

Crowan Parish Council

NOTICE AND AGENDA OF THE FULL COUNCIL MEETING TO BE HELD IN THE PARISH ROOMS, CROWAN ON THURSDAY, 12th MAY 2016 following the Annual Meeting

Members of the public and press are invited to attend this meeting of the Council.

Minutes of Council Meetings are available to view on www.crowan-pc.gov.uk; on the Leedstown Notice Boards; on Nancegollan and Townshend Village Hall Notice Boards.

Minute	AGENDA ITEMS	Action
	<u>Prayers</u> – led by the Chair. Anyone not wishing to participate may leave the room and rejoin the meeting later.	
	<u>Chairman's Welcome and Public Forum</u> – members of the public may address the Council prior to the commencement of the Meeting.	
83/2016	<u>Casual Vacancies</u> – Members to consider any applications for co-option, to fill the following vacancies: a. Vacancy created by the resignation of Cllr. Parsons (Leedstown Ward). b. Vacancy created by the resignation of Cllr. Brown (Praze Ward).	
84/2016	<u>Members' Declarations</u> – a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, in an agenda item, which has been declared on their Register of Financial Interests form. b. <i>Non-Pecuniary/Disclosable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent. c. <i>Declaration of Gifts</i> – Members are reminded they must not accept any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – Members to consider granting any written dispensations that have been received.	
85/2016	<u>Apologies for Absence</u> –	
86/2016	<u>Outside Bodies / Reports</u> – a. <i>Police</i> – Members to receive a report. b. <i>Cornwall Councillor</i> – Members to receive a report. c. <i>Community Network Panel</i> – meeting to be held on Wednesday, 1 st June at 6pm at Cury Village Hall.	PCSO Cllr. Jenkin
87/2016	<u>Minutes of Meetings</u> – a. <i>Full Council Meeting</i> – 14 th April 2016.	
88/2016	<u>Planning Applications Received</u> – Members to consider the following: a. <i>PA16/03065, Land at Nancegollan</i> – outline application with detailed access for the construction of ten dwellings (limited to 1,000sq m), associated infrastructure and provision of public car park. b. <i>PA16/03084, 15 Praze Road, Leedstown</i> – to remove an existing conservatory and erect a single storey extension. c. <i>PA16/03277, Leedstown School</i> – construction of disabled learning centre.	Papers with Cllr. Roberts Plans w. Cllr. Christophers

	<p>d. PA16/03511, <i>The Coach House, Clowance Estate, Praze</i> – listed building consent for alterations to the existing 13 holiday apartments within the Coach House to form 6 new holiday apartments. NOTE – Members had no objection to the full application.</p> <p>e. PA16/03585, <i>Praze Forge, School Road Praze</i> – temporary siting of caravan for accommodation purposes for 18-24 months.</p>	<p>Cllr. Tripp notified</p> <p>Papers with Cllr. Jenkin</p>
89/2016	<p><u>Pre-Planning Applications Received</u> – Members are no longer required to comment on pre-apps:</p> <p>a. PA16/00675/PREAPP, <i>Fields Adjacent to Trefewha Court, Fore Street, Praze</i> – pre-application advance for initial enquiry into the viability of housing development on land.</p> <p>b. PA16/01114/PREAPP, <i>Land S and E of The Elms, Godolphin Bridge, Townshend</i> – pre-application advice for single dwelling with three / four beds, plus a garage / outbuilding.</p>	
90/2016	<p><u>Other Planning Matters</u> –</p> <p>a. <i>Planning Applications Approved by CC</i> – information only.</p> <p>i. PA16/00742, <i>Heatherside, Road from Black Rock to Polcrebo Downs, Releath</i> – demolition and replacement of existing house with a new dwelling. Members objected on the grounds that the proposal is too large a development in the open countryside and highly visible from the surrounding area.</p> <p>b. <i>Outstanding Enforcement Issues</i> – Members received updates on:</p> <p>i. EN14/01194, <i>Higher Cargenwen Farm, Black Rock</i> – request for confirmation of compliance with EN issued on 14th January 2013. Case officer: Mr Lee Viner.</p> <p>c. <i>Gypsy and Travelling Communities Site Allocations</i> – the DPD Scoping document, and more information, can be viewed at https://www.cornwall.gov.uk/environment-and-planning/planning/planning-policy/cornwall-local-plan/development-plan-documents/. Details previously circulated via email.</p>	
91/2016	<p><u>Highway Matters</u> –</p> <p>a. <i>Traffic Calming</i> – Public Session, April 2016 refers. Members to receive an update, following the meeting with County Cllr. Briscoe, Highways portfolio holder regarding:</p> <p>i. <i>Drym Road, Nancegollan</i> –</p> <p>ii. <i>Speeding Traffic, School Road, Praze</i> – to include details of the number of enforcement tickets issued during the visits to Praze, from Mr Ken Polmouner, Parking Operations, CC.</p> <p>The number of PCNs and vehicles logged for observation is as below:</p> <ul style="list-style-type: none"> • Station Hill – 40 visits – 0 PCNS issued and 0 vehicles logged for observation • School Road – 51 visits – 0 PCNs issued and 0 vehicles logged for observations • Praze Road – 77 visits – 2 PCNs issued and 25 vehicles logged for observations • Carwynnen Close – 53 visits – 1 PCN issued and 2 vehicles logged for observations • Trethannas Estate – 56 visits – 0 PCNs issued and 2 vehicles logged for observations <p>Total of 3 PCNs issues, and 29 vehicles logged for observations.</p> <p>iii. <i>Grass Verges</i> – to include an update on the s.130 notice served i.r.o. issues impacting on the unclassified roads in and around Leedstown.</p>	

