

Crowan Parish Council

NOTICE AND AGENDA OF THE FULL COUNCIL MEETING

TO BE HELD IN THE PARISH ROOMS, CROWAN

ON THURSDAY, 11th DECEMBER 2014 @ 7.15pm

Members of the public and press are invited to attend this meeting of the Council.

Minutes of Council Meetings are available to view on www.crowan.org.uk; on the Crowan and Leedstown Notice Boards; on Nancegollan and Townshend Village Hall Notice Boards and in Praze Post Office.

Minute	AGENDA ITEMS	Action
	<u>Prayers</u> – led by the Chair. Anyone not wishing to participate may leave the room and rejoin the meeting later.	
	<u>Chairman's Welcome and Public Forum</u> – members of the public may address the Council prior to the commencement of the Meeting.	
204/2014	<u>Members' Declarations</u> – <ol style="list-style-type: none"> <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, in an agenda item, which has been declared on their Register of Financial Interests form. <i>Non-Pecuniary/Disclosable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent. <i>Declaration of Gifts</i> – Members are reminded they must not accept any gift or hospitality with a value in excess of fifty pounds. <i>Dispensations</i> – Members to consider granting any written dispensations that have been received. 	
205/2014	<u>Apologies for Absence</u> – Cllr. Parnell (leave) and Ward (business commitment).	
206/2014	<u>Outside Bodies</u> – <ol style="list-style-type: none"> <i>Police</i> – PCSO Ashley Fuller. <i>Cornwall Councillor</i> – Cornwall Cllr. Jenkin. <i>Crowan and Wendron Community Network</i> – next meeting scheduled for Wednesday, 21st January 2015 at 10am. 	
207/2014	<u>Minutes of Meetings</u> – <ol style="list-style-type: none"> <i>Full Council Meeting</i> – 13th November 2014. <i>Amenities Committee Meeting</i> – 23rd September and 3rd December 2014. <i>Public Rights of Way Committee Meeting</i> – 26th November 2014. 	
208/2014	<u>Planning Applications Received</u> – Members to consider the following: <ol style="list-style-type: none"> <i>PA14/09268, Nancegollan Farm, Nancegollan</i> – replace north elevation roof of farmhouse, which slipped in winter gales, with grey 16" x 18" Camborne slate. <i>PA14/09970 and PA14/09971, Roses Farm, Black Rock</i> – erection of an agricultural roof to existing silage store. NOTE – PA14/09970 not yet rec'd. <i>PA14/10473, United Farm, Releath</i> – certificate of lawfulness for the unrestricted residential use of a dwelling. <i>PA14/10836, Carn Skyber, The Carn, Black Rock</i> – conversion of barns to form a dwelling. 	Plans with Cllr. Tripp Plans with Cllr. Smith Plans with Cllr. Muriel Plans with Cllr. Muriel

