

# Crowan Parish Council

## MINUTES OF THE FULL COUNCIL MEETING

### HELD IN THE PARISH ROOMS, CROWAN

### ON THURSDAY, 11<sup>th</sup> JUNE 2015 @ 7.15pm

Minutes of Council Meetings are available to view on [www.crowan.org.uk](http://www.crowan.org.uk); on the Crowan and Leedstown Notice Boards; on Nancegollan and Townshend Village Hall Notice Boards and in Praze Post Office.

Present:	Cllr. Henwood (Chairman) Cllr. Dr. Jenkin (PC/CC) Cllr. Tripp	Cllr. Brown Cllr. Roberts Cllr. Ward	Cllr. Christophers Cllr. Smith Cllr. Webb
In Attendance:	Mrs Thompson (Clerk)		

Minute	AGENDA ITEMS	Action
	<p><u>Prayers</u> – led by the Chair, who advised that anyone not wishing to participate may leave the room and rejoin the meeting later. The Chairman advised the Clerk will be recording the meeting to assist with minute taking.</p>	
	<p><u>Chairman's Welcome and Public Forum</u> – the Chair welcomed those present with a particularly warm welcome to the members of the public.</p> <p>Mr Gary Parrott objected to wind turbine at Roses Farm PA15/03798 pointing out that it would not only spoil the area visually but also set a precedent for further turbines.</p> <p>Ms Chris Hopkinson also objected to PA15/03798.</p> <p>The applicants Mr and Mrs Jenkin said the turbine would not be noisy or cause flicker because it would be gearless and not heard further than 200 metres away. The applicants said the nearest settlement was 500 meters away and Burras was 600 meters distant. The applicants invited anyone who wanted to visit the proposed site and had been in touch with an estate agent who had said there would be no adverse effect on the price of nearby properties. The applicants stressed the difficult position of their family's dairy business and that the high cost of electricity was threatening the business survival. Further the proposed turbine would meet environmental requirements including those of the RSPB. They also pointed out that should permission be granted there would be an accompanying noise condition. The applicants replied to Cllr. Webb that the proposed turbine would be higher than the nearby electricity pylons.</p> <p>Messrs Sears and Smith objected to PA15/03798. Mr Sears said this would set a precedent and lead to more and more turbines.</p> <p>Mr John Smith was against the turbine.</p> <p>Mr Phil Angell in objecting to PA15/03798 pointed to the adverse effect it would have on the Grade II listed properties nearby and was concerned that the bat survey had been done when the bats were generally inactive and there was no indication of flight height or routes. Mr Angell also drew attention to government policy that required local people to be in favour of alternative energy projects and that the large number of opponents to the PA15/03798 at the Wendron and Crowan Parish Council June meetings was evidence of the strength of opposition to the application. He said there would be an adverse visual (modern to substantial) impact on the Grade II buildings and Burras. The area enjoys long, uninterrupted views, which is a feature of the area.</p> <p>Mrs Jill Smith said she agreed with everything that had been said. The residents of Burras had not been consulted.</p> <p>Mr Combellack said his farm was opposite the proposed site. He expressed concern that the application was misleading in some aspects. The turbine would be visible from the whole of Burras. He said new government policy stated that turbines should be with the backing of the residents. He pointed out that Mr and Mrs Jenkin would not be able to see the turbine from their own property. Mr Combellack feared this would set a precedent.</p>	

