

Crowan Parish Council

NOTICE AND AGENDA OF THE AMENITIES COMMITTEE MEETING TO BE HELD IN THE PRAZE INSTITUTE

ON WEDNESDAY, 3rd DECEMBER 2014 @ 7pm

Members of the public and press are invited to attend this meeting of the Council.

Minutes of Council Meetings are available to view on www.crowan.org.uk; on the Crowan and Leedstown Notice Boards; on Nancegollan and Townshend Village Hall Notice Boards and in Praze Post Office.

Present:	Cllr. Henwood (Chairman)	Cllr. Christophers	Cllr. Smith
Ref. No.	Agenda Item	Action	
	<u>Chairman's Welcome and Public Forum</u> – Members of the Public may address Members prior to the commencement of the meeting.		
AC71/2014	<u>Members' Declarations</u> – <ul style="list-style-type: none"> a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, in an agenda item, which has been declared on their Register of Financial Interests form. b. <i>Non-Registerable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent. c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds. 		
AC72/2014	<u>Apologies for Absence</u> – Cllr. Ward (out of county).		
AC73/2014	<u>Nancegollan Playing Field</u> – Minute AC58/2014 refers. <ul style="list-style-type: none"> a. <i>Nancegollan Changing Rooms</i> – update regarding the exterior refurbishment work. b. <i>Work Required</i> – a number of tasks need attention: <ul style="list-style-type: none"> i. Away shower broken; ii. Strim hard standing; iii. Fix the benches as notified by St Ives Mariners FC. c. <i>Village Green</i> – the Clerk had written to the Christmas Lights Committee requesting a copy of the Christmas Lights Committee's insurance certificate, electricity safety certificate and risk assessment. 	Cllr. Ward	
AC74/2014	<u>Leedstown Playing Field</u> – Minute AC59/2014 refers <ul style="list-style-type: none"> a. <i>Dog Faeces</i> – Members to consider a complaint about dog fouling on the playing field, to include a possible ban on dogs. 		
AC75/2014	<u>The Plan / Play Area, Praze</u> – Minute AC60/2014 refers. <ul style="list-style-type: none"> a. <i>Christmas Lights</i> – Members to receive any response from the newly elected Christmas Lights' Committee, regarding the PC's offer to adopt the main incoming box from SW Power Ltd and supply the electricity for the Christmas Lights, but all items thereafter to be the responsibility of the Christmas Lights Committee and must be removed after the lights have been switched off. <p>NOTE – the Clerk had written to three individuals believed to be connected with the Lights Committee requesting a copy of the Christmas</p>		

	Lights Committee's insurance certificate, electricity safety certificate and risk assessment. b. <i>Play Area Refurbishment</i> – Members to receive an update.	Cllr. Smith
AC76/2014	<u>Safety Inspection Reports</u> – Minute AC61/2014 refers Members to receive and consider the following risk assessments: a. <i>Praze Play Area</i> – outstanding matters: i. <u>Play Area Gate</u> – Mr Heather was to take the spare catch from Nancegollan and install it here. ii. <u>MUGA</u> – Cllr. Smith will clean out the pin locating hole, so the entrance gate can be closed. iii. <u>Brambles</u> – Cllr. Henwood to remove the offending brambles that the Contractor missed. b. <i>Leedstown Play Area</i> – Cllr. Ward. c. <i>Nancegollan Play Area</i> – Cllr. Ward.	Cllr. Smith Cllr Smith Cllr Henwood Cllr. Ward Cllr. Ward
AC77/2014	<u>Asset Register</u> – Minute AC62/2014 refers. To be reviewed annually in July (copy previously emailed) and reported to Full Council.	All Members
AC78/2014	<u>Praze Allotments</u> – Minute AC63/2014 refers. Members to: a. <i>Pony Meadow</i> – receive an update, regarding the plans of the Playing Field Committee to convert the pony meadow into allotments. b. <i>Waiting List</i> – consider making the list available to the Playing Field Committee.	Cllr. Roberts
AC79/2014	<u>Flood Plan</u> – Minutes AC64/2014 refers. Members to receive an update. Deferred from September AC meeting. Noted Emergency Plans are on hold while efforts are concentrated on the Flood Plan. Minute AC34e/2014 refers.	
AC80/2014	<u>Treasure Park, Leedstown</u> – Minute AC65/2014 refers. Members to receive an update, regarding possible acquisition of this site.	Cllr. Jenkin
AC81/2014	<u>Insurance Schedule</u> – Minute 163d/2014 refers. Cllr. Henwood to carry out a check of the schedule to ensure it meets the PC's requirements and report to Full Council.	Cllr Henwood
AC82/2014	2015/16 Budget – Members to consider their budgetary requirements.	
AC83/2014	<u>Date of Next Meeting</u> – TBC	
AC84/2014	<u>Meeting Closed</u> –	

Signature: (Mrs Gillian Thompson)

Parish Clerk

Date: 26th November 2014

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Amenities	Budget	2014/15 Estimated Spend	2015/16 Draft	
Praze play area / MUGA; The Plan; war memorial	1,750.00	1,750.00	<i>1,750.00</i>	
Leedstown play area / pitch	1,750.00	1,750.00	<i>1,750.00</i>	
Nancegollan - changing rooms	500.00	4,160.00	<i>690.00</i>	Annual clean £140, Electric £450 (£3,660 to repair/repaint in 2014/15)
Nancegollan - pitch	750.00	100.00	<i>100.00</i>	
Nancegollan - repairs	500.00	165.00	<i>250.00</i>	
Grass cutting - all areas	4,610.00	4,610.00	<i>4,750.00</i>	£145 per cut x 20 cuts p.a. + 19 cuts @ £90
Nancellogan playing equipment fund	2,727.49	1,697.49	<i>1,697.49</i>	£1,030 earmarked for new swings
Notice boards - maintenance	0.00	0.00	<i>0.00</i>	
Parish Rooms - caretaker's salary, electricity, pump maintenance business rates	1,480.00	4,312.00	<i>1,500.00</i>	New windows purchased in 2014/15 £2,832
Praze WCs	4,106.00	4,106.00	<i>4,000.00</i>	Cleaning £3,617 for full year
Miscellaneous	250.00	253.45	<i>250.00</i>	
	18,423.49	22,903.94	16,737.49	

NOTE – the figures in italics in the column headed 2015/16 are my provisional suggestions and those you have some control over.