

Crowan Parish Council

NOTICE AND AGENDA OF THE FULL COUNCIL MEETING TO BE HELD IN THE PARISH ROOMS, CROWAN ON THURSDAY, 9th MARCH 2017 at 7.15pm

Members of the public and press are invited to attend this meeting of the Council.

Minutes of Council Meetings are available to view on www.crowan-pc.gov.uk; on the Leedstown Notice Boards; on Nancegollan and Townshend Village Hall Notice Boards.

Minute	AGENDA ITEMS	Action
	<u>Prayers</u> – led by the Chair. Anyone not wishing to participate may leave the room and rejoin the meeting later.	
	<u>Chairman's Welcome and Public Forum</u> – members of the public may address the Council prior to the commencement of the Meeting.	
35/2017	<u>Members' Declarations</u> – a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, in an agenda item, which has been declared on their Register of Financial Interests form. b. <i>Non-Pecuniary/Disclosable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent. c. <i>Declaration of Gifts</i> – Members are reminded they must not accept any gift or hospitality with a value in excess of fifty pounds. d. Members to consider granting any written dispensations that have been received.	
36/2017	<u>Casual Vacancy</u> – Members are now able to co-opt to fill the casual vacancy.	
37/2017	<u>Apologies for Absence</u> – Cllrs. Christophers (ill health) and Cllr. Parnell (leave).	
38/2017	<u>Outside Bodies / Reports</u> – a. <i>Police</i> – Members to receive a report. b. <i>Cornwall Councillor</i> – Members to receive a report. c. <i>Community Network Panel</i> – next meeting scheduled for Wednesday 5 th April 2017 at 6pm at Cury Village Hall.	PCSO Cllr. Jenkin
39/2017	<u>Minutes of Meetings</u> – a. <i>Full Council Meeting</i> – 9 th February 2017. b. <i>Amenities Committee Meeting</i> – 27 th October 2016. c. <i>NP Steering Group Meeting</i> – meeting cancelled.	Cllr Henwood
40/2017	<u>Planning Applications</u> – Members to consider the following: a. <i>PA17/01051, Morcambria, Crowan</i> – first amendment: addition of new window to kitchen: PA16/11636 (construction of rear extension). b. <i>PA17/01312, 3 Hibernia Gardens, Fore Street, Praze</i> – tool shed in rear garden. c. <i>PA17/01419, Land W of Trevelyan, Praze Road, Leedstown</i> – erection of 2 dormer bungalow-style dwellings and associated works – revised design PA15/10935.	Information Plans with Cllr. Webb

41/2017	<p><u>Other Planning Matters –</u></p> <p>a. <i>Planning Applications Approved by CC – information only.</i></p> <p>i. <u>PA16/10784, Trevoole Farm, Camborne</u> – change of use of barn to residential. Members had no objection.</p> <p>ii. <u>PA16/07373, Tremayne Villa, Tremayne</u> – proposed steel framed barn with corrugated steel clad walls and green finished fibre cement roof sheeting with natural light panels and roller shutter doors. Members had objected.</p> <p>iii. <u>PA16/05592, Telephone Exchange, School Road, Praze</u> – proposed change of use from commercial building to residential dwelling and business premises and temporary siting of caravan for the applicants for the duration of the build. Members supported this application.</p> <p>b. <i>Outstanding Enforcement Issues – Members to receive an update:</i></p> <p>i. <u>EN15/00536.16 Fore Street, Praze</u> – alleged conversion of garden shed into living accommodation, together with a recent addition of a WC connected to a soak away. Case officer: Ms Jo Patient reported the owner had since submitted a pre-app (PA16/03446 Pre-app) “for use of existing shed for residential accommodation”. Further evidence had been provided by Cllr. Smith.</p> <p>ii. <u>EN16/00828, Land at Pump International Ltd., Trenoweth, Praze</u> – alleged change of use of the land to car sales. Case officer: Ms Sally Brown. Update requested on the intended serving of a Planning Contravention Notice upon the landowner.</p> <p>iii. <u>EN16/01461, Bosarawan, Godolphin Bridge, Townshend</u> – alleged stationing of caravan without planning permission. Case officer: Ms Brown had discussed the matter with the landowners, and was advised that a new planning application is due to be submitted shortly, and the caravan will be required as a site office. NOTE – to date no application had been received</p> <p>iv. <u>EN17/00240, Carn Tremayne Cottage, Praze</u> – alleged change of use of garage and shed to residential use, installation of UPVC windows and concerns with surface water drainage water.</p> <p>v. <u>EN16/00860, Trenoweth House (former vicarage), Crowan</u> - alleged unauthorised works carried out to Grade II listed building. Case officer: Alan Mason had been asked to re-open this case.</p> <p>c. <i>Cornwall Community Infrastructure Levy Preliminary Draft Charging Schedule</i> – Minute 23d/2017 refers. Members to receive any response from CC regarding the application of Zone 5 to Crowan NDP. NOTE – an objection had been submitted i.r.o. the CIL consultation.</p> <p>d. <i>BT Telephone Exchange, Praze</i> – pre-planning application consultation. Details previously circulated via email.</p>	
42/2017	<p><u>Highway Matters –</u></p> <p>a. <i>Section 130 Notice</i> – Minute 204a/2016 refers. Members to receive a verbal report i.r.o. further research as to how to progress this. NOTE – Cllr. Henwood to discuss options and costs with Mr John Dunstan.</p> <p>b. <i>Community Speed Gun</i> – Minute 8b/2017 refers. A minimum of 12 volunteers are required to operate the scheme. NOTE – posters provided at Praze and Leedstown Schools, the Doctors’ Surgery, village notice boards and public houses in the parish.</p> <p>c. <i>Binner Bridge</i> – Minute 24c/2017 refers. Mr Mike Peters had advised that whilst s.79 of the Highways Act does give the Highway Authority the powers to serve notice on adjoining land owners to alter it to prevent the obstruction of the view at corners or bends, as at Binner Bridge, he had queried what this would achieve in terms of visibility. NOTE – Cllr. Henwood to respond.</p>	<p>Cllr Henwood</p> <p>Cllr Henwood</p>

