

Crowan Parish Council

NOTICE AND AGENDA OF THE FULL COUNCIL MEETING TO BE HELD IN THE PARISH ROOMS, CROWAN ON THURSDAY, 8th DECEMBER 2016 at 7.15pm

Members of the public and press are invited to attend this meeting of the Council.

Minutes of Council Meetings are available to view on www.crowan-pc.gov.uk; on the Leedstown Notice Boards; on Nancegollan and Townshend Village Hall Notice Boards.

Minute	AGENDA ITEMS	Action
	<u>Prayers</u> – led by the Chair. Anyone not wishing to participate may leave the room and rejoin the meeting later.	
	<u>Chairman's Welcome and Public Forum</u> – members of the public may address the Council prior to the commencement of the Meeting. Members to meet with Mr Ed Persse, EJFP Planning Ltd. regarding a potential development on the field behind the Doctor's Surgery.	
181/2016	<u>Members' Declarations</u> – a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, in an agenda item, which has been declared on their Register of Financial Interests form. b. <i>Non-Pecuniary/Disclosable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent. c. <i>Declaration of Gifts</i> – Members are reminded they must not accept any gift or hospitality with a value in excess of fifty pounds. d. Members to consider granting any written dispensations that have been received.	
201/2016	<u>Casual Vacancy</u> – Members are now able to co-opt to fill the vacancy created by Mr. Hatherley's resignation.	
202/2016	<u>Apologies for Absence</u> – Cllr. Christophers (ill health).	
203/2016	<u>Outside Bodies / Reports</u> – a. <i>Police</i> – Members to receive a report. b. <i>Cornwall Councillor</i> – Members to receive a report. c. <i>Community Network Panel</i> – meeting scheduled for Wednesday, 7 th December at 6pm at Cury Village Hall. Noted Cllrs. Henwood and Smith to attend. Bids for devolution funds will be on the agenda.	PCSO Cllr. Jenkin Cllrs. Smith / Henwood
204/2016	<u>Minutes of Meetings</u> – a. <i>Full Council Meeting</i> – 10 th November 2016. b. <i>NP Steering Group Meeting</i> – 15 th November 2016. c. <i>Amenities Committee Meeting</i> – 27 th October 2016. Deferred from the November meeting.	
205/2016	<u>Planning Applications</u> – Members to consider the following: a. <i>PA16/10083, Sandover Farm, Horsedowns Road, Leedstown</i> – existing use is as extra living accommodation used in conjunction with main residence – provides sleeping and living area for son.	Cllr Henwood

