

Crowan Parish Council

NOTICE AND AGENDA OF THE FULL COUNCIL MEETING TO BE HELD IN THE PARISH ROOMS, CROWAN ON THURSDAY, 12th NOVEMBER 2015 @ 7.15pm

Members of the public and press are invited to attend this meeting of the Council.

Minutes of Council Meetings are available to view on www.crowan-pc.gov.uk; on the Crowan and Leedstown Notice Boards; on Nancegollan and Townshend Village Hall Notice Boards and in Praze Post Office.

Minute	AGENDA ITEMS	Action
	<u>Prayers</u> – led by the Chair. Anyone not wishing to participate may leave the room and rejoin the meeting later.	
	<u>Chairman's Welcome and Public Forum</u> – members of the public may address the Council prior to the commencement of the Meeting.	
171/2015	<u>Casual Vacancies</u> – Cllrs. Brown and Parsons have both tendered their resignations. Members to declare the resulting casual vacancy.	
172/2015	<u>Members' Declarations</u> – a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, in an agenda item, which has been declared on their Register of Financial Interests form. b. <i>Non-Pecuniary/Disclosable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent. c. <i>Declaration of Gifts</i> – Members are reminded they must not accept any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – Members to consider granting any written dispensations that have been received.	
173/2015	<u>Apologies for Absence</u> – Cllr. Parnell (leave).	
174/2015	<u>Outside Bodies / Reports</u> – a. <i>Police</i> – Members to receive a report. b. <i>Cornwall Councillor</i> – Members to receive a report. c. <i>Community Network Panel</i> –	PCSO
175/2015	<u>Minutes of Meetings</u> – a. <i>Full Council Meeting</i> – 8 th October 2015. b. <i>PROW Committee Meeting</i> – 21 st October 2015. c. <i>Amenities Committee (AC) Meeting</i> – 21 st October 2015	
176/2015	<u>Planning Applications Received</u> – Members to consider the following: a. <i>PA15/08896, Hillside, Clowance, Praze</i> – construction of conservatory extension and first floor extension. b. <i>PA15/09629, Higher Dowha Farm, Black Rock</i> – certificate of lawfulness for the existing stationing of two linked caravans occupied for residential purposes ancillary to the adjoining farmhouse.	Plans with Cllr. Smith Plans with Cllr. Tripp
177/2015	<u>Pre-applications</u> – Members are now encouraged to comment on pre-apps: a. <i>PA15/03194/PREAPP, Land at Nancegollan</i> – construction of dwellings.	