	<p>e. <u>PA14/10841, 27 Fore Street, Praze</u> – demolition of existing extension and construction of two-storey extension, internal alterations and creation of car port / workshop.</p> <p>f. <u>PA14/10898, West Downs Farm, Townshend</u> – certificate of lawfulness for the existing use or development in respect of breach of condition 5 of planning permission reference 2/74/0031/CRO (agricultural occupancy).</p>	<p>Plans with Cllr. Jenkin</p> <p>Plans with Cllr. Roberts</p>
<p>209/2014</p>	<p><u>Other Planning Matters</u> –</p> <p>a. <i>Outstanding Enforcement Issues</i> – Minute 158a/2014 refers. Members to receive an update on the following:</p> <ul style="list-style-type: none"> i. <u>EN12/01208, Burntdown Farm, Praze Road, Leedstown</u> – this is an amalgamation of all reported issues. Case officer: Mr Alan Mason. ii. <u>EN12/02935, Hillcrest</u> – provision of new building on site. Case officer: Ms Mandy Smith. iii. <u>EN13/00843, Windwhistle, Carvolth, Praze</u> – siting of caravans for residential purposes. Case officer: Mr Lee Viner. iv. <u>EN13/00870, Opposite Crenver Farm House, Praze</u> – alleged breach of conditions W2/PA08/01979/FM. Case officer: Mr Viner. v. <u>EN14/01194, Higher Cargenwen Farm, Black Rock</u> – Request for confirmation of compliance with enforcement notice issued on 14th January 2013. Case officer: Ms Niamh Ashworth. vi. <u>EN14/01890, Dowha Fields, Black Rock</u> – alleged change of use of land to station caravans for residential use. Case officer: Mr Mason. vii. <u>EN14/02097, OS Field 7682, Horsedowns, Praze</u> – alleged breach of conditions (8 and 9) attached to appeal decision APP/D08401A/14/2217519 – surface water drainage and visibility splay. Case officer: Mr Mason. <p>b. <i>Enforcement Cases Closed by CC</i> –</p> <ul style="list-style-type: none"> i. <u>EN14/00442, Kirthen Wood, Bosence Road, Townshend</u> – alleged breach of appeal conditions (1 and 3). More than one family living on the land. Case officer: Mr Alan Mason. Breach resolved. ii. <u>EN14/01071, The Old Chapel, Black Rock</u> – alleged non compliance with approved plans. Building looks more like a dwelling than stables. Case officer: Niamh Ashworth. Decision: no breach found. iii. <u>EN14/01170, Rear of Fore Street, Praze</u> – breach of Section 106 non payment of Planning Admin Fee. Case officer: Ms Michelle Glover. Decision: take legal action. iv. <u>EN14/01584, Land Opposite Hillcrest, Trevoole</u> – new access to a field and new boundary wall, concerns that the field is being used to store stuff. Case officer: Ms Ashworth. Decision: no breach found. <p>c. <i>Planning Permission Granted by Cornwall Council</i> – information only</p> <ul style="list-style-type: none"> i. <u>PA13/09923, The Oaks, Crowan</u> – existing certificate of lawfulness for the construction of an unfettered dwelling. Members objected because this is affordable housing in the parish, which would be lost. The applicant was working in agricultural and the property is, therefore, not unfettered. Cllr. Roberts abstained. Approved by CC (CAADS and LUs only). ii. <u>PA14/07457, Carne Skyber Lodge, Black Rock</u> – certificate of lawfulness for the existing use as a single dwelling house. Members had no objection. iii. <u>PA14/07549, Hibernia, Fore Street, Praze</u> – demolition of conservatory, improvements to existing access and creation of new access and dropped kerb and erection of two dwellings. Members had no objection. iv. <u>PA14/08085, Leedstown Community Primary School</u> – erection of portable building for pre-school. The school is full and Cllr. Ward said 	

	<p>the building was needed for the pre-school. A letter from the Happy Feet Pre-school Committee had been circulated via email. Members had no objection.</p> <p>v. <u>PA14/08314, Kenilworth, Tremayne, Praze</u> – proposed conversion of existing garage/utility area and additional side extension including rooflights with some internal alterations to granny annexe; proposed double garage with new utility area to front of property. Members had no objection.</p> <p>d. <u>PA13/11743, OS Field 7682, Horsedowns, Praze</u> – Members to receive:</p> <p>i. <u>Apology</u> – any response to Members’ request for a personal apology to Cllr. Tripp.</p> <p>ii. <u>Site Registration</u> – Mr Matt Doble, CC reports the decision of the Planning Inspectorate allows for a temporary use for four years. It does not oblige the applicant to register for a plot anywhere else as this would not be reasonable or a relevant planning consideration. The applicant is required to ensure he complies with the details of the consent granted or seek to apply to vary those if he wishes.</p> <p>iii. <u>Land / Contamination Report</u> – any response from Mr Phil Mason, following Members’ letter asking why potential contamination was not included in the officer’s refusal report.</p> <p>e. <u>Affordable Housing (AH) Leaflets</u> – CC’s AH Team have produced a series of bite-size leaflets which cover some of the most commonly asked questions about affordable housing. Titles are:</p> <p>i. Understanding your Section 106 agreement</p> <p>ii. Selling your Affordable Home</p> <p>iii. Renting out your Affordable Home</p> <p>iv. Providing your own Affordable Home (including self-build)</p> <p>v. Applying for Affordable Housing.</p> <p>f. <u>Future Planning Applications</u> – Members to consider the implications if CC goes ahead with a proposal to cease providing hardcopies of planning applications in the future. NOTE – possible budget implications.</p>	Information
210/2014	<p><u>Standing Committees / Working Parties</u> –</p> <p>a. <u>Amenities (AC) Committee</u> – meeting scheduled for 3rd December 2014.</p> <p>b. <u>Public Rights of Way (PROW) Committee</u> – meeting held on 26th November</p> <p>i. <u>PROW/207/124</u> – Members to consider a proposal to write to CC to complain about the lack of maintenance to the drainage features both existing and historic.</p> <p>c. <u>Neighbourhood Development Plan</u> – Members to receive an update.</p>	<p>Cllr Henwood</p> <p>Cllr. Muriel</p>
211/2014	<p><u>Parish Organisations</u> – Members to receive updates on the following:</p> <p>a. <u>Leedstown Village Hall</u> –</p> <p>b. <u>Nancegollan Village Hall</u> –</p> <p>c. <u>Praze Institute</u> –</p> <p>d. <u>Townshend Village Hall</u> –</p> <p>e. <u>Crowan School</u> –</p> <p>f. <u>Leedstown School</u> –</p>	<p>Cllr. Christophers</p> <p>Cllr. Tripp</p> <p>Cllr. Smith</p> <p>Cllr. Jenkin</p> <p>Cllr. Webb</p> <p>Cllr. Jenkin</p>
212/2014	<p><u>Environmental / Amenity Matters</u> –</p> <p>a. <u>Praze WCs</u> – Minute 179a2014 refers. Members to receive an update:</p> <p>i. <u>Fittings</u> – verbal report regarding fitting out of the community room.</p>	<p>Cllrs. Brown / Muriel</p>

