

Crowan Parish Council

NOTICE AND AGENDA OF THE FULL COUNCIL MEETING

TO BE HELD IN **THE INSTITUTE, PRAZE**

ON THURSDAY, 23rd JULY 2015 @ 7.15pm

Members of the public and press are invited to attend this meeting of the Council.

Minutes of Council Meetings are available to view on www.crowan.org.uk; on the Crowan and Leedstown Notice Boards; on Nancegollan and Townshend Village Hall Notice Boards and in Praze Post Office.

Minute	AGENDA ITEMS	Action
	<u>Prayers</u> – led by the Chair. Anyone not wishing to participate may leave the room and rejoin the meeting later. NOTE – the Clerk will be recording the meeting to assist with minute taking. Members to meet with Mr Rob Parsons, who had expressed an interest in joining the Parish Council.	
	<u>Chairman's Welcome and Public Forum</u> – members of the public may address the Council prior to the commencement of the Meeting.	
114/2015	<u>Members' Declarations</u> – a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, in an agenda item, which has been declared on their Register of Financial Interests form. b. <i>Non-Pecuniary/Disclosable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent. c. <i>Declaration of Gifts</i> – Members are reminded they must not accept any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – Members to consider granting any written dispensations that have been received.	
115/2015	<u>Apologies for Absence</u> – Cllrs. Brown and Tripp (leave).	
116/2015	<u>Casual Vacancy</u> – the deadline for an election to be called, following Mr Ward's resignation from the PC, has passed and Members are now free to co-opt.	
117/2015	<u>Outside Bodies / Reports</u> – a. <i>Police</i> – Members to receive a report. b. <i>Cornwall Councillor</i> – Members to receive a report. c. <i>Community Network Panel</i> – Wednesday 2nd September 2015 at 6pm, venue to be confirmed.	Cllr. Jenkin
118/2015	<u>Minutes of Meetings</u> – a. <i>Full Council Meeting</i> – 11th June 2015. b. <i>Extraordinary Meeting</i> – 24th June 2015. c. <i>PROW Committee Meeting</i> – 24th June 2015. d. <i>Amenities Committee (AC) Meeting</i> – 24th June 2015.	
119/2015	<u>Planning Applications Received</u> – Members to consider the following: a. <i>PA15/04480, Land South of The Green, Nancegollan</i> – outline application with details access for the construction of ten dwellings (limited to 1,000 sq m), associated infrastructure and provision of public car park.	Plans with Cllr Henwood

