

# Crowan Parish Council

## MINUTES OF THE FULL COUNCIL MEETING

### HELD IN THE PRAZE INSTITUTE, PRAZE

ON THURSDAY, 12<sup>th</sup> SEPTEMBER 2013 @ 7.15pm

Minutes of Council Meetings are available to view on [www.crowan.org.uk](http://www.crowan.org.uk); on the Crowan and Leedstown Notice Boards; on Nancegollan and Townshend Village Hall Notice Boards and in Praze Post Office.

Present:	Cllr. Muriel (Chairman) Cllr. Henwood Cllr. Roberts Cllr. Ward	Cllr. Brown Cllr. James Cllr. Smith Cllr. Webb	Cllr. Christophers Cllr. Dr. Jenkin (PC/CC) Cllr. Tripp
In Attendance:	Mrs Thompson (Clerk)	51 members of the public	

Minute	AGENDA ITEMS	Action
	<p><u>Prayers</u> – led by the Chairman, who advised that anyone not wishing to participate may leave the room and rejoin the meeting later.</p>	
	<p><u>Chairman's Welcome and Public Forum</u> – the Chairman welcomed those present and introduced the Parish Council members to the members of the public. She explained the venue had been changed to accommodate the members of the public expected to attend.</p> <p>She went on to explain how the meeting would be managed.</p> <p>Members met with Mr Jeremy Content, CC planning officer, regarding agenda item 149a/2013. This is for four affordable homes. He clarified that these are affordable houses for sale at 70% of open market. The design element has changed from 4 detached properties to a terrace of four properties. This had resulted in an increase in amenity space. The parking areas had been re-orientation to safeguard the tree on the site. Surface water drainage had been addressed and sewage will be to a septic tank. Highways had visited the site and had no concerns. The Conservation Officer had given the application approval.</p> <p>Cllr. Henwood said the site was outside the village boundary. Mr Content advised that it comes under rural permissive development. Cllr. Christophers felt further consideration should be given to the safety of vehicles exiting the site. Mr Content said the mine waste would be removed from the site to an acceptable depth. Cllr. Henwood queried the impact on the listed building on site and the World Heritage Site. It is for the developers to deal with mine shafts. There was some discussion about the size of gardens to the properties being in keeping with neighbouring homes. Mr Content did not see this as an issue.</p> <p>Miss Tully, Ocean Housing then addressed Members, regarding Minute 149d/2013. She has been involved with this project since early this year. She said that the number of affordable homes for sale had been increased from none to eight, at the request of the Parish Council.</p> <ol style="list-style-type: none"> <li><u>Drainage Strategy</u> – surface water will be to soakaways, located around the site and a separate one for highways. The land on which the drainage field is to be constructed falls away from Woodbridge Close so it is not at risk of flooding from the drainage field.</li> <li><u>Shared Ownership</u> – is at an entry level of 25-75%, which can be increased to 100%.</li> <li><u>Local Connection</u> – the criteria for allocating affordable homes will be strictly adhered to.</li> </ol> <p>MBA had not responded to Members' queries. Miss Tully explained this was due to personal problems.</p> <p>Cllr. Christophers said that after heavy rain the site is flooded. Mr Robbie Walton (for the developers) explained that new regulations are very strict in dealing drainage issues.</p>	

