

**NOTICE AND AGENDA OF THE FULL COUNCIL MEETING
TO BE HELD IN THE PARISH ROOMS, CROWAN
ON THURSDAY, 9th NOVEMBER 2017 at 7.15pm**

Members of the public and press are invited to attend this meeting of the Council.

Minutes of Council Meetings are available to view on www.crowan-pc.gov.uk; on the Leedstown Notice Boards; on Nancegollan and Townshend Village Hall Notice Boards.

Minute	AGENDA ITEMS	Action
	Prayers – led by the Chair. Anyone not wishing to participate may leave the room and rejoin the meeting later.	
	<u>Chairman's Welcome and Public Forum</u> – members of the public may address the Council prior to the commencement of the Meeting.	
158/2017	<u>Members' Declarations</u> – a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, in an agenda item, which has been declared on their Register of Financial Interests form. b. <i>Non-Pecuniary/Disclosable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent. c. <i>Declaration of Gifts</i> – Members are reminded they must not accept any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> –	
159/2017	<u>Apologies for Absence</u> –	
160/2017	<u>Minutes of Meetings</u> – a. <i>Full Council Meeting</i> – 12th October 2017. b. <i>NP Steering Group Meeting</i> – 8th November 2017. Information only.	
161/2017	<u>Planning Applications</u> – Members to consider the following, including any planning applications received after the agenda was issued: a. <i>PA17/08402, Drym Cottage, Higher Drym, Leedstown</i> – proposed replacement single-storey, 2/3-bedroom residential dwelling. Decision legated to Cllrs. Smith and Henwood. The following response had been subsequently made to CC: OBJECT on the grounds the proposed development would be out-of-character with the surrounding area and damage the value of the world heritage site. Also, the existing property could be retained and renovated which would retain the old dwelling while staying in keeping with the surrounding properties and causing little or no damage to the world heritage asset. In addition, there would be drainage issues if the proposed development proceeded as there is insufficient land to site the drainage system above the flood plain. Also, the new plan indicates the site of the relocated summer house but makes no mention of it being used for residential use. b. <i>PA17/05690, Land E of Ros an Brea, Praze Road, Leedstown</i> – erection of two dwellings and associated works. Revised had been plans received. c. <i>PA17/07213, 8 Millbank Meadow, Leedstown</i> – new bungalow.	Information Plans with Cllr Henwood Plans with Cllr. McLeod

162/2017	<u>Other Planning Matters –</u> a. <i>Neighbourhood Development Plan</i> – Members to receive a verbal report. b. <i>Planning Procedures</i> – Members to consider formalising the procedures for the allocation of planning applications. c. <i>Planning Applications Approved by CC –</i> i. <u>PA17/06317, Roselyn House Cottage, The Square, Townshend</u> – application for the variation of condition 2 in respect of decision notice PA15/04022. Members had objected to this application. ii. <u>PA17/07471, Hr. Drym House, Hr. Drym, Leedstown</u> – change of use of detached studio to ancillary accommodation / holiday let use and 3.2m² extension. Members had no objection, provided a condition is added that the use of the extension is tied to the main dwelling permanently and to point out to the case officer that Members do not feel this is ancillary. iii. <u>PA17/07642, Nancegollan Farm</u> – conversion and extension of agricultural building to form dwelling. Members had no objection, but the Clerk to ask the case officer to check the red line regarding the listed buildings and confirm the proximity to the footpath will not infringe the access iv. <u>PA17/08399, 9 Station Hill, Praze</u> – retention and completion of rear extension to dwelling. Members had no objection. d. <i>Outstanding Enforcement Issues</i> – Members to receive updates: i. <u>EN16/00860, Trenoweth House (former vicarage), Crowan</u> – alleged unauthorised works carried out to Grade II listed building. Case officer: Mr Alan Mason. ii. <u>EN16/01461, Bosarawan, Godolphin Bridge, Townshend</u> – alleged stationing of caravan without planning permission. Case officer: Ms Brown. iii. <u>EN17/01558, Cargenwen Croft, Black Rock</u> – alleged siting of numerous caravans for residential use and untidy site. Case officer: Miss Smith. NOTE – Public Protection had been asked to investigate other concerns regarding rats, licensing, etc. iv. <u>EN17/01588, 1 Crowan Cottage, Crowan</u> – alleged unauthorised works to Grade II Listed building; namely installation of UPVC door. Case officer: Miss Mandy Smith. v. <u>EN17/01691, Land Adj to Amenity Area at St James Place, Praze Road, Leedstown</u> – alleged untidy site. Case officer: Miss Mandy Smith. vi. <u>EN17/01835, Roselyn House, The Square, Townshend</u> – alleged construction of a raised balcony. Case officer: Miss Mandy Smith. vii. <u>Dowha Fields (Bridleway 207/124/3)</u> – a possible septic tank had been installed and a summerhouse / chalet erected. New case. viii. <u>EN17/01888, 1 Woodridge Close, Leedstown</u> – alleged breach of condition 2 (Incidental use) of planning approval W2/PA09/00942/F – workshop/store being used for business. New case. ix. <u>EN17/01914, United Farm, Releath</u> – alleged breach of condition no 5 (access) of planning approval PA16/06523 – opened a field gate without planning permission. New case. x. <u>EN17/02018, Land West of Trevelyan Praze Road Leedstown</u> – alleged works not being built in accordance with approved plans of PA17/01419, namely windows larger and higher than approved. Case officer: Ms Mandy Smith. New case. xi. <u>EN17/02032, Clowance Wood Farm, Praze</u> – alleged construction of a building affecting footpath 207/38/1 and stationing of a mobile home which is being used for residential purposes. Case officer: Ms Mandy Smith. New case.	Cllr. Parnell Cllr. Hodson
----------	---	--