	<ul style="list-style-type: none"> b. <i>PA16/10118, Spring Farm, Black Rock</i> – to create a first floor over the existing bungalow including rooflights. c. <i>PA16/10229, Little Crenver Barn, Clowance Wood, Praze</i> – erection of a low profile single storey detached garage with ancillary accommodation and PV panels. d. <i>PA16/10319, Gweal An Velin, Crowan</i> – change garage to living area and internal modifications. e. <i>PA16/10460, Arlington, Praze Road, Leedstown</i> – alterations and extensions to an existing dwelling including Juliet balcony. f. <i>PA16/10464, 15 Praze Road, Leedstown</i> – non-material amendment following grant of planning permission PA16/03084. Amended plans have been received. g. <i>PA16/10710, The Plan, Praze</i> – works to a sweet chestnut. h. <i>PA16/10931, Bosparva Park, Bosparva Lane, Leedstown</i> – variation of conditions 3, 5 and 6 in relation to decision notice PA12/07263 dated 8th March 2013. NOTE – Gwinear-Gwithian PC were consulted on the original application. 	<p>Plans with Cllr. Muriel</p> <p>Plans with Cllr. Tripp</p> <p>Plans with Cllr. McLeod</p> <p>Plans - Cllr Christophers</p> <p>Plans with Cllr. Roberts</p> <p>Plans with Cllr. Christophers</p>
206/2016	<p><u>Other Planning Matters</u> –</p> <ul style="list-style-type: none"> a. <i>Planning Applications Approved by CC</i> – information only. <ul style="list-style-type: none"> i. <u>PA16/08546, Bluebell Cottage, Horsedowns, Praze</u> – retention of extended domestic curtilage and retention of garage-outbuilding. b. <i>Outstanding Enforcement Issues</i> – <ul style="list-style-type: none"> i. <u>EN14/01194, Higher Cargenwen Farm, Black Rock</u> – request for confirmation of compliance with EN issued on 14th January 2013. Case officer: Mr Lee Viner confirmed the above site had now complied with the enforcement notice on the site. ii. <u>EN12/01208, Burntdown Farm, Praze Road, Leedstown</u> – case officer: Mr Alan Mason. The owner had therefore agreed to remove the kitchen and all cooking facilities from the garage by no later than the 1st December 2016. iii. <u>EN15/00536, 16 Fore Street, Praze</u> – alleged conversion of garden shed into living accommodation, together with a recent addition of a WC connected to a soak away. Case officer: Ms Jo Patient reported she had visited the site but unfortunately the owners were not around. She took photographs of the building and land around which has evolved since she last visited and left a calling card for the owner to contact her. iv. <u>EN16/00828, Land at Pump International Ltd., Trenoweth, Praze</u> – alleged change of use of the land to car sales. Case officer: Ms Brown. v. <u>EN16/01461 Bosarawan, Godolphin Bridge, Townshend</u> – alleged stationing of caravan without planning permission. c. <i>PA16/00017/NDP</i> – plan proposal for Gwinear-Gwithian Neighbourhood Development Plan. d. <i>Cornwall Council Local Plan</i> – CC adopted its Plan on the 22nd November 2016: www.cornwall.gov.uk/localplancornwall. 	<p>Information</p> <p>Information</p>
207/2016	<p><u>Highway Matters</u> –</p> <ul style="list-style-type: none"> a. <i>Section 130 Notice</i> – Minute 169a/2016 refers. Members to receive a report following the meeting with Mr Dunstan to discuss procedures and costs. b. <i>Community Speed Gun</i> – Minute 169b/2016 refers. Members to receive further details on the scheme from PCSO Kevin Youngman. c. <i>Highway Issues</i> – Minute 171d/2016 refers. Cllr. Henwood to provide the Clerk with a copy of the email from Mr Mike Peters, regarding a number of actions promised at the meeting with County Cllr. Biscoe, together with supporting photographs. The Clerk to then remind Highways, and to include strimming around bollards and road signs 	<p>Cllr Henwood / Clerk</p>

	<p>A joint approach with Sithney Parish Council to be considered.</p> <p>d. <i>Traffic Regulation Order (TRO)</i> – Minute 169c/2016 refers. Meeting with Mr Ben Dickinson held on Wednesday 23rd November 2016 at 6.00pm in the Guildhall, Helston. Cllrs. Henwood and Jenkin to attend meeting.</p> <p>NOTE – Members wished to reinstate the double yellow lines for 10M from all side of the junction at the crossroads at Leedstown and the provision of a disabled parking space on School Road, Praze.</p> <p>e. <i>Parking Bays, Fore Street</i> – Highways had been asked to explain why the parking bays outside the St Aubyn Arms in Praze have been reduced in size/number, following the recent resurfacing of Fore Street.</p>	Cllrs. Jenkin / Henwood
208/2016	<p><u>Standing Committees / Working Parties</u> –</p> <p>a. <i>Neighbourhood Plan (NP)</i> – covered by the Minutes, circulated to all Members.</p>	
209/2016	<p><u>Environmental / Amenity Matters</u> –</p> <p>a. <i>Treasure Park</i> – Minute 171a/2016 refers. Members to consider any response from CC, regarding their application to acquire the Park.</p> <p>b. <i>Leedstown Water Main</i> – Minute 171g/2016 refers. Members to receive an update, following Cllr. Henwood’s discussion with SW Water’s Customer relations manager, Mr Marcus Ward; to include the provision of a bowser and a notice explaining residents’ rights.</p> <p>c. <i>Praze Stream Channel</i> – Minute 190e/2016 refers. Members to receive any response from Cormac / SW Water, i.r.o. their complaint that the work had not been completed to a satisfactory level and the bollards had not been replaced.</p> <p>d. <i>Christmas Lights</i> – letters were sent to Praze Lights Committee and Nancegollan VH Committee on 10th October requesting:</p> <ul style="list-style-type: none"> • Copy of your insurance certificate, • Electricity safety certificate, and • Risk assessment. I have enclosed a blank risk assessment form and guidance notes – but, of course, you are free to use your own version. <p>To date, no response had been received.</p> <p>e. <i>Post Offices Consultation</i> – the Department for Business, Energy and Industrial Strategy has published a consultation on the post office network: https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/566186/beis-16-36-post-office-network-consultation.pdf.</p> <p>The consultation runs for 6 weeks, ending on 21st December 2016.</p> <p>f. <i>Leedstown ‘Phone Box</i> – Members are asked to consider a suggestion that the PC adopts the ‘phone kiosk beside the Post Office, to be used as a defibrillator storage unit.</p>	Cllr Henwood
210/2016	<p><u>Administrative Matters</u> –</p> <p>a. <i>Parish Council Logo</i> – Minute 95/2016. Mr Robert Lawrence, ICT Connect had been asked to amend the logo.</p> <p>b. <i>2016 Remembrance Service</i> – Members to consider any improvement in the service for 2017, to include a review of the road closure.</p> <p>c. <i>Crowan Stories</i> – Minute 175d/2016 refers. Members to receive an update, following the meeting with Ms Sarah Chapman of the Storylines Project to discuss taking this project forward.</p>	
211/2016	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – schedule 2016/17–08.</p>	