	<p>The British standard for the design of drainage fields was updated in 2007 and is now considerably more stringent in its requirements. The Environmental Permit (EP) which will be required from the Environment Agency (EA) will be granted on demonstration of a robust design for the drainage field. The EP will specify the quality of treatment required before discharge to the drainage field and this will be monitored for compliance by the EA. In the event that compliance is not achieved the EA have the power to require rectification.</p> <p>Mr Keith Thomas said the proposal is completely different from that shown to the public in February. He referred to the affordable housing survey and asserted that this identified that homes are needed for sale not rent. He pointed out there was an error in the leaflet circulated by Cllrs. Muriel and Jenkin.</p> <p>Cllr. Henwood stated that the leaflet purported to come from Cornwall Council and Crowan Parish Council (CPC), but this was not the case, it had not been discussed at a meeting of CPC.</p> <p>Mr Hosken then read a written statement (copy held in the Leedstown Affordable Housing file). He referred to the findings of the affordable housing survey and asserted that the findings did not collate with the planning application currently on the table. Mr Hosken felt that the properties weren't 'affordable' at all. He criticised the leaflet circulated by Cllrs. Muriel and Jenkin and questioned some of the statements therein. He complained of Cllr. Jenkin's pre-determination of the application, which was evident at the Public Meeting on Friday and urged her not to speak or vote on this matter. Mr Hosken also queried if Cllr. Jenkin had a pecuniary interest because her son was on the affordable housing register. He read an opinion he had obtained from a professional planning consultant, which relied on the Kerrier Local Plan.</p> <p>Cllr. Jenkin explained the difference between pre-disposition (when a Member is minded to be for something, but is open to listening to a debate before reaching a final decision) and pre-determination (when a Member had made up their mind before it is discussed). She denied that she had a pecuniary / registerable interest in this item.</p> <p>Cllr. Muriel asked Mr Hosken why he had supported the development in its early stage, when he was a Parish Councillor. The problems he now had with the proposed site (drainage, size of development, etc.) existed then.</p> <p>Mrs Elizabeth Oates said years ago the playing fields was allocated for council housing, but it was said that this would not be built until mains drainage came to the village. Cllr. Jenkin said technology had moved on and this was no longer a reason for refusing development.</p> <p>Cllr. Jenkin said that there are no 'saved' planning policies from Kerrier and, therefore, the document from Mr Hosken's planning consultant is invalid. She said there had been no affordable housing built in Leedstown in her lifetime.</p> <p>A resident of Woodridge Close complained of the problems with the foul sewage backing up in her property.</p> <p>Mr Steve Taylor queried whether there is a need for affordable housing in Leedstown and asked for evidence of it. Cllr. Roberts reminded the meeting that similar comments/concerns had been made about the Prazze development. Now the development is full with 'local' people and there are no complaints about it.</p> <p>Ms Marie Taylor asked for information about 'current' affordable housing needs. She also complained about the speed of traffic on this road and asked what measures are going to be put in place to safeguard children going to the local school. Cllr. Jenkin said there <b>could</b> be a small contribution towards traffic calming measures from the sale of the two open-market houses. Cllr. Muriel assured Ms Taylor that the children's safety was paramount and she would be drawing it to the attention of Ms Dyer, CC Manager for Primary Education and Highways.</p> <p>Miss Hosken said there was a large contingent of young people at the meeting and they were all against the development. Surely this demonstrated that it wasn't an appropriate development? She is against the development because she feels they are not affordable.</p> <p>Mr David Hosken said every time a point of opposition is raised, Members defend it. Didn't that mean they were pre-determined?</p>	
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	<p>Cllr. Webb refuted that he was pre-determined. He came from Praze and had not yet made up his mind about this application.</p> <p>Ms Rosemary Pollard said Cllr. Jenkin is their elected Leedstown CC representative and she should be representing residents' views. She pointed out that newly built homes 'up country' are flooding, which would have been built under the 'new stringent drainage regulations.</p> <p>Cllr. Jenkin said affordable housing IS needed in the parish.</p> <p>There was concern expressed about water pressure levels. Cllr. Christophers said this must be addressed.</p> <p>Mr Carl Oates said he regularly walks the road and traffic travels at 70-80mph.</p> <p>Those opposing the planning application summarised their reasons, by saying the development is too large and there are too many rental properties and not enough for sale.</p> <p>Cllr. Henwood gave Miss Pearce the photograph he had promised.</p>	
145/2013	<p><u>Members' Declarations:</u></p> <p>a. <i>Pecuniary/Registerable Declarations of Interests</i> – Cllr. James said his property adjoins <u>is adjacent to the proposed development</u> (149d/2013). He then read the following statement to the meeting:</p> <p><i>I have been advised by County Council Legal team not to speak as an individual or as a representative of the proportion of the Ward of Leedstown (that I am Parish councillor for) that are against the proposal. Nor can I vote on this issue.</i></p> <p><i>An option would have been to resign from this Council but that would not serve the interests of the Parish going forward.</i></p> <p><i>I have been advised that I will personally be at risk of a Criminal Offence and a £5,000 fine that I am not prepared to risk. Should someone make a complaint.</i></p> <p><i>I have been told that I have a prejudicial / financial interest. Based on assumptions not fact.</i></p> <p><i>I will not speak and abide by the code of conduct as advised, however I ask Madam Chair that the other members of the council satisfy beyond doubt that they are equally consistent in conforming to this code.</i></p> <p><i>I will however be seeking privately legal advice on this matter as I have not had the time to engage a private professional in the short period of notice prior to this meeting.</i></p> <p>Cllr. Ward also lives in Woodridge Close and declared an interest.</p> <p>Cllr. James declared a further interest in 149a/2013.</p> <p>b. <i>Non-registerable interest</i> – Cllr. Jenkin and Smith in 158f/2013. The Chairman asked all PC Members to be certain all declarations of interest had been made.</p> <p>c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</p> <p>d. <i>Dispensations</i> – no written dispensations had been received.</p>	
146/2013	<p><u>Apologies for Absence</u> – Cllr. Blewett.</p>	
147/2013	<p><u>Outside Bodies</u> –</p> <p>a. <i>Police</i> – PCSO Paul Whitford sent his apologies and a written report (copy on file).</p> <p><u>Speed Trial Cycling Events</u> – Minute AC36h/2013 refers. Cllr. Henwood gave a brief report regarding the background to this matter. The organisers have been made aware of concerns with speeding.</p> <p>b. <i>Cornwall Councillor</i> – limited to 5 minutes. Cllr. Jenkin spoke to her written report. She asked Members to advise her of any highways issues. There</p>	

