

# Crowan Parish Council

## NOTICE AND AGENDA OF THE FULL COUNCIL MEETING TO BE HELD IN THE PARISH ROOMS, CROWAN ON THURSDAY, 11<sup>th</sup> JUNE 2015 @ 7.15pm

Members of the public and press are invited to attend this meeting of the Council.

Minutes of Council Meetings are available to view on [www.crowan.org.uk](http://www.crowan.org.uk); on the Crowan and Leedstown Notice Boards; on Nancegollan and Townshend Village Hall Notice Boards and in Praze Post Office.

Minute	AGENDA ITEMS	Action
	<u>Prayers</u> – led by the Chair. Anyone not wishing to participate may leave the room and rejoin the meeting later. NOTE – the Clerk will be recording the meeting to assist with minute taking.	
	<u>Chairman's Welcome and Public Forum</u> – members of the public may address the Council prior to the commencement of the Meeting.	
92/2015	<u>Members' Declarations</u> – <ol style="list-style-type: none"> <li><i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, in an agenda item, which has been declared on their Register of Financial Interests form.</li> <li><i>Non-Pecuniary/Disclosable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent.</li> <li><i>Declaration of Gifts</i> – Members are reminded they must not accept any gift or hospitality with a value in excess of fifty pounds.</li> <li><i>Dispensations</i> – Members to consider granting any written dispensations that have been received.</li> </ol>	
93/2015	<u>Apologies for Absence</u> – Cllr. Muriel (personal commitment).	
94/2015	<u>Casual Vacancy</u> – the deadline for an election to be called is 17 <sup>th</sup> June 2015.	Information
95/2015	<u>Outside Bodies / Reports</u> – <ol style="list-style-type: none"> <li><i>Police</i> – Members to receive a report. Members are invited to take part in a consultation to establish the current level of engagement we have with you, what you would like from us, and how we can match this to what we can offer. Closing date 19<sup>th</sup> June 2015. <i>Details previously circulated via email</i></li> <li><i>Cornwall Councillor</i> – Members to receive a report.</li> <li><i>Community Network Panel</i> – Members to receive an update, following the meeting scheduled for Wednesday, 3<sup>rd</sup> June 2015, 6pm.</li> </ol>	PCSO  Cllr. Jenkin Cllrs. Brown / Henwood
96/2015	<u>Minutes of Meetings</u> – <ol style="list-style-type: none"> <li><i>Full Council Meeting</i> – 14<sup>th</sup> May 2015.</li> <li><i>Council Annual Meeting</i> – 14<sup>th</sup> May 2015.</li> <li><i>Parish Meeting</i> – 14<sup>th</sup> May 2015. Notes only, not for signing.</li> <li><i>PROW Committee Meeting</i> – 29<sup>th</sup> April 2015.</li> <li><i>Amenities Committee (AC) Meeting</i> – 29<sup>th</sup> April 2015.</li> </ol>	
97/2015	<u>Planning Applications Received</u> – Members to consider the following: <ol style="list-style-type: none"> <li><i>PA15/03798, Roses Farm, Black Rock</i> – siting of a single wind turbine with</li> </ol>	Papers with