	<p>b. <i>Highway Sign</i> – Members to consider a request from Mr Mike Peters, Highway Steward to relocate the sign on Station Hill to land owned by the PC to avoid further vehicular damage. Details previously circulated via email.</p>	
92/2016	<p><u>Standing Committees / Working Parties</u> –</p> <p>a. <i>Neighbourhood Development Plan (NDP)</i> – Members to receive an update, to include the outcome of the Neighbourhood Planning Workshops.</p>	Cllrs. Muriel / Parnell
93/2016	<p><u>Parish Organisations</u> – Members to receive updates on the following:</p> <p>a. <i>Leedstown Village Hall</i> –</p> <p>b. <i>Nancegollan Village Hall</i> –</p> <p>c. <i>Praze Institute</i> –</p> <p>d. <i>Townshend Village Hall</i> –</p> <p>e. <i>Crowan School</i> –</p> <p>f. <i>Leedstown School</i> –</p>	<p>Cllr. Christophers</p> <p>Cllr. Tripp</p> <p>Cllr. Smith</p> <p>Cllr. Jenkin</p> <p>Cllr. Webb</p> <p>Cllr. Jenkin</p>
94/2016	<p><u>Environmental / Amenity Matters</u> –</p> <p>a. <i>Praze WCs and Community Room</i> – Minute 73a/2016 refers. Members to receive an update, following submission of a complaint to Grant Thornton (External Auditors) regarding CC's handling of the refurbishment of the Praze WCs.</p> <p>b. <i>Treasure Park</i> – Minute 73b/2016 refers. Members to receive an update, regarding an application to acquire this site.</p> <p>c. <i>Praze Flood Plan</i> – Minute 73e/2016 refers. Members to consider convening a meeting of the Flood Plan Working Party to draw up a written copy of the Flood Plan.</p> <p>d. <i>Praze Play Equipment</i> – Sita have allocated £24,000 to the project, offer letters will go out next week, for Praze play equipment.</p>	<p>Cllr Henwood</p> <p>Cllr. Webb</p>
95/2016	<p><u>Administrative Matters</u> –</p> <p>a. <i>Parish Council Logo</i> – Minute 74a/2016. Members to receive an update.</p>	Cllr Henwood
96/2016	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – schedule 2016/17–02.</p> <p>b. <i>End of Year Accounts 2015/16</i> – Members to receive and accept the 2015/16 accounts and to consider their Internal Auditor's report, prior to submission to the External Auditor.</p> <p>NOTE – a copy of the Income and Expenditure Account will be available at the May meeting.</p> <p>c. <i>Grant Request</i> – Members to consider making a grant to:</p> <p>i. <u>Shelter Cornwall</u> – in the absence of supporting information, a decision was deferred to the May meeting.</p> <p>ii.</p> <p>d. <i>Insurance Renewal</i> – Members to consider any quotations.</p> <p>e. <i>Devolution Fund Helston and the Lizard CNP Area</i> – CC are inviting proposals for the allocation of this Community Network Area's share of the Local Devolution Fund by Wednesday, 24th August 2016. The Panel will give initial consideration to any proposals submitted at its meeting on Wednesday, 7th September 2016. Details previously circulated via email</p>	
97/2016	<p><u>Correspondence</u> – not mentioned elsewhere on the agenda.</p> <p>a. <i>Clerks & Councils Direct</i> – May 2016.</p>	

	<p>b. <i>Countryside Access Forum</i> – deadline for applications is 27th May 2016. NOTE – see poster for details.</p>	
98/2016	<p><u>Diary Dates</u> –</p> <p>a. <i>Council Meetings</i>:</p> <p>i. <u>Full Council Meeting</u> – 9th June 2016, following the Parish Meeting.</p> <p>ii. <u>PROW Committee Meeting</u> – TBC.</p> <p>iii. <u>Amenities Committee (AC) Meeting</u> – TBC.</p> <p>b. <i>Code of Conduct Training</i> –</p> <p>i. 7th June 2016 – Penzance Council Chamber, 6-8pm. A place has been booked for Cllr. Allen.</p> <p>ii. 13th June 2016 – Truro Council Chamber, 2-4pm.</p> <p>iii. 13th September 2016 – Truro Council Chamber, 6-8pm.</p> <p>c. <i>Clerk’s Leave</i> – 31st May – 3rd June 2016.</p> <p>d. <i>The Chronicle</i> – deadline for the June/July issue copy date will be Saturday 14th May. Copy dates have not been set as yet for the rest of the year.</p>	Cllr Henwood
99/2016	<p><u>Information Only / Items for Future Agendas</u> –</p> <p>a.</p>	
100/2016	<u>Meeting Closed</u> –	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 5th May 2016

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