	<p>was much concern about cuts in CC services and the hard decision that need to be made.</p> <p>c. <i>Helston &amp; The Lizard Community Network</i> – date TBC.</p>	
148/2013	<p><u>Minutes of Meetings</u> –</p> <p>a. <i>Extraordinary Council Meeting</i> – 8<sup>th</sup> August 2013, <b>AGREED</b> as a true record.</p> <p>b. <i>Amenities Committee (AC) Meeting</i> – no meeting held since 17<sup>th</sup> July.</p> <p>c. <i>Public Rights of Way (PROW) Committee Meeting</i> – no meeting held.</p>	
149/2013	<p><u>Planning Applications Received</u> –</p> <p>a. <i>PA12/02104, St James Place (land adj), Praze Road, Leedstown</i> – erection of four new dwellings on a vacant site which is within the curtilage of a listed building. Cllr. James left the room whilst this application was discussed.</p> <p>Cllr. Henwood said the gardens are small and not in keeping with the surrounding area. He referred to the mine shaft on the site, but this is not a planning issue. The Heritage Report identifies the listed building as a very rare, surviving example. He was concerned about the development's impact on this. The cladding is part-slate, which is very overpowering. Permitted affordable housing should be in the village or adjacent to it, this is not the case here. Removing the contaminated land will be very expensive. There was concern that the original application was for open market housing, it is now four affordable homes, but there is no paperwork to confirm this.</p> <p><b>OBJECT</b> on the grounds the access is inadequate, the gardens are too small for a rural site, the slate cladding is not in keeping with other properties in the area and the site is outside the village.</p> <p>b. <i>PA13/06279, Drym, Praze</i> – proposed alterations and extensions to the existing dwelling and change of use of part of field to domestic garden and erection of an agricultural building. Cllr. Roberts said it was a run-down smallholding of 28 acres. The footprint will not increase and the application could only be an improvement to the existing building. The only potentially contentious issue is an agricultural shed. <b>NO OBJECTION</b>.</p> <p>c. <i>PA13/06917, Hillcrest Farm, Trevoole</i> – certificate of lawfulness for existing use: stationing of two caravans. Cllr. Muriel spoke to the background and referred to her request for proof that the south caravan had been continuously used for 10 years. It was <b>AGREED</b> to support the lawfulness for the north caravan only, with a revised plan of the boundary.</p> <p>d. <i>PA13/07065, Land SE of Playing Field, Woodridge Close, Leedstown</i> – residential development of 23 affordable and 2 open market dwellings. Cllrs. James and Ward left the room whilst this item was discussed.</p> <p>Cllr. Smith said that there were no planning reasons to object to the application.</p> <p>Cllr. Roberts said that he took on board the concerns of those present, but a village would die if new homes are not built for young people. There is an identified need for affordable housing. He said the PC had undertaken the housing needs survey, to 'look after' the people of the parish.</p> <p>Cllr. Henwood said there is an identified need. However, he was of the personal opinion that the development is too large for the village. He said the information requested from the developer had not been forthcoming. He said that 24 affordable homes are too much. Cllr. Roberts pointed out that anything smaller would not be economically viable.</p> <p>Cllr. Webb said he was a new Councillor. He was of the opinion that the development was too large. He said it is diabolical that a village the size of Leedstown should have inadequate drainage and water pressure.</p> <p>Cllr. Christophers favoured a smaller development, for local people only. The drainage and water pressure were of much concern.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