	xii. <u>EN17/02042, Land Rear of Roselyn House, The Square, Townshend</u> – alleged works not being carried out in accordance with approved plans PA17/06317 - concerns over window on the second storey on the east elevation. Case officer: Ms Mandy Smith. New case. xiii. <u>Land on the south side of Praze Road, Praze</u> – alleged formation of a dwelling/cabin on the site. New Case. Cllr. Henwood reported it.	
163/2017	<u>Highway Matters</u> – a. <i>Traffic Regulation Order</i> – Minute 104/2017 refers. Members to receive any update from Ms Maxine Hardy, CC. b. <i>Binner Bridge</i> – Minute 146d/2017 refers. Members to consider the response from Mr Mike Peters, Cormac (previously circulated via email), i.r.o. the joint request from Crowan and Breage PCs regarding: i. <u>Binner Bridge</u> – request for the vegetation to be cut down to give clear visibility at this location? ii. <u>Drainage</u> – request for the drains to be cleared near Binnerton Farm and Huthnance Farm? Both sites are subject to frequent flooding problems. c. <i>Townshend Traffic Speed Survey</i> – Minute 127f/2017 refers. A copy of the survey results from Highways had been circulated via email. Members to consider proposals to take this forward. d. <i>Parked Cars / Vans on the junction in the Square, Townshend</i> – Mr Phil Kitts, CC Parking Enforcement confirmed that as there are no restrictions currently in place at this location then this would need to be reported to the Police as it falls under obstruction, this is still an offence but sits within the Police's remit and not Cornwall Council's. To date no response had been received from the Police.	Cllr. Jenkin
164/2017	<u>Environmental / Amenity Matters</u> – a. <i>Treasure Park</i> – Minute 128a/2017 refers. Members to receive an update. b. <i>Water Pipe, Leedstown</i> – Minute 60b/2017 refers. Members to consider the results of the water pressure data loggers in Leedstown. c. <i>Land Adj. to Collins View, Nancegollan</i> – Minute 138/2017 refers. Members to consider any response from the landowner, as to whether he might be interested in disposing of the land to the PC, bearing in mind that it has been used as an amenity space by residents for over 10 years. d. <i>Praze WCs</i> – Members to consider a proposal i.r.o. the possible purchase of the freehold on the toilets. NOTE – the deadline to buy the freehold is 19th November 2019. Members to also consider a request from Mr David Tyack, CC to place a small plaque in the public convenience, to publicise the Cornwall Autistic Partnership in Cornwall. It is approx. 10" long, by 3 wide and 5 mm thick.	Cllr Henwood Cllr. Muriel
165/2017	<u>Outside Bodies / Reports</u> – a. <i>Police</i> – Members to receive a report. NOTE – at the suggestion of Ms Maxine Hardy, CC, Members' request for monthly police reports had been passed to the Police. b. <i>Cornwall Councillor</i> – Members to receive a report. c. <i>Community Network Panel</i> – the next meeting is scheduled to be held in February 2018. Members to consider the document (previously circulated via email), which sets out proposals for the future of the Network Panel Meetings. Minute 142c/2017 refers.	PCSO Cllr. Jenkin All Members
166/2017	<u>Administrative Matters</u> – a. <i>Printer</i> – Mr Robert Lawrence, had fixed 'offline' fault on the PC's printer.	

