might be advisable to compile a Neighbourhood Development Plan for the ‘five parishes’.</p>	Clerk
177/2012	<p><u>Planning Applications Received</u> –</p> <p>a. <i>PA12/07267, Church House, Crowan</i> – LBC in respect of the refurbishment of existing walls, windows, doors, stairs, kitchen ceilings, electrics for plumbing, i.e. new boiler. Alteration to remove existing partition wall between kitchen/diner. Cllr. Butcher said it had not proved possible to organise a site visit. It was <b>RESOLVED</b> to advise the case officer that in the circumstances Members had ‘no comment’.</p> <p>b. <i>PA12/07893, Telephone Exchange, Praze</i> – installation of 2 green metal modular cabinets. <b>NO OBJECTION.</b></p> <p>c. <i>PA12/07954, Trerice Farm, School Road, Praze</i> – Conversion of barns to form two dwellings. Cllr. Roberts declared a pecuniary interest and left the meeting. <b>NO OBJECTION</b>, but Members wished to point out that the site is ‘not on the edge of Praze’ as stated in the planning application, but is actually in the rural countryside. We support the reuse of redundant agricultural buildings and the proposal for the surfacing – hard surfacing would contribute to an existing flooding issue. Cllr. Butcher abstained.</p>	
178/2012	<p><u>Other Planning Matters</u> –</p> <p>a. <i>Affordable Housing</i> – Minute 157a/2012 refers. Mr Jody Jeffrey, CC advises there is nil to report on this project. Cllr. Cooke will pursue.</p> <p>b. <i>Enforcement Issues</i> – Minute 128b/2012 refers.</p> <ul style="list-style-type: none"> <li>• <i>EN97/00361, Land South of Tremayne Poultry Farm, Old Rail Road, Praze</i> – residential occupation of an unauthorised building. Case officer, Ms Mandy Smith. Cllr. Jenkin said this could not be pursued as it was ‘out of time’. NFA.</li> </ul>	Cllr. Cooke

	<ul style="list-style-type: none"> <li>• <i>EN11/01760, Corner Café, 1 The Square, Praze</i> – display of various advertisements. Breach now ceased. Case closed. NFA.</li> <li>• <i>EN12/00390, Calloose Caravan Park, 16 Trenerth Road, Leedstown</i> – alleged unauthorised change of use of holiday caravans to agricultural workers caravans. Case officer: Ms Sally Brown.</li> <li>• <i>EN12/00950, Hillcrest, Trevoole, Camborne</i> – alleged stationing of further caravans and erection of sheds on land. Case officer: Mr Lee Viner. Cllr. Jenkin reported that there is nothing that is actionable. NFA.</li> <li>• <i>EN12/01026, Land Nr. to Binnerton Manor, Binnerton Road, Leedstown</i> – unsightly and unstable windbreak (made up of pallets). The pallets being used as a fence will not be pursued. The steel framed building, which has been erected is to be revisited.</li> <li>• <i>EN12/01208, Burnt Downs Farm, Praze Road, Leedstown</i> – alleged stationing of caravan for residential use. NFA.</li> <li>• <i>EN12/02287, Crewenna Cottage, Crowan</i> – installation of UPVC windows. It is expected a planning application will be made. NFA.</li> <li>• <i>EN12/02288, 2 Crowan Cottages, Crowan</i> – installation of UPVC windows. It is expected a planning application will be made. NFA.</li> </ul> <p>c. <i>PA11/02692, Land Opposite 46 Praze Road, Leedstown</i> – construction of a single storey earth-sheltered dwelling and garaging. The Planning Inspectorate has upheld the applicant's appeal and granted permission for this development.</p> <p>d. <i>Cornwall Protect</i> – petition to 'highlight the increasing disquiet and anger...over the vast increase in planning...approvals of single wind turbines...'. Email previously circulated.</p> <p>e. <i>PA12/02104, Land adj. to 1 &amp; 2 St James Place, Praze Road, Leedstown</i> – Ms Laura Deverill, Development Officer with CC's Affordable Housing Team advises they have been unable to reach an agreement on the affordable housing element of the proposals and are concerned about the affordability of the dwellings, and so will be unable to support the current application. She assures Members they will continue to work to ensure that a scheme is provided which meets the affordable housing needs of the Parish.</p> <p>f. <i>PA12/07827, Homestead, Chapel Road, Leedstown</i> – the case officer: Ms Wendy Grocutt, asked Members to consider whether they were willing to change their response, in the light of further information received which overcomes the objections of neighbours in respect of their boundary, also foul and surface water drainage concerns. Members maintained their previous <b>OBJECTION</b> on the grounds of over development of the site and that this would be an additional access onto the highway. Cllr. Keeling was asked to take this to CC Planning Committee.</p>	Cllr. Keeling
179/2012	<p><u>Planning Permission Granted by Cornwall Council</u> – information only.</p> <p>a. <i>PA12/07862, 1 Trevice Fields, Praze</i> – rear extension.</p>	
180/2012	<p><u>Standing Committees</u> –</p> <p>a. <i>Amenities Committee (AC)</i> – meeting held on 27<sup>th</sup> September 2012.</p> <ul style="list-style-type: none"> <li>• <u>Insurance</u> – Cllr. Hosken's recommendations are being actioned.</li> <li>• <u>The Plan, Praze</u> – an exploratory hole is to be dug, to investigate the cause of the subsidence. Cllr. Jenkin reported that CC will give some advice. She will report further to a later meeting.</li> <li>• <u>Budget 2013/14</u> – the AC Budget for 2013/14 is recommended to be £19,515 (should the Council agree to meet the cleaning costs of Praze WCs) otherwise £15,921. For discussion at the Full Council's budget setting exercise.</li> </ul> <p>The notice board on The Plan had been erected at a height which makes it difficult to use. This had been because of the need to avoid tree roots. Cllrs. Blewett and Cooke will investigate how the posts were installed.</p>	Cllr. Jenkin  Cllrs. Cooke / Blewett