	<p>A resident said she was against the application. She said it would only benefit a few and would be negative impact on Burras.</p> <p>Mr Paul Freeman lives in Burras. He feels that this had not been an honest process. He didn't feel the evidence from Estate Agents supporting the application could be considered independent. There was nothing in this for the local community.</p> <p>Mrs Alison Page said she felt the reason for the application was to help one family farm with cheaper electricity costs.</p> <p>Mrs Heather Jerbert said she felt it would set a precedent.</p>	
92/2015	<p><u>Members' Declarations</u> –</p> <p>a. <i>Pecuniary/Registerable Declarations of Interests</i> – none.</p> <p>b. <i>Non-Registerable Interests</i> – none.</p> <p>c. <i>Declaration of Gifts</i> – none.</p> <p>d. <i>Dispensations</i> – none.</p>	
93/2015	<p><u>Apologies for Absence</u> – Cllr. Christophers, Muriel and Cllr. Parnell.</p>	
94/2015	<p><u>Casual Vacancy</u> – the deadline for an election to be called is 17<sup>th</sup> June 2015.</p>	
95/2015	<p><u>Outside Bodies / Reports</u> –</p> <p>a. <i>Police</i> – in the absence of PCSO Brannigan there was no report. Members expressed concern about the level of engagement the Police have with the Parish Council, particularly the lack of attendance at Parish Council meetings and the absence of regular monthly reports. Cllr. Jenkin said there is insufficient Police officers to action this.</p> <p>b. <i>Cornwall Councillor</i> – Cllr. Jenkin reported said most of her work had been related to planning in Wendron. She had visited the site at Roses Farm. She said she felt <i>The Case for Cornwall</i> as currently presented was a 'bit wishy washy'. The Chief Executive is leaving and moving to Edinburgh.</p> <p>c. <i>Community Network Panel</i> – Cllr. Jenkin had attended the meeting held on Wednesday, 3<sup>rd</sup> June 2015, 6pm. She said there weren't many Parish Councillors present. This was a shame because there was discussion about joint projects, such as a Handyperson.</p>	
96/2015	<p><u>Minutes of Meetings</u> –</p> <p>a. <i>Full Council Meeting</i> – 14<sup>th</sup> May 2015, <b>AGREED</b> as a true record.</p> <p>b. <i>Council Annual Meeting</i> – 14<sup>th</sup> May 2015, <b>AGREED</b> as a true record.</p> <p>c. <i>Parish Meeting</i> – 14<sup>th</sup> May 2015. Notes only, not for signing.</p> <p>d. <i>PROW Committee Meeting</i> – 29<sup>th</sup> April 2015, <b>AGREED</b> as a true record.</p> <p>e. <i>Amenities Committee (AC) Meeting</i> – 29<sup>th</sup> April 2015, <b>AGREED</b> as a true record.</p>	
97/2015	<p><u>Planning Applications Received</u> – Members considered the following:</p> <p>a. <i>PA15/03798, Roses Farm, Black Rock</i> – siting of a single wind turbine with a tower height of up to 21.1m and a tip height of up to 34.2m along with associated infrastructure.</p> <p>Cllr. Smith said a site visit had been held. He referred to the discussion in the public forum. Members would wish to support local farmers but equally they would wish to support the local community. There are issues with flickering, visual concerns and with potential harm to bats. The village most affected by the application, Burras, is not in our parish.</p> <p>Cllr. Jenkin said that Wendron PC had objected to the application. The visual impact is greatest for Wendron.</p>	

