

Crowan Parish Council

MINUTES OF THE FULL COUNCIL MEETING

HELD IN THE PARISH ROOMS, CROWAN

ON THURSDAY, 10th JANUARY 2013 @ 7.15pm

Minutes of Council Meetings are available to view on www.crowan.org.uk; on the Crowan and Leedstown Notice Boards; on Nancegollan and Townshend Village Hall Notice Boards and in Praze Post Office.

Present:	Cllr. Muriel (Meeting Chair) Cllr. Cooke (Chairman) Cllr. Smith	Cllr. Blewett Cllr. James Cllr. Ward	Cllr. Butcher Cllr. Dr. Jenkin (PC/CC) Cllr. Webb
In Attendance:	Cllr. Keeling (CC)	Mrs Thompson (Clerk)	
Apologies:	Cllr. Christophers	Cllr. Henwood	

Minute	AGENDA ITEMS	Action
	<p><u>Prayers</u> – in the absence of the Chairman, Cllr. Muriel took the Chair and led the meeting in prayers.</p>	
	<p><u>Chairman's Welcome and Public Forum</u> – the Chairman welcomed those present, with a particularly warm welcome to new Members, Cllr. James, Members' guests and the members of the public present.</p> <p>The Clerk advised Mr & Mrs Pearce that Ms Linda Holloway had reported work on footpath 207-124 is due to start on 16th or 17th January 2013.</p> <p>Mr Pearce said that in his view, planning application PA12/11555 (Minute 06a/2013) will increase the flood risk in Helston, as water flows into the River Cober. He felt an environmental flood risk should be undertaken.</p> <p>Members met with Mr Peter Marsh, CC to discuss the proposal for a wind farm at South Trenoweth (Minute 07d/2013 refers). He circulated a printout of a presentation 'Renewable Energy Programme' (copy on file). The project is at a very early stage. The South Trenoweth site may never be the subject of an application. He undertook to meet again with the Parish Council if/when an application is submitted.</p> <p>It was pointed out that HMS Culdrose has objected to previous applications, on the grounds of RADAR interference. If the application does go ahead it will be for two wind turbines for each site. CC has made a commitment to reduce its 'controllable' carbon footprint by 30%.</p> <p>Cllr. Cooke arrived at this point, but asked Cllr. Muriel to stay in the Chair.</p>	
01/2013	<p><u>Acceptance of Office</u> – Cllr. James signed his 'Acceptance of Office' form and provided the Clerk with his completed financial interests form. The Clerk to advise CC.</p>	Clerk
	<p><u>Closed Session</u> – in view of the confidential nature of the business about to be transacted, it was RESOLVED that it is advisable in the public interest that the press and public be temporarily excluded and they were instructed to withdraw.</p> <p>Members met with Mr Martin Page, Land Director, First Step Homes (SW) Ltd.</p> <p>Mr Page circulated the latest site layout, which takes into account Members' previous comments. He was asked about the number and siting of parking spaces. Cllr. Jenkin said that in rural areas the minimum parking provision is two per dwelling. The development meets the minimum criteria. Mr Page agreed that it was feasible to increase the provision. Members would ideally like to see parking increased by a minimum of 14 spaces to allow for dedicated visitor parking rather than on-road. This could be at the expense of people's gardens.</p> <p>There may be some the possibility of a community benefit, e.g. a contribution to the village hall or a green open space. He suggested that Members give consideration to what they would like and to speak to Mr Jody Jeffrey, CC.</p>	

