

Crowan Parish Council

NOTICE AND AGENDA OF THE FULL COUNCIL MEETING TO BE HELD IN THE PARISH ROOMS, CROWAN ON THURSDAY, 14th JANUARY 2016 @ 7.15pm

Members of the public and press are invited to attend this meeting of the Council.

Minutes of Council Meetings are available to view on www.crowan-pc.gov.uk; on the Crowan and Leedstown Notice Boards; on Nancegollan and Townshend Village Hall Notice Boards and in Praze Post Office.

Minute	AGENDA ITEMS	Action
	<u>Prayers</u> – led by the Chair. Anyone not wishing to participate may leave the room and rejoin the meeting later.	
	<u>Chairman's Welcome and Public Forum</u> – members of the public may address the Council prior to the commencement of the Meeting.	
1/2016	<u>Casual Vacancies</u> – Members to consider any applications for co-option, to fill the following vacancies: a. Vacancy created by the resignation of Cllr. Parsons (Leedstown Ward). b. Vacancy created by the resignation of Cllr. Brown (Praze Ward).	
2/2016	<u>Members' Declarations</u> – a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, in an agenda item, which has been declared on their Register of Financial Interests form. b. <i>Non-Pecuniary/Disclosable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent. c. <i>Declaration of Gifts</i> – Members are reminded they must not accept any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – Members to consider granting any written dispensations that have been received.	
3/2016	<u>Apologies for Absence</u> – Cllr. Muriel (personnel commitment).	
4/2016	<u>Outside Bodies / Reports</u> – a. <i>Police</i> – Members to receive a report. b. <i>Cornwall Councillor</i> – Members to receive a report.	PCSO Cllr. Jenkin
5/2016	<u>Minutes of Meetings</u> – a. <i>Full Council Meeting</i> – 10 th December 2015.	
6/2016	<u>Planning Applications Received</u> – Members to consider the following: a. <i>PA15/11315, St Crewennas Church, Crowan</i> – new notice board for church being a 1800mm x 1200mm curved top aluminium noticeboard incorporating an A1 sized lockable aluminium poster display case - mounted onto aluminium posts. Colour red with white text (application may affect the setting of a listed building/footpath). b. <i>PA15/11522, Bolitho Vean, Black Rock</i> – certificate of lawfulness for existing use of building as a self contained dwelling.	Plans with Cllr. Webb Plans not yet received
7/2016	<u>Pre-applications</u> – Members are now encouraged to comment on pre-apps, but hardcopies are not received:	

	<p>a. <i>PA15/03610/PREAPP, Trevoole Farm, Trevoole, Camborne</i> – pre-application advice to lift the restriction of holiday letting and grant permission for the use of Primrose Cottage as a dwelling and convert the adjoining barn into a two bedroom dwelling.</p> <p>b. <i>PA15/03735/PREAPP, The Coach House, Clowance Estate, Praze</i> – pre-application advice for the alteration of the existing 13 holiday units within the coach house to provide 6 units.</p>	
8/2016	<p><u>Other Planning Matters</u> –</p> <p>a. <i>Paperless Planning</i> – Minute 198b/2015 refers. Members to consider the list from CC of what other PCs are using and to agree the way forward.</p> <p>b. <i>Outstanding Enforcement Issues</i> –</p> <p>i. <u>EN12/01208, Burntdown Farm, Praze Road, Leedstown</u> – case officer: Mr Alan Mason reported CC are currently awaiting compliance with the requirements of the Enforcement which is due by 21st January 2016.</p> <p>ii. <u>EN14/01194, Higher Cargenwen Farm, Black Rock</u> – request for confirmation of compliance with EN issued on 14th January 2013. Case officer: Mr Lee Viner.</p> <p>iii. <u>Hellagan Manor Barn, Hallegan, Camborne</u> – the application (PA15/03463 Pre-app) shows the field as residential. The Clerk had been advised this cannot be treated as a possible enforcement case. However, the case officer, Mr Martin Jose advised he had taken it into account when considering the pre-app. Minute 197b/2015 refers. NFA.</p> <p>c. <i>Planning Applications Approved by CC</i> – information only.</p> <p>i. <u>PA15/10559, Black Rock Farm Cottage</u> – removal of condition 3 in relation to application reference number W2/PA95/00245/F to allow the property to be let. Members had no objection.</p> <p>ii. <u>PA15/10933, Black Rock Farm Cottage</u> – discharge of planning obligation in respect of decision W2/PA95/00245/F dated 04/12/1995. Members had no objection.</p> <p>d. <i>Planning Applications that had been Withdrawn</i> – information only.</p> <p>i. <u>PA15/09613, Field to the Rear of Noonvares Farm, Noonvares Lane, Townshend</u> – construction of timber agricultural building for storage of haylage and farm machinery.</p> <p>e. <i>Gwinear-Gwithian Neighbourhood Development Plan</i> – pre-submission consultation. The plan can be viewed on www.gwineargwithianplan.org.uk/consultation-submission.</p>	Information
9/2016	<p><u>Highway Matters</u> –</p> <p>a. <i>Traffic Calming</i> – Minute 199a/2015 refers.</p> <p>i. <i>Drym Road, Nancegollan</i> – update, following the site meeting held on 23rd December 2015.</p> <p>ii. <i>Parking at Tretherras Gardens and Trerice Fields</i> – Members to consider introducing yellow lines.</p> <p>iii. <i>Speeding Traffic, School Road, Praze</i> – Members to consider a suggestion to introduce a speed limit of 20mph, perhaps a temporary one so that the school can turn it on and off.</p> <p>b. <i>Grass Verges</i> – Minute 199b/2015 refers. Members to receive an update regarding the following:</p> <p>i. Overgrown grass verges and hedges in the Leedstown area;</p> <p>ii. Enforcement action against landowners who do not meet their responsibility in maintaining grass verges and hedges on their land.</p> <p>Members to receive the views of Mr John Dunstan i.r.o. whether Section 130 of the Highways Acts gives the PC the power to force CC to act.</p>	Cllr Henwood