	b. <i>Remembrance Sunday</i> – 12th November 2017. In addition to the steps taken and reported to the October and November meetings, the Clerk reports: i. <u>Poppy Wreath</u> – will be available at the meeting. ii. <u>Chapter 8 accreditation person</u> – Cllrs. Smith and Webb had attended the training course on 20th October 2017 in Bodmin. iii. <u>Last Post</u> – Cllr. Roberts to approach Camborne Town Band to find someone to play the 'Last Post'. iv. <u>Road Closure Notice</u> – applied for on 10th August 2017 and granted 18th October. Cllr. Webb had posted the road closure notices. c. <i>Cornwall Electoral Review</i> – Minute 148a/2017 refers. Members to consider making a response to the Cornwall electoral review, which will recommend new electoral arrangements for Cornwall, including: • The number of divisions • The number of councillors representing each division • Division boundaries • Names of divisions The total number of councillors elected to the council will be 87. Closing date is 19th February 2018. Details previously circulated via email. CC are holding consultation event on: i. 16th November 2017, 1800-2000, Chi An Bobel Hall, Heartlands. ii. 30th November 2017, 1800-2000, St John's Hall, Penzance. d. <i>Crowan Stories</i> – Minute 147c/2017 refers. Ms Sarah Chapman advised they may be able to contribute a couple of short digital stories from Praze for the proposed film night.	Cllr. Roberts
167/2017	<u>Financial Matters</u> – a. <i>Accounts for Payment</i> – schedule 2017/18–07. NOTE – the bank reconciliation to be made available for inspection. b. <i>Parish Rooms</i> – Members to consider a fixed term contract for the electricity supply to the Parish rooms. c. <i>Bank Signatures</i> – Minute 130d/2017 refers. The bank had confirmed the requested changes had been made to the signatures on the accounts.	Information
168/2017	<u>Correspondence</u> – not mentioned elsewhere on the agenda. a. <i>Praze War Memorial</i> – Historic England is considering adding the memorial to the List of Buildings of Special Architectural or Historic Interest.	
169/2017	<u>Parish Organisations</u> – reports i.r.o. village halls and local school, which require Members' attention. a. <i>Nancegollan VH Cemetery</i> – Members to consider a letter from Mrs Linda Bain, VHC regarding the poor state of repair on various headstones.	
170/2017	<u>Diary Dates</u> – a. <i>Council Meetings</i>: i. <u>Full Council Meeting</u> – 14th December 2017. ii. <u>Amenities Committee (AC) Meeting</u> – Tuesday, 21st November 2017. iii. <u>NP Steering Group</u> – TBC. b. <i>CC Localism Summits</i> – a chance to hear about, and question, a number of Council initiatives including strengthening the community network panels, devolution, the new Council budget and business plan and the work CC are doing to improve waste and recycling, including work to issue a new waste contract for Cornwall by 2020:	

	i. 28th November 2017, 1200-1630, Pool Innovation Centre. ii. 30th November 2017, 1200-1630, Council Chamber, St Austell. c. <i>Preventing Violent Extremism and Terrorism Conference</i> – 13th November 2017, St John's Hall, Penzance. The Clerk has further information. Only one delegate per organisation. d. <i>Potential Housing Development, Top of Fore Street, Praze</i> – 13th November at the Praze institute at 2pm-6pm. e. <i>Helston Museum</i> – Friday, 10th November 2017, 3.30-5pm. Members are invited to attend the Museum's 80th birthday. Details previously circulated via email.	
171/2017	<u>Information Only / Items for Future Agendas</u> – a.	
172/2017	<u>Closed Session</u> – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public to be excluded and they are instructed to withdraw.	
173/2017	<u>Parish Rooms</u> – Members to consider any quotations to repaint the interior of the parish rooms.	
174/2017	<u>Nancegollan Play Equipment</u> – Members to consider any quotations for a set of baby swings, including frame with grass mats as safety surface (one bay, two swings). NOTE – Cllr. Webb had met on site with Greens (Cornwall) Ltd. to discuss the H&S inspections of the play equipment.	
175/2017	<u>Meeting Closed</u> –	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 1st November 2017

Contact: 12 Bonython Drive, Grampound, Truro, Cornwall, TR2 4RL.
Tel: 01726-884024
E-mail: clerk@crowan-pc.gov.uk
Website: www.crowan-pc.gov.uk