178/2015	<p><u>Other Planning Matters</u> –</p> <p>a. <i>Outstanding Enforcement Issues</i> – Members to receive an update on:</p> <ul style="list-style-type: none"> i. <u>EN12/01208, Burntdown Farm, Praze Road, Leedstown</u> – case officer: Mr Alan Mason. The landowner had appealed against the Enforcement Notices (EN) that had been served, but this had since been withdrawn. ii. <u>EN13/00843, Windwhistle, Carvolth, Praze</u> – siting of caravans for residential purposes. Case officer: Mr Lee Viner. iii. <u>EN14/01194, Higher Cargenwen Farm, Black Rock</u> – request for confirmation of compliance with EN issued on 14th January 2013. Case officer: Mr Lee Viner. The Clerk had requested an urgent update. iv. <u>EN15/01929, Land adj. to the Old Meeting House, Trenerth Hill, Leedstown</u> – erection of a wall on the highway verge (not maintained by highways) and stationing of two caravans. v. <u>Land adj. to 1 & 2 Chapel Row, Leedstown</u> – a resident had reported work on site and had been asked to submit an online enforcement form. NOTE – it would appear this had not been done. <p>b. <i>Paperless Planning</i> – Minute 158b/2015 refers. Members to receive a verbal report from the Working Party tasked with looking at alternative means of viewing planning applications, to include a report on the Planning Conference held on 15th October 2015.</p> <p>c. <i>Planning Permission Granted by Cornwall Council</i> – information only</p> <ul style="list-style-type: none"> i. <u>PA15/07771, Barn at Trerice Farm, Praze</u> – amended design to PA12/07954, dated 16th April 2013 for the conversion of Barn A to form a dwelling. Members had no objection. ii. <u>PA15/08352, Morcambia, Crowan</u> – construction of rear extension. Members had no objection. iii. <u>PA14/07549, Hibernia, Fore Street, Praze</u> – formation of new access and dropped kerb and erection of a pair of semi-detached homes, hard and soft landscaping and associated works. Members had no objection. iv. <u>PA15/08565, Hallegan Manor Barn, Hallegan</u> – application for a single storey extension including the conversion and alterations to associated ancillary outbuildings as well as the proposal of a new single storey outbuilding to house a swimming pool. Members objected, but later ‘agreed to disagree’. <p>d. <i>Planning Permission Refused by Cornwall Council</i> – information only</p> <ul style="list-style-type: none"> i. <u>PA15/04994, Land West of Trevelyan, Praze Road, Leedstown</u> – erection of two dwellings and associated works. Members had objected. ii. <u>PA15/08405, Site Collins View, Nancegollan</u> – outline planning permission with some matters reserved for construction of dwellings. Members had objected. <p>e. <i>Planning Permission Withdrawn</i> – information only</p> <ul style="list-style-type: none"> i. <u>PA15/04480, Land South of The Green, Nancegollan</u> – outline application with details access for the construction of ten dwellings (limited to 1,000 sq m), associated infrastructure and provision of public car park. 	Cllrs. Smith / Henwood / Jenkin
179/2015	<p><u>Highway Matters</u> –</p> <p>a. <i>Traffic Calming</i> – Minute 159a/2015 refers.</p> <ul style="list-style-type: none"> i. Members to consider the response from Mr Mike Peters, Cormac, regarding the traffic calming plans for Drym Road, Nancegollan. ii. Members to receive any response from the Police, i.r.o. Members concerns about the traffic speed and the way tractors are being driven through Leedstown. 	

	<p>iii. Members to receive any response from the Police, i.r.o. Members concerns about the ongoing parking issues outside Africa Row and on down to the school.</p> <p>iv. The Highways Area Steward had visited this site and reported there was safe and sufficient room for pedestrians to access the footway at the location where the granite quoins are kept in The Square, Leedstown.</p> <p>b. <i>Grass Verges</i> – Minute 159b/2015 refers. Members to receive an update regarding the following:</p> <p>i. Overgrown grass verges and hedges in the Leedstown area;</p> <p>ii. Enforcement action against landowners who do not meet their responsibility in maintaining grass verges and hedges on their land.</p> <p>Members to consider any advise from SLCC regarding Section 130 of the Highways Act, and the powers it gives to the PC.</p> <p>c. <i>The Square, Leedstown</i> – Minute 159d/2015 refers. Members to consider any response from Highways, regarding what action had been taken to repair the blocked drain identified in the last camera survey.</p>	Cllr Henwood
180/2015	<p><u>Standing Committees / Working Parties</u> –</p> <p>a. <i>Neighbourhood Development Plan (NDP)</i> – Members to receive an update.</p> <p>b. <i>PROW Committee</i> –</p> <p>i. <u>Membership</u> – Members to consider a recommendation to co-opt Cllr. Allen and Ms Cate Harries to the PROW Committee.</p> <p>ii. <u>Fingerposts</u> – Members to consider funding for repairs to the fingerposts in the parish, to include applying for a grant from the County Member’s Community Fund.</p> <p>iii. <u>Door Handle</u> – Members to agree to have a handle placed on the inside of the door at the community rooms.</p> <p>c. <i>Amenities Committee</i> –</p> <p>i. <u>Membership</u> – Members to consider a recommendation to co-opt Cllr. Allen to the AC Committee.</p> <p>ii. <u>Adopt a Kiosk</u> – Minutes 143c/2015 and AC59/2015 refers Members declined to take any further action.</p> <p>iii. <u>Walters Close, Leedstown</u> – Minute 158d/2015 refers. Cllrs. Brown and Henwood attended a site meeting with Ms Sheelagh Atherton, Ocean Housing to address concerns about the pedestrian access from the site to the playing field. She advised:</p> <ul style="list-style-type: none"> • Extra tarmac to the edge of basketball court – unfortunately, this is not something Ocean has funding to carry out. They did provide additional tarmac beyond the hedge as a gesture of goodwill, however, CC cannot consider this as part of the adoptable areas. Had the request for gates been made at the point of consultation, they could have budgeted for inclusion. • Gilbert and Goode, the Contractors who developed the scheme, had agreed to reinstate the Cornish hedge. 	Cllr. Muriel
181/2015	<p><u>Parish Organisations</u> – Members to receive updates on the following:</p> <p>a. <i>Leedstown Village Hall</i> –</p> <p>b. <i>Nancegollan Village Hall</i> –</p> <p>NOTE – a copy of the Minutes of the AGM held on 14th September 2015 has been received.</p> <p>c. <i>Praze Institute</i> –</p> <p>d. <i>Townshend Village Hall</i> –</p> <p>e. <i>Crowan School</i> –</p>	<p>Cllr. Christophers</p> <p>Cllr. Tripp</p> <p>Cllr. Smith</p> <p>Cllr. Jenkin</p> <p>Cllr. Webb</p>