	<p>a tower height of up to 21.1m and a tip height of up to 34.2m along with associated infrastructure.</p> <p>b. <i>PA15/04022, Roselyn House Cottage, The Square, Townshend</i> – new dwelling.</p> <p>c. <i>PA15/04372, Rear of 50 Fore Street, Praze</i> – erection of four, 2- and 3-bed bungalows and to remove s.106 agreement on 2-bed units.</p> <p>d. <i>PA15/04480, Land South of The Green, Nancegollan</i> – outline application with detailed access for the construction of ten dwellings (limited to 1,000 sq m), associated infrastructure and provision of public car park.</p> <p>e. <i>PA15/04630, Penstretyn, Carsize Lane, Leedstown</i> – proposed 2-storey rear extension.</p>	<p>Cllr. Smith</p> <p>Paper with Cllr Henwood</p> <p>Papers with Cllr. Smith</p> <p>Plans with Cllr. Henwood.</p> <p>Plans with Cllr. Tripp</p>
98/2015	<p><u>Other Planning Matters</u> –</p> <p>a. <i>Outstanding Enforcement Issues</i> –</p> <p>i. <u>EN12/01208, Burntdown Farm, Praze Road, Leedstown</u> – this is an amalgamation of all reported issues. Case officer: Mr Alan Mason.</p> <ul style="list-style-type: none"> <li>• <i>Caravan</i> – an enforcement notice is to be issued in relation to the unlawful residential occupation of a caravan.</li> </ul> <p>ii. <u>EN13/00843, Windwhistle, Carvolth, Praze</u> – siting of caravans for residential purposes. Case officer: Mr Lee Viner planned to visit with the PCSO.</p> <p>iii. <u>EN14/01194, Higher Cargenwen Farm, Black Rock</u> – request for confirmation of compliance with enforcement notice issued on 14<sup>th</sup> January 2013. Case officer: Mr Lee Viner had liaised with Cllr. Jenkin, including issues with the roof line and this will be checked again.</p> <p>iv. <u>EN15/00536, 16 Fore Street, Praze</u> – alleged conversion of garden shed into living accommodation. New case.</p> <p>v. <u>Old Institute, Trenerth Hill, Leedstown</u> – Minute 87a/2015. Reported as a possible enforcement case: untidy site and the piece of ground slightly behind, adjacent to the rifle range, has a caravan placed on it, with possible residential use.</p> <p>b. <i>Planning Permission Granted by Cornwall Council</i> – information only</p> <p>i. <u>PA15/00282, Newton Round Farm, Tremayne, Praze</u> – erection of glass house with PV solar modules.</p> <p>ii. <u>PA15/02070, Moonraker Cottage, Horsedowns Road, Leedstown</u> – demolition of existing dwelling and construction of new two-storey dwelling.</p> <p>iii. <u>PA15/03691, Glen View, Townshend</u> – erection of conservatory.</p> <p>c. <i>Planning Permission Refused by Cornwall Council</i> – information only</p> <p>i. <u>PA14/12010, Kencliffe, Fraddam Road, Leedstown</u> – creation of existing domestic garage to dwelling. Formation of new vehicle access, crossover and driveway. <b>Members objected to this application.</b></p> <p>ii. <u>PA15/02775, Trewin Cottage, Godolphin View, Nancegollan</u> – subdivision of Trewin Cottage's land and erection of chalet bungalow and erection of a garage. <b>Members objected to this application.</b></p> <p>iii. <u>PA15/02010, Land at Walters Close, Leedstown</u> – amend current planning approval (PA13/07065) for 2 no. 4-bed houses to 4 no. 3-bed houses, to include 8 no. parking spaces and gardens. <b>Members objected to this application.</b></p> <p>d. <i>Planning Consultation</i> – Minute 216a/2013 refers. In December 2013 and again in June 2014 it was agreed the Member who received the planning application would contact the planning officer, if there were any queries. For further review after 12 months.</p>	<p>Cllr. Jenkin</p>

	<p>e. <i>PA15/02811, Lower Bolitho, Black Rock</i> – removal of section 106 in relation to decision notice 93/00648F dated 22<sup>nd</sup> August 1994. Members were unable to make a decision in April 2015 without more information needed on the original 106 from 1994. This had now been provided to Cllr. Muriel and a ‘No objection’ response submitted to CC</p> <p>f. <i>PA15/02811, Lower Bolitho, Black Rock</i> – removal of section 106 in relation to decision notice 93/00648F dated 22<sup>nd</sup> August 1994. Members were unable to make a decision without more information needed on the original 106 from 1994. This had now been provided to Cllr. Muriel and a ‘No objection’ response submitted to CC</p>	<p>Information</p> <p>Information</p>
<b>99/2015</b>	<p><u>Standing Committees / Working Parties</u> –</p> <p>a. <i>Neighbourhood Development Plan (NDP)</i> – Members to receive an update.</p> <p>b. <i>Public Rights of Way (PROW) Committee</i> –</p> <p>i. <i>PROWs 100, 113, 114 and 124</i> – works had been carried out on the paths and they are now walkable again.</p> <p>ii. <i>Bridleway at Black Rock</i> – Minute 80c/2015 refers. Deferred from the May meeting. A site meeting had been held and Mr Toby Lowe had agreed to carry out drainage works and the first part of the path was to have been surfaced. Cllr. Henwood to draft a letter for presentation.</p>	<p>Cllr. Muriel</p> <p>Information</p> <p>Cllr Henwood</p>
<b>100/2015</b>	<p><u>Parish Organisations</u> – Members to receive updates on the following:</p> <p>a. <i>Leedstown Village Hall</i> –</p> <p>b. <i>Nancegollan Village Hall</i> –</p> <p>c. <i>Praze Institute</i> –</p> <p>d. <i>Townshend Village Hall</i> –</p> <p>e. <i>Crowan School</i> –</p> <p>f. <i>Leedstown School</i> –</p>	<p>Cllr. Christophers</p> <p>Cllr. Tripp</p> <p>Cllr. Smith</p> <p>Cllr. Jenkin</p> <p>Cllr. Webb</p> <p>Cllr. Jenkin</p>
<b>101/2015</b>	<p><u>Environmental / Amenity Matters</u> –</p> <p>a. <i>Praze WCs</i> – Minute 65a/2015 refers. Members to receive an update: on the following:</p> <p>i. <u>General Matters</u> –</p> <p>ii. <u>Fittings</u> – provision and installation of a threshold to the community room. Mr Ian Sherris had been asked to carry out this work.</p> <p>iii. <u>Hand-drier</u> – repairs to the drier had been carried out by Cllr. Webb.</p> <p>iv. <u>Refurbishment Costs</u> – any response from CC’s Internal Auditor, regarding the cost of refurbishment. Deferred from the April meeting.</p> <p>b. <i>Treasure Park</i> – Minute 82b/2015 refers. Update, regarding Members’ application to acquire the site, which was first made in June 2013.</p> <p>c. <i>Parish Rooms</i> – Members to receive an update on the following:</p> <p>i. <u>Door Repairs</u> – Mr I. Sherris had been asked to fit a new door and carry out repairs to the door jambs. Mr Mark Tripp will carry out work on the fascias and redecoration when this is completed.</p> <p>d. <i>Lawn Cemetery</i> – Members to consider a communication from Crowan PCC, regarding the cattle grid at the entrance to the lawn cemetery.</p> <p>e. <i>Leedstown Playing Field</i> – Leedstown AFC report the lock and chain on the gate are missing</p>	<p>Cllr. Muriel</p> <p>Information</p> <p>Cllr Henwood</p> <p>Cllr Henwood</p>
<b>102/2015</b>	<p><u>Administrative Matters</u> –</p> <p>a. <i>Parish Council Logo</i> – Minute 83b/2015 refers. Members to bring ideas for an appropriate logo for letterheads, etc.</p>	<p>All Members</p>

