

Crowan Parish Council

MINUTES OF THE FULL COUNCIL MEETING

HELD IN THE PARISH ROOMS, CROWAN

ON THURSDAY, 8th NOVEMBER 2012 @ 7.15pm

Minutes of Council Meetings are available to view on www.crowan.org.uk; on the Crowan and Leedstown Notice Boards; on Nancegollan and Townshend Village Hall Notice Boards and in Praze Post Office.

Present:	Cllr. Cooke (Chairman) Cllr. Christophers Cllr. Roberts	Cllr. Blewett Cllr. Dr. Jenkin (PC/CC) Cllr. Tripp	Cllr. Butcher Cllr. Mrs Muriel Cllr. Ward
In Attendance:	Mrs Thompson (Clerk)		
Apologies:	Cllr. Henwood	Cllr. Keeling (CC)	

Minute	AGENDA ITEMS	Action
	<u>Prayers</u> – the Chairman advised that anyone not wishing to participate may leave the room and rejoin the meeting later.. Prayers were then said.	
	<u>Chairman's Welcome and Public Forum</u> – the Chairman welcomed those present, with a particularly warm welcome to those who had put themselves forward for co-option to the Parish Council (Messrs. Jason James, David Smith and Frank Webb) and to Mr and Mrs Pearce.	
191/2012	<u>Members' Declarations:</u> a. <i>Financial Interests Forms</i> – Cllr. Henwood's form is on its way. b. <i>Pecuniary/Registerable Declarations of Interests</i> – none. c. <i>Non-Pecuniary/Disclosable Interests</i> – none. d. <i>Declaration of Gifts</i> – Members were reminded they must not accept any gift or hospitality with a value in excess of fifty pounds.	Cllr Henwood
192/2012	<u>Code of Conduct</u> – it was RESOLVED to adopt the final version of the Code (copy previously circulated, together with a copy of the Guidance Notes) w.e.f. the December Meeting. The Clerk to notify the Monitoring Officer. a. <i>Dispensations</i> – Members RESOLVED to retain the authority to grant dispensations to Meetings of the Full Council, rather than delegate the authority to the Clerk. b. <i>Section 2.6</i> – Members RESOLVED to: <ul style="list-style-type: none"> • Set a defined limit to gifts and hospitality of £50. • Hold its' own register of gifts and hospitality. NOTES – Members attention was drawn to the following: <ul style="list-style-type: none"> • <i>Section 3.5A</i> – relates to participation of Members who represent the Council on outside bodies and now entitles them to speak on the topic prior to withdrawing from the Meeting. • <i>Section 5B: Exclusions</i> – confirms the rights of Members to vote on the election of the Chairman and other ceremonial posts, setting of council tax, payment of Members' allowances. These are now inserted, for clarity, in the Code at Section 5B(ii). • <i>Dispensations</i> – the Guide will help Members to understand the role of dispensations. The Clerk holds a form for use in such cases. • <i>Standing Orders</i> – the new Code will require a number of changes to Standing Orders and recommendations will be published shortly. Cllr. Butcher arrived at this point.	Clerk Clerk Clerk

201/2012	<p><u>Highways Issues</u> –</p> <p>a. <i>B3280 Townshend Speed Limit Review</i> – Ms Rachel Tatlow, Cormac Solutions Ltd advises CC has reviewed all of the correspondence received with regards to the above mentioned scheme. A decision has been made to implement the scheme as proposed. The Clerk can email further information, if requested.</p> <p>b. <i>Bus Sign, Crowan</i> – Members considered the provision of a ‘No Parking – Bus Turning Area’ sign, but felt it would not be enforceable. The answer would be a smaller bus.</p> <p>c. <i>Praze Yellow Lines</i> – Cllr. Jenkin reported that this work is due to be carried out within the next three weeks.</p> <p>There was some discussion about potholes in the parish, which can be reported direct to Highways, via CC’s website.</p>	Clerk
202/2012	<p><u>Standing Committees</u> –</p> <p>a. <i>Amenities Committee (AC)</i> – meeting to be held on 21st November 2012.</p> <ul style="list-style-type: none"> • <u>The Plan</u> – the following action has been taken since the last meeting: <ul style="list-style-type: none"> • <i>Notice Board</i> – Cllr. Blewett advised there is a bolt mechanism for the notice board on The Plan, Praze. He and Cllr. Cooke will undo these to lower the board (Minute 18a/2012 refers). • <i>Surface Area</i> – Independent Rural Services has been instructed to level, reseed and bring in topsoil if needed to level the ruts and repair all areas but not the "damp" area; at a cost of £170+VAT. Mr Malcolm Heather has been instructed to dig an investigation pit to establish the cause of the wet. <p>A report on the trees should be available for the AC Meeting.</p> • <i>Play Area Fence</i> – the contractor appointed to carry out this work, reports that the metal posts aren’t strong enough to support weld mesh. The old fencing has been removed. An alternative quote has been provided. It was RESOLVED to install chain link fencing on the existing posts. <p>b. <i>Public Rights of Way (PROW) Committee</i> – Meeting held on 18th October 2012. Members’ attention is drawn to the following points:</p> <ul style="list-style-type: none"> • <u>Committee Membership</u> – replacements are required for Cllrs. Hosken and Trevan. Deferred to the December Meeting. • <u>Budget 2013/14</u> – CC are unable to confirm the PROW grant for the forthcoming financial year, but it is unlikely to be less than that for the current year. • <u>Contractor 2013</u> – it was RESOLVED to continue with the current contractor for 2013/14, subject to funding. 	<p>Cllrs. Cooke / Blewett</p> <p>Cllr. Jenkin</p> <p>Clerk</p>
203/2012	<p><u>Parish Organisations</u> –</p> <p>a. <i>Leedstown Village Hall</i> – Cllr. Christophers reported work has started to eliminate condensation. The hall cannot be used whilst the work is carried out. A Craft Fair will be held on 15th November 2012.</p> <p>b. <i>Nancegollan Village Hall</i> – Cllr. Tripp reported functions are going ahead, but attendance is down. A Craft Fair will be held on 15th November 2012 and a coffee morning, on behalf of St. Julia’s Hospice on 14th November.</p> <p>c. <i>Praze Institute</i> – Cllr. Jenkin said the Old Peoples’ tea will be held on 5th December 2012. A Craft Fair will be held on 15th November 2012, 10-2pm. Bingo sessions are also being held.</p> <p>d. <i>Townshend Village Hall</i> – there was no report. A replacement representative would be desirable.</p> <p>e. <i>Crowan School</i> – Cllr. Butcher reported he will monitor the use of the school premises for use in the forthcoming Police Commissioner’s election.</p>	

