

Crowan Parish Council

NOTICE AND AGENDA OF THE FULL COUNCIL MEETING

TO BE HELD IN THE PARISH ROOMS, CROWAN

ON THURSDAY, 12th MARCH 2015 @ 7.15pm

Members of the public and press are invited to attend this meeting of the Council.

Minutes of Council Meetings are available to view on www.crowan.org.uk; on the Crowan and Leedstown Notice Boards; on Nancegollan and Townshend Village Hall Notice Boards and in Praze Post Office.

Minute	AGENDA ITEMS	Action
	<u>Prayers</u> – led by the Chair. Anyone not wishing to participate may leave the room and rejoin the meeting later.	
	<u>Chairman's Welcome and Public Forum</u> – members of the public may address the Council prior to the commencement of the Meeting.	
38/2015	<p><u>Members' Declarations</u> –</p> <p>a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, in an agenda item, which has been declared on their Register of Financial Interests form.</p> <p>b. <i>Non-Pecuniary/Disclosable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent.</p> <p>c. <i>Declaration of Gifts</i> – Members are reminded they must not accept any gift or hospitality with a value in excess of fifty pounds.</p> <p>d. <i>Dispensations</i> – Members to consider granting any written dispensations that have been received.</p>	
39/2015	<u>Apologies for Absence</u> –	
40/2015	<p><u>Outside Bodies</u> –</p> <p>a. <i>Police</i> – PCSO Liam Brannigan has sent a report. See also 44a/2015.</p> <p>b. <i>Cornwall Councillor</i> – Members to receive a report, to include:</p> <p>i. An update on repairs to Carsize Lane. NOTE – Mr Toby Lowe and Ms Linda Holloway had been asked to attend a site meeting with representatives from the Parish Council.</p> <p>ii. An update regarding the incident when a disabled gentleman in an electric wheelchair, who had had a near accident on the Leedstown to Praze road. NOTE – Cllr. Henwood was to have provided Cllr. Jenkin with the details.</p> <p>iii. Contaminated land at Leedstown. NOTE – the Clerk had circulated an email, dated 10th December 2014, from Mr Mark Broomhead, CC.</p>	<p>Cllr. Jenkin</p> <p>Cllr Henwood / Cllr. Jenkin</p> <p>Information</p>
41/2015	<p><u>Minutes of Meetings</u> –</p> <p>a. <i>Full Council Meeting</i> – 12th February 2015.</p>	
42/2015	<p><u>Planning Applications Received</u> – Members to consider the following:</p> <p>a. <i>PA15/00282, Newton Round Farm, Tremayne, Praze</i> – erection of glass house with PV solar modules.</p> <p>b. <i>PA15/00764, High Downs Residential Home, Carvolth Downs, Black Rock</i> – construction of 4nr. Self-contained one-bed assisted living units within grounds of existing care facility.</p>	<p>Plans with Cllr. Jenkin</p> <p>Plans with Cllr. Muriel</p>

	<p>c. <i>PA15/01508, Hibernia, Fore Street, Praze</i> – modification of conditions 2 and 9 attached to decision PA14/07549. (Demolition of conservatory, improvements to existing access and creation of new access and dropped kerb and erection of two dwellings) in order to alter the design and change floor level of House 2.</p> <p>d. <i>PA15/01610, Rear of 50 Fore Street, Praze</i> – non-material amendment to change the existing hipped roof design to gable roof structure in respect of decision notice PA11/03009.</p>	<p>Plans with Cllr. Muriel</p> <p>Plans not yet received</p>
<p>43/2015</p>	<p><u>Other Planning Matters</u> –</p> <p>a. <i>Outstanding Enforcement Issues</i> – Minute 06b/2015 refers. Members to receive any updates on the following:</p> <p>i. <u>EN12/01208, Burntdown Farm, Praze Road, Leedstown</u> – this is an amalgamation of all reported issues. Case officer: Mr Alan Mason.</p> <ul style="list-style-type: none"> • <i>Caravan</i> – an enforcement notice was to have been issued in relation to the unlawful residential occupation of a caravan located on site. • <i>Former Piggery</i> – Mr Mason advised the answers provided on the completed Planning Contravention Notices indicate that the former piggery building was originally converted for residential use in 2004 and occupied at some stage during that year. However the current occupier stated they purchased the building in 2006 and had occupied it on a residential basis ever since. <p>ii. <u>EN13/00843, Windwhistle, Carvolth, Praze</u> – siting of caravans for residential purposes. Case officer: Mr Lee Viner. CC is waiting for Environmental Health to accompany him on a joint visit.</p> <p>iii. <u>EN13/00870, Opposite Crenver Farm House, Praze</u> – alleged breach of conditions W2/PA08/01979/FM. Case officer: Mr Viner. CC had been asked if the case had been closed.</p> <p>iv. <u>EN14/01194, Higher Cargenwen Farm, Black Rock</u> – request for confirmation of compliance with enforcement notice issued on 14th January 2013. Case officer: Mr Lee Viner. This case had been ongoing for more than two years and Members had requested the enforcement notice is actioned as a matter of urgency. Cllr. Jenkin is liaising with Mr Viner, including issues with the roof line.</p> <p>v. <u>EN14/02097, OS Field 7682, Horsedowns, Praze</u> – alleged breach of conditions attached to appeal decision APP/D08401A/14/2217519. Case officer – Mr Alan Mason.</p> <ul style="list-style-type: none"> • <u>Visibility Splay</u> – Cllr. Henwood to provide photographic evidence that the works to the visibility splay do not meet the planning conditions. • <u>Caravan Siting and Unit Type</u> – Cllr. Henwood to provide photographic evidence that the caravans do not meet the planning conditions. • <u>Toilet Facilities</u> – work to install a composting toilet, as approved by the Planning Inspector, were due to have been completed by 27th February 2015. <p>b. <i>Planning Permission Granted by Cornwall Council</i> – information only.</p> <p>i. <i>PA14/11011, High Down, Black Rock</i> – development of barn to provide four self-contained units and one studio for supported living care facility. Barn has previously been granted a change of use to provide C2/C3 living accommodation. Members had no objection.</p> <p>ii. <i>PA15/00177, The Brambles, Carsize Lane, Leedstown</i> – proposed sunroom / conservatory extension to an existing domestic dwelling. Members had no objection.</p>	<p>Cllr. Jenkin</p> <p>Cllr Henwood</p> <p>Cllr Henwood</p>

