

Crowan Parish Council

MINUTES OF THE FULL COUNCIL MEETING

HELD IN THE PARISH ROOMS, CROWAN

ON THURSDAY, 10th OCTOBER 2013 @ 7.15pm

Minutes of Council Meetings are available to view on www.crowan.org.uk; on the Crowan and Leedstown Notice Boards; on Nancegollan and Townshend Village Hall Notice Boards and in Praze Post Office.

Present:	Cllr. Muriel (Chairman) Cllr. Henwood Cllr. Roberts Cllr. Ward	Cllr. Blewett Cllr. James Cllr. Smith Cllr. Webb	Cllr. Brown Cllr. Dr. Jenkin (PC/CC) Cllr. Tripp
In Attendance:	Mrs Thompson (Clerk)		

Minute	AGENDA ITEMS	Action
	<p><u>Prayers</u> – led by the Chairman, who advised that anyone not wishing to participate may leave the room and rejoin the meeting later.</p>	
	<p><u>Chairman's Welcome and Public Forum</u> – the Chairman welcomed those present, with a particularly warm welcome to the members of the public.</p> <p>Mr Hector Fleming spoke regarding agenda item 177b/2013. He felt that the Praze WCs should be kept open by the Parish Council. Those he had spoken to are prepared to pay extra on their precept for this purpose. He spoke of the health hazard. He said that Mullion are keeping their toilets open, run as a charity, which means that there are currently no business rates to pay. Mr Fleming said that the WCs should be kept open 'as a right'. He indicated his willingness to set up a Committee to help the PC keep the toilets open.</p> <p>Mrs Sally Martell and Mrs Rachel Rodda spoke regarding agenda item 170d/2013. Mrs Rodda said she is a resident of St Erth. She brought with her letters from residents of this parish. The site would be about 18 football pitches in size. St Erth PC had voted against the proposal, following a site meeting. Mrs Martell said the 7 metres high solar panels would be on land higher than the adjacent road. The field rises and would make the panels in the middle even more prominent. She did not believe it was possible to effectively screen the area. It would be the most over-bearing thing imaginable and will be highly visible. The solar panels would be visible from exceptional local sites of interest.</p> <p>St Erth PC had objected on the grounds that the land is Grade 3 agricultural land, that it would harm the character within the world heritage site, it would have significant impact on neighbouring properties and on the grounds of longevity (the lifespan being 40 years) and the accumulative harm from the number of solar farms already in existence with more planned.</p> <p>Mrs Froude spoke regarding 170c/2013. Cllr. Blewett explained the planning permission had lapsed. Nothing had changed with the previous application.</p> <p>Mr Damien Ayling and Mr Sandy Gourly addressed Members, regarding 174b/2013 below. Mr Ayling explained he is the Time Trial (TT) Secretary of Penzance Wheelers Cycling Club. Their route takes them through Leedstown and Praze. He explained the history of Time Trials and the process involved, i.e. notifying the Police, CC, etc. They are very safety conscious and have extensive signage and use Marshals. Riders have to abide by the Highway Code. If they cross a white line or ride wide they are disqualified. They insist on a rear flashing light. They congregate and finish in the large layby near Leedstown.</p> <p>Cllr. Ward said they have a problem with the Marshals who park with their headlights on, which makes it look like a car coming towards them. Mr Ayling said there are obvious signs in place and this should warn drivers of the event. He said that if Members witness an incident, take the number of the rider and the Club will deal with it. There was concern about the riders' speed coming down Station Hill, Praze and taking the bend at the bottom. They now have a Marshal</p>	