	b. <i>Public Rights of Way (PROW) Committee</i> – the Meeting scheduled for 20 <sup>th</sup> September 2012 was cancelled.	
181/2012	<p><u>Parish Organisations</u> –</p> <p>a. <i>Leedstown Village Hall</i> – Cllr. Ward reported there is a new Treasurer and the Secretary has resigned.</p> <p>b. <i>Nancegollan Village Hall</i> – Cllr. Tripp reported that matters are continuing to progress.</p> <p>c. <i>Praze Institute</i> – Cllr. Jenkin reported she had been unable to attend the last meeting. Any elderly people could put their name down for a free Christmas tea.</p> <p>d. <i>Townshend Village Hall</i> – there was no report. Noted a replacement representative Trustee on the Management Committee is optional.</p> <p>e. <i>Crowan School</i> – Cllr. Butcher reported that Little Beebles was to be closed for the day of the Police Commissioners' Election.</p> <p>f. <i>Leedstown School</i> – Cllr. Jenkin will report on this in future. She advised that they are currently interviewing for a new Headteacher.</p>	
182/2012	<u>Public Conveniences, Praze</u> – Minute 164b/2012 refers. Cllr. Jenkin advised there is no point in having a meeting between Crowan PC and CC Officers until the Cabinet have met in October as the officers will not be able to give any more information until then on timescales and amounts that are being offered and for how long etc.	
183/2012	<p><u>Financial Matters</u></p> <p>a. <i>Accounts for Payment</i> – schedule No.2012/13-06, to a value of £1,568.25 was <b>APPROVED</b> for payment.</p> <p>b. <i>Budget Monitor</i> – copy circulated at the Meeting.</p> <p>c. <i>Bank Signatories</i> – Minute 165c/2012 refers. Cllr. Cooke reported he had completed and returned the forms to add himself as a bank signator. Confirmation is awaited from Barclays.</p> <p>d. <i>Budget 2012/13</i> – Members to give their consideration to any projects they may wish to promote. Noted the budget to be set at the November Meeting.</p>	<p>Cllr. Cooke</p> <p>All Members</p>
184/2012	<p><u>Administration</u></p> <p>a. <i>Crowan Website</i> –</p> <ul style="list-style-type: none"> <li>• <u>Number of 'Hits'</u> – there were 54 'unique' visitors, who went to the site 72 times, compared to the previous month when 48 'unique' visitors went to the site 74 times.</li> <li>• <u>CVs</u> – Cllr. Henwood to be reminded of the need to provide his CV.</li> </ul> <p>b. <i>Remembrance Service</i> – Sunday, 11<sup>th</sup> November 2012.</p> <p>Mr Webb has agreed to act as the Section 8 Officer.</p> <p>There will be a need to print Service Orders for the Service in Leedstown Methodist Church, with an accompanying cost implication. The Clerk expressed her concern that this is not yet to hand. Cllr. Muriel will arrange the printing.</p> <p>The Poppy Wreath will be available at the November meeting.</p> <p>Townshend – a service is to be held at the Townshend War Memorial.</p> <p>Members were concerned that a Piper may not be able to attend. Cllr. Blewett will speak to Mr Harvey and arrange an alternative if he cannot attend.</p>	<p>Clerk</p> <p>Cllr. Blewett</p>
185/2012	<p><u>Documentation</u> –</p> <p>a. <i>Letters</i> – thank you letters for the grants made towards the churchyard maintenance, had been received from:</p>	