	f. <i>Leedstown School</i> –	Cllr. Jenkin
182/2015	<u>Environmental / Amenity Matters</u> – a. <i>Praze WCs and Community Room</i> – Minute 162a/2015 refers. i. <u>Refurbishment Costs</u> – Members to receive a verbal update, regarding their complaint about the refurbishment costs. b. <i>Treasure Park</i> – Minute 162b/2015 refers. Update, regarding Members’ application to acquire the site, to include works to the trees. c. <i>Parish Rooms’ Heater</i> – Members to receive a report from Cllr. Webb, i.r.o. the heater under the window, which does not appear to be working.	Cllr Henwood Cllr Henwood Cllr. Webb
183/2015	<u>Administrative Matters</u> – a. <i>Parish Council Logo</i> – Minute 163a/2015 refers. Members to receive an update to include old discussion with the school regarding their logo and possible availability of artwork used for the Jubilee mugs. b. <i>2014 Remembrance Service</i> – Members to consider any improvements / issues for 2016. c. <i>Risk Assessments</i> – Members to consider and adopt generic risk assessments for the Parish Rooms and Community Room / WC. d. <i>PROW Grant</i> – Members to consider supporting the North Coast Cluster Group in their bid to get CC to increase the annual grant for maintaining the PROWs. <i>Previously circulated via email.</i>	Cllr. Webb
184/2015	<u>Financial Matters</u> – a. <i>Accounts for Payment</i> – schedule 2015/16–7. Cllr. Smith was AUTHORISED to deal with the annual test of the fire extinguishers. b. <i>Laminator</i> – Members to consider the purchase of a laminator.	Cllr. Muriel
185/2015	<u>Correspondence</u> – not mentioned elsewhere on the agenda. a. <i>Cruse Bereavement Care</i> – thank you letter, i.r.o. Members’ grant of £50. b. <i>Peninsula Community Health</i> – Annual Review, 2014-15. c. <i>Clerks & Councils Direct</i> – November 2015.	
186/2015	<u>Diary Dates</u> – a. <i>Council Meetings:</i> i. <u>Full Council Meeting</u> – 10 th December 2015. ii. <u>PROW Committee Meeting</u> – TBC. iii. <u>Amenities Committee (AC) Meeting</u> – TBC.	
187/2015	<u>Information Only / Items for Future Agendas</u> – a.	
188/2015	<u>Closed Session</u> – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and they are instructed to withdraw.	
189/2015	<u>Fencing</u> – Members to consider any quotations for repairs to the fence at Praze.	Cllr. Smith
190/2015	<u>Meeting Closed</u> –	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 4th November 2015