	at this point. A lot more riders now use the route, anything up to 54. Cllr. Jenkin said that some of the Marshals (possibly other organisations) stop traffic from exiting at junctions until all the riders had passed. It was pointed out that Leedstown also forms part of the Hayle triathlon route.	
166/2013	<p><u>Members' Declarations</u> – a copy of the Code of Conduct and guidance notes were reissued to Members, via email.</p> <p>a. <i>Pecuniary/Registerable Declarations of Interests</i> – none.</p> <p>b. <i>Non-Pecuniary/Disclosable Interests</i> – none.</p> <p>c. <i>Declaration of Gifts</i> – Members were reminded they must not accept any gift or hospitality with a value in excess of fifty pounds.</p> <p>d. <i>Dispensations</i> – no written dispensations had been received. The Chairman reminded Members they all had the right to submit a written dispensation and it was for the PC as a whole to decide the matter.</p>	
167/2013	<u>Apologies for Absence</u> – Cllr. Christophers (private engagement).	
168/2013	<p><u>Outside Bodies</u> –</p> <p>a. <i>Police</i> – PCSO Paul Whitford was asked about the TT Riders. He queried if their Marshals are Chapter 8 trained, if they are not then they cannot stop traffic. He was asked if there is a limit to the number of riders who can ride abreast. He will research this. If farmers leave mud on the road, it should be reported to the Police who <i>can</i> then report it to Highways. It is for the Police to pursue the farmer and reclaim the cost. The Police written report is on file</p> <p>b. <i>Cornwall Councillor</i> – Cllr. Jenkin reported the Praze Youth Club had started, with 14-16 young people attending. More helpers would be welcomed. She handed out fliers.</p> <p>The main CC topic had been budget briefings. Her main Committee is Adult Social Care, which is already overspent this year with more cuts to come. A consultation will be undertaken and one of the options will be to count an individual's Disability Living Allowance as part of their assessment. She had dealt with a number of Highways Enforcement Issues.</p> <p>c. <i>Helston & The Lizard Community Network</i> – nil reported.</p>	PCSO Whitford
169/2013	<p><u>Minutes of Meetings</u> –</p> <p>a. <i>Full Council Meeting</i> – 12th September 2013. Members had a number of amendments to make to the Minutes. They were asked to email these to the Clerk, who will redraft the Minutes, for signing at the November Meeting.</p> <p>b. <i>Amenities Committee (AC) Meeting</i> – 17th September 2013, AC51/2013: delete 'Cricket Club' and replace with 'Playing Field Committee'. With this amendment the Minutes were AGREED as a true record.</p> <p>c. <i>Public Rights of Way (PROW) Committee Meeting</i> – 19th September 2013, AGREED as a true record.</p>	Members Clerk
170/2013	<p><u>Planning Applications Received</u> –</p> <p>a. <i>PA13/07491, Bolitho Barton, Black Rock</i> – demolish existing building housing games room and construction 2 storey building for residential use with games room on ground floor. This would be an improvement on what is there now. NO OBJECTION.</p> <p>b. <i>PA13/07805, Lower Bolitho Farm, Black Rock</i> – proposed barn conversion to form a two-bedroom residential dwelling. There was some discussion about a possible window in the roof. Cllr. Smith said that was a Building Control, rather than a Planning, issue. NO OBJECTION, but Members queried the gable opening, and if it will become a window.</p> <p>c. <i>PA13/08108, Releath Farm, Releath</i> – extensions and alterations to dwelling. Noted this is a repeat of an application, which expired last month. Crowan PC raised no objection in 2005. NO OBJECTION.</p>	Clerk Clerk Clerk

