

# Crowan Parish Council

## MINUTES OF THE COUNCIL'S ANNUAL MEETING

### HELD IN THE PARISH ROOMS, CROWAN

### ON THURSDAY, 12<sup>th</sup> MAY 2016 following the Parish Meeting

Minutes of Council Meetings are available to view on [www.crowan-pc.gov.uk](http://www.crowan-pc.gov.uk); on the Crowan and Leedstown Notice Boards; on Nancegollan and Townshend Village Hall Notice Boards and in Praze Post Office.

Present:	Cllr. Henwood (Chairman) Cllr. Dr. Jenkin (PC/CC) Cllr. Smith Cllr. Webb	Cllr. Miss Allen Cllr. Parnell Cllr. Tripp	Cllr. Christophers Cllr. Roberts Cllr. Ms Tunnicliffe
In Attendance:	Mrs Thompson (Clerk)	4 members of the public	
Minute	AGENDA ITEMS		Action
AM/01/16	<u>Election of Chairman</u> – it was <b>RESOLVED</b> to elect Cllr. Henwood as Chairman for 2016/17.		
AM/02/16	<u>Acceptance of Office</u> – Cllr. Henwood duly signed his Acceptance of Office form.		
AM/03/16	<u>Chairman's Welcome</u> – the Chairman welcomed those present.		
AM/04/16	<u>Apologies for Absence</u> – Cllr. Muriel (personal commitment).		
AM/05/16	<u>Election of Vice Chairman</u> – it was <b>RESOLVED</b> to elect Cllr. Smith as Chairman for 2016/17.		
AM/06/16	<u>Acceptance of Office</u> – Cllr. Smith duly signed his Acceptance of Office form.		
AM/07/16	<u>Minutes of 2015 Annual Meeting</u> – signed on 11 <sup>th</sup> June 2015.		
AM/08/16	<p><u>Council Committees</u> – Minute 71b/2016 refers. It was <b>RESOLVED</b> to merge the Amenities and PROW Committees.</p> <p><u>Committee Membership</u> – appointments to the following committees were made:</p> <ol style="list-style-type: none"> <li><i>Amenities Committee (including PROW)</i> – possibly merged with PROW Committee. Cllrs. Allen, Christophers, Henwood, Jenkin, Parnell, Roberts, Smith, Tunnicliffe and Webb were elected to serve on the Committee for 2016/17. Mrs Pawluk had indicated her willingness to attend for the PROW element of the Amenities Committee meetings.</li> <li><i>Staffing Committee</i> – Cllrs. Henwood, Muriel and Roberts were elected to serve for 2016/17.</li> <li><i>Audit Checkers</i> – Cllrs. Henwood, Muriel and Parnell were elected to serve for 2016/17.</li> <li><i>Neighbourhood Plan Steering Group</i> – Cllrs. Henwood, Jenkin, Parnell, Roberts, Smith and Tunnicliffe were elected to serve for 2016/17. It was <b>RESOLVED</b> to elect Cllr. Parnell to the Chair of the Steering Group.</li> </ol> <p>Noted the Chairman and Vice Chairman are ex officio Members of all Council Committees.</p>		
AM/09/16	<p><u>External Bodies</u> – it was <b>RESOLVED</b> to elect the following representatives to serve in 2016/17:</p> <ol style="list-style-type: none"> <li><i>Community Network</i> – Cllrs. Henwood and Smith.</li> <li><i>Leedstown Village Hall</i> – Cllr. Christophers.</li> <li><i>Nancegollan Village Hall</i> – Cllr. Tripp.</li> </ol>		

	d. <i>Praze Institute</i> – Cllr. Smith. e. <i>Townshend Village Hall</i> – Cllr. Allen.	
<b>AM/010/16</b>	<u>Internal Auditor</u> – it was <b>RESOLVED</b> to appoint Mr Donald Baines to serve as the Internal Auditor for 2016/17.	

Signature: ..... (Cllr. Henwood)  
Chairman

Date: 9<sup>th</sup> June 2016