	<p>Cllr. Jenkin said that as County Councillor she would be asking for this application to go to CC's Planning Committee.</p> <p>Cllr. Roberts said he had every sympathy with the farmers, but he expressed concern about the visual impact. He said once permission was given for one turbine, then more would follow – as had happened in Gwinear.</p> <p>Cllr. Smith said he felt Members should support neighbouring Parish Councils.</p> <p>Cllr. Henwood said that the impact on property prices could not be considered it was not a planning condition.</p> <p>It was <b>RESOLVED</b> to object to the proposal. Cllr. Jenkin abstained.</p> <p>b. <i>PA15/04022, Roselyn House Cottage, The Square, Townshend</i> – new dwelling.</p> <p>Cllr. Henwood referred to the pre-application and the officer's report raised concerns about the visibility access.</p> <p><b>SUPPORT</b> subject to the access visibility splay being increased to the whole length of the site and a condition that the rear entrance to both properties should remain in perpetuity. Cllr. Jenkin abstained.</p> <p>c. <i>PA15/04372, Rear of 50 Fore Street, Praze</i> – erection of four, 2- and 3-bed bungalows and to remove s.106 agreement on 2-bed units.</p> <p>Cllr. Smith explained two of the four properties were already built and a start being made on the other two. The application is to amend the design and remove the s.106 agreement. Cllr. Henwood reported that initial feedback from the NDP indicated there is a great need for affordable housing in Praze.</p> <p>Members had no objection to the change of design, but they did object on the grounds there is no need for unfettered properties in Praze, but there is a need for affordable homes. Cllr. Brown voted against this resolution.</p> <p>d. <i>PA15/04480, Land South of The Green, Nancegollan</i> – outline application with detailed access for the construction of ten dwellings (limited to 1,000 sq m), associated infrastructure and provision of public car park.</p> <p>Cllr. Tripp advised that there were local concerns about localised flooding and the adjacent road being single file.</p> <p>It was <b>RESOLVED</b> to object unless a pavement is created either inside or outside the hedge, to give safe pedestrian access from the bus stop to the village hall. Members would also like to see three of the properties as affordable. They also wish to point out there are flooding issues with water coming off the rail arch into the site.</p> <p>e. <i>PA15/04630, Penstretyn, Carsize Lane, Leedstown</i> – proposed 2-storey rear extension.</p> <p>Cllr. Tripp said the conservatory would be taken down and a 2-storey extension erected. This is at the rear and is not visible from the lane. There was no objection from the neighbours. <b>NO OBJECTION.</b></p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
<p>98/2015</p>	<p><u>Other Planning Matters</u> –</p> <p>a. <i>Outstanding Enforcement Issues</i> – update requested.</p> <p>i. <u>EN12/01208, Burntdown Farm, Praze Road, Leedstown</u> – Mr Alan Mason reported a draft Enforcement Notice (EN) had been completed and sent to legal services to check prior to issue. It is anticipated the EN will be issued, subject to legal advice, within the next 10 working days.</p> <p>ii. <u>EN13/00843, Windwhistle, Carvolth, Praze</u> – siting of caravans for residential purposes. Case officer: Mr Lee Viner had yet to carry out a site visit with the PCSO (as he is sick at the moment). It was pointed out the problems are improved NOT due to any enforcement, but due to the fire last year, the owner can no longer live there and the caravans are vacated. The top of the drive had been improved by neighbours.</p>	