	<p>d. <i>PA13/08286, Land at Bunkers Hill, Pilgrims Way, St Erth</i> – proposed 6.2MW solar pv development, associated landscaping and habitat creation. To include ground based racking systems, mounted solar panels, power inverter stations, transformer stations, security fencing and CCTV security cameras. Notification letter only had been received. Objections had been received from residents. The Chairman read a letter of objection from Townshend Village Hall Committee. Cllr. Jenkin said the PC is perfectly entitled to comment on the application. She said all solar developments go to CC's Strategic Planning for decision. She will not be entitled to speak. Government policy is very much in favour of such developments. Members had concerns about the loss of good agricultural land and queried why derelict land couldn't be used instead. If granted this would mean the land would be classified as 'brown field', which would open the way for future development. The question was asked "What happens to the panels after their life span, where will they be put?" Concern was expressed about the flooding, already present, and that this development could make it worse. The visual impact from the World Heritage site will be extensive. With the security fencing and large surface area of panels visible from long distances, the site would look very industrial. The Parish Council continued to acknowledge the need for renewable energy, but was not convinced that more appropriate brown field sites within Cornwall had been considered. Members, therefore, supported their neighbouring Parish Council.</p> <p>OBJECT on the following grounds:</p> <ol style="list-style-type: none"> i. Loss of highly productive agricultural land, in an area noted for its early crops, would be against Government guidelines. It is Members' belief that CC should have a policy which encourages developments such as this to be sited on derelict mining/clay land. ii. The scale of the proposed development is out of all proportion to the locality. The field is higher than the adjacent road and rises in the middle, thus making the solar panels in the centre of the development field even more prominent. iii. The visual impact on surrounding sites of exceptional local interest would be unacceptable. The site being visible from the coast to the back-drop of Tregonning and the Godolphin hills. iv. Negative impact on the tourist industry. Solar panels are, by their very nature, ugly and alien in appearance. Members would urge CC to consider carefully what damage such developments will do to Cornwall's main industry – tourism. v. The accumulative effect of ad hoc solar farms should be carefully considered. <p>Copy to be sent to Cornwall Cllrs. Jeffery and Jenkin and St Erth PC.</p>	Clerk
171/2013	<p><u>Other Planning Matters</u> –</p> <ol style="list-style-type: none"> a. <i>Planning Consultation</i> – Cllr. Henwood complained that the PC's views are not taken into account on planning applications. Cllr. Jenkin said that if valid planning reasons are given then the Planning Officer must come back for further discussions. Cllr. Roberts said that until enforcement had 'teeth' then there is no point in consulting as transgressions are not enforced. It was RESOLVED all PC comments on planning to be copied to Cornwall Cllr. Jenkin and to invite Ms Hayley Jewels, Head of Enforcement and Mr Phil Mason, Head of Planning to a future meeting. b. <i>Outstanding Enforcement Issues</i> – Minute 77a/2013 refers. Members received the following updates: <ol style="list-style-type: none"> i. <u>EN12/02935, Hillcrest, Trevoole</u> – provision of new building on site. Case officer, Mrs Mandy Smith. Application received (PA13/06917) and was approved. See 172d/2013 below. The comments on the Planning Portal are not those submitted by the Parish Council. The Clerk to query this and to ask why the decision was taken to grant permission. ii. <u>EN13/00826, Crewenna Vean, Crowan</u> – construction of stables and siting of caravans. Revisit site to see current position on land. Stables have permission. 	<p>Clerk</p> <p>Clerk</p>

	<ul style="list-style-type: none"> iii. <u>EN13/00843, Windwhistle, Carvolth, Praze</u> – siting of caravans for residential purposes. Mr Lee Viner to do joint visit with Housing. iv. <u>EN13/00870, Crenver Farm House, Praze</u> – alleged breach of conditions W2/PA08/01979/FM. Waiting to see if new application is submitted. v. <u>EN13/01088, Land to the Rear of Praze Business Park</u> – untidy condition of land. Case officer: Mr Lee Viner. Meeting scheduled for next week with Line Manager to discuss way forward. vi. <u>EN13/01926, Trefewha Cottage, Trefewha, Praze</u> – alleged conversion of garage to living accommodation. Case officer: Mr Lee Viner. Letter sent to owners confirming planning permission required for residential use. Open to them to submit application however advise residential use to cease. vii. <u>Burndown Farm</u> – the Council had reported a number of possible enforcement issues on the property. The Clerk to check the position. <p>c. <u>Enforcement Issues Closed</u> –</p> <ul style="list-style-type: none"> i. <u>EN12/02881, Rosehill Farm, Praze Road, Leedstown</u> – alleged breach of conditions of Decision Notice ref: W2/PA03/00378/F. Reason for closure: breach resolved. ii. <u>EN13/01435, Land at Trevoole</u> – alleged change of use of land for the stationing of a caravan and construction of a wall. Case officer: Mr Lee Viner. The caravan has been removed from the site and the block wall is under 1m in height and is therefore pd. The other issues on the site are regarding land ownership which is a civil matter. Case Closed. iii. <u>EN13/01467, The Mobile Home, Praze Road, Leedstown</u> – use of caravan during construction of permitted dwelling. Case officer: Ms Sandra Oram. See (d) below. Case closed as caravan in use as a site office/rest room while the dwelling, which was allowed on appeal, is being built. Case closed. 	Clerk
172/2013	<p><u>Planning Permission Granted by Cornwall Council</u> – information only.</p> <ul style="list-style-type: none"> a. <u>PA13/04947, 8 Carwynnen Close, Praze</u> – erection of side first floor extension over garage and construction of ground floor front and rear extensions. b. <u>PA13/05373, Rose Hill Barn, Praze Road, Leedstown</u> – conversion of former barn to form a dwelling and associated works - including domestic garage and septic tank drainage. c. <u>PA13/06300, Grassington Farm, Trenear, Helston</u> – erection of an agricultural shed. d. <u>PA13/06917, Hillcrest Farm, Trevoole, Camborne</u> – Certificate of lawfulness for existing use: Stationing of two caravans. Granted: CAADs and LUs only. e. <u>PA13/07493, Homestead, Chapel Road, Leedstown</u> – submission of details to discharge condition 3 attached to decision notice PA13/00817. Discharge of conditions not all conditions agreed. 	
173/2013	<p><u>Planning Applications Withdrawn</u> – information only.</p> <ul style="list-style-type: none"> a. <u>PA12/07488, The Surgery, School Road, Praze</u> – conversion of doctors' surgery to two dwellings. 	
174/2013	<p><u>Highways Matters</u> –</p> <ul style="list-style-type: none"> a. <u>Replacement Signage</u> – it was RESOLVED to ask Highways to remove the 'Cow' sign at The Green, Nancegollan (Grid Ref SW163725, 322280) and replace it with a horse sign. b. <u>Cycling Time Trial Events</u> – Members were asked to check with the Marshals which organisation they are with. 	