	<p>Cllr. Tripp referred to the development at Townshend, which is a village will no local amenities. This proposal is too big.</p> <p>Cllr. Brown referred to the public's concerns, but asked what the alternative was. A similar development may never become available again. The PC had been successful in increasing the number of properties for sale to 8, earlier in the year there were none at all.</p> <p>Cllr. Henwood said the development is too large for the village, but he believed that it is the best site in Leedstown.</p> <p>Cllr. Christophers said the properties would be electrically heated and wondered if solar panels could be installed to help with running costs.</p> <p>Cllr. Muriel reported that she had requested all Members to forward to her any comments, negative or positive, since Friday's Consultation Meeting and confirmed that none had been received. She had spoken to Cllr. Keeling (former County Member for part of the parish), who was positive about this proposal. She said there is no statutory obligation for the developers to liaise with PC Members and praised Ocean Housing for their willingness to negotiate. She felt that if the PC were to withdraw its general support for an affordable housing development at this stage, they will lose credibility. She said that Ocean Housing had guaranteed they would buy back the properties based on market values and felt this was an indication of the commitment to this development's success from the developer. This was a real benefit to anyone wishing to sell and move up the property ladder. Another developer may not be so generous.</p> <p>The Chairman requested that a future PC meeting looks at the question of drainage and water pressure issues for Leedstown. Members of the public were urged to report issues with their pressure to SW Water.</p> <p>Cllr. Jenkin said that we must look at the application before us. She had taken advice that she can vote now, with no pre-determination. <b>She would be making a decision at this meeting on the plans before us but would consider any further information that might become available before determining her view as a Cornwall Councillor.</b> She is of the opinion that this is the best scheme that can be obtained for Leedstown. There are probably more people needing affordable housing now, than there was at the time of the survey.</p> <p>It was <b>RESOLVED</b> to support the application; 5 Members for, 2 against and 2 abstentions (Cllrs. Christophers and Webb).</p>	Clerk
150/2013	<p><u>Other Planning Matters</u> –</p> <p>a. <i>Affordable Housing</i> – Minute 117a/2013 refers. Covered above.</p> <p>b. <i>Planning Consultation</i> – a proposal that no further consideration is given to planning applications for the parish was deferred to October.</p> <p>c. <i>Outstanding Enforcement Issues</i> – Minute 77a/2013 refers. Deferred to the October meeting.</p> <ul style="list-style-type: none"> <li>• <u>EN12/02935, Hillcrest, Trevoole</u> – provision of new building on site. Case officer, Mrs Mandy Smith. Update, regarding consideration to further enforcement action.</li> <li>• <u>EN13/00826, Crewenna Vean, Crowan</u> – construction of stables and siting of caravans.</li> <li>• <u>EN13/00843, Windwhistle, Carvolth, Praze</u> – siting of caravans for residential purposes.</li> <li>• <u>EN13/00870, Crenver Farm House, Praze</u> – alleged breach of conditions W2/PA08/01979/FM.</li> <li>• <u>EN13/01088, Land to the Rear of Praze Business Park</u> – untidy condition of land. Case officer: Mr Lee Viner.</li> <li>• <u>EN13/01435, Land at Trevoole</u> – alleged change of use of land for the stationing of a caravan and construction of a wall. Case officer: Mr Viner</li> </ul>	Clerk  Clerk