	<p>Members would like to see pedestrian/cycle/pushchair access to the adjoining playing field. Mr Page indicated his willingness to comply.</p> <p>He was asked if there would be an element of rainwater harvesting / recycling facilities / energy saving devices, e.g. ASHP for heating. He indicated that this is under consideration and subject to it being financially viable. He will check whether or not residents will pay full water rates, in light of the shared sewage treatment system.</p> <p>Cllr. Butcher arrived at this point.</p> <p>Members would like to receive a presentation at their February meeting, prior to holding a public meeting in Leedstown in February. Mr Page was reminded that Members would like the style of the properties to include stone quoins, etc. in the design to link to the older properties in the village.</p> <p>The meeting then re-opened to the public.</p>	
02/2013	<p><u>Members' Declarations:</u></p> <p>a. <i>Pecuniary/Registerable Declarations of Interests</i> – none.</p> <p>b. <i>Non-Pecuniary/Disclosable Interests</i> – none</p> <p>c. <i>Declaration of Gifts</i> – Members were reminded they must not accept any gift or hospitality with a value in excess of fifty pounds.</p> <p>d. <i>Dispensations</i> – Cllr. Jenkin pointed out that each Member needs to complete a form to apply for a dispensation in respect of Nancegollan Village Hall. The Clerk to organise for the February meeting.</p>	Clerk
03/2013	<p><u>Apologies for Absence</u> – Cllrs. Christophers and Roberts (ill health); Cllrs. Henwood and Tripp (personal commitment).</p>	
04/2013	<p><u>Outside Bodies</u> –</p> <p>a. <i>Police</i> – PCSO Saddler sent her apologies and a written report (copy on file). PCSO Saddler will be leaving the Police on 15th January 2013.</p> <p>b. <i>Cornwall Council</i> – limited to 5 minutes each.</p> <ul style="list-style-type: none"> • <u>Cllr. Keeling</u> – reported it had been quiet over the Christmas and New Year period. There had been no serious instances of flooding in his Ward. CC is going to trial a new 'planning enforcement' procedure with Parish Councils. He spoke about the resignation of CC's Chief Executive and his replacement (he would favour an internal appointment). Cllr. Muriel was anxious there would be no expensive consultants involved. He referred to the Youth Diamond Bus project, which had been prone to problems. • <u>Cllr. Jenkin</u> – spoke to her written report (copy on file). She had been heavily involved in the Code of Conduct training. There had been a number of successful Christmas events in the parish. <p>Cllr. Keeling is looking into an issue with Sita, regarding business waste collection, which is having an impact on the finances of Nancegollan and Leedstown village halls.</p> <p>c. <i>Helston & The Lizard Community Network</i> – Wednesday, 6th February 2013 (TBC) at Isaac House, Helston. A second representative to the Community Network is needed.</p>	Cllr. Keeling
05/2013	<p><u>Minutes of Meetings</u> –</p> <p>a. <i>Full Council Meeting</i> – Minute 216b/2012 was amended to read "...community organisation, which is hoping to run it." With this amendment, the Minutes were AGREED as a true record.</p>	
06/2013	<p><u>Planning Applications Received</u> –</p> <p>a. <i>PA12/11555, Roses Farm, Black Rock, Camborne</i> – formation of new vehicular access. Cllr. Smith pointed out that the roadway will be permeable and, therefore, would not be much of a flood risk. Cllr. Jenkin was</p>	