	<p>iii. <u>EN14/01194, Higher Cargenwen Farm, Black Rock</u> – request for confirmation of compliance with enforcement notice issued on 14<sup>th</sup> January 2013. Case officer: Mr Lee Viner had liaised with Cllr. Jenkin, including issues with the roof line and this will be checked again to see if they have complied.</p> <p>iv. <u>EN15/00536, 16 Fore Street, Praze</u> – alleged conversion of garden shed into living accommodation. Case officer: Ms Jo Patient.</p> <p>v. <u>EN15/01007, Land adj. to the Old Meeting House, Trenerth Hill, Leedstown</u> – Minute 87a/2015. Alleged untidy site.</p> <p>vi. <u>EN15/01008, Land adj. to Hayle Rifle Club, Leedstown</u> – siting of caravan on site for residential occupation.</p> <p>b. <i>Planning Permission Granted by Cornwall Council</i> – information only</p> <p>i. <u>PA15/00282, Newton Round Farm, Tremayne, Praze</u> – erection of glass house with PV solar modules.</p> <p>ii. <u>PA15/02070, Moonraker Cottage, Horsedowns Road, Leedstown</u> – demolition of existing dwelling and construction of new two-storey dwelling.</p> <p>iii. <u>PA15/03691, Glen View, Townshend</u> – erection of conservatory.</p> <p>c. <i>Planning Permission Refused by Cornwall Council</i> – information only</p> <p>i. <u>PA14/12010, Kencliffe, Fraddam Road, Leedstown</u> – creation of existing domestic garage to dwelling. Formation of new vehicle access, crossover and driveway.</p> <p>ii. <u>PA15/02775, Trewin Cottage, Godolphin View, Nancegollan</u> – subdivision of Trewin Cottage’s land and erection of chalet bungalow and erection of a garage.</p> <p>iii. <u>PA15/02010, Land at Walters Close, Leedstown</u> – amend current planning approval (PA13/07065) for 2 no. 4-bed houses to 4 no. 3-bed houses, to include 8 no. parking spaces and gardens.</p> <p>d. <i>Planning Consultation</i> – Minute 216a/2013 refers. In December 2013 and again in June 2014 it was agreed the Member who received the planning application would contact the planning officer, if there were any queries. This resolution was renewed. Cllr. Jenkin said she would act as a mediator in dealing with the Case Officer. NFA.</p> <p>e. <u>PA15/02811, Lower Bolitho, Black Rock</u> – removal of section 106 in relation to decision notice 93/00648F dated 22<sup>nd</sup> August 1994. Members were unable to make a decision without more information needed on the original 106 from 1994. This had now been provided to Cllr. Muriel and a ‘No objection’ response submitted to CC.</p>	<p>Cllr. Jenkin</p> <p>Clerk</p>
<p>99/2015</p>	<p><u>Standing Committees / Working Parties</u> –</p> <p>a. <i>Neighbourhood Development Plan (NDP)</i> – Cllr. Smith reported 40 members of the public had attended the meeting held in Praze. A number of offers of assistance had been received. The next stage is to break down the responses into ‘areas’, which would highlight issues of local concern.</p> <p>b. <i>Public Rights of Way (PROW) Committee</i> –</p> <p>i. <i>PROWs 100, 113, 114 and 124</i> – works had been carried out on the paths and they are now walkable again.</p> <p>ii. <i>Bridleway at Black Rock</i> – Minute 80c/2015 refers. Deferred from the May meeting. A site meeting had been held and Mr Toby Lowe had agreed to carry out drainage works and the first part of the path was to have been surfaced. Cllr. Henwood said he had been unable to reach Mr Lowe by ‘phone. It was <b>RESOLVED</b> to authorise Cllr. Henwood to draft a letter for circulation to all Members to be sent to Mr Lowe.</p>	<p>Cllr Henwood</p>
<p>100/2015</p>	<p><u>Parish Organisations</u> – Members received updates on the following:</p> <p>a. <i>Leedstown Village Hall</i> – in the absence of Cllr. Christophers there was no report.</p>	