	b. PA15/04994, Land West of Trevelyan, Praze Road, Leedstown – erection of two dwellings and associated works. c. PA15/05170, Land South of Trefhewa Cottage, Trefhewa Farm, Praze – repositioning of hedge to improve visibility. d. PA15/05327, Land immediately East of Junction between Pilgrims Way and Bunkers Hill, Fraddam – proposed solar pv development, associated landscaping and habitat creation. To include ground based racking systems, mounted solar panels, associated infrastructure, fencing and CCTV security cameras. e. PA15/05348, Trewin Cottage, Godolphin View, Nancegollan – erection of double garage to the west of the plot. f. PA15/05743, Stables at Crowan Street, Black Rock – to replace a timber constructed stable with a block build stable. g. PA15/05886, Bolankan Farm, Crowan – erection of a single storey rear extension to a private domestic dwelling house. NOTE – this is a proposed lawful development certificate and Members are not consulted on this type of application. h. PA15/05981, Carn Vean Farm, Black Rock – alteration and extension to dwelling. i. PA15/06137, Paddock Wood, Praze – confirmation of any occupancy restrictions. NOTE – Members are not consulted on this type of application.	Plans with Cllr. Roberts Plans with Cllr. Brown Plans with Cllr Henwood Plans with Cllr. Tripp Plans with Cllr. Muriel Plans with Cllr. Muriel
120/2015	<u>Other Planning Matters –</u> a. <i>Outstanding Enforcement Issues – Members to receive an update:</i> i. <u>EN12/01208, Burntdown Farm, Praze Road, Leedstown</u> – Mr Alan Mason reported the Enforcement Notices (EN) had been served upon the landowner(s) and the occupier(s) of the residential caravan that had been unlawfully stationed on land at Burntdown Farm and being used for self-contained residential purposes. Subject of an appeal being received the Enforcement Notice will take effect on the 21st July 2015. ii. <u>EN13/00843, Windwhistle, Carvolth, Praze</u> – siting of caravans for residential purposes. Case officer: Mr Lee Viner to carry out a site visit. iii. <u>EN14/01194, Higher Cargenwen Farm, Black Rock</u> – request for confirmation of compliance with enforcement notice issued on 14th January 2013. Case officer: Mr Lee Viner had liaised with Cllr. Jenkin, including issues with the roof line and this will be checked again to see if they have complied. iv. <u>EN15/00536, 16 Fore Street, Praze</u> – alleged conversion of garden shed into living accommodation. Case officer: Ms Jo Patient. v. <u>EN15/01007, Land adj. to the Old Meeting House, Trenerth Hill, Leedstown</u> – alleged untidy site. Case officer: Ms Colleen O'Sullivan reports she had carried out a site visit and found there were 2 caravans within the curtilage of the dwelling house – these are covered by permitted development rights and there is no breach of planning control here. There is a further area of land which the owner of the Old Meeting House (who is a sculptor) uses to house his stone sculptures, along with some other items. The site is not visible from the road as it is slightly down a track and although it is a little untidy, it is in my view, not enough to warrant enforcement action. She will be closing the case. vi. <u>EN15/01008, Land adj. to Hayle Rifle Club, Leedstown</u> – siting of caravan on site for residential occupation. Case officer: vii. <u>EN15/01170, The Mobile Home, Praze Road, Leedstown</u> – alleged illegal siting of caravan. Case officer: Jo Patient. Building has recommenced, case closed.	Cllr. Jenkin

	b. <i>Planning Permission Granted by Cornwall Council</i> – information only i. <u>PA15/02030, Penwithen, 2 Carwynnen Close, Praze</u> – application for removal of section 52 agreement in relation to decision notice W2/88/00030/0 dated 10th May 1988. Members had objected. ii. <u>PA15/04372, Rear of 50 Fore Street, Praze</u> – erection of four, 2- and 3-bed bungalows and to remove s.106 agreement on 2-bed units. Members had no objection to the change of design, but they did object on the grounds there is no need for unfettered properties in Praze, but there is a need for affordable homes. iii. <u>PA15/04630, Penstretyn, Carsize Lane, Leedstown</u> – proposed 2-storey rear extension. Members had no objection. iv. <u>PA15/03923, 52 Fore Street, Praze</u> – construction of an extension for bedrooms and kitchen. Members had no objection. c. <i>Planning Permission Refused by Cornwall Council</i> – information only i. <u>PA15/03798, Roses Farm, Black Rock</u> – siting of a single wind turbine with a tower height of up to 21.1m and a tip height of up to 34.2m along with associated infrastructure. Members had objected. d. <i>Walter Close Development</i> – Minute 106a/2015 refers. Members to receive a verbal report, following the meeting with CC's Affordable Housing Officer, Ocean Housing and Homechoice. e. <i>Future Planning Applications</i> – CC will cease to provide hardcopies of planning applications w.e.f. 1st September 2015. Members to consider an alternative means of viewing them.	Cllr Henwood
121/2015	<u>Standing Committees / Working Parties</u> – a. <i>Neighbourhood Development Plan (NDP)</i> – Members to receive an update. b. <i>Public Rights of Way (PROW) Committee</i> – i. <u>Chairman 2015/16</u> – Cllr. Brown was elected as Chairman. ii. <u>Leaflets</u> – work on the Leedstown leaflet continues. A reprint of the Praze leaflet is to be made. c. <i>Amenities Committee</i> – i. <u>Chairman 2015/16</u> – Cllr. Smith was elected as Chairman. ii. <u>Committee Membership</u> – Members to ratify the co-option of Mr Adrian Ward to the AC Committee. iii. <u>Leedstown Notice Board</u> – Members to consider relocating the board. See also Minute 131c/2015 below. NOTE – a volunteer is needed to place notices on the board	Cllr. Muriel
122/2015	<u>Parish Organisations</u> – Members to receive updates on the following: a. <i>Leedstown Village Hall</i> – b. <i>Nancegollan Village Hall</i> – c. <i>Praze Institute</i> – d. <i>Townshend Village Hall</i> – e. <i>Crowan School</i> – f. <i>Leedstown School</i> –	Cllr. Christophers Cllr. Tripp Cllr. Smith Cllr. Jenkin Cllr. Webb Cllr. Jenkin
123/2015	<u>Environmental / Amenity Matters</u> – a. <i>Praze WCs and Community Room</i> – Minute 101a/2015 refers. Members to received an update on the following: i. <u>Fittings</u> – provision and installation of a threshold to the community room. Mr Ian Sherris anticipated carrying out the work in mid-July.	

