

# Crowan Parish Council

## MINUTES OF THE AMENITIES COMMITTEE MEETING

### HELD IN THE PRAZE INSTITUTE

**ON WEDNESDAY, 24<sup>th</sup> SEPTEMBER 2014 @ 7pm**

Minutes of Council Meetings are available to view on [www.crowan.org.uk](http://www.crowan.org.uk); on the Crowan and Leedstown Notice Boards; on Nancegollan and Townshend Village Hall Notice Boards and in Praze Post Office.

Present:	Cllr. Henwood (Chairman)	Cllr. Christophers	Cllr. Smith
Ref. No.	Agenda Item	Action	
	<p><u>Chairman's Welcome and Public Forum</u> – the Chairman welcomed those present.</p> <p>Members met with representatives from St Ives Mariners FC who signed the Code of Conduct i.r.o. Nancegollan football pitch. Praze FC was not present.</p> <p>Members then met with Mr Martin Bray, Western Power Distribution regarding their request to upgrade the electrical equipment on the Leedstown Playing Field to accommodate the new housing development. Members were not in favour of the plans as there would be a danger of damaging the drainage system in the corner of the playing field.</p> <p>Mr Philip Rimmel from the Youth Project made his apologies at this point, realising he was at the wrong meeting and left.</p>		
<b>AC56/2014</b>	<p><u>Members' Declarations</u> –</p> <p>a. <i>Registerable Declarations of Interests</i> – Cllr. Henwood AC69c/2014.</p> <p>b. <i>Non-Pecuniary/Registerable Interests</i> – none</p> <p>c. <i>Declaration of Gifts</i> – Members were reminded they must not accept any gift or hospitality with a value in excess of fifty pounds.</p>	Clerk	
<b>AC57/2014</b>	<u>Apologies for Absence</u> – Cllrs. Muriel, Roberts and Ward.		
<b>AC58/2014</b>	<p><u>Nancegollan Playing Field</u> – Minute AC42/2014 refers.</p> <p>a. <i>Nancegollan Changing Rooms</i> – the exterior refurbishment work to be finished by October.</p> <p>b. <i>Work Required</i> – a number of tasks need attention:</p> <p style="margin-left: 20px;">i. Away shower broken;</p> <p style="margin-left: 20px;">ii. Remove the bin;</p> <p style="margin-left: 20px;">iii. Strim hard standing;</p> <p style="margin-left: 20px;">iv. Fix the benches as notified by St Ives Mariners FC.</p>		
<b>AC59/2014</b>	<p><u>Leedstown Playing Field</u> – Minute AC43/2014 refers</p> <p>a. <i>Dog Faeces</i> – Members considered a complaint about dog fouling on the playing field, to include a possible ban on dogs. Cllr. Henwood reported the Dog Warden was due to visit Leedstown Playing Field and that at present the PC did not have the powers to place a ban on dogs using the playing field.</p>		
<b>AC60/2014</b>	<p><u>The Plan / Play Area, Praze</u> – Minute AC44/2014 refers.</p> <p>a. <i>Christmas Lights</i> – there had been no response from the Christmas Lights' Committee, regarding the PC's offer to adopt the main incoming box from SW Power Ltd and supply the electricity for the Christmas</p>		

	<p>Lights, but all items thereafter to be the responsibility of the Christmas Lights Committee and must be removed after the lights have been switched off. Members wish to talk through the details with the Committee.</p> <p>Noted it had previously been agreed that the Christmas Lights should be subdued and kept to one light for each name on the memorial.</p> <p>b. <i>Play Area Refurbishment</i> – there was no update.</p> <p>Members are reminded that there is a funding section on CC’s website: <a href="http://www.cornwall.gov.uk/default.aspx?page=20734">www.cornwall.gov.uk/default.aspx?page=20734</a>. Noted this could disappear under CC’s proposed budget cuts.</p> <p>c. <i>Community Room, Praze (adjacent to WCs)</i> – Minute 161a/2014 refers. As none of the Amenities Committee hold a key or has even viewed the room, Members were unable to consider suitable usage for the room.</p>	
<b>AC61/2014</b>	<p><u>Safety Inspection Reports</u> – Minute AC32/2014 refers Members received and considered the following risk assessments:</p> <p>a. <i>Praze Play Area</i> – outstanding matters:</p> <p>i. <u>Play Area Gate</u> – Cllr. Henwood had reminded Mr Heather on several occasions that he was was to take the spare catch from Nancegollan and install it here. See also AC60b/2014 above.</p> <p>ii. <u>MUGA</u> – Cllr. Smith will clean out the pin locating hole, so the entrance gate can be closed.</p> <p>iii. <u>Brambles</u> – Cllr. Henwood will remove the offending brambles that the Contractor missed.</p> <p>b. <i>Leedstown Play Area</i> – unavailable, in the absence of Cllr. Ward.</p> <p>c. <i>Nancegollan Play Area</i> – unavailable, in the absence of Cllr. Ward.</p>	<p>Cllr. Smith</p> <p>Cllr Henwood</p> <p>Cllr. Ward</p> <p>Cllr. Ward</p>
<b>AC62/2014</b>	<p><u>Asset Register</u> – to be reviewed annually in July (<i>copy previously emailed</i>) and reported to Full Council. For action.</p>	All Members
<b>AC63/2014</b>	<p><u>Praze Allotments</u> – Minute AC47/2014 refers. Cllr. Henwood reported Cllr. Roberts is now the Chairman of the Playing Field Committee and that they are interested in converting the pony meadow into allotments.</p>	Cllr. Roberts
<b>AC64/2014</b>	<p><u>Flood Plan</u> – Minutes AC48/2014 refers. Deferred to next AC meeting.</p> <p>Noted Emergency Plans are on hold while efforts are concentrated on the Flood Plan. Minute AC34e/2014 refers.</p>	
<b>AC65/2014</b>	<p><u>Treasure Park, Leedstown</u> – Minute AC49/2014 refers. In the absence of Cllr. Jenkin, there was no update, regarding possible acquisition of this site.</p>	Cllr. Jenkin
<b>AC66/2014</b>	<p><u>Insurance Schedule</u> – Minute 163d/2014 refers. Cllr. Henwood will carry out a check of the schedule to ensure it meets the PC’s requirements and report to Full Council.</p>	Cllr Henwood
<b>AC67/2014</b>	<p><u>Date of Next Meeting</u> – TBC</p>	
<b>AC68/2014</b>	<p><u>Closed Session</u> – in view of the confidential nature of the business about to be transacted, namely quotations for work, it was <b>RESOLVED</b> that it is advisable in the public interest that the press and public be excluded and they were instructed to withdraw.</p>	
<b>AC69/2014</b>	<p><u>Tender Process</u> – due to Cllr. Henwood’s interest in Contract 3, there was no quorum to agree the terms of contracts (<i>drafts previously circulated</i>), for the following:</p>	All Members

	<ul style="list-style-type: none"> <li>a. <i>Contract 1</i> – Leedstown / Nancegollan Playing Fields.</li> <li>b. <i>Contract 2</i> – play areas at Nancegollan, Praze and Leedstown, Nancegollan village green and The Plan, Praze.</li> <li>c. <i>Contract 3</i> – hedges at Nancegollan &amp; Leedstown playing fields.</li> </ul>	
<b>AC70/2014</b>	<u>Meeting Closed</u> –	

Signature: ..... (Cllr. Mrs Muriel)  
Chairman

Date: 11<sup>th</sup> December 2014