

Crowan Parish Council

MINUTES OF THE FULL COUNCIL MEETING

HELD IN THE PARISH ROOMS, CROWAN

ON THURSDAY, 22nd JUNE 2017 at 7.15pm

Minutes of Council Meetings are available to view on www.crowan-pc.gov.uk; on the Leedstown Notice Boards; on Nancegollan and Townshend Village Hall Notice Boards.

Present:	Cllr. Webb (Meeting Chairman) Cllr. Henwood Cllr. McLeod Cllr. Tripp	Cllr. Miss Allen Cllr. Hodson Cllr. Parnell	Cllr. Christophers Cllr. Dr. Jenkin (PC/CC) Cllr. Roberts
In Attendance:	Mrs Thompson (Clerk)		
Minute	AGENDA ITEMS		Action
	<u>Prayers</u> – led by the Chair, who advised anyone not wishing to participate may leave the room and rejoin the meeting later.		
	<u>Chairman's Welcome and Public Forum</u> – the Chairman welcomed those present, with a particularly warm welcome to the members of the public. Mr Kevin Thomas was unable to attend the Meeting. Mr John Thornhill spoke regarding Minute 93b/2017. He said the proposed building was nearer to his property than that stated in the application. Run off from the site is already a problem and the proposed usage will add to this. This is an open site in the countryside, and the proposed industrial type buildings will create a significant visual intrusion. There will be increased HGV traffic. The application will be an environmental nuisance to the residents of Nancegollan. Mr Thornhill queried where the dead birds will be stored and he felt the number of lorry movements to remove manure will be more than that claimed. Mr Pringle spoke regarding the same application. He felt the application was incomplete and he queried some of the statements made, e.g. the area is prone to water logging, but the application indicates this is not an issue. The prevailing SW winds will mean any smell will impact significantly on Nancegollan. He queried who will wish to live in the village now. The industrial buildings will be highly visible from many nearby viewpoints. He urged Members to defer a decision until an accurate application is in front of them. Mr Peter Jackson said he was very much against the application. He felt the proposal was wholly untenable. Referring to those who are in support of the scheme he said they stood to benefit financially from the application. Mr Rod Lyon is a long-term resident of Nancegollan. This application is in the adjoining parish, but will impact on the residents of Nancegollan. He feared possible infection from the birds and spoke of a number of diseases the birds carry that affect humans. It was understood those tending the birds would be wearing masks, but what did this say about the impact to residents. He said night pollution was another problem. Mr Randolph Pearce said he objected most strongly to a chicken farm so close to a village with around 500 residents. He thought the smell in the summer would be intolerable. He said that following the closure of the Higher Drym chicken farm the drop in the number of flies was noticeable. Already HGV cause problems on the narrow country roads and the proposed chicken farm would exacerbate the problem. He said the application would "Fill the wallets of the few and blight the lives of many". The agent spoke on behalf of the applicant, Mr Grenville Richards. A number of reports were available that addressed the points raised by complainants, e.g. environmental impact studies, flood surveys, etc. He said there were measures that could be employed to meet all the concerns raised, e.g. land management that would reduce / remove any flooding risk.		