	<ul style="list-style-type: none"> <li>• <u>EN13/01467, The Mobile Home, Praze Road, Leedstown</u> – use of caravan during construction of permitted dwelling. Case officer: Ms Sandra Oram. See (d) below.</li> </ul> <p>d. <i>New Enforcement Cases</i> –</p> <ul style="list-style-type: none"> <li>• <u>EN13/01926, Trefewha Cottage, Trefewha, Praze</u> – alleged conversion of garage to living accommodation. Case officer: Mr Lee Viner.</li> </ul> <p>e. <i>Enforcement Cases Closed by CC</i> –</p> <ul style="list-style-type: none"> <li>• <u>EN13/01769, M.C.D. Nurseries, Horsedowns, Praze</u> – sandblasting business allegedly being run from site which is in an untidy state. Case closed: No breach found.</li> </ul> <p>f. <i>PA09/01299, Flower Farm, Townshend</i> – a copy of a letter sent to the Planning Dept, Camborne has been received, i.r.o. this application, pointing out there is a covenant on the land prohibiting building.</p>	
151/2013	<p><u>Planning Permission Granted by Cornwall Council</u> – information only.</p> <p>a. <i>PA13/03588, Meadowside, Crowan</i> – erection of loft conversion.</p> <p>b. <i>PA13/05378 S52/S106 and discharge of condition apps, Roses Farm, Black Rock</i> – submission of details to discharge condition 3 in relation to Decision Notice PA12/11555.</p> <p>c. <i>PA13/06300, Grassington Farm, Trenear</i> – erection of an agricultural shed.</p> <p>d. <i>PA13/06828 S52/S106 and discharge of condition apps, The Flower Farm, Townshend</i> – submission of details to discharge conditions 2, 4 and 5 in respect of decision notice W2/PA09/01299/F Erection of dwelling.</p> <p>e. <i>PA13/06948 S52/S106 and discharge of condition apps, Jynjy, Botetoe Hill, Trevoole</i> – submission of details to discharge Condition 2 in respect of decision notice PA10/03882 (LBC for the alterations to building).</p> <p>f. <i>PA13/07086 S52/S106 and discharge of condition apps, Jynjy, Botetoe Hill, Trevoole</i> – submission of details to discharge condition 4 in respect of decision notice PA10/03882.</p>	
152/2013	<p><u>Planning Applications Refused by Cornwall Council</u> – information only.</p> <p>a. <i>PA13/00525, Land Adj. Penwithen, Carwynnen Close, Praze</i> – change of use of land to be included as domestic garden, extension to existing driveway, erection of a carport, shed and patio area.</p>	
153/2013	<p><u>Highways Matters</u> –</p> <p>a. <i>The Cottage, The Square, Townshend</i> – alleged construction of a wall to the front of the property, which is believed to contravene the Highways Act, s.137. Ms Sarah Hooper, Highways advised she had reported this to the Highways' Steward for investigation.</p> <p>b. <i>Trethannas Gardens, Praze</i> – Minute 127a refers. Cllr. Muriel advised that the hedge had been cut back. No further action.</p>	
154/2013	<p><u>Standing Committees</u> –</p> <p>a. <i>Amenities Committee (AC)</i> – meeting held on 17<sup>th</sup> July 2013.</p> <ul style="list-style-type: none"> <li>• <u>Christmas Lights, Praze</u> – <b>AGREED</b> to support a recommendation from the AC that the Parish Council adopts the main incoming box from SW Power Ltd and supplies the electricity for the Christmas Lights, but all items thereafter are the responsibility of the Christmas Lights Committee and must be removed after the lights have been switched off</li> <li>• <u>Praze Allotments</u> – enquires are being made to establish what is involved in compulsorily acquiring a site.</li> <li>• <u>Asset Register</u> – play equipment purchased for Leedstown had now been added to the Register and the insurance brokers informed.</li> <li>• <u>Leedstown Playing Field</u> – a quotation to replace two 100mm sq legs on the existing tower and to add supporting bars above the current V Bridge had been accepted on H&amp;S grounds.</li> </ul>	