	<ul style="list-style-type: none"> ii. <u>Notice</u> – regarding a notice giving Cormac’s contact details. iii. <u>Refurbishment Costs</u> – verbal report from the Working Party, tasked with looking into further action over the cost of refurbishment. iv. <u>Litter Bin</u> – confirmation that the spare bin has been affixed to the wall. 	<p>Cllr Smith / Henwood /</p> <p>Cllr. Webb</p> <p>Cllr. Smith</p>
	<ul style="list-style-type: none"> b. <u>Leedstown Development</u> – Minute 190b/2014 refers. Members to receive any response from the Environment Agency, regarding the removal of contaminated soil from the site. c. <u>Leedstown Water Supply</u> – Minute 179b/2014 refers. Members to receive an update. 	<p>Cllr. Ward</p>
213/2014	<u>Administrative Matters / Correspondence</u> –	
	a.	
214/2014	<u>Financial Matters</u> –	
	<ul style="list-style-type: none"> a. <u>Accounts for Payment</u> – schedule 2014/15–8. b. <u>Budget Monitor</u> – covered by 199d/2014 below. c. <u>Internal Audit Checks</u> – Members to receive the report of the Members tasked with carrying out the quarterly Audit Check. d. <u>Weed Spraying</u> – CC advises that weed spraying will not be carried out by them in 2015/16, but Cormac can provide this service, should the PC wish to fund it. The measured distance of 4.946km for main roads in Leedstown, Nancegollan, Townsend and Praze-an-Beeble would cost £741.90 + VAT. e. <u>Budget 2015/16</u> – Members to consider their budgetary needs for the forthcoming financial year and to set the precept (draft budget attached). CC requires this information by 31st December 2014. f. <u>Fire Extinguishers</u> – Members to receive an update, regarding an annual service. g. <u>Townshend Methodist Churchyard</u> – Members to receive the contact details for the management committee and to consider making a grant towards the upkeep of the churchyard. h. <u>Insurance Schedule</u> – Minute AC66/2014 refers. Members to receive a verbal report, following the check of the schedule to ensure it meets the PC’s requirements i. <u>Grant Request</u> – Cornwall Blind Association. 	<p>Cllrs. Brown / Muriel / Ward</p> <p>Cllr Henwood</p> <p>Cllr Henwood</p>
215/2014	<u>Diary Dates</u> –	
	<ul style="list-style-type: none"> a. <u>Council Meetings:</u> <ul style="list-style-type: none"> i. <u>Full Council Meeting</u> – 8th January 2015 ii. <u>Amenities Committee (AC) Meeting</u> – TBC. iii. <u>PROW Committee Meeting</u> – 21st January 2015. NOTE – this is the third Wednesday in the month and might clash with Church Craft Group. b. <u>Clerk’s Leave</u> – 26th December 2014 to 1st January 2015. c. <u>Nancegollan Development</u> – public consultation. Date TBC. 	
216/2014	<u>Information Only / Items for Future Agendas</u> –	
	a.	
217/2014	<u>Closed Session</u> – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and they are instructed to withdraw.	
218/2014	<u>Casual Vacancies</u> – Members to consider any applications for co-option to the two vacancies in the Leedstown Ward.	

219/2014	<u>Tenders / Quotations –</u> a. <i>Public Rights of Way –</i> b. <i>Amenities Contracts –</i> i. <u>Contract 1</u> – Leedstown / Nancegollan Playing Fields. ii. <u>Contract 2</u> – play areas at Nancegollan, Praze and Leedstown, Nancegollan village green and The Plan, Praze. iii. <u>Contract 3</u> – hedges at Nancegollan & Leedstown playing fields. c. <i>Parish Rooms</i> – Minute 195c/2014 refers. Members to consider the report from Mr Mark Tripp, regarding repairs/repainting the door, etc	
220/2014	<u>Meeting Closed –</u>	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 3rd December 2014

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