

Crowan Parish Council

NOTICE AND AGENDA OF THE FULL COUNCIL MEETING TO BE HELD IN THE PARISH ROOMS, CROWAN ON THURSDAY, 14th SEPTEMBER 2017 at 7.15pm

Members of the public and press are invited to attend this meeting of the Council.

Minutes of Council Meetings are available to view on www.crowan-pc.gov.uk; on the Leedstown Notice Boards; on Nancegollan and Townshend Village Hall Notice Boards.

Minute	AGENDA ITEMS	Action
	<u>Prayers</u> – led by the Chair. Anyone not wishing to participate may leave the room and rejoin the meeting later.	
	Chairman's Welcome and Public Forum – members of the public may address the Council prior to the commencement of the Meeting.	
106/2017	<u>Members' Declarations</u> – a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, in an agenda item, which has been declared on their Register of Financial Interests form. b. <i>Non-Pecuniary/Disclosable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent. c. <i>Declaration of Gifts</i> – Members are reminded they must not accept any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – renew dispensations for All Members i.r.o. Nancegollan Village Hall and cemetery.	
107/2017	<u>Apologies for Absence</u> – Cllr. Parnell (leave).	
108/2017	<u>Outside Bodies / Reports</u> – a. <i>Police</i> – Members to receive a report. b. <i>Cornwall Councillor</i> – Members to receive a report. c. <i>Community Network Panel</i> – Members to receive a report, following the meeting held on 5 th July 2017.	PCSO Cllr. Jenkin Cllr. Smith
109/2017	<u>Minutes of Meetings</u> – a. <i>Full Council Meeting</i> – 27 th July 2017. b. <i>Amenities Committee (AC) Meeting</i> – 5 th September 2017. c. <i>NP Steering Group Meeting</i> – 25 th July 2017. Information only.	
110/2017	<u>Planning Applications</u> – Members to consider the following: a. <i>PA17/01883, Carne Tremaye Farm, Praze</i> – retention of timber barn for agricultural use, retention and repairs to stone barn for agricultural use. b. <i>PA17/06298, 1 Willstone Meadows, Vyvyans Terrace, Praze</i> – variation of condition 4 in relation to PA11/03009: to change the existing roof pitch and lowering garage due to site conditions. c. <i>PA17/06715, Hr. Cargenwen Farm, Black Rock</i> – certificate of lawfulness for existing development of a building in compliance with the terms of permission PA8/00139/F (to comply with Enforcement Notice EN09/00476 as varied on appeal APP/D0840/C/13/2193147-50).	Link sent to Cllr. Smith Link sent to Cllr. Roberts Plans with Cllr. Jenkin