	concerned that there should be no loss of hedges/trees. For further monitoring in June. NO OBJECTION , subject to the provision of a suitable hedge. Cllr. Butcher abstained.	Clerk
07/2013	<p><u>Other Planning Matters</u> –</p> <p>a. <i>Outstanding Enforcement Issues</i> – Minute 178b/2012 refers.</p> <ul style="list-style-type: none"> • <i>EN12/00390, Calloose Caravan Park, 16 Trennerth Road, Leedstown</i> – alleged unauthorised change of use of holiday caravans to agricultural workers caravans. Case officer: Ms Sally Brown reported she had not received any response from the landowner to her letters/visits. She sought Members' assistance (times of activity, etc.) that would assist her enquiries. Cllr. James said the workers on the site in March last year were in his employ and had since been re-housed. The Clerk to update Ms Brown. • <i>EN12/02594, Land Opposite Carn Poldrouse (Black Rock Car Park)</i> – alleged unauthorised tipping and dumping of materials and overnight parking on agricultural land. Case officer: Mrs Mandy Smith. Cllr. Jenkin had looked at the original planning application and a meeting with the case officer is to be held to carry this forward. Cllr. Webb hopes to attend and will report to the PROW Committee. <p>b. <i>New Enforcement Issues</i> –</p> <ul style="list-style-type: none"> • <i>EN12/02935, Hillcrest, Trevoole</i> – provision of new building on site. Case officer: Mandy Smith. • <i>EN12/03082, Honeymoon Cottage, Trennerth Road, Leedstown</i> – alleged unauthorised conversion of garage to separate residential unit of accommodation. <p>c. <i>Closed Enforcement Issues</i> –</p> <ul style="list-style-type: none"> • <i>EN12/01191, 18 Carwynnen Close Praze</i> – alleged unauthorised construction of a permanent chiminea. Case officer: Mandy Smith. Deemed consent. • <i>EN12/00240, OS Field 0053 Pauls Green</i> – alleged unauthorised change of use from barn to farm shop. Planning permission granted. <p>d. <i>South Trenoweth Farm</i> – Minute 154b/2012 refers. NFA at this stage.</p> <p>e. <i>PA12/11961</i> – this application was handed to Cllr. Muriel to forward to Cllr. Blewett. The Clerk pointed out that Ms Zoe McAdam had granted an extension to deal with the application, but should Members disagree with her recommendation, there will be little time to discuss the matter further.</p> <p>f. <i>PA12/10870, Crenver Count House, Crenver Grove, Praze</i> – erection of a single storey extension. Cllrs. Blewett and Muriel used their delegated powers (Minute 220e/2012). CC had been informed there was no objection.</p>	<p>Clerk</p> <p>Cllr. Webb</p>
08/2013	<p><u>Planning Permission Granted by Cornwall Council</u> – information only.</p> <p>a. <i>PA12/043535, Lower Bolitho Farm, Black Rock</i> – retention of an agricultural storage unit.</p> <p>b. <i>PA12/06853, Newton Round, Tremayne, Praze</i> – change of use of designated area to allow for the siting of 4 urts and an associated shower and toilet block. (non permanent structures).</p> <p>c. <i>PA12/07827, Homestead, Chapel Road, Leedstown</i> – retention and completion of detached dwelling.</p> <p>d. <i>PA12/09029, Deli on the Square, 5 The Square, Praze</i> – construction of rear extension and alterations to village shop.</p>	
09/2013	<p><u>Withdrawn Planning Application</u> – information only.</p> <p>a. <i>PA12/11460, Drym, Praze</i> – erection of two storey extension and enlargement of roof.</p>	

010/2013	<p><u>Standing Committees</u> –</p> <p>a. <i>Amenities Committee (AC)</i> – Minute 221a/2012 refers.</p> <ul style="list-style-type: none"> • <u>The Plan, Praze</u> – Members received a copy of the Christmas Lights Committee’s insurance certificate, electricity safety certificate and risk assessment for The Plan, Praze. It is planned that the lights will be taken down this weekend. • <u>Tenders</u> – Cllr. Henwood had now assisted the Clerk with drawing up the tender letters for works to the trees on The Plan, Praze and timber repairs on Nancegollan and Leedstown playing fields. Letters, inviting quotations, will now be sent. • <u>Leedstown Playing Field</u> – Mr Nigel Griffiths, Leedstown AFC has asked if it would be possible to place a very good condition PortaKabin adjacent to the lockup in the field. It was RESOLVED to put this on the February Full Council. Cllr. Ward will provide more detail. Cllr. Jenkin advised planning permission will be required. 	Clerk Clerk Cllr. Ward
011/2013	<p><u>Parish Organisations</u> –</p> <p>a. <i>Leedstown Village Hall</i> – Cllr. Christophers was not present.</p> <p>b. <i>Nancegollan Village Hall</i> – Cllr. Cooke reported the recycling bin on the village green will be removed because it is deemed by Sita to be unfeasibly small. It was RESOLVED to put the question of siting this on the playing field to the February Full Council. Cllr. Butcher feared that it would be a hazard so close to the play area. Cllr. Jenkin suggested that an alternative might be to use one of the spaces where the cars park on the village green. It was AGREED, in principle, to authorise the Village Hall Committee to take this forward. Cllr. Cooke to advise the committee.</p> <p>c. <i>Praze Institute</i> – Cllr. Jenkin reported successful Christmas events had been held. The Clerk pointed out that she had not received an invoice for the hire of the Institute in November.</p> <p>d. <i>Townshend Village Hall</i> – Cllr. Jenkin said there are a number of events planned. It was RESOLVED to elect Cllr. James as the Council’s representative on the village hall committee.</p> <p>e. <i>Crowan School</i> – Cllr. Butcher reported school has just recommenced and the children are settling in.</p> <p>f. <i>Leedstown School</i> – Cllr. Jenkin reported a school plan is being worked on.</p>	Clerk Cllr. Cooke Clerk
012/2013	<p><u>Public Conveniences, Praze</u> – Minute 222/2012 refers. Cllr. Jenkin reported a meeting for 23rd January 2013 has been arranged with Cllr. John Pollard and several officers to discuss the conveniences and Leedstown Playing Field.</p> <p>Cllr. Keeling left the meeting at this point.</p>	
013/2013	<p><u>Financial Matters</u></p> <p>a. <i>Accounts for Payment</i> – schedule No.2012/13-09 to a value of £3,127.53 were APPROVED for payment.</p> <p><i>2013/14 Precept</i> – the Clerk explained that because of a change in the way the tax base is calculated, keeping the precept the same as the previous year is still likely to mean an increase to individual households. In addition there is the complication of the application of the Council Tax Support Grant Funding. It was RESOLVED to keep the precept at £36,000.</p> <p>b. <i>Budget Monitor</i> – circulated at the Meeting. Members made no comment.</p> <p>c. <i>Society of Local Council Clerks Conference</i> – it was AGREED to fund the Clerk’s attendance at a cost of £31.85+VAT plus a share of the travel costs.</p> <p>d. <i>Grants and Charity Requests</i> – it was AGREED to defer making a donation to the Cornwall Air Ambulance to the February meeting.</p>	Clerk Clerk