	<p>b. <i>CC; Managing our Finances</i> – budget event for Town and Parish Councils. Monday, 12th November, 6-8pm, Council Chamber, New County Hall, Truro. Meeting has been cancelled.</p> <p>c. <i>Local Council Planning Forum</i> – Members are invited to send a representative to the bi-annual meeting on either:</p> <ul style="list-style-type: none"> • Tuesday, 13th November 2012, 5.30pm, Shire House, Bodmin, OR • Thursday, 15th November 2012, 5.30pm, Pool Innovation Centre. <p>The draft format includes: (1) Service update; (2) Local Plan (Core Strategy) Update; (3) Localism Act / Neighbourhood Planning Update; (4) Building Control, Building Regulations and (5) Q&A Session.</p> <p>d. <i>Cornwall Bus Forum</i> – 23rd November 2012 (time N/K). Anyone interested in attending should contact Anita Pascoe on anpascoe@cornwall.gov.uk.</p> <p>e. <i>Cornwall Playing Fields Assoc.</i> – AGM, Tuesday, 20th November 2012, 6.30pm, St Erme Sports and Community Centre.</p> <p>f. <i>Penwith Landscape Partnership</i> – community consultation events:</p> <ul style="list-style-type: none"> • 6th November 2012, 6-8pm, St Buryan Village Hall • 7th November 2012, 6-8pm, St John’s Hall, Penzance. <p>NOTE – details previously circulated via email. To complete the landscape survey go to: landscape survey - http://www.surveymonkey.com/s/TRFQZKZ.</p> <p>g. <i>Creating Liveable Streets</i> – 26th November 2012, 10am – 1pm, Council Chamber, Truro. Event with health experts, politicians and transport engineers to discuss the benefits, issues and evidence around the introduction of 20mph limits in residential areas. Booking required by 16th November.</p>	
209/2012	<u>Information Only / Items for Future Agendas</u> – none.	
210/2012	<p>The candidates for co-option addressed Members.</p> <ul style="list-style-type: none"> • Mr Frank Webb spoke of the many local organisations he has been involved with since moving to Praze 46 years ago. • Mr David Smith spoke of his background, working in Building Control and of his involvement with many local organisations. • Mr Jason James apologised for being late, he had been misdirected. He has ancestral links with the parish. He wants to be more involved locally. <p><u>Closed Session</u> – in view of the special nature of the business about to be transacted, it was RESOLVED that it is advisable in the public interest that the press and public be temporarily excluded and they were instructed to withdraw.</p>	
211/2012	<p>Members were extremely pleased with the calibre of the candidates. It was felt the fairest way was to co-opt in the order their applications were received.</p> <p><u>Casual Vacancy, Praze Ward</u> – it was RESOLVED to co-opt Mr David Smith. The Clerk to advise CC. He duly signed his Acceptance of Office form and took his Financial Interests form for completion. He was given a copy of the Code of Conduct and the guidance notes.</p>	Clerk
212/2012	<p><u>Casual Vacancy, Leedstown Ward</u> – it was RESOLVED to co-opt Mr Frank Webb. The Clerk to advise CC. He duly signed his Acceptance of Office form and took his Financial Interests form for completion. He was given a copy of the Code of Conduct and the guidance notes.</p>	Clerk
213/2012	<p><u>Casual Vacancy, Leedstown Ward</u> – the notices declaring the vacancy, created by Cllr. Hosken’s resignation are now posted. Deadline date, for an election to be called, is 28th November 2012.</p>	

Signature: (Cllr. Cooke)
Chairman

Date: 13th December 2012