

Mrs Gillian Thompson  
 Clerk to Crowan Parish Council  
 12 Bonython Road  
 Grampond  
 Truro  
 Cornwall  
 TR2 4RL

**Your ref:**  
**My ref:** SB / G&T  
**Date:** 29 June 2015

Dear Clerk to Crowan Parish Council

On 16th February 2015, I contacted you by email, to explain concerns which were expressed to me by Mr Russell and his family as they have been developing their new home .

This email and my actions have been subject of a formal complaint and subsequent investigation, and it is as part of this complaints process I would like to retract the detail of the email and apologise for the distress caused to Mr Jackson, whom was named in the email.

I would like to apologise for the personal distress that the production of this email has had upon Mr Jackson and any harm caused to his character in the community.

With hindsight I now understand that the language which I chose to use in this email; and a relaying of information which I had received was not an appropriate way to have handled this situation.

In particular, the investigation of this matter has made me realised the following:

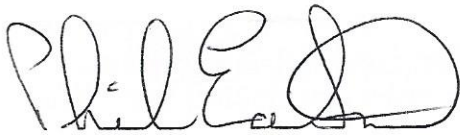
- I should have taken time to investigate and witness any alleged complaints from Mr Russell and family, as opposed to relaying them openly on to the Parish Council;
- By relaying these complaints, I now understand that this gives the impression that I am accusing Mr Jackson of activities which I have not witnessed and must apologise to Mr Jackson on this point specifically.
- Again with the benefit of hindsight this is not even a matter which I should have brought to the attention of the Parish Council any way and can see that by doing so I have caused distress to Mr Jackson and have not assisted Mr Russell.

- In my email I inferred that these activities might have led to a confrontation this again was a poor assumption for me to have made and can see that this has not aided the situation.

I am sorry to have wasted the time of the Parish Council on this matter.

Please note that letter of apology has been prepared and shared with Mr Jackson prior to be circulated to the Parish Council.

Yours sincerely,



Mr P Eaton  
Gypsy & Traveller Liaison Officer