	Enquires from Mr John Dunstan, Solicitor will be dealt with at the Amenities Committee.	Amenities Committee
	b. <i>Public Rights of Way (PROW) Committee</i> – no meeting held.	
155/2013	<p><u>Parish Organisations</u> – Members received the following updates:</p> <p>a. <i>Leedstown Village Hall</i> – Cllr. Christophers reported all is going well. Cllr. Henwood asked if it would be possible for committee meetings to be advertised, so anyone interested could attend.</p> <p>b. <i>Nancegollan Village Hall</i> – a copy of the Conveyance and Trust Deed had been received (to be filed in the safe). Members were puzzled by the statement from the Hall Committee that they are Custodians of the Village Hall and not Trustees. Referred to the Amenities Committee for clarification. Cllr. Tripp said a newspaper article had been submitted, setting out the Village Hall's position. It was hoped that this would improve matters.</p> <p>c. <i>Praze Institute</i> – Cllr. Jenkin reported on several new projects.</p> <p>d. <i>Townshend Village Hall</i> – Cllr. James is no longer a Member of the Hall Committee. Mr Trevan to be asked to provide reports to Full Council.</p> <p>Mr Chris Trevan had sent a written report: the Trustees held their AGM on 16<sup>th</sup> July. The honorary officers elected were Chris Trevan Chairman; Les Hudson Vice-Chairman; Rosemary Saunders Secretary and David Webb Treasurer. The meeting expressed great disappointment and concern regarding the lack of progress by Cornwall Council with the desired community safety measures – particularly to calm unlawful traffic speeds. A petition is to be raised.</p> <p>Thanks were recorded for the Parish Council's generous contribution towards a new public notice board. Steps are underway to have this installed and to seek help in refurbishing the War Memorial.</p> <p>The Open Gardens event raised over £3,000 for Cornwall Hospice Care to which HSBC has added a donation of £500.</p> <p>A Film Club has been established and funding is now being sought towards the capital cost of bespoke equipment.</p> <p>The Annual Show was held on 23<sup>rd</sup> August. Regular monthly community lunches continue and details of all forthcoming village events, including a performance by the Silly Boys Theatre of the Tallest Horse on Earth on 21<sup>st</sup> September, can be found in the village newsletter. To be put on the mailing list contact <a href="mailto:sarah@davidchapman.org.uk">sarah@davidchapman.org.uk</a>.</p> <p>e. <i>Crowan School</i> – Cllr. Webb reported there is a meeting next week.</p> <p>f. <i>Leedstown School</i> – Cllr. Jenkin reported they received a 'good' OFSTED report.</p>	<p>Amenities Committee</p> <p>Clerk</p>
156/2013	<p><u>Environmental Matters</u> –</p> <p>a. <i>The Bakery Site, Praze</i> – a proposal that the premise is boarded up was deferred to the October meeting.</p>	Clerk
157/2013	<p><u>Administration</u> –</p> <p>a. <i>Crowan Website</i> –</p> <p>i. <u>Number of 'Hits'</u> – the Clerk reported there were 67 'unique' visitors, who went to the site 109 times, compared to July when 71 'unique' visitors, went to the site 89 times.</p> <p>ii. <u>Future of the Website</u> – the Clerk had contacted a number of other PCs to obtain details of the number of visits their websites receive:</p> <p>a. <i>Grampound with Creed PC</i> – average 1,132 p.m., over 6 months.</p> <p>b. <i>St Erth PC</i> – average 412 p.m. One month's figures only.</p> <p>c. <i>St Minver Lowlands PC</i> – average 710 p.m., over 7 months.</p> <p>d. <i>Stithians PC</i> – average 1,378 p.m., over 3 months.</p>	

