

# Crowan Parish Council

## NOTICE AND AGENDA OF THE FULL COUNCIL MEETING TO BE HELD IN THE PARISH ROOMS, CROWAN ON THURSDAY, 11<sup>th</sup> MAY 2017 at 7.15pm

Members of the public and press are invited to attend this meeting of the Council.

Minutes of Council Meetings are available to view on [www.crowan-pc.gov.uk](http://www.crowan-pc.gov.uk); on the Leedstown Notice Boards; on Nancegollan and Townshend Village Hall Notice Boards.

Minute	AGENDA ITEMS	Action
	<u>Prayers</u> – led by the Chair. Anyone not wishing to participate may leave the room and rejoin the meeting later.	
	<u>Chairman's Welcome and Public Forum</u> – members of the public may address the Council prior to the commencement of the Meeting.	
70/2017	<u>Members' Interests Form</u> – Members to complete and return to the Clerk their forms by 1 <sup>st</sup> June 2017.	All Members
71/2017	<u>Members' Declarations</u> – a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, in an agenda item, which has been declared on their Register of Financial Interests form. b. <i>Non-Pecuniary/Disclosable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent. c. <i>Declaration of Gifts</i> – Members are reminded they must not accept any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – renew dispensations for All Members i.r.o. Nancegollan Village Hall and cemetery and Leedstown playing field	
72/2017	<u>Apologies for Absence</u> – Cllr. Christophers (ill health).	
73/2017	<u>Outside Bodies / Reports</u> – a. <i>Police</i> – Members to receive a report. b. <i>Cornwall Councillor</i> – Members to receive a report. c. <i>Community Network Panel</i> – next meeting scheduled for Wednesday, 7 <sup>th</sup> June 2017 at 6pm at Cury Village Hall.	PCSO Cllr. Jenkin
74/2017	<u>Minutes of Meetings</u> – a. <i>Full Council Meeting</i> – 13 <sup>th</sup> April 2017. b. <i>NP Steering Group Meeting</i> – TBC.	
70/2017	<u>Planning Applications</u> – Members to consider the following: a. <i>PA17/01124, Pengelly Mill, Hr. Drym</i> – erection of holiday cabin and siting of yurt for holiday purposes. b. <i>PA17/03086, Badgers Rest, Horsedowns</i> – removal of condition 2 (temporary use) and variation of condition 4 (plans) of PA13/11743 approved at appeal. c. <i>PA17/03638, Telephone Exchange, School Road, Praze</i> – prior notification for proposed communications mast consisting of 15m high monopole (green), antennas, equipment housing and ancillary equipment.	Plans with Cllr Henwood  Plans with Cllrs. Roberts / Muriel  Plans with Cllr. Webb

	<p>d. <i>PA17/03673, Roselyn House, The Square, Townshend</i> – separation of existing self contained residential annex to Roselyn House to form separate dwelling and adaptation of approved vehicular access (PA15/04022).</p> <p>e. <i>PA17/03833, Roselyn House Cottage, The Square, Townshend</i> – non-material amendment sought for changes to rooflights, windows, internal layout and access in respect of application PA15/04022 (new dwelling).</p>	<p>Plans with Cllr. Smith</p> <p>Plans with Cllr. Smith</p>
75/2017	<p><u>Other Planning Matters</u> –</p> <p>a. <i>Planning Applications Approved by CC</i> – information only.</p> <p>i. <u>PA17/00278, Rear of Fore Street, Praze</u> – application for removal of condition 2 in respect of Decision Notice PA11/03009 to accommodate additional rooms in roof and for additional windows. <b>NOTE – Members had objected to this application. Approved by CC's Planning Committee</b></p> <p>b. <i>Outstanding Enforcement Issues</i> – Cllr. Henwood was to have spoken to Mr Alan Mason, CC to consider a meeting to discuss the caravans being used by offsite workers. Members received the following updates:</p> <p>i. <u>EN16/00860, Trenoweth House (former vicarage), Crowan</u> - alleged unauthorised works carried out to Grade II listed building. Case officer: Alan Mason confirms the matter is currently under consideration by the Enforcement Team with a view to the service of a formal notice subject to the necessary tests being satisfied. He is also in communication with the landowner in an attempt to establish whether the planning process may still be able to resolve, either in part or in full, the breaches of planning control that currently exist.</p> <p>ii. <u>EN16/01461, Bosarawan, Godolphin Bridge, Townshend</u> – alleged stationing of caravan without planning permission. Case officer: Ms Brown reported a planning contravention notice was sent out on 22<sup>nd</sup> March to establish further information; the recipient had 21 days to respond.</p> <p>iii. <u>EN17/00071, Land at Pump International Ltd., Trenoweth, Praze</u> – alleged use of a residential caravan is stationed on land within the site.</p> <p>iv. <u>EN17/00105, Land at Pump International Ltd., Trenoweth, Praze</u> – alleged use of an area of land within the site as a car park for Trevoole Motors.</p> <p>v. <u>Lower Binner</u> – it appears a caravan is being lived in. Cllr. Henwood was to have taken this forward.</p>	<p>Cllr Henwood</p>
76/2017	<p><u>Highway Matters</u> –</p> <p>a. <i>Community Speed Gun</i> – Minute 59b/2017 refers. Ten volunteers had come forward to date. A minimum of 12 are required to operate the scheme. The Clerk had sought clarification from PCOS Youngman i.r.o. how the training is organised and what the timescale is.</p> <p>b. <i>Mobile Speed Camera</i> – Members to receive an update, regarding the request that the camera is used on sites on the Hayle to Leedstown road. Minute 20b/2017 refers.</p> <p>c. <i>Binner Bridge</i> – Minute 42c/2017 refers. Members to consider any feedback from the Chair of Breage PC.</p> <p>d. <i>Crowan Nameplates</i> – Minute 59e/2017 refers. Members to receive any update from Mr Mike Peters, Cormac regarding the provision of nameplates. Members had suggested suitable sites at [1] before the old railway bridge and [2] at the Buscaverran junction.</p> <p>e. <i>Road Closures</i> – CC had made an order imposing a 10mph speed limit during surface treatment works from the 22<sup>nd</sup> May 2017 for a maximum of 18 months. It is anticipated that the works will take a maximum of 14 days to complete which may be on consecutive days or on separate days, depending upon site.</p>	<p>Cllr. Jenkin</p> <p>Cllr Henwood</p>