	ii. <u>Refurbishment Costs</u> – verbal report. iii. <u>Services</u> – quotations are being sought for legionella, electric and wallgate testing, including keeping official records.	Cllr Henwood
	b. <i>Treasure Park</i> – Minute 101b/2015 refers. Update, regarding Members' application to acquire the site, which was first made in June 2013. c. <i>Parish Rooms</i> – Minute 101c/2015 refers. A new door had been fitted and work on the fascias and redecoration had been completed d. <i>Adopt a Kiosk</i> – BT invite interest in purchasing under used 'phone kiosks. Those available in Crowan's area are: i. Station Hill, Praze ii. Nancegollan iii. Chapel Road, Leedstown iv. Crowan, Praze – two kiosks. e. <i>Visibility Splays</i> – referred from the PROW Committee. Members to identify problem areas to be reported to Cormac / Highways. f. <i>Parish Byeways</i> – referred from the PROW Committee. Members to consider a complaint that there are byeways around Horsedowns, which are so overgrown that they are now too narrow for vehicles. Cllr. Henwood to establish the byeway number. g. <i>Finger Posts</i> – referred from the AC. Details of the finger posts and their maintenance schedule had been requested.	Cllr Henwood Information Cllr Henwood
124/2015	<u>Administrative Matters</u> – a. <i>Parish Council Logo</i> – Minute 102a/2015 refers. Members to bring ideas for an appropriate logo for letterheads, etc. and to consider any feedback from an appeal in <i>The Chronicle</i>.	
125/2015	<u>Financial Matters</u> – a. <i>Accounts for Payment</i> – schedule 2015/16–4.	
126/2015	<u>Correspondence</u> – a. <i>Clerks & Councils Direct</i> – July 2015. b. <i>Letter of Apology</i> – from Mr Phil Eaton, CC's Gypsy & Traveller Liaison Officer.	
127/2015	<u>Diary Dates</u> – a. <i>Council Meetings</i>: i. <u>Full Council Meeting</u> – 10th September 2015. ii. <u>PROW Committee Meeting</u> – 12th August 2015. iii. <u>Amenities Committee (AC) Meeting</u> – 12th August 2015. b. <i>Clerk's Leave</i> – 25th July to 1st August 2015.	
128/2015	<u>Information Only / Items for Future Agendas</u> – - a. - b.	
129/2015	<u>Closed Session</u> – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and they are instructed to withdraw.	
130/2015	<u>Casual Vacancies</u> – Members to consider any applications for co-option to the three vacancies in the Leedstown Ward.	

131/2015	<u>Tenders / Quotations –</u> a. <i>Praze Play Equipment</i> – Minute 109a/2015 refers. Members to consider any quotations from various play equipment suppliers. b. <i>Handyperson</i> – Minute 103b/2015 refers. Members to consider a recommendation from the AC that Mr Turner and IRS are placed on the list of Handypersons at a cost of £20 first hour, £12.50 p.h. and £18.75 p.h. respectively. c. <i>Leedstown Notice Board</i> – Members to consider a quotation of £60 for repairs to the wood, a new pane of glass, reputting, etc. d. <i>Christmas Lights</i> – Members to consider a quotation to move the electricity supply.	
132/2015	<u>Meeting Closed –</u>	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 15th July 2015

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