

CROWAN PARISH
MINUTES OF THE NP MEETING
HELD IN COMMUNITY ROOM, PRAZE
ON TUESDAY, 30 MAY 2017 @ 7.00pm

Present	Cllrs Parnell (Chairman), Henwood, Hodson, McLeod, Roberts, Jenkin, Smith, Webb & Mr C Trevan	
Minute	AGENDA ITEMS	Action
NP9/2017	<u>Apologies for Absence</u> – the Clerk (prior commitment).	
NP10/2017	<u>Members’ Declarations</u> a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, in an agenda item, which has been declared on their Register of Financial Interests form.	
NP11/2017	<u>Minutes of Previous Meeting - 10 January 2017</u> Read & agreed	
NP12/2017	<u>Project Plan Review</u> – Members to receive an update: a. Check out the whereabouts of missing Nancegollan & Townshend 2015 Survey returns – Mr C Trevan provided a summary of the Townshend results, but no further information available. b. Recap Terms of Reference & Steering Group (SG) Members’ Responsibilities – Cllr Parnell thanked the members of the SG for their attendance and welcomed Cllr Hodson as another asset and provided a brief summary of the areas of responsibility. c. NP Draft Format & Content to date including – Introduction, Facts & Demographics – Cllr Parnell was disappointed that the draft and supporting information was not made available to SG members in his absence, and therefore that no reviewing had been carried out. d. Background & History Re-cap the analysis of 2015 Survey Comments & evidence with any identified Key Issues & Action Points – As no meetings had been held since 10 January 2017 there had been no further progress reported. e. Action Plan going forward - On-line drafting, reviewing & updating – Cllr Parnell outlined his recommendation that a Cloud based set of files should be made available to all SG members where all the working documents plus the Draft NP document based upon the CC Pro Forma should be stored. Cllr Jenkin requested that the Draft NP should be in a Read Only Mode to ensure that its updating is controlled. The recommendations were agreed by the SG members and Cllr Parnell confirmed that he would structure the site and ensure that it would be straightforward to access and use with an initial budget of circa £100 to establish. - Any other items - - Timetable & Targets - Cllr Roberts affirmed the need to establish a target date for the publishing of a Draft NP and the development of a schedule of work to meet that date. Cllr Parnell replied that as the current SG had been finding its feet since its formation in September 2016 it has been extremely difficult to identify the work content, and due to the gap inactivity since January 2017 has not helped. However, he was now more confident that the SG will be able to develop the Key Objectives and Policies, and will endeavour to provide a plan for discussion at the next meeting.	Cllr Parnell

	<p>NOTE – once the SG had prepared a summary NP then this should be published to the Crowan Parish communities for feedback at local consultation meetings. The example summary prepared by St Erth Parish was used during the evening’s discussions.</p> <p>CC NP Support & Status – Cllr Parnell advised all SG members to read the E-Bulletin update that he will send and will book Surgery sessions on:- 