	<p>d. <i>Mobile Speed Camera</i> – Members to consider a proposal to request the camera is used on sites on the Hayle to Leedstown road. Minute 20b/2017 refers.</p> <p>e. <i>Fore Street, Praze</i> – deferred from the February meeting. Members to consider further the various complaints i.r.o. the A-board and sandbags, outside the St Aubyn Arms. Minute 33/2017 refers.</p> <p>f. <i>Crowan Road Sign</i> – Highways had been asked if there a reason that Crowan doesn't have a sign as you enter it from either direction.</p>	Cllr. Jenkin
43/2017	<p><u>Environmental / Amenity Matters</u> –</p> <p>a. <i>Treasure Park</i> – Minute 209a/2016 refers. Members to receive a report.</p> <p>b. <i>Water Pipe, Leedstown</i> – Minute 31a/2017 refers. Members to receive a verbal report, following liaison with Mr Marcus Ward, SW Water i.r.o. the pipe only being laid as far as The Square, Leedstown.</p> <p>c. <i>PAT Testing</i> – annual; Periodic Electrical Testing – every other year (last done in 2015).</p> <p>d. <i>Flooding, Leedstown Square</i> – Mr Mike Peters, Cormac confirmed this was put forward to CC for funding repair / re-routing works at the beginning of the current financial year, regrettably it was not selected for funding. He had spoken with CC's Infrastructure Asset Coordinator she has confirmed the request to carry out works at this location will be rolled forward to the next financial year but, again, there is no guarantee that it will be selected.</p> <p>e. <i>Praze WC</i> – Members to consider a letter from the North Coast Cluster Group and support their appeal to County Cllr. Adam Paynter that public conveniences, previously financed by CC, should be free of business rates. Letter previously circulated via email.</p>	Cllr. Jenkin Cllr Henwood Information
44/2017	<p><u>Administrative Matters</u> –</p> <p>a. <i>Crowan Stories</i> – Minute 26b/2017 refers. Members to consider the proposals made by Ms Sarah Chapman, to progress with this project. NOTE – details previously circulated via email.</p> <p>b. <i>Parish Council Election 2017</i> – the nomination papers will be available from 20th March and must be completed and returned to CC by 4th April. NOTE – there are no meetings planned during this time period.</p> <p>c. <i>Parish Council Elections</i> – 4th May 2017. Verbal report from the Clerk i.r.o. organising collection of nomination papers, etc. Timetable previously circulated via email.</p> <p>d. <i>PC Photograph</i> – group photograph to be organised. Minute 31b/2017 refers.</p>	
45/2017	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – schedule 2016/17–11. NOTE – the bank reconciliation to be made available for inspection.</p> <p>b. <i>Budget Monitor</i> – a copy to be circulated at the meeting.</p> <p>c. <i>Grant Application</i> – Members to consider making a grant to:</p> <p>i. <u>Cornwall Air Ambulance</u> – NOTE: £100 granted in May 2016.</p>	
46/2017	<p><u>Correspondence</u> – not mentioned elsewhere on the agenda.</p> <p>a. <i>National Plant Monitoring Scheme (NPMS)</i> – the aim is to collect data to provide an annual indication of changes in plant abundance and diversity. More information on: www.npms.org.uk. Details previously circulated via email.</p> <p>b. <i>Clerks & Councils Direct</i> – March 2017.</p>	

47/2017	<p><u>Parish Organisations</u> – reports i.r.o. village halls and local school, which require Members’ attention.</p> <p>a. <i>Praze Institute</i> – the response / quotation from Nicholas Hancox Solicitors Ltd., i.r.o. the Parish Council becoming Trustees of the Institute had been passed to the Amenities Committee.</p>	
48/2017	<p><u>Diary Dates</u> –</p> <p>a. <i>Council Meetings</i>:</p> <p>i. <u>Full Council Meeting</u> – 13th April 2017.</p> <p>ii. <u>Parish Meeting</u> – 11th May 2018.</p> <p>iii. <u>NP Steering Group</u> – TBC.</p> <p>iv. <u>Amenities Committee (AC) Meeting</u> – 15th March 2017.</p>	
49/2017	<p><u>Information Only / Items for Future Agendas</u> –</p> <p>a.</p>	
50/2017	<p><u>Closed Session</u> – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and they are instructed to withdraw.</p>	
51/2017	<p><u>Praze WC Cleaning Contract</u> – Members to consider draft tender documentation, to include the requirement to empty the bin in the Praze play area.</p>	
52/2017	<p><u>Meeting Closed</u> –</p>	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 1st March 2017

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