	He said the land is currently heavily cropped and the chicken farm would actually reduce vehicular movements. Dead chickens will not be kept on the farm and manure will be used to reduce the amount of chemical fertiliser used. He said there will be no light pollution. Ten full-time new jobs will be created. Cllr. Webb asked about the noise from the extractor fans. It was explained that they will need to meet environmental regulations. Cllr. Jenkin asked what other sites had been considered. Only sites on Mr Richards' land were considered. Cllr. Hodson said it would seem the application was incomplete, e.g. there was no 'proper' map. The company would happily supply further information. Cllr. Henwood said the land is an NBZ area. It was explained this had been taken into account and addressed in the application.	
89/2017	<u>Members' Declarations</u> – Cllr. Christophers signed his Acceptance of Office form and Financial Interests form. The Clerk to submit the latter to CC. a. <i>Pecuniary/Registerable Declarations of Interests</i> – Cllr. Roberts in Minute 93b/2017; Cllr. Christopher in 93a/2017. b. <i>Non-Pecuniary/Disclosable Interests</i> – Cllr. Jenkin in Minute 100a/2017. c. <i>Declaration of Gifts</i> – Members were reminded they must not accept any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – Cllr. Christophers was granted a dispensation i.r.o. Nancegollan Village Hall.	Clerk Clerk
90/2017	<u>Apologies for Absence</u> – Cllrs. Muriel, Smith and Tunnicliffe (all with personal commitments).	
91/2017	<u>Outside Bodies / Reports</u> – a. <i>Police</i> – in the absence of PCSO Youngman there was no police report. b. <i>Cornwall Councillor</i> – Cllr. Jenkin said CC was being run by an alliance of Liberal Democrat and Independent Councillors. She had been reappointed to the Social Care Committee. She felt this Committee would become increasingly important. She had held a number of meetings with Highways' personnel. c. <i>Community Network Panel</i> – Wednesday, 5th July 2017. Cllr. Smith to attend.	Cllr. Smith
92/2017	<u>Minutes of Meetings</u> – a. <i>Full Council Meeting</i> – 11th May 2017, AGREED as a true record. b. <i>Annual Council Meeting</i> – 11th May 2017, AGREED as a true record. c. <i>Amenities Committee (AC) Meeting</i> – 17th May 2017, AGREED as a true record.	
93/2017	<u>Planning Applications</u> – Members considered the following: a. <i>PA17/04084, Land E of The Bungalow, Chapel Road, Leedstown</i> – construction of a dormer bungalow. Cllr. Henwood said it only entailed a dormer on the rear of the bungalow. OBJECT on the grounds there is inadequate parking for the increased occupancy. b. <i>PA17/04129, Pengwedna, Breage</i> – erection of agricultural buildings for free range egg production with associated feed bins, hardstanding and access. Cllr. Jenkin said she had spoken to the planning officer and Crowan PC would be consulted on anything to do with this application in the future. She had concerns about the application. The site is very close to a Special Area of Conservation. She would like to see more information about the fencing. Cllr. Jenkin said an application of this size would go to CC's Strategic Planning Committee for decision. She said she didn't believe Members could make a decision until more information was available.	Clerk

	Cllr. Henwood had concerns about potential flooding – a known risk in the area. Cllr. Tripp said the land was adjacent to the playing field and he feared potential problems. Cllr. Hodson said ‘freak’ weather events are becoming more and more common. He did not feel the answers given on behalf of the applicant were adequate to offset residents’ fears. Members would be minded to refuse this application if it came before them on the grounds there is inadequate evidence of the impact on the residents of Nancegollan. Areas of concern include potential flooding issues, noise and light pollution. It was understood that County Cllr. Keeling was going to call a public meeting. The Clerk to approach him and suggest it is held in Nancegollan Village Hall. c. <i>PA17/04320, 16 Millbank Meadow, Leedstown</i> – retention and completion of the construction of a garage. NO OBJECTION. d. <i>PA17/04336, Godolphin Bridge Farm, Townshend</i> – certificate of lawfulness existing use: boat building workshop. NO COMMENT. e. <i>PA17/04482, Land adj. to No.6 Collins View, Nancegollan</i> – outline planning permission with all matters reserved: proposed residential development and associated works. OBJECT on the grounds the land is used as an amenity site, complete with children’s play equipment, and has been used as such for at least 10 years. Members understand it is tied to the existing development. The site is outside the development boundary and housing should, therefore, not be permitted for open market housing. The access is very narrow and inadequate. f. <i>PA17/05101, 3 Tregoning View, Townshend</i> – erection of double storey extension to the rear of the property. Cllr. Henwood said the Affordable Housing Officer was looking into this application. Deferred to the July meeting.	Clerk Clerk Clerk Clerk Clerk
94/2017	<u>Other Planning Matters –</u> a. <i>Planning Applications Approved by CC –</i> i. <u>PA17/01312, 3 Hibernia Gardens, Fore Street, Praze</u> – tool shed in rear garden. ii. <u>PA17/01981, Trelabnas Farm, Nancegollan</u> – erection of a 2-storey extension with ground floor ‘Granny’ annexe. iii. <u>PA17/03026, Hallegan Manor Barn, Camborne</u> – amendments to approved design for single storey artist studio outbuilding on the application site. (Amendment to previously consented application PA15/08565: application for a single storey extension including the conversion and alterations to associated outbuildings.) iv. <u>PA17/03086, Badgers Rest, Horsedowns</u> – removal of condition 2 (temporary use) and variation of condition 4 (plans) of PA13/11743 approved at appeal. v. <u>PA17/02590, 16 Fore Street, Praze-An-Beeble</u> – Certificate of Lawfulness application. b. <i>Outstanding Enforcement Issues</i> – Cllrs. Henwood and Smith were to have spoken to Mr Alan Mason, CC to consider a meeting to discuss the caravans being used by offsite workers; to include a report a caravan on land at Lower Binner is being lived in. The Clerk apologised, she had omitted to request updates i.r.o.: i. <u>EN16/00860, Trenoweth House (former vicarage), Crowan</u> - alleged unauthorised works carried out to Grade II listed building. Case officer: Alan Mason.	Cllrs. Smith Henwood