	c. <i>The Square, Leedstown</i> – Minute 199d/2015 refers. Update, following discussion with Mr Mike Peters, Highways i.r.o. the blocked / collapsed drain.	
10/2016	<u>Standing Committees / Working Parties</u> – a. <i>Neighbourhood Development Plan (NDP)</i> – Members to receive an update, following the meeting scheduled for 12 th January 2016.	Cllr. Muriel
11/2016	<u>Parish Organisations</u> – Members to receive updates on the following: a. <i>Leedstown Village Hall</i> – b. <i>Nancegollan Village Hall</i> – c. <i>Praze Institute</i> – d. <i>Townshend Village Hall</i> – e. <i>Crowan School</i> – f. <i>Leedstown School</i> –	Cllr. Christophers Cllr. Tripp Cllr. Smith Cllr. Jenkin Cllr. Webb Cllr. Jenkin
12/2016	<u>Environmental / Amenity Matters</u> – a. <i>Praze WCs and Community Room</i> – Minute 202a/2015 refers. i. <u>Refurbishment Costs</u> – Members to receive any response from County Cllr. Pollard, regarding their complaint about the refurbishment costs. b. <i>Treasure Park</i> – Minute 202b/2015 refers. Members to receive an update, to include the outcome of Cllr. Jenkin's discussion with Mr Scott Sharples, CC Devolution Officer regarding getting work done to the trees, prior to pursuing the PC's application to acquire the Park. c. <i>Walters Close, Leedstown</i> – Minute 202c/2015 refers. Members to consider placing tarmac at the entrance to the playing field when work to install a pedestrian link had been completed. d. <i>Dog Waste</i> – Members to consider whether this is a problem and to seek a solution, to include a request for a bin near to the school. The cost of a bin is between £100 and £200; and Cory would charge approximately £175 p.a. to empty it.	Cllr Henwood Cllr. Jenkin Cllr. Tunncliffe
13/2016	<u>Administrative Matters</u> – a. <i>Parish Council Logo</i> – Minute 203a/2015 refers. Members to receive an update, to include sight of a Jubilee mug.	
14/2016	<u>Financial Matters</u> – a. <i>Accounts for Payment</i> – schedule 2015/16–9. b. <i>Budget Monitor</i> – a copy to be circulated at the meeting. c. <i>Internal Audit Check</i> – Members to appoint one/two Members to join the Audit Checkers. d. <i>Praze Play Equipment</i> – application to Sita, deadline	
15/2016	<u>Correspondence</u> – not mentioned elsewhere on the agenda. a.	
16/2016	<u>Diary Dates</u> – a. <i>Council Meetings</i> : i. <u>Full Council Meeting</u> – 11 th February 2016. ii. <u>PROW Committee Meeting</u> – 19 th January 2016. iii. <u>Amenities Committee (AC) Meeting</u> – 19 th January 2016.	

17/2016	<u>Information Only / Items for Future Agendas</u> – a.	
18/2016	<u>Closed Session</u> – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and they are instructed to withdraw.	
19/2016	<u>Fencing</u> – Members to consider any quotations for repairs to the fence at Praze.	
20/2016	<u>Meeting Closed</u> –	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 6th January 2016

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