	<p>c. <i>Road Closures</i> –</p> <p>i. Road from Black Rock to Polcrebo Downs and Buscaverran, Praze. Closed for the installation of a soakaway in carriageway, 14th to 18th October 2013, (0730 to 1800 hours).</p> <p>ii. Black Rock. Closed for patching works. 28th October to 1st November 2013 (0730 to 1800 hours).</p>	
175/2013	<p><u>Standing Committees</u> –</p> <p>a. <i>Amenities Committee (AC)</i> – meeting held on 17th September 2013.</p> <p>i. <u>Signage</u> – it was RESOLVED to erect signs on The Green, Nancegollan and The Plan, Praze, advising that event organisers should contact the PC for permission. Referred to the AC.</p> <p>ii. <u>Subsidence</u> – a recent site visit had indicated The Plan is dry and digging of an exploratory hole to investigate the cause of the subsidence is unnecessary at this time.</p> <p>iii. <u>Nancegollan Village Hall</u> – Mr John Dunstan had been asked to clarify what Members’ responsibilities are and, if anything were to go wrong, how it would affect the PC under the terms of the Conveyance and Trust Deed.</p> <p>iv. <u>AC Budget</u> – there is likely to be an overspend this year, mainly because of repairs to play equipment. Further discussion deferred to the Budget Meeting.</p> <p>Cllr. Ward queried why the rotten upright at Leedstown wasn’t replaced and why the wood had been stained. Cllr. James said we must watch repairs made to the equipment more closely.</p> <p>b. <i>Public Rights of Way (PROW) Committee</i> – 19th September 2013.</p> <p>v. <u>Programme of Walks</u> – it is aimed to complete a leaflet of walks in Crowan before Spring 2014.</p>	Clerk
176/2013	<p><u>Parish Organisations</u> – Members received the following updates:</p> <p>a. <i>Leedstown Village Hall</i> – in the absence of Cllr. Christophers there was no report. Cornwall Cllr. Jenkin had funded an oven for their kitchen.</p> <p>b. <i>Nancegollan Village Hall</i> – Mrs Gash, Hall Committee Secretary, writes to thank Members for their donation to the upkeep of the graveyard and to advise them of correspondence regarding the infill of the old railway track. Cllr. Tripp reported Annual Meeting will be held on 4th November 2013. Things are improving and the income is going up. It was RESOLVED to elect Cllr. Tripp as the PC representative to serve on the Nancegollan Hall Committee for 2013/14.</p> <p>c. <i>Praze Institute</i> – Cllr. Jenkin reported the Youth Club is up and running. More fundraising activities are planned.</p> <p>d. <i>Townshend Village Hall</i> – Mr Trevan reported the number of yoga classes had increased. See website www.townshendvillagehall.org.uk. The Hall's Trustees are likely to object to the Mably Farm 22 acre solar array. See 170d/2013 above.</p> <p>e. <i>Crowan School</i> – Cllr. Webb reported he is now installed as a Governor. Christmas events are in hand.</p> <p>f. <i>Leedstown School</i> – Cllr. Jenkin reported the school had received a ‘Good’ Ofsted report.</p>	
177/2013	<p><u>Environmental Matters</u> –</p> <p>a. <i>The Bakery Site, Praze</i> – it was RESOLVED to write to Building Control, saying the building is an unsafe and dangerous state, with a copy to the estate agent.</p>	Clerk