	ii. <u>EN16/01461, Bosarawan, Godolphin Bridge, Townshend</u> – alleged stationing of caravan without planning permission. Case officer: Ms Brown. iii. <u>EN17/00071, Land at Pump International Ltd., Trenoweth, Praze</u> – alleged use of a residential caravan, stationed on land within the site. iv. <u>EN17/00105, Land at Pump International Ltd., Trenoweth, Praze</u> – alleged use of an area of land within the site as a car park for Trevoole Motors. c. <i>Planning Policies</i> – CC will be consulting on the following planning policy and planning guidance documents from Monday, 12th June 2017. Details previously circulated via email. i. Allocations Development Plan Document (eight-week consultation): www.cornwall.gov.uk/allocationsplan. ii. Minerals Safeguarding Development Plan Document (eight-week consultation): www.cornwall.gov.uk/mineralsdspd. iii. Community Infrastructure Draft Charging Schedule (eight-week consultation): www.cornwall.gov.uk/cil. iv. European Terrestrial Sites Mitigation Supplementary Planning Document (six-week consultation): www.cornwall.gov.uk/europeansitespd. v. Biodiversity Supplementary Planning Document (six-week consultation): www.cornwall.gov.uk/biodiversityspd. e. <i>PA17/01124, Pengelly Mill, Higher Drym, Leedstown</i> – application referred to CC's Planning Committee on 3rd July 2017. Cllr. Smith to represent the Parish Council. The Clerk to book him a place.	Clerk
95/2017	<u>Highway Matters</u> – a. <i>Community Speed Gun</i> – Minute 59b/2017 refers. Ten volunteers had come forward to date. A minimum of 12 are required to operate the scheme. The Clerk had sought clarification from PCSO Youngman i.r.o. how the training is organised and what the timescale is. b. <i>Mobile Speed Camera</i> – Cllr. Jenkin said a new operative is needed before the camera can be used on sites on the Hayle to Leedstown road. Minute 20b/2017 refers. c. <i>Binner Bridge</i> – Minute 42c/2017 refers. The Clerk to contact the Clerk of Breage PC and request a site meeting with the new Chairman to discuss issued on the site. d. <i>Crowan Nameplates</i> – Minute 59e/2017 refers. Mr Mike Peters, Cormac had reaffirmed that Highways were only able to pay half of the approximate cost of £560. He explained this year's signage budget is primarily restricted to safety and regulatory signing. He said there is no duty on the Highway Authority to provide nameplates for settlements. Members AGREED the wording, which will be 'Welcome to Crowan' with a translation in Cornish. The Clerk to approach Mr Andy Stevenson, CC budget holder, to explain the H&S issues and request the signs are provided FOC. e. <i>Countywide School Keep Clear Markings</i> – consultation ends 25th June 2017. NOTE – applies to Crowan and Leedstown Schools. Details previously circulated via email. f. <i>Pump International, Trenoweth, Praze</i> – the chevron signs (on the bend) are missing since the last accident. The Clerk to report this to Highways.	Clerk Cllr. Jenkin Clerk Clerk Clerk Clerk
96/2017	<u>Environmental / Amenity Matters</u> – a. <i>Treasure Park</i> – Minute 209a/2016 refers. Mr Scott Sharples, CC reported CC's Property Dept. are undertaking a valuation of the site. Cllr. Jenkin said she understood that Ms Maxine Hardy, CC would be writing to the Clerk to seek confirmation the site would not be used for 'formal' parking.	

