

# Crowan Parish Council

## NOTICE AND AGENDA OF THE FULL COUNCIL MEETING TO BE HELD IN THE PARISH ROOMS, CROWAN ON THURSDAY, 23<sup>rd</sup> JUNE 2016 at 7.15pm

Members of the public and press are invited to attend this meeting of the Council.

Minutes of Council Meetings are available to view on [www.crowan-pc.gov.uk](http://www.crowan-pc.gov.uk); on the Leedstown Notice Boards; on Nancegollan and Townshend Village Hall Notice Boards.

Minute	AGENDA ITEMS	Action
	<u>Prayers</u> – led by the Chair. Anyone not wishing to participate may leave the room and rejoin the meeting later.	
	<u>Chairman's Welcome and Public Forum</u> – members of the public may address the Council prior to the commencement of the Meeting.	
101/2016	<u>Casual Vacancies</u> – Members to consider any applications for co-option, to fill the following vacancies: a. Vacancy created by the resignation of Cllr. Parsons (Leedstown Ward). b. Vacancy created by the resignation of Cllr. Brown (Praze Ward).	
102/2016	<u>Members' Declarations</u> – a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, in an agenda item, which has been declared on their Register of Financial Interests form. b. <i>Non-Pecuniary/Disclosable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent. c. <i>Declaration of Gifts</i> – Members are reminded they must not accept any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – Members to consider granting any written dispensations that have been received.	
103/2016	<u>Apologies for Absence</u> – Cllr. Parnell (leave).	
104/2016	<u>Outside Bodies / Reports</u> – a. <i>Police</i> – Members to receive a report, to include an update, following the meeting with the Police Migrant Liaison Officer. b. <i>Cornwall Councillor</i> – Members to receive a report. c. <i>Community Network Panel</i> – Cllrs. Henwood and Smith gave their apologies they had been unable to attend the meeting held on Wednesday, 1 <sup>st</sup> June 2016. Next meeting scheduled for Wednesday, 7 <sup>th</sup> September 2016 at 6pm at Cury Village Hall.	PCSO / Cllr. Henwood Cllr. Jenkin Cllrs. Smith / Henwood
105/2016	<u>Minutes of Meetings</u> – a. <i>Full Council Meeting</i> – 12 <sup>th</sup> May 2016. b. <i>Amenities Committee Meeting</i> – 15 <sup>th</sup> June 2016.	
106/2016	<u>Planning Applications Received</u> – Members to consider the following: a. <i>PA16/04126, Trevoole Farmhouse, Trevoole</i> – change of use of barn to residential.	Plans with Cllr. Roberts

	<ul style="list-style-type: none"> <li>b. <i>PA16/05078, Primrose Cottage, Trevoole</i> – removal of condition 2 (holiday use only) to permit use as unfettered residential dwellings (Application no. PA03/01312/F dated 29/10/04).</li> <li>c. <i>PA16/04892, Clintons Ark, Tremayne, Praze</i> – erection of new detached garage and extension to existing outbuilding.</li> </ul>	<p>Plans with Cllr. Roberts</p> <p>Plans with Cllr. Webb</p>
<b>107/2016</b>	<p><u>Pre-Planning Applications Received</u> –</p> <ul style="list-style-type: none"> <li>a. <i>PA16/01133/PREAPP, Dixcarte, Crowan</i> – pre-application for proposed residential development.</li> </ul>	
<b>108/2016</b>	<p><u>Other Planning Matters</u> –</p> <ul style="list-style-type: none"> <li>a. <i>Planning Applications Approved by CC</i> – information only. <ul style="list-style-type: none"> <li>i. <i>PA15/10935, Land West of Trevelyan, Praze Road, Leedstown</i> – amended scheme: erection of 2 single storey dwellings and associated works. <b>Members had no objection (with conditions).</b></li> <li>ii. <i>PA16/02544, Land NW of Kencliffe, Fraddam Road, Leedstown</i> – single storey bungalow. <b>Members supported this application.</b></li> <li>iii. <i>PA16/10753, The Coach House, Clowance Estate, Praze</i> – change of use of the coach house from 13 holiday apartments as existing to 6 holiday apartments as proposed. <b>Members supported this application.</b></li> </ul> </li> <li>b. <i>Planning Applications Withdrawn</i> – information only. <ul style="list-style-type: none"> <li>i. <i>PA16/04414, Tremayne Villa, Tremayne, Praze</i> – proposal for a barn to house materials and machinery which is to be used in order to landscape and maintain agricultural land</li> </ul> </li> <li>c. <i>Outstanding Enforcement Issues</i> – Members to receive updates on: <ul style="list-style-type: none"> <li>i. <i>EN14/01194, Higher Cargenwen Farm, Black Rock</i> – request for confirmation of compliance with EN issued on 14<sup>th</sup> January 2013. Case officer: Mr Lee Viner.</li> <li>ii. <i>EN16/00828, Hillcrest, Praze (Land at Pump International Ltd., Trenoweth, Praze)</i> – alleged change of use of the land to car sales. New case.</li> <li>iii. <i>EN16/00860, Trenoweth House (former vicarage), Crowan</i> – alleged unauthorised works carried out to Grade II listed building. New case.</li> </ul> </li> </ul>	
<b>109/2016</b>	<p><u>Highway Matters</u> –</p> <ul style="list-style-type: none"> <li>a. <i>Traffic Calming</i> – Members to receive a verbal report, following the meeting with County Cllr. Biscoe, Highways portfolio holder and Mr Jeremy Edwards held on 23<sup>rd</sup> May 2016.</li> <li>b. <i>One Public Transport System for Cornwall</i> – consultation ends 24<sup>th</sup> June 2016. See: <a href="http://www.surveymonkey.com/r/CornwallCouncilStakeholderSurvey">www.surveymonkey.com/r/CornwallCouncilStakeholderSurvey</a></li> </ul>	Cllr Henwood
<b>110/2016</b>	<p><u>Standing Committees / Working Parties</u> –</p> <ul style="list-style-type: none"> <li>a. <i>Neighbourhood Development Plan (NDP)</i> – Members to receive a verbal report.</li> </ul>	Cllr. Smith
<b>111/2016</b>	<p><u>Parish Organisations</u> – Members to receive updates on the following:</p> <ul style="list-style-type: none"> <li>a. <i>Leedstown Village Hall</i> –</li> <li>b. <i>Nancegollan Village Hall</i> –</li> <li>c. <i>Praze Institute</i> –</li> <li>d. <i>Townshend Village Hall</i> –</li> <li>e. <i>Crowan School</i> –</li> <li>f. <i>Leedstown School</i> –</li> </ul>	<p>Cllr. Christophers</p> <p>Cllr. Tripp</p> <p>Cllr. Smith</p> <p>Cllr. Jenkin</p> <p>Cllr. Webb</p> <p>Cllr. Jenkin</p>

