

	<ul style="list-style-type: none"> Minute 11a to read: <i>Accounts for Payment</i> – Schedule No.2010/11-10, to a value of £2,075.08 was APPROVED for payment. <p>With these amendments, the Minutes were AGREED as a true record.</p> <p>b. <i>Amenities Committee Meeting</i> – 26th January 2011, AGREED as a true record.</p> <p>c. <i>Planning Committee Meeting</i> – 27th January 2011, AGREED as a true record.</p>	
028/2011	<p><u>Other Planning Matters</u> –</p> <p>a. <i>Housing Needs Survey</i> – Minute 08a/2011 refers. The Clerk circulated a copy of the Findings Report she had compiled, for discussion at the February Planning Meeting. She was thanked for all her work on this project and asked to obtain a copy of the new s.106 template. The Clerk pointed out that she had spent 27.25 hours on this project in February, in addition to the 18.15 hours worked in January. This had contributed to her accumulating 23.50 hours of flexi-time.</p>	Clerk
029/2011	<p><u>Standing Committees</u> –</p> <p>a. <i>Amenities Committee (AC)</i> – Meeting held on 26th January 2011.</p> <ul style="list-style-type: none"> <u>Asset Register / Insurance Cover</u> – a revised copy of the Asset Register (AR) was circulated at the Meeting. It now includes a breakdown of equipment stored at/on the Nancegollan Playing Fields (provided by Mr Bill Lamin). It was RESOLVED to refer the revised AR to the Amenities Committee, but to increase insurance cover, with immediate effect. <u>Council Owned Property</u> – the possibility of registering council-owned property with the Land Registry is ongoing. <u>Community Grants</u> – funding applications are being made to the Big Lottery “Awards for All” and Cornwall Community Foundation, in respect of a bench for Nancegollan village green and replacement notice boards for Nancegollan and Praze. <u>Nancegollan Play Area</u> – it was AGREED to accept the RECOMMENDATION of the AC to purchase a litter bin at a cost of £240+VAT, on condition that the Nancegollan Residents’ Association signs a commitment to empty the bin regularly. <u>Play Sites: Annual Safety Reports</u> – the Clerk reported she had obtained the following quotations: <ul style="list-style-type: none"> <i>RoSPA</i> – £63+VAT per site (for 5 items, then £3 per extra item over 5). <i>RPII Play Inspections</i> – £87.50 per site, so £262.50+VAT. <p>It was AGREED to accept the RECOMMENDATION of the AC to carry out an annual safety inspection and to place an order for the work with RoSPA. Cllr. Butcher makes monthly inspections and will provide the Clerk with copies of his “report ticksheet”.</p> <u>Tenders</u> – ongoing. <p>b. <i>Public Rights of Way (PROW) Committee</i> – no Meeting was held, as the LMP Grant offer for 2011 has not yet been received. The Clerk provided the Chairman of the PROW Committee with a list of those who had expressed an interest in tendering for the work and a copy of the revised cutting maps, received from CC.</p>	<p>Clerk</p> <p>Information</p> <p>Information</p> <p>Clerk</p> <p>Clerk</p> <p>Cllr. Butcher</p>

030/2011	<p><u>Village Organisations</u> – Members received reports from:</p> <p>a. <i>Leedstown Village Hall</i> – in the absence of Cllr. Christophers there was nil to report.</p> <p>b. <i>Nancegollan, including the Residents' Association</i> – Cllr. Tripp had attended the last meeting. Their financial position is sound.</p> <p>c. <i>Praze</i> –</p> <ul style="list-style-type: none"> • <i>Institute</i> – it was RESOLVED Cllr. Jenkin will replace Cllr. Muriel, to represent the Parish Council on the Praze Institute Committee. Cllr. Muriel will advise the Praze Institute. <p>d. <i>Townshend Village Hall</i> – Cllr. Trevan reported that Highways safety works are under discussion.</p>	Cllr. Muriel
031/2011	<p><u>Financial Matters</u></p> <p>a. <i>Accounts for Payment</i> – Schedule No.2010/11-11, to a value of £1,307.50 was APPROVED for payment. Cllr. Roberts to transfer funds into the current account. The Clerk to ensure the precept is paid into the current account in future.</p> <p>b. <i>Budget Monitor</i> – copies were circulated at the meeting.</p> <p>c. <i>Strong Box</i> – Minute A.4683g refers. Members felt the purchase of a fireproof safe / strong box was desirable. The Clerk to obtain quotations for a safe to withstand fire for a minimum of 1 hour.</p> <p>d. <i>Requests for Grants</i> –</p> <ul style="list-style-type: none"> • <u>Home Start</u> – it was AGREED to donate £50, subject to the Clerk obtaining a copy of their child protection policy. • <u>Carn to Cove</u> – it was AGREED to send a letter, lobbying CC to continue their financial support to this organisation. <p>e. <i>The Plan, Praze</i> – Minute 011c/2011 refers. Mr Bob Mears, Licensing Team Manager (West) advises that CC do not licence Fairgrounds. Therefore, there is still a need to obtain a copy of the relevant risk assessment, insurance, etc. from the fair owners. The Clerk was advised to try the Showmen's Guild and Cllr. Blewett will contact Mr Thomas Rowland.</p>	Cllr. Roberts Clerk Clerk Clerk Clerk Cllr. Blewett
032/2011	<p><u>Public Conveniences</u> – Cornwall Council are carrying out a review (deadline for comments 7th March 2011) and invite comments from Members. The Clerk has obtained a photocopy of the original deed, transferring ownership of the land on which the toilets sit to Kerrier Rural Council. Members recognise that the toilets are a valuable asset to the village, but they would like confirmation that CC will bring the toilets up to a good standard of repair before it was handed over – before they can comment further. The Clerk to inform CC and Cllr. Clayton.</p>	Clerk
033/2011	<p><u>Administration</u></p> <p>a. <i>Customer Care Policy</i> – Standing Order 23 refers. It was RESOLVED to adopt the Customer Care Policy. Copy to be placed on the website.</p> <p>b. <i>Community Flood Planning</i> – there had almost been a flood in Praze recently. In view of this, it was felt that a Community Flood Plan was warranted. To be referred to the Amenities Committee, the Clerk to provide them with further information.</p> <p>c. <i>Releath Sign Post</i> – an email has been received from Ms Jane Powning, advising she is part of a working party aiming to carry out</p>	Clerk Amenities Committee Clerk

036/2011	<u>Information Only / Items for Future Agendas –</u> a. <i>Townshend Methodist Cemetery</i> – it was RESOLVED to contact Mr Peter Bickford-Smith of the Mounts Bay Methodist Circuit and ask if something could be done about the dog fouling problem on the site. b. <i>Crowan Parish Council Website</i> – Members were asked to look at the website and feedback any suggestions for improvements; also to provide their CVs, if they had not already done so. c. <i>Cornwall Council</i> – Members were unhappy with the level of salaries being paid to the top earners on the Council. The issue was deferred to the March Council Meeting.	Clerk All Members March agenda
037/2011	<u>Closed Session</u> – in view of the special/confidential nature of the business about to be transacted, it was RESOLVED that it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.	
038/2011	<u>Tax and National Insurance Payments</u> – Minute 19/2011 refers. Cllr. Roberts reported that the disputed claim is still under consideration by HMRC.	

Signature: (Cllr. Roberts)
Parish Chairman

Date: 10th March 2011