	<p>NOTE – Crowan’s website received an average of 89 visits p.m., over 7 months.</p> <p>A decision on the future of Crowan PC’s website was deferred to the October meeting.</p> <p>iii. <u>Email Address</u> – Cllr. James’ email is <a href="mailto:jasonjames957@yahoo.co.uk">jasonjames957@yahoo.co.uk</a></p> <p>b. <i>2013 Remembrance Service</i> – an application for a road closure order has been submitted to Streetworks, CC and contact made with the Revd. Cade, who will be conducting the service.</p> <p>c. <i>Code of Conduct Consultation</i> – Members were invited to comment on the effectiveness of the Code. Consultation ends on 4<sup>th</sup> October 2013. Details previously circulated via email. See also Minute 160f/2013 below.</p>	Clerk
158/2013	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – schedule No.2013/14-6, to a value of £7,717.17 were <b>APPROVED</b> for payment.</p> <p>The Clerk reported that one additional invoice had been received, after the schedules had been printed and an additional cheque for £30 to Praze Institute was included in the above total.</p> <p>Cllr. Jenkin said there is some money left from the CC Community Chest grant made towards the Praze Youth project and this should be ring fenced.</p> <p>The Clerk to submit a VAT claim.</p> <p>b. <i>Praze Carnival</i> – the proposal to give a prize of £25 for a Carnival class, commencing in 2014 was deferred to October.</p> <p>c. <i>Crowan PCC</i> – <b>AGREED</b> to grant a request from the PCC Treasurer for the two un-cashed cheques (for £100 and £200) to be re-issued.</p> <p>d. <i>Whiteboard</i> – a decision regarding the purchase a whiteboard with easel and flipchart to facilitate easier viewing of planning applications was deferred to the October meeting.</p> <p>e. <i>External Audit</i> – the 2012/13 accounts had been approved, but the External Auditor had pointed out the Internal Auditor had answered ‘Yes’ to test F, but the correct response should have been ‘not covered’. In their view this is something the PC should have picked up.</p> <p>f. <i>Praze Youth Club</i> – it was <b>RESOLVED</b> to make a grant to the Club (due to start up on Thursday, 19<sup>th</sup> September 2013), of £240, to cover the cost for 20 sessions room hire. Cllrs. Jenkin and Smith abstained.</p>	Clerk Clerk Clerk Clerk Clerk
159/2013	<p><u>Documentation</u> –</p> <p>a. <i>Royal Cornwall Hospital Trust (RCHT)</i> – Ms Maxine Moustrides has emailed to offer free membership to everyone aged 11 and over. The aim is to gather public support to complete their process of becoming a Foundation Trust. No commitment is required, but there is the opportunity to join events and different interest groups, e.g. Bowel Cancer, Breathe Easy, etc. Visit <a href="http://www.rcht.nhs.uk/RoyalCornwallHospitalsTrust/OurOrganisation/Membership/MembershipScheme.aspx">http://www.rcht.nhs.uk/RoyalCornwallHospitalsTrust/OurOrganisation/Membership/MembershipScheme.aspx</a> for more details.</p>	
160/2013	<p><u>Diary Dates</u> –</p> <p>a. <i>Council Meetings:</i></p> <ul style="list-style-type: none"> <li>• <u>Full Council Meeting</u> – dated corrected to 10<sup>th</sup> October 2013.</li> <li>• <u>Amenities Committee (AC) Meeting</u> – Tuesday, 17<sup>th</sup> September 2013.</li> <li>• <u>PROW Committee Meeting</u> – 19<sup>th</sup> September 2013.</li> </ul> <p>b. <i>Clerk’s Leave</i> – 23<sup>rd</sup> to 27<sup>th</sup> September 2013.</p> <p>c. <i>SLCC Charitable Trusts Training Course</i> – Tuesday, 24<sup>th</sup> September, 10am – 3pm, Exeter Racecourse, £125 per attendee.</p>	