	<ul style="list-style-type: none"> <li>b. <i>Nancegollan Village Hall</i> – Cllr. Tripp reported the show had been held and had been quite profitable. All the decorating had been completed, the wiring repaired and the kitchen installed.</li> <li>c. <i>Praze Institute</i> – Cllr. Smith reported there are classes in the Institute every day of the week. The Youth Club is still functioning.</li> <li>d. <i>Townshend Village Hall</i> – Cllr. Jenkin reported a couple of events had been cancelled because of ill health. She is waiting to hear details of the next meeting.</li> <li>e. <i>Crowan School</i> – Cllr. Webb reported a Teaching Assistance had been appointed. The annual Sports Day will be held on 16<sup>th</sup> June 2015.</li> <li>f. <i>Leedstown School</i> – Cllr. Jenkin reported the Head is now back full-time. All is going well.</li> </ul>	
101/2015	<p><u>Environmental / Amenity Matters</u> –</p> <ul style="list-style-type: none"> <li>a. <i>Praze WCs</i> – Minute 65a/2015 refers. Members received an update on the following: <ul style="list-style-type: none"> <li>i. <u>General Matters</u> – Cllr. Henwood said there was no meter supply for the electricity. Cllr. Brown will draft a letter for the Clerk to query this with Mr Jon James.</li> <li>ii. <u>Fittings</u> – provision and installation of a threshold to the community room. Mr Ian Sherris anticipates carrying out the work in mid-July.</li> <li>iii. <u>Hand-drier</u> – repairs to the drier had been carried out by Cllr. Webb. He was thanked for doing this.</li> <li>iv. <u>Refurbishment Costs</u> – deferred from the April meeting. The Clerk to forward a copy of the list of issues to Cllrs. Henwood, Smith and Tripp, who will meet to take this forward.</li> </ul> </li> <li>b. <i>Treasure Park</i> – Minute 82b/2015 refers. The application to acquire the site, which was first made in June 2013. No update was available.</li> <li>c. <i>Parish Rooms</i> – Members received an update on the following: <ul style="list-style-type: none"> <li>i. <u>Door Repairs</u> – Mr I. Sherris anticipates fitting a new door and carrying out repairs to the door jambs in mid-July. Mr Mark Tripp will carry out work on the fascias and redecoration when this is completed.</li> </ul> </li> <li>d. <i>Lawn Cemetery</i> – Members considered a communication from Crowan PCC, regarding the cattle grid at the entrance to the lawn cemetery. Cllr. Henwood reported he had been able to establish, through Mr Colin Bayes, CC, that this is the responsibility of the landowner, Crowan PCC. NFA.</li> <li>e. <i>Leedstown Playing Field</i> – Leedstown AFC reported the lock and chain on the gate are missing. Cllr. Henwood advised he had removed them temporarily. It will now be reinstated.</li> <li>f. <i>Nancegollan Playing Field</i> – SW Play had been asked to deal with the damage to the play equipment at a cost of £360 as a matter of urgency.</li> </ul>	<p>Cllr. Brown / Clerk</p> <p>Clerk</p> <p>Cllr Henwood</p>
102/2015	<p><u>Administrative Matters</u> –</p> <ul style="list-style-type: none"> <li>a. <i>Parish Council Logo</i> – Minute 83b/2015 refers. Cllr. Jenkin suggested basing ideas on the school logo. An appeal to be made through <i>The Chronicle</i>.</li> <li>b. <i>Committee Membership</i> – Cllrs. Roberts and Smith had both confirmed their willingness to serve on the following Committees in 2015/16: <ul style="list-style-type: none"> <li>i. <u>Amenities Committee</u> –</li> <li>ii. <u>PROW Committee</u> –</li> </ul> </li> </ul>	Cllr Henwood
103/2015	<p><u>Financial Matters</u> –</p> <ul style="list-style-type: none"> <li>a. <i>Accounts for Payment</i> – schedule 2015/16–3, to a value of £2,924.85 were <b>APPROVED</b> for payment.</li> </ul>	