	b. <i>Water Pipe, Leedstown</i> – Minute 60b/2017 refers. The results of the water pressure data loggers in Leedstown had not been received. c. <i>Crowan Stories</i> – Minute 44a/2017 refers. The Clerk reported an application had been made to the Clowance Trust for a grant to take this project forward but the outcome was not yet known. d. <i>Praze Play Area</i> – Members of the Amenities Committee had visited the site and reported: • <u>Waste Bins</u> – the bin is being emptied. See also Minute 98e/2017 below. • <u>Tree Overhanging Play Area</u> – there is life in the branch and it is looking quite healthy. To be re-inspected in the Autumn. e. <i>'Phone Kiosk, Post Office Stores, Chapel Road, Leedstown</i> – it was RESOLVED to purchase the kiosk to house the Leedstown defibrillator. The Clerk to advise the Leedstown VHC that the defibrillator would be their responsibility to insure and maintain. The Clerk to establish if the Crowan Kiosk is to be decommissioned. f. <i>Leedstown Football Club</i> – it was RESOLVED to grant permission for the FC to have a temporary toilet when events are held and then removed. Members recommend opening dialogue with the Village Hall Committee. g. <i>Fair</i> – permission had been granted to Mr Alan Jenkins for the Fair to attend Praze Week. Insurance, risk assessments, etc. had been received.	Cllr Henwood Clerk Clerk Clerk Clerk																																
97/2017	<u>Administrative Matters</u> – a. <i>Clerk's 'Phone Number</i> – 01726-884024. Noted a date for the Clerk's appraisal to be set.																																	
98/2017	<u>Financial Matters</u> – a. <i>Insurance Policy</i> – three quotations had been provided. It was RESOLVED to accept the quote from Inspire / AXA and to renew the policy for one year. Noted the insurers had agreed to provide cover until 22nd to allow a decision to be made. b. <i>Accounts for Payment</i> – schedule 2017/18–02 to a value of £5,772.40 was APPROVED for payment. <table><tr><td>EXPENSES</td><td>Price</td><td>VAT</td><td>Total</td></tr><tr><td>Staff costs – including tax and NI</td><td>962.48</td><td></td><td>962.48</td></tr><tr><td>Praze WCs & Community Room</td><td>730.31</td><td>128.82</td><td>859.13</td></tr><tr><td>Parish Rooms, Crowan</td><td>15.36</td><td></td><td>15.36</td></tr><tr><td>Play Areas - incl. H&S reports and equipment repairs</td><td>808.91</td><td>161.01</td><td>969.92</td></tr><tr><td>Administration - incl. insurance</td><td>1,852.62</td><td></td><td>1,852.62</td></tr><tr><td>PROWs - footpaths</td><td>927.41</td><td>185.48</td><td>1,112.89</td></tr><tr><td></td><td></td><td></td><td>£5,772.40</td></tr></table> The bank reconciliation was made available for inspection. c. <i>Bank Signatures</i> – in the absence of Cllr. Smith there was no update, regarding the change of signatures on the bank accounts. d. <i>Budget Monitor</i> – a copy was circulated at the meeting. e. <i>Litter Bins</i> – the Clerk to request Mr Paul Daddow to meet with Members and the Clerk on site to establish the litter bins to be emptied at Praze and Leedstown. The cost per empty is £7.60.	EXPENSES	Price	VAT	Total	Staff costs – including tax and NI	962.48		962.48	Praze WCs & Community Room	730.31	128.82	859.13	Parish Rooms, Crowan	15.36		15.36	Play Areas - incl. H&S reports and equipment repairs	808.91	161.01	969.92	Administration - incl. insurance	1,852.62		1,852.62	PROWs - footpaths	927.41	185.48	1,112.89				£5,772.40	Clerk Clerk
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99/2017	<u>Correspondence</u> – not mentioned elsewhere on the agenda. a. <i>Helston Museum</i> – thank you letter i.r.o. Members' grant of £20. b. <i>Cornwall Electoral Review</i> – the Local Government Boundary Commission for England has formally commenced an electoral review in CC. Members are invited to comment on the number of County Councillors. Details previously circulated via email.																																	