112/2016	<p><u>Environmental / Amenity Matters</u> –</p> <p>a. <i>Praze WCs and Community Room</i> – Minute 94a/2016 refers. Members to receive an update, following submission of a complaint to the External Auditors regarding CC’s handling of the refurbishment of the Praze WCs.</p> <p>b. <i>Treasure Park</i> – Minute 94b/2016 refers. Members to receive an update.</p> <p>c. <i>Praze Flood Plan</i> – Minute 94c/2016 refers. Members to appoint additional Working Party Members, after which a meeting will be set up to draw up a written copy of the Flood Plan.</p> <p>d. <i>Praze Play Equipment</i> – Minute 94d/2016 refers. Members to receive an update.</p> <p>NOTE – the Clerk had contacted Mr John Dunstan and the Praze Fair Show’s email address, and requested a space for the PC at the Praze Show.</p> <p>e. <i>World War I Centenary Fields</i> – Members are invited to nominate a recreational space as a Centenary Field to commemorate this significant milestone.</p> <p>f. <i>Leedstown Notice Board</i> – Members to consider carrying out repairs to the notice board.</p> <p>g.</p> <p>h.</p>	<p>Cllr Henwood</p> <p>Cllr Henwood</p> <p>Cllr. Webb</p> <p>Cllr. Smith</p> <p>Cllr. Tripp</p>
113/2016	<p><u>Administrative Matters</u> –</p> <p>a. <i>Parish Council Logo</i> – Minute 952016. Members to receive an update.</p> <p>b.</p> <p>c.</p>	<p>Cllr Henwood</p>
114/2016	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – schedule 2016/17–03.</p> <p>b. <i>Insurance Renewal</i> – Minute 96d/2016 refers. Members to consider a recommendation from Cllrs. Henwood and Smith i.r.o. the most appropriate quotation.</p> <p>c. <i>Budget Monitor</i> – a copy to be circulated at the meeting.</p>	<p>Cllrs. Smith / Henwood</p>
115/2016	<p><u>Correspondence</u> – not mentioned elsewhere on the agenda.</p> <p>a. <i>Cornwall Air Ambulance</i> – thank you letter, i.r.o. Members’ donation.</p> <p>b. <i>Crowan PCC</i> – thank you letter, i.r.o. Members’ donation.</p> <p>c. <i>Camborne Recreation Ground</i> – Camborne Town Council seek Members’ support to safeguard the future of the recreation ground by:</p> <p>i. Sending a letter of support to J. Pollard CC, J. Rowe CC and Ms K. Kennally, Chief Executive Officer Cornwall Council;</p> <p>ii. Sending letters to your local Cornwall Council ward members requesting their support;</p> <p>iii. Help promote the petition by the most appropriate means for your Council (website, notice boards, etc.) and your area.</p> <p>Details previously circulated via email.</p>	
116/2016	<p><u>Diary Dates</u> –</p>	

	<p>a. <i>Council Meetings:</i></p> <p>i. <u>Full Council Meeting</u> – 14<sup>th</sup> July 2016. NOTE – there will be eight weeks before the September meeting. Members to consider moving the July meeting to a later date.</p> <p>ii. <u>Amenities Committee (AC) Meeting</u> – TBC.</p> <p>b. <i>The Chronicle</i> – deadline for the August/September issue will be 16<sup>th</sup> July. Copy dates had not been set as yet for the rest of the year.</p> <p>c. <i>Livestock Awareness Event</i> – 5<sup>th</sup> July 2016, 9.30am, Fraddon Village Hall. No charge, but booking essential. Lunch provided. Details previously circulated via email.</p> <p>d. <i>Church Stall</i> – fundraising stalls will be on The Plan on Friday, 27<sup>th</sup> May and Friday, 29<sup>th</sup> July. A risk assessment had been received.</p> <p>e. <i>Picnic in Praze</i> – Wednesday, 22<sup>nd</sup> June 1-3pm, on The Plan. Run by the community heritage project in Praze.</p> <p>f. <i>Cruse Bereavement Charity</i> – Members are invited to their AGM which is to be held at the Council Chambers, New County Hall, Truro on Tuesday 26<sup>th</sup> July 2016 at 7.30pm.</p>	
117/2016	<u>Information Only / Items for Future Agendas</u> –	
	a.	
118/2016	<u>Meeting Closed</u> –	

Signature: ..... (Mrs Gillian Thompson)  
Parish Clerk

Date: 15<sup>th</sup> June 2016

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