014/2013	<u>Administration</u> a. <i>Crowan Website</i> – <ul style="list-style-type: none"> • <u>Number of ‘Hits’</u> – there were 41 ‘unique’ visitors, who went to the site 47 times, compared to the previous month when 49 ‘unique’ visitors went to the site 70 times. • <u>CVs</u> –Cllr. James provided his CV and photograph to the Clerk. Cllr. Henwood to provide his CV. • <u>Promoting Health Information Line (PHIL)</u> – it was AGREED to grant permission to create a link: www.healthpromcornwall.org/events/. The Clerk to check with CC the availability of a link to their website, to make Parish Council Members’ financial interests available. 	Cllr Henwood Clerk Clerk
015/2013	<u>Documentation</u> – <ul style="list-style-type: none"> a. <i>Cornwall Community Flood Forum</i> – (details previously circulated via email). Members are invited to join this ‘free of charge’ organisation, whose aims are to: Support communities in becoming better prepared; <ul style="list-style-type: none"> • Raise flood awareness within Cornwall; • Promote partnership approach to flood risk management. It was RESOLVED to join the Flood Forum and to refer the creation of a Flood Plan to the Amenities Committee. b. <i>Cornwall Council’s Draft Taxi and Private Hire Vehicle Conditions and Specification</i> – consultation document (previously circulated via email). c. <i>Twentyfourseven</i> – SW Ambulance Service newsletter. d. <i>Cornwall Council (Off Street Parking Places) (Amendment No.3) Order 2012</i> – consultation document (previously circulated via email). e. <i>Cornish Mining Newsletter</i> – winter 2012. Previously circulated via email. 	Clerk Clerk
016/2013	<u>Diary Dates</u> – <ul style="list-style-type: none"> a. <i>Council Meetings</i>: <ul style="list-style-type: none"> • <u>Full Council Meeting</u> – 14th February 2013. • <u>PROW Committee Meeting</u> – Thursday, 17th January 2013. • <u>Amenities Committee Meeting</u> – Wednesday, 23rd January 2013. b. <i>Drop-in Sessions for Flood Hit Communities</i> – various agencies are taking part in the sessions. The nearest to Crowan are: <ul style="list-style-type: none"> • Helston One Stop Shop, Isaac House, Tyacke Road, Thursday 17th January 5.30pm to 7.30pm. • Mousehole School, Wednesday 16th January 5pm to 7pm. More information on www.cornwall.gov.uk/flooding. Members of the public can also call the Council for flood advice on 0300 1234 100. 	
017/2013	<u>Information Only / Items for Future Agendas</u> – none	
018/2013	<u>Closed Session</u> – in view of the confidential nature of the business about to be transacted, it was RESOLVED that it is advisable in the public interest that the press and public be temporarily excluded and they were instructed to withdraw.	
019/2013	<u>Affordable Housing</u> – Minute 229/2012 and closed session refers. Cllr. Ward will provide the Clerk with a number of dates when Leedstown village hall is available.	Cllr. Ward

Signature: (Cllr. Cooke)
Chairman

Date: 14th February 2013