	<p>d. <i>PA17/07471, Hr. Drym House, Hr. Drym, Leedstown</i> – change of use of detached studio to ancillary accommodation / holiday let use and 3.2m² extension.</p> <p>e. <i>PA17/07642, Nancegollan Farm</i> – conversion and extension of agricultural building to form dwelling.</p>	<p>Plans with Cllr. Tripp</p> <p>Link sent to Cllr. McLeod</p>
111/2017	<p><u>Other Planning Matters</u> –</p> <p>a. <i>Planning Applications Approved by CC</i> –</p> <p>i. <u>PA17/05101, 3 Tregoning View, Townshend</u> – erection of double storey extension to the rear of the property.</p> <p>ii. <u>PA17/05982, 104 St Aubyns Close, Praze</u> – to create a first floor above the existing bungalow.</p> <p>b. <i>Outstanding Enforcement Issues</i> – Members to receive the following updates:</p> <p>i. <u>EN16/00860, Trenoweth House (former vicarage), Crowan</u> - alleged unauthorised works carried out to Grade II listed building. Case officer: Alan Mason reported investigations are still ongoing with the land owner and a further site meeting had been arranged for 14th August 2017. The meeting will be attended by officers from the Council's Historic Environment Team, Ecologist, Planning Officers and Planning Enforcement.</p> <p>ii. <u>EN16/01461, Bosarawan, Godolphin Bridge, Townshend</u> – alleged stationing of caravan without planning permission. Case officer: Ms Brown.</p> <p>iii. <u>EN17/00071, Land at Pump International Ltd., Trenoweth, Praze</u> – alleged use of a residential caravan, stationed on land within the site. Case officer Neil Butler reported Management at the Council had advised him to wait on this case while they formulate their policy on caravans going forwards. He has advised the occupant to wait until the advice comes in before they submit a Certificate of Lawfulness, which is what they want to do.</p> <p>iv. <u>EN17/00105, Land at Pump International Ltd., Trenoweth, Praze</u> – alleged use of an area of land within the site as a car park for Trevoole Motors. Case officer Neil Butler reported the complaint is that a car parking area had been created for use in conjunction with the Trevoole Motors business. It is not a freshly tarmaced or constructed area but had rather been cleared of brambles etc. to make space.</p> <p>Condition 8 of planning application W2/89/00324/F which changed the use from a cattle breeding ground to industrial / warehouse use states the permitted uses on the site will be B1, B2 and B8. These are the industrial use classes. The area being used for parking is ancillary to the garage repair business which is a B2 use. Both the repair business and the car park are sited within the site outline of W2/89/00324/F and hence there is no change of use.</p> <p>v. <u>EN17/01256, Trevoole Cottage, Trevoole</u> – construction of a new roof structure to the existing bar without planning consent. Case officer, Ms Mandy Smith reported she is satisfied that the works carried out were repair and maintenance therefore, CASE CLOSED as no breach found.</p> <p>vi. <u>EN17/01363, Roselyn House Cottage, The Square, Townshend</u> – 3-bedroom had been constructed and not a 2-bedroom as approved. Case officer, Ms Mandy Smith reported the dwelling has not yet been constructed. There is a current application PA17/06317 pending consideration. CASE CLOSED as no breach found.</p> <p>vii. <u>EN17/01490, Leedstown Methodist Church</u> – alleged change of use of listed building now being used for business (potato farm) and residential purposes. New case. Case officer, Ms Mandy Smith reported that following a site visit no evidence of alleged breach found. CASE CLOSED.</p>	

	<p>viii. <u>EN17/01534, The Piggery, Burnt Downs Farm, Praze Road, Leedstown</u> – alleged unauthorised barn conversion. New case.</p> <p>ix. <u>EN17/01551, Land SW of Spring Farm, Black Rock</u> – alleged untidy site. New case.</p> <p>x. <u>EN17/01558, Cargenwen Croft, Black Rock</u> – alleged siting of numerous caravans for residential use and untidy site. New case.</p> <p>NOTE – Ms Claire Hawke, CC advised the enforcement team had previously investigated this site under EN12/00681 for the caravans, however as the number of caravans had increased over the years they will get a new case set up and allocated to an officer.</p> <p>NOTE – Public Protection had been asked to investigate other concerns regarding rats, licensing, etc.</p> <p>xi. <u>EN17/01588, 1 Crowan Cottage, Crowan</u> – alleged unauthorised works to Grade II Listed building; namely installation of UPVC door. New case.</p> <p>xii. <u>EN17/01691, Land Adj to Amenity Area at St James Place, Praze Road, Leedstown</u> – alleged untidy site. New case.</p> <p>c. <i>Planning Applications Refused by CC</i> –</p> <p>i. <u>PA17/04482, Land adj. to No.6 Collins View, Nancegollan</u> – outline planning permission with all matters reserved: proposed residential development and associated works. Members objected to this application.</p>	
112/2017	<p><u>Highway Matters</u> –</p> <p>a. <i>Binner Bridge</i> – Minute 95c/2017 refers. Members to consider any feedback following a meeting between Cllr. Henwood and the Chair of Breage PC.</p> <p>b. <i>Crowan Nameplates</i> – Minute 95d/2017 refers. Members to consider any response from Mr Andy Stevenson, CC, regarding the provision of nameplates for Crowan.</p> <p>c. <i>Traffic Regulation Order</i> – Minute 104/2017 refers. Ms Maxine Hardy, CC advised they are struggling with resources.</p> <p><i>The Square, Townshend</i> – Minute 102a/2017. Members to consider a proposal that double yellow lines are needed. Ms Maxine Hardy, CC advised it is too late to add any more schemes to the TRO.</p> <p>d. <i>Howe Downs (B3280) Junction</i> – the verge had been insufficiently cut, hindering visibility for cars and growth from trees doing the same for large vehicles.</p> <p>Additional verges still await cutting had been reported to Highways:</p> <ul style="list-style-type: none"> • Gap in the Wall to Leedstown; • Nancegollan from the village hall looking R towards Praze (there is the added problem of a van permanently parked there, which is blocking visibility) and • Whilst the verges have been cut in a number of locations, no strimming is being carried out around bollards and signs. <p>e. <i>Flooding along the Praze to Leedstown Road</i> – Minute 113b/2017 refers.: Ms Sara Hooper, Cormac reported flooding issues near the entrance to Borthog Farm had been forwarded to the Area Steward.</p> <p>f. <i>Townshend Traffic Speed Survey</i> – a copy of the survey results from Highways had been circulated via email.</p>	Cllr Henwood
113/2017	<p><u>Environmental / Amenity Matters</u> –</p> <p>a. <i>Treasure Park</i> – Minute 96a/2017 refers. Members to receive an update, to include complaints about fly-tipping and misuse of the site.</p> <p>b. <i>Water Pipe, Leedstown</i> – Minute 60b/2017 refers. Members to consider the results of the water pressure data loggers in Leedstown.</p>	Cllr Henwood Cllr Henwood