	<p>NOTE – the bank reconciliation will be available for inspection.</p> <p>b. <i>2017/18 Budget</i> – Members to consider their budgetary requirements for the next financial year, and to set their precept. <i>Copy of draft budget previously circulated</i>. NOTE – CC request the precept figure by 31st December 2016.</p> <p>c. <i>Grant Request</i> – Victim Support.</p> <p>d. <i>Bin Collection</i> – Members to consider paying for an additional bin collection at Leedstown.</p>	
212/2016	<p><u>Parish Organisations</u> – Members to receive updates on the following:</p> <p>a. <i>Leedstown Village Hall</i> –</p> <p>b. <i>Nancegollan Village Hall</i> –</p> <p>NOTE – a list of this year's VH Committee Members had been received.</p> <p>c. <i>Praze Institute</i> –</p> <p>Members to consider any response from Mr John Dunstan, CVC Solicitors i.r.o. the Parish Council becoming Trustees of the Institute.</p> <p>d. <i>Townshend Village Hall</i> –</p> <p>e. <i>Crowan School</i> –</p> <p>f. <i>Leedstown School</i> –</p>	<p>Cllr. Christophers</p> <p>Cllr. Tripp</p> <p>Cllr. Smith</p> <p>Cllr. Allen</p> <p>Cllr. Webb</p> <p>Cllr. Jenkin</p>
213/2016	<p><u>Correspondence</u> – not mentioned elsewhere on the agenda.</p> <p>a. <i>War Memorials Trust</i> – copy of the November 2016 bulletin.</p> <p>b. <i>St Ives Conservative Association</i> – The Association are seeking support to change the constituency name to West Cornwall and the Isles of Scilly, should the proposed boundary change be implemented.</p> <p>c. <i>Nancegollan AED</i> – thank you from the AED Committee for Members' purchase of defibrillator signage.</p> <p>d. <i>Cruse Bereavement Care</i> – thank you letter for Members' grant.</p> <p>e. <i>Winter Wellbeing Guides</i> – CC leaflet.</p> <p>f. <i>Sustainability and Transformation Plan (STP)</i> – shaping the future of health and care services. To read more about the local health and social care plans and all the related documents, including survey and community engagement events visit the shape the future web page or use the following link, https://www.cornwall.gov.uk/shapethefuture.</p>	
214/2016	<p><u>Diary Dates</u> –</p> <p>a. <i>Council Meetings</i>:</p> <p>i. <u>Full Council Meeting</u> – 12th January 2017.</p> <p>ii. <u>NP Steering Group</u> – TBC.</p> <p>iii. <u>Amenities Committee (AC) Meeting</u> – TBC.</p> <p>b. <i>Clerk's Leave</i> – 24th December 2016 to 1st January 2017, inclusive.</p> <p>c. <i>Cornwall County Playing Fields Association AGM</i> – 13th December 2016, 2pm. The Pit Building, Indian Queens.</p>	
215/2016	<u>Information Only / Items for Future Agendas</u> –	
216/2016	<u>Meeting Closed</u> –	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 30th November 2016