	<p>b. <i>Committee Membership</i> – Cllrs. Roberts and Smith both confirmed their willingness to serve on the following Committees in 2015/16:</p> <p>i. <u>Amenities Committee</u> –</p> <p>ii. <u>PROW Committee</u> –</p>	Information
103/2015	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – schedule 2015/16–3.</p> <p>b. <i>Handyperson</i> – Minute 89c/2015 refers. Deferred from the May meeting. Members were asked to give some thought to employing a Handyperson.</p> <p>c. <i>Internal Auditor</i> – Mr Donald Baines had confirmed his willingness to act as the PC’s Internal Auditor in 2015/16.</p>	Information
104/2015	<p><u>Correspondence</u> –</p> <p>a. <i>Cornwall Air Ambulance</i> – thank you letter, i.r.o. Members’ grant.</p>	
105/2015	<p><u>Diary Dates</u> –</p> <p>a. <i>Council Meetings</i>:</p> <p>i. <u>Full Council Meeting</u> – 9<sup>th</sup> July 2015. <i>Check date of July Full council meeting doesn’t clash with Prazze Fair Week.</i></p> <p>ii. <u>August Full Council Meeting</u> – confirm no meeting to be held.</p> <p>iii. <u>PROW Committee Meeting</u> – Wednesday, 24<sup>th</sup> June 2015.</p> <p>iv. <u>Amenities Committee (AC) Meeting</u> – Wednesday, 24<sup>th</sup> June 2015.</p> <p>b. <i>Leedstown Football Club</i> – summer tournaments to be held on:</p> <p>i. 7<sup>th</sup> June 2015.</p> <p>ii. 26<sup>th</sup> July 2015.</p> <p>iii. 9<sup>th</sup> August 2015.</p> <p>iv. 23<sup>rd</sup> August 2015.</p> <p>c. <i>Crowan Church</i> – stalls on The Plan. Date not known.</p> <p><i>NOTE – a risk assessment had been received.</i></p>	
106/2015	<p><u>Information Only / Items for Future Agendas</u> –</p> <p>a.</p>	
107/2015	<p><u>Closed Session</u> – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and they are instructed to withdraw.</p>	
108/2015	<p><u>Casual Vacancies</u> – Members to consider any applications for co-option to the two / three vacancies in the Leedstown Ward. NOTE – notices had been sent to the Village Hall Committees.</p>	
109/2015	<p><u>Tenders / Quotations</u> –</p> <p>a. <i>Prazze Play Equipment</i> – Cllr. Smith to supply the Clerk with details of the responses from local children’s groups as to the type of equipment they would like various play equipment suppliers are to be approached. For further consideration.</p> <p>b. <i>Nancegollan Playing Field</i> –</p> <p>i. <i>Strim around hard standing</i> – IRS and Mr Heather invited to quote. <i>NOTE – IRS advised this is included in their existing contract. NFA.</i></p> <p>ii. <i>New gate and closing post, supply and erection</i> – IRS and Atkinson Contracting invited to quote.</p>	Cllr. Smith

	<ul style="list-style-type: none"> <li>c. <i>Nancegollan Bus Shelter</i> – removal of vegetation on and around the shelter. IRS and Mr Heather invited to quote.</li> <li>d. <i>Praze Play Area</i> – ‘hit and miss fence’ to replace the chain link, to include removal of the old fence. Atkinson Contracting invited to quote.</li> <li>e. <i>Leedstown Play Equipment</i> – Mr Ward had been asked to present the quotations at the next Amenities Committee meeting. NFA until this had been done.</li> </ul>	Information
<b>110/2015</b>	<u>Meeting Closed</u> –	

Signature: ..... (Mrs Gillian Thompson)  
Parish Clerk

Date: 3<sup>rd</sup> June 2015

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