	<p>d. <i>Driving Safer for Longer Workshops</i> – free workshops, aimed at older drivers throughout the county. The Clerk has more information.</p> <p>e. <i>CC Budget Consultation Event</i> – Friday, 20<sup>th</sup> September 2013, 6.30 – 8pm, Helston Town Council offices. Details previously circulated via email.</p> <p>f. <i>Code of Conduct Consultation</i> – CALC are holding two general meetings:</p> <ul style="list-style-type: none"> <li>• Tuesday, 24<sup>th</sup> September 2013, 7-9pm, Council Chamber, Truro.</li> <li>• Wednesday, 25<sup>th</sup> September 2013, 7-9pm, Bodmin Town Council Office.</li> </ul> <p>These sessions are free of charge, but booking is essential.</p> <p>g. <i>2<sup>nd</sup> Town/Parish Council Annual Summit</i> – Saturday, 21<sup>st</sup> September, 10am, Kingsley Village Exhibition Hall. Topic: How Town &amp; Parish Councils and Cornwall Council can work to benefit local communities.</p> <p>h. <i>Parish Rooms, Crowan</i> – booked on the following dates (Amenities and PROW Committees to note):</p> <ul style="list-style-type: none"> <li>• Wednesday, 18<sup>th</sup> September 2013.</li> <li>• Wednesday, 16<sup>th</sup> October 2013.</li> <li>• Wednesday, 20<sup>th</sup> November 2013.</li> </ul> <p>i. <i>Cornwall Community Flood Forum Conference</i> – Thursday, 10<sup>th</sup> October 2013, St Austell One Stop Shop, 9.30am – 3.30pm. Details previously circulated via email.</p> <p>j. <i>'Introduction to Planning'</i> – additional training session, to be held 10<sup>th</sup> October 2013, 6.30pm – 9pm, Carn Brea Parish Council Rooms, Treloweth Community Hall, Moorfield Road, Pool.</p> <p>k. <i>Neighbourhood Plans</i> – 2<sup>nd</sup> October 2013, 6-9pm, Committee Room, Camborne. The sessions will be useful to all town and parish councillors irrespective of whether a Neighbourhood Plan has been commenced or not.</p>	
161/2013	<p><u>Information Only / Items for Future Agendas</u> –</p> <p>a. <i>Parish / Neighbourhood Plans</i> – a revision of the Five Parishes Plan and the creation of a Neighbourhood Plan was deferred to the October meeting.</p> <p>b. <i>Leedstown Water Pressure</i> – Members were urged to gather historical evidence needs to be compiled. For further discussion at the October meeting. Residents must report issues to SW Water.</p>	<p>Clerk</p> <p>Clerk</p>
162/2013	<p><u>Closed Session</u> – in view of the confidential nature of the business about to be transacted, namely the Clerk's salary and other matters, it was <b>RESOLVED</b> that it is advisable in the public interest that the press and public be excluded and they were instructed to withdraw.</p>	
163/2013	<p><u>Casual Vacancies</u> – there were no applications for co-option to the vacancy in the Leedstown Ward.</p>	
164/2013	<p><u>Clerk's Salary</u> – the Clerk left the meeting, to enable this item to be discussed in her absence.</p> <p>Members considered a proposal to invite Cornwall Association of Local Councils (CALC) to carry out a review of the Clerk's salary at a cost of £75 and to implement the outcome, but it was pointed out the PC is not a Member of CALC. However they were all positive to the idea of a review and wondered if the cost could be shared with another of the Clerk's Councils, who are also undertaking a review. Members requested the Clerk to disclose the percentage pay rise she had received. For further discussion at the October meeting.</p>	<p>Cllr. Muriel</p>
165/2013	<p><u>Meeting Closed</u> – 10.32 pm.</p>	

Signature: ..... (Cllr. Mrs Muriel)  
Parish Council Chairman

Date: 14<sup>th</sup> November 2013