	<ul style="list-style-type: none"> <li>• Hangmans Hill, Troon</li> <li>• Pendarves Road, Camborne</li> <li>• Pendarves, Camborne</li> <li>• Botetoe Hill, Trevoole</li> <li>• Trenoweth, Praze</li> <li>• Trefewha, Praze</li> </ul>	
<b>77/2017</b>	<p><u>Environmental / Amenity Matters</u> –</p> <p>a. <i>Treasure Park</i> – Minute 209a/2016 refers. Mr Scott Sharples, CC reported CC's Property Dept. are undertaking a valuation of the site to inform the decision making process at their end. Once they have the valuation they will be in a position to seek a decision from the Director.</p> <p>b. <i>Water Pipe, Leedstown</i> – Minute 60b/2017 refers. Members to consider the results of the water pressure data loggers in Leedstown.</p> <p>c. <i>Crowan Stories</i> – Minute 44a/2017 refers. Members considered the proposals made by Ms Sarah Chapman, to progress with this project. Details previously circulated via email. A meeting with Ms Chapman to be arranged for May (after the election).</p> <p>d. <i>Nancegollan Post Office</i> – public consultation i.r.o. revised hours of operation.</p> <p>e. <i>First Aid Kits</i> – Minute 60d/2017. The Clerk had purchased two brackets to affix the kits to the wall at Praze and Nancegollan and one sticker for the Parish Rooms.</p>	<p>Cllr Henwood</p> <p>Information</p>
<b>78/2017</b>	<p><u>Administrative Matters</u> –</p> <p>a. <i>Parish Council Logo</i> – Minute 95/2016. Members to receive an update. NOTE – the PCC logo could not be reproduced clearly.</p>	
<b>79/2017</b>	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – schedule 2017/18–01. NOTE – the bank reconciliation to be made available for inspection.</p> <p>b. <i>End of Year Accounts 2016/17</i> –</p> <p>i. <u>Internal Auditor's Report</u> – Members to consider the report and any required follow-up action. <i>Copy previously circulated via email.</i></p> <p>ii. <u>Annual Governance Statement 2016/17</u> – Members to consider and approve the statement.</p> <p>iii. <u>Accounting Statement for 2016/17</u> – Members to receive and accept the 2016/17 accounts, prior to submission to the External Auditor and to consider any matters raised by their Internal Auditor.</p>	
<b>80/2017</b>	<p><u>Correspondence</u> – not mentioned elsewhere on the agenda.</p> <p>a. <i>Cornwall 4 Change</i> – newsletter. <i>Previously circulated via email.</i></p> <p>b. <i>Leedstown Village Hall</i> – letter of thanks, following Members' grant towards new curtains for the hall.</p> <p>c. <i>Children's Hospice SW</i> – thank letter i.r.o. Members' donation; also card from Mr &amp; Mrs David Glasson.</p>	
<b>71/2017</b>	<p><u>Parish Organisations</u> – reports i.r.o. village halls and local school, which require Members' attention.</p> <p>a. <i>Praze Institute</i> – the response / quotation from Nicholas Hancox Solicitors Ltd., i.r.o. the Parish Council previously circulated via email.</p>	
<b>81/2017</b>	<p><u>Diary Dates</u> –</p> <p>a. <i>Council Meetings:</i></p>	

	<p>i. <u>Full Council Meeting</u> – 8<sup>th</sup> June 2017.</p> <p>ii. <u>NP Steering Group</u> – TBC.</p> <p>iii. <u>Amenities Committee (AC) Meeting</u> – 17<sup>th</sup> May 2017.</p> <p>b. <u>Code of Conduct Training</u> – CC has organised the following free training courses:</p> <ul style="list-style-type: none"> <li>• 18 May 2017, 2-4pm, GW:03, Council Offices, Dolcoath Avenue, Camborne, TR14 8SX</li> <li>• 19 May 2017, 2-4pm, Trelawney Room, New County Hall, Truro, TR1 3AY</li> <li>• 23 May 2017, 4-6pm. Alverne Room, St Johns Hall, Alverton Street, Penzance, TR18 2QW</li> <li>• 19 October 2017, 6-8pm, Trelawney Room, New County Hall, Truro, TR1 3AY</li> </ul>	
<b>72/2017</b>	<u>Information Only / Items for Future Agendas</u> – a.	
<b>73/2017</b>	<u>Closed Session</u> – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and they are instructed to withdraw.	
<b>74/2017</b>	<u>Road Traffic Order</u> – Members to consider the recommendations from CC and quotations from Cormac. <b>Details previously circulated via email.</b>	
<b>75/2017</b>	<u>Meeting Closed</u> –	

Signature: ..... (Mrs Gillian Thompson)  
Parish Clerk

Date: 3<sup>rd</sup> May 2017

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