	Members felt a reduction in Cornwall Councillors would 'spread them too thin' and believe any reduction would be detrimental to democracy in Cornwall. Crowan and Wendron is in one of the largest electoral divisions in the county. Members wish to maintain parish boundaries. Members SUPPORT CC's proposal of 99 County Councillors.	Clerk
100/2017	<u>Parish Organisations</u> – reports i.r.o. village halls and local school, which require Members' attention. a. <i>Praze Institute</i> – the response / quotation from Nicholas Hancox Solicitors Ltd., i.r.o. the PC becoming Trustees of the Institute had been previously circulated and a copy provided to the Institute's Committee. Cllr. Jenkin said she understood the Institute would be progressing with this project. b. <i>Nancegollan Village Hall</i> – the VH Committee had requested a grant towards various essential works. It was RESOLVED to make a grant of £500, to include maintenance of the cemetery.	Clerk
101/2017	<u>Diary Dates</u> – a. <i>Council Meetings</i>: i. <u>Full Council Meeting</u> – 27th July 2017. No meeting to be held in August. ii. <u>Amenities Committee (AC) Meeting</u> – 12th July 2017. iii. <u>NP Steering Group</u> – 25th July 2017. b. <i>CC's Legal Event</i> – Monday, 10th July 2017, 9.30-12.30, Trevithick Suite, Pool Innovation Centre. Details previously circulated via email. c. <i>Cruse Cornwall 2017 AGM</i> – to be held on Monday 17th July 2017, at The Council Chambers, New County Hall, Truro at 7.30pm.	
102/2017	<u>Information Only / Items for Future Agendas</u> – a. <i>The Square, Townshend</i> – Cllr. Tripp said double yellow lines were needed. Cllr. Henwood explained action could only be taken if vehicles were causing an obstruction.	Clerk
103/2017	<u>Closed Session</u> – in view of the confidential nature of the business about to be transacted, namely quotations, it was RESOLVED that it is advisable in the public interest that the press and public be excluded and they were instructed to withdraw.	
104/2017	<u>Road Traffic Order</u> – following consultation with local residents it was: a. RESOLVED to progress with double yellow lines across the junction at Leedstown to give 10m parking restrictions to all sides of the junction at an approximate cost of £500. b. RESOLVED to progress with a limited 30-minute waiting bay, 10M in length outside Leedstown Post Office at an approximate cost of £600. c. RESOLVED to progress with double yellow lines in School Road, Praze at an approximate cost of £800. d. RESOLVED to progress with a limited time parking bay outside Praze chip shop and to support CC's recommendation the limited waiting should be restricted to the busiest chip shop times and not 24-hour. The approximate cost would be £400 with signs and lines. The Clerk to advise Ms Maxine Hardy, CC and the expenditure to be taken from the Regeneration Projects budget heading.	Clerk
105/2017	<u>Meeting Closed</u> – 22.22pm.	

Signature: (Cllr. Smith)
Chairman

Date: 27th July 2017