	<p>c. <i>Crowan Stories</i> – Minute 44a/2017 refers. The Clowance Trust had agreed to make a grant of £850 to take this project forward.</p> <p>d. <i>Telephone Kiosk at Fraddam</i> – Members to consider a request from Gwinear-Gwithian PC seeking permission for them to adopt the kiosk.</p> <p>e. <i>Leedstown Play Equipment</i> – Members to receive an update regarding a possible funding application. Referred from the Amenities Committee.</p>	Cllr. Smith
114/2017	<p><u>Administrative Matters</u> –</p> <p>a. <i>Remembrance Sunday</i> – 12th November 2017.</p> <p>i. <u>Road Closure Notice</u> – applied for on 10th August 2017. NOTE – Members to appoint someone to laminate and put up the road closure notices. NOTE – First Kernow, the Doctors’ Surgery and the Police had been notified of the road closure application.</p> <p>ii. <u>Chapter 8 accreditation person</u> – Cllr. Webb to confirm his availability.</p> <p>iii. <u>War Memorial</u> – Mr Stovell had been asked to clean the memorial prior to the service, together with that of the milestone. [Milestone Cottage on B3302 in Leedstown (SW604343).] Minute 147c/2016.</p>	
115/2017	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – schedule 2017/18–02. NOTE – the bank reconciliation to be made available for inspection.</p> <p>b. <i>Budget Monitor</i> – copy to be circulated at the meeting. Members to pay particular attention to items budgeted for, but not yet spent.</p> <p>c. <i>2016/17 Annual Return</i> – the External Auditors, Grant Thornton, had passed the 2016/17 Accounts, but pointed out the figures for the end of year balance had been transposed.</p> <p>d. <i>Bank Signatures</i> – Minute 80a/2017 refers. Members to receive an update, regarding the change of signatures on the bank accounts.</p> <p>e. <i>Risk Assessments</i> – Members to consider and adopt:</p> <p>i. <u>Parish Rooms</u> –</p> <p>ii. <u>Crowan WC / Community Room</u> –</p>	<p>Information</p> <p>Cllr. Smith</p>
116/2017	<p><u>Correspondence</u> – not mentioned elsewhere on the agenda.</p> <p>a. <i>Clerks and Councils Direct</i> – September 2017.</p>	
117/2017	<p><u>Parish Organisations</u> – reports i.r.o. village halls and local school, which require Members’ attention.</p> <p>a.</p>	
118/2017	<p><u>Diary Dates</u> –</p> <p>a. <i>Council Meetings</i>:</p> <p>i. <u>Full Council Meeting</u> – 12th October 2017.</p> <p>ii. <u>Amenities Committee (AC) Meeting</u> – Tuesday, 21st November 2017.</p> <p>iii. <u>NP Steering Group</u> – TBC.</p>	
119/2017	<p><u>Information Only / Items for Future Agendas</u> –</p> <p>b.</p>	
120/2017	<p><u>Closed Session</u> – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and they are instructed to withdraw.</p>	

121/2017	<u>Meeting Closed</u> –	
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Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 6th September 2017

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