	Item	Price	VAT	Total	
	Administration costs	29.57		29.57	
	Staff costs - including tax and NI	882.74		882.74	
	Neighbourhood Development Plan	58.18	11.64	69.82	
	Playing Fields, incl. H&S inspections	701.75	140.35	842.10	
	Parish Rooms	176.01	28.99	205.00	
	Nancegollan – changing rooms	2.49		2.49	
	Public Rights of Way	843.13		843.13	
	Grant - Home Start	50.00		50.00	
				<b>£2,924.85</b>	
	b. <i>Handyperson</i> – Minute 89c/2015 refers. Deferred from the May meeting. Members considered employing a Handyperson. The Clerk to ask IRS, and Messrs Andy Turner and Bob Sanders to see if they would be willing to act in this capacity and to establish an hourly rate.				Clerk
	c. <i>Internal Auditor</i> – Mr Donald Baines had confirmed his willingness to act as the PC's Internal Auditor in 2015/16.				
104/2015	<u>Correspondence</u> – a. <i>Cornwall Air Ambulance</i> – thank you letter, i.r.o. Members' grant. b. <i>Townshend Cemetery</i> – thank you letter from The Lizard and Mount's Bay Methodist Circuit, i.r.o. Members' grant.				
105/2015	<u>Diary Dates</u> – a. <i>Council Meetings</i> : i. <u>Full Council Meeting</u> – 23 <sup>rd</sup> July 2015. Date of the July Full council meeting moved to avoid a clash with Praze Fair Week. ii. <u>August Full Council Meeting</u> – it was confirmed no meeting will be held, but the Chair may call a meeting if necessary. iii. <u>PROW Committee Meeting</u> – Wednesday, 24 <sup>th</sup> June 2015. iv. <u>Amenities Committee (AC) Meeting</u> – Wednesday, 24 <sup>th</sup> June 2015. b. <i>Leedstown Football Club</i> – summer tournaments to be held on: i. 7 <sup>th</sup> June 2015. ii. 26 <sup>th</sup> July 2015. iii. 9 <sup>th</sup> August 2015. iv. 23 <sup>rd</sup> August 2015. c. <i>Crowan Church</i> – stalls on The Plan on 29 <sup>th</sup> May and 31 <sup>st</sup> July 2015. A risk assessment had been received.				
106/2015	<u>Information Only / Items for Future Agendas</u> – a. <i>Walters Close Development</i> – Cllr. Henwood had spoken to Mr Tim Boston who is in charge of the affordable housing element of this development. He said that four local residents had not been notified of the availability of these properties for renting. Cllr. Jenkin will look into this. Mr Boston said demand from local residents was the lowest for any of their developments. Cllr. Henwood said he believed the criteria had changed. He will forward a copy of the email correspondence to all Members. The Clerk to send a letter to CC's Affordable Housing Officer, Louise Dwelly. Copy to Cllr. Jenkin.				Cllr. Jenkin  Cllr Henwood  Clerk
107/2015	<u>Closed Session</u> – in view of the confidential nature of the business about to be transacted, namely tenders / quotations for work, it was <b>RESOLVED</b> that it is advisable in the public interest that the press and public be excluded and they were instructed to withdraw.				

108/2015	<u>Casual Vacancies</u> – no applications for co-option to the two vacancies in the Leedstown Ward had been received. Notices had been sent to the Village Hall Committees.	
109/2015	<u>Tenders / Quotations</u> – <ul style="list-style-type: none"> <li>a. <i>Praze Play Equipment</i> – Cllr. Smith presented the Clerk with details of the responses from local children’s groups as to the type of equipment they would like. The Clerk to approach various play equipment suppliers.</li> <li>b. <i>Nancegollan Playing Field</i> – <ul style="list-style-type: none"> <li>i. <i>Strim around hard standing</i> – noted IRS advised this is included in their existing contract. NFA.</li> <li>ii. <i>New gate and closing post, supply and erection</i> – IRS and Atkinson Contracting had provided quotations. It was <b>RESOLVED</b> to accept that from Atkinson Contracting at a cost of £180 + VAT.</li> </ul> </li> <li>c. <i>Nancegollan Bus Shelter</i> – removal of vegetation on and around the shelter. IRS and Mr Heather had been invited to quote, but only IRS had done so. It was <b>RESOLVED</b> to accept the quotation from IRS for £125 + VAT.</li> <li>d. <i>Praze Play Area</i> – ‘hit and miss fence’ to replace the chain link, to include removal of the old fence. Cllr. Roberts will discuss this with the Playing Field Committee and Cricket Club and bring it to the next Amenities Committee meeting. A decision on the new fencing was deferred until it has been decided which play equipment supplier is to be used.</li> <li>e. <i>Leedstown Play Equipment</i> – Mr Ward had been asked to present the quotations at the next Amenities Committee meeting. NFA until this had been done.</li> </ul>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Cllr. Roberts Clerk</p>
110/2015	<u>Meeting Closed</u> – 21.23 pm.	

Signature: ..... (Cllr. Henwood)  
Chairman

Date: 9<sup>th</sup> July 2015