	<p>b. <i>Praze Public Conveniences</i> – Cllr. Jenkin had issued some 400 questionnaires to properties in the centre of Praze, with 97 replies to date. Early indications were that there is a clear preference for keeping the toilets open in some form. She proposed setting up a Working Party to look into the viability of the PC providing the funds to keep them open. Cllr. James said any survey should be parish-wide.</p> <p>Cllr. Muriel said the public had been asked to form a Committee, but nobody had come forward. The figures provided by CC for the running of the toilets were queried.</p> <p>It was RESOLVED to appoint Cllrs. Brown, James, Jenkin, Roberts and Webb to a Working Party as proposed above. Cllr. Muriel asked the Working Group to obtain working figures, which are a true reflection of the costs involved.</p>	
178/2013	<p><u>Praze Post Office</u> – Members had no comment to make on the proposal to relocate the PO to Deli on the Square, 5 The Square, Praze. They were pleased the Post Office would not be lost.</p>	
179/2013	<p><u>Administration</u> –</p> <p>a. <i>Crowan Website</i> –</p> <p>i. <u>Number of ‘Hits’</u> – the Clerk reported there were 84 ‘unique’ visitors, who went to the site 175 times, compared to the previous month when 67 ‘unique’ visitors, went to the site 109 times.</p> <p>ii. <u>Future of the Website</u> – the Clerk had contacted a number of other PCs to obtain details of the number of visits their websites receive:</p> <p>a. <i>Grampound with Creed PC</i> – average 1,132 p.m., over 6 months.</p> <p>b. <i>St Erth PC</i> – average 412 p.m. One month’s figures only.</p> <p>c. <i>St Minver Lowlands PC</i> – average 710 p.m., over 7 months.</p> <p>d. <i>Stithians PC</i> – average 1,378 p.m., over 3 months.</p> <p>Noted Crowan’s website received an average of 89 visits p.m., over 7 months. Deferred to April 2014 for further discussion.</p> <p>b. <i>2013 Remembrance Service</i> – the Service will be held on 10th November 2013, and Members are encouraged to attend. Cllr. Webb agreed to assist the Police with traffic control, as a ‘Chapter 8 accreditation person’. Mr Harvey, the pipe player, had confirmed his attendance. CC had confirmed the road closure order will be issued. The Revd. Cade will be officiated at the service in Crowan. A poppy wreath has been ordered.</p>	Clerk
180/2013	<p><u>Parish / Neighbourhood Plans</u> – deferred to November.</p> <p>a. <i>Five Parishes Plan</i> – carry out a revision of the Five Parishes Plan.</p> <p>b. <i>Neighbourhood Development Plan</i> – consider creating an NDP.</p>	
181/2013	<p><u>Leedstown Issues</u> – Minute 149d/2013 refers.</p> <p>a. <i>Low Water Pressure</i> –</p> <p>b. <i>Drainage</i> –</p> <p>Cllr. Jenkin had written to SW Water to seek a meeting with a senior officer, to discuss these issues. It was reported that the system had ‘blown’ several times. It is essential that residents affected by low water pressure complain. A letter from the PC will also be sent to SW Water and Mr Andrew George MP. Cllr. Brown suggested contacting OffWatch, but it was pointed out that the legal obligation is to provide 1 bar of water pressure and this is met.</p>	Cllr. Muriel
182/2013	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – schedule No.2013/14-7, to a value of £5,991.88 was APPROVED for payment.</p> <p>The Clerk pointed out that cheques 102659 and 102660 had been authorised in September, but not signed.</p>	