	<ul style="list-style-type: none"> <li>• Crowan PCC.</li> <li>• Nancegollan Village Hall Committee.</li> </ul> <p>b. <i>Community Right to Bid</i> – this came into force on 21<sup>st</sup> September 2012. It gives community groups a chance to bid to buy community buildings and facilities. For more information, go to: <a href="http://www.communities.gov.uk/communities/communityrights/righttobid/">http://www.communities.gov.uk/communities/communityrights/righttobid/</a></p> <p>c. <i>Cargenwen Reservoir</i> – Mr Ryan Curnow had emailed to advise Members that he is in the process of starting a Fishing School on the site. It will be a non-profit company and will provide free fishing coaching to school children and the disabled. He is keen to work closely with Members and ask if you have any concerns or queries. It was <b>RESOLVED</b> to invite him to attend the next Amenities Committee Meeting.</p> <p>d. <i>Localism Newsletter</i> – October 2012.</p>	Clerk
186/2012	<p><u>Diary Dates</u> –</p> <p>a. <i>Council Meetings</i>:</p> <ul style="list-style-type: none"> <li>• <u>Full Council Meeting</u> – 8<sup>th</sup> November 2012.</li> <li>• <u>Amenities Committee Meeting</u> – 21<sup>st</sup> November 2012. The Clerk will book the Praze Institute, if possible.</li> <li>• <u>PROW Committee Meeting</u> – 18<sup>th</sup> October 2012.</li> </ul> <p>b. <i>Clerk's Leave</i> – 22<sup>nd</sup> – 26<sup>th</sup> October 2012.</p> <p>c. <i>Craft Exhibition</i> – Monday 19<sup>th</sup> November to Friday 30<sup>th</sup> November 2012 in the Parish Rooms.</p> <p>d. <i>1<sup>st</sup> Town and Parish Council Annual Summit</i> – 3<sup>rd</sup> November 2012, 9.30am to 4pm, Shire House Suite, Bodmin. Email previously circulated.</p> <p>e. <i>Neighbourhood Planning Workshops</i> – the AONB with CC have organised a series of workshops:</p> <ul style="list-style-type: none"> <li>• 16<sup>th</sup> October 2012, 7-9pm, Dragon Leisure Centre, Bodmin.</li> <li>• 24<sup>th</sup> October 2012, 7-9pm, Grenville Room, County Hall, Truro.</li> <li>• 25<sup>th</sup> October 2012, 7-9pm, Room GW:03, One Stop Shop, Camborne.</li> </ul> <p>f. <i>CC; Managing our Finances</i> – budget event for Town and Parish Councils. Monday, 12<sup>th</sup> November, 6-8pm, Council Chamber, New County Hall, Truro. Ms Helen Couch requests Members advise her if they wish to attend.</p>	Clerk
187/2012	<u>Information Only / Items for Future Agendas</u> – nil.	
188/2012	<u>Closed Session</u> – in view of the special/confidential nature of the business about to be transacted, it was <b>RESOLVED</b> that it is advisable in the public interest that the press and public be temporarily excluded and they were instructed to withdraw.	
189/2012	<u>Casual Vacancy, Praze Ward</u> – Mr David Smith, had expressed an interest in joining the Parish Council, sent his apologies. However, he will be at the November Meeting to meet with Members. A copy of his CV was previously circulated. The Clerk to approach a resident, who may be interested.	Clerk
190/2012	<u>Casual Vacancy, Leedstown Ward</u> – the Clerk to confirm with CC that Members are now free to co-opt any suitable candidate.	Clerk

Signature: ..... (Cllr. Cooke)  
Chairman

Date: 8<sup>th</sup> November 2012