	<p>c. <i>Planning Permission Refused by Cornwall Council</i> – information only.</p> <p>i. <i>PA14/10668, Kirthen Wood Barn, Kirthen Wood, Townshend</i> – change of use of land to domestic curtilage and conversion of home office to annexed accommodation. Members had no objection.</p>	
44/2015	<p><u>PROW / Highway Matters</u> –</p> <p>a. <i>Camper Van</i> – PCSO Fuller reported he had visited the site and the camper van isn't causing any obstruction from a Policing perspective, it was taxed, MOT'd and insured at the time he checked. So there isn't really anything that the can do.</p>	Information
45/2015	<p><u>Standing Committees / Working Parties</u> –</p> <p>a. <i>Neighbourhood Development Plan (NDP)</i> – Minute 27c/2015 refers. Members to receive an update.</p>	Cllr. Muriel
46/2015	<p><u>Parish Organisations</u> – Members to receive updates on the following:</p> <p>a. <i>Leedstown Village Hall</i> –</p> <p>b. <i>Nancegollan Village Hall</i> –</p> <p>c. <i>Praze Institute</i> –</p> <p>d. <i>Townshend Village Hall</i> –</p> <p>e. <i>Crowan School</i> –</p> <p>f. <i>Leedstown School</i> –</p>	<p>Cllr. Christophers</p> <p>Cllr. Tripp</p> <p>Cllr. Smith</p> <p>Cllr. Jenkin</p> <p>Cllr. Webb</p> <p>Cllr. Jenkin</p>
47/2015	<p><u>Environmental / Amenity Matters</u> –</p> <p>a. <i>Praze WCs</i> – Minute 29a/2015 refers.</p> <p>i. <u>Fittings</u> – verbal report regarding fitting of a door threshold to the community room.</p> <p>ii. <u>Refurbishment Costs</u> – update regarding the cost of refurbishment, to include the outcome, following submission of the official complaints forms / letters.</p> <p>b. <i>Treasure Park</i> – Minute 29b/2015 refers. Update, regarding Members' application to acquire the site, which was first made in June 2013. NOTE – Cllr. Henwood was to have completed the application form.</p> <p>c. <i>Helston and The Lizard Works</i> – Minute 29c/2015 refers. Ms Bev Wilson has agreed to include repainting of the bus shelters, under this project.</p> <p>d. <i>Parish Rooms Electrical Tests</i>:</p> <p>i. <u>PAT Testing</u> – an annual test to be carried out.</p> <p>ii. <u>Periodic Electrical Testing</u> – to be carried out every other year (last done in 2013).</p> <p>iii. <u>Parish Room Heaters</u> – Cllr. Webb to have carried out a check on the heater settings.</p>	<p>Cllr. Muriel</p> <p>Cllrs. Tripp / Henwood / Smith</p> <p>Cllr Henwood</p> <p>Cllr. Webb</p>
48/2015	<p><u>Administrative Matters / Correspondence</u> –</p> <p>a. <i>Clerks & Councils Direct</i> – March 2015.</p>	
49/2015	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – schedule 2014/15–11.</p> <p>b. <i>EDF Energy Bills</i> – Minute 31a/2015 refers. the invoices from EDF Energy for the Parish Rooms which had been paid in May, August and September were all estimated. The bill paid in February 2015 had been meter read</p> <p>c. <i>Budget Monitor</i> – a copy to be circulated at the meeting.</p>	Information

	<p>d. <i>Grant Request</i> – Members to consider making a donation to:</p> <p>i. <u>The Cornwall Youth Badminton Association</u> – to assist a local resident to take part in the Harrod under 17 Badminton tournament, as part of the Cornwall Youth Badminton team.</p> <p>ii. <u>Praze Fair Show Committee</u> – to assist in replacing outdated equestrian equipment.</p>	
50/2015	<p><u>Diary Dates</u> –</p> <p>a. <i>Council Meetings</i>:</p> <p>i. <u>Full Council Meeting</u> – 9th April 2015.</p> <p>ii. <u>PROW Committee Meeting</u> – 29th April 2015.</p> <p>iii. <u>Amenities Committee (AC) Meeting</u> – 29th April 2015.</p> <p>b. <i>Annual Parish Meeting</i> – 14th May 2014.</p>	
51/2015	<p><u>Information Only / Items for Future Agendas</u> –</p> <p>a.</p>	
52/2015	<p><u>Closed Session</u> – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and they are instructed to withdraw.</p>	
53/2015	<p><u>Casual Vacancies</u> – Members to consider any applications for co-option to the two vacancies in the Leedstown Ward.</p>	
54/2015	<p><u>Tenders / Quotations</u> – Members to consider the following quotations:</p> <p>a. <i>Parish Rooms</i> – 36c/2015 refers. Replacement fascias and door.</p> <p>b. <i>Leedstown Play Equipment</i> – update following site visits with representatives from play equipment suppliers.</p>	<p>Cllr. Smith Cllr. Ward</p>
55/2015	<p><u>Meeting Closed</u> –</p>	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 4th March 2015

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