	<p>Cheque 102676 was made payable to The Praze Institute.</p> <p>b. <i>Praze Carnival</i> – a proposal to give a prize of £25 for a class, commencing in 2014, was deferred to the November meeting.</p> <p>c. <i>Whiteboard</i> – a proposal to purchase a whiteboard with easel and flipchart to facilitate easier viewing of planning applications was deferred to the November meeting.</p> <p>d. <i>Police and Crime Commissioner Small Grant Scheme</i> – a suggestion was made that, perhaps, this fund could be used to provide a VAS either side of Leedstown School. Discussion deferred to the November meeting.</p>	
183/2013	<p><u>Documentation</u> –</p> <p>a. <i>Cornwall and West Devon Mining Landscape World Heritage Site</i> – progress reports, January to June 2013, see web pages: http://www.cornwall.gov.uk/default.aspx?page=27274 for details.</p> <p>b. <i>The Chronicle</i> – August–September 2013.</p> <p>c. <i>Clerk's and Councils Direct</i> – September 2013.</p> <p>d. <i>Superfast Broadband</i> – Cornwall Development Co. has funding available for businesses that are making changes to the company. Grants from £1,000 up to £50,000. See: www.superfastcornwall.org/fund, or ring 01209-311104.</p> <p>e. <i>Scouting</i> – Cubs for ages 8 - 10 will run from Nancegollan Village hall Wednesdays 6.00 - 7.15 and Scouts for 10 - 14 year olds will also be run from Nancegollan Village Hall 7.30 - 9pm. Scouting is an all inclusive organisation that is open to boys and girls. Help is sought, contact: vicky.hosken@btinternet.com</p>	
184/2013	<p><u>Diary Dates</u> –</p> <p>a. <i>Council Meetings</i>:</p> <ul style="list-style-type: none"> • <u>Full Council Meeting</u> – 14th November 2013. • <u>Amenities Committee (AC) Meeting</u> – 19th November 2013. • <u>PROW Committee Meeting</u> – 15th October 2013. <p>b. <i>Book Launch</i> – 25th October 2013, 6.30pm for 7pm, Leedstown Village Hall. Invitation for two Members to attend the book launch (Richard Jenkin: A Great Son of Cornwall). Replies by 11th October. Details previously emailed.</p> <p>c. <i>Community Energy Workshop</i> – Wednesday, 30th October 2013 9.15 – 16.30, Environment & Sustainability Institute, Penryn Campus, Penryn. The symposium aims to bring together community organisations, researchers and policy makers together to explore more about the research priorities, challenges and opportunities facing the development of community energy and energy efficiency projects. Details previously emailed.</p> <p>d. <i>Introductory Training Courses for Community Organisations</i> – all courses will be held at the Old Cattle Market, Helston. Courses are free of charge.</p> <ul style="list-style-type: none"> vi. <i>Funding</i> – Wednesday, 9th October 2013, 12-3.30pm. vii. <i>Marketing and PR</i> – Monday, 28th October 2013, 12.30-4pm. viii. <i>Recruiting and Retaining Committee Members</i> – Wednesday, 6th November 2013, 12-3.30pm. ix. <i>Evaluation, Monitoring and Outcomes</i> – Wednesday, 13th November 2013, 12-30pm. <p>To book a place, email: info@theoldcattlemarket.co.uk or phone Emma / Sarah on 01326-560606. Details previously emailed.</p>	
185/2013	<p><u>Information Only / Items for Future Agendas</u> –</p> <p>a. <i>November Meeting</i> – apologies from Cllrs. Henwood, Roberts, Smith, Ward.</p> <p>b. <i>Leedstown Construction Work</i> – Cllr Tripp reported that he had been approached by the owner of Leedstown PO regarding traffic and congestion issues outside his business.</p>	

186/2013	<u>Closed Session</u> – in view of the confidential nature of the business about to be transacted, namely the Clerk’s salary and other matters, it was RESOLVED that it is advisable in the public interest that the press and public be excluded and they were instructed to withdraw.	
187/2013	<u>Casual Vacancies</u> – there were no applications for co-option to the vacancy in the Leedstown Ward.	
188/2013	<p><u>Clerk’s Salary</u> – Minute 165/2013 refers. The Clerk left the meeting at this point.</p> <p>Cllr Muriel explained that she had conducted a meeting with the Clerk and included Cllr. Roberts as she had been Clerk during his Chairmanship. The report had been shared with the other Employment Committee member Cllr. Ward and would remain confidential other than it had been mutually agreed that annual one-to-one meeting with the Clerk would be diarised for the future.</p> <p>Cllr. Muriel outlined that this was not a pay rise as such for the Clerk but a reassessment of the role profile of the Clerk. She had followed NALC guidelines to assess the Clerk’s current duties and responsibilities as recommended, including budget responsibilities, committees and duties. She concluded that the Clerk’s role had increased since appointment and should be reassessed at LC1, Scale Point 25, equivalent to £11.296 per hour; this would be calculated pro rata to the current 18.5 hours per week contract and would be subject to annual review of the role.</p> <p>It was RESOLVED that this reassessment should be backdated and paid to the beginning of the 2013/14 financial year (April 2013) and the Clerk’s Contract of Employment duly amended.</p>	
189/2013	<u>Meeting Closed</u> – 10.25 pm.	

Signature: (Cllr. Mrs Muriel)
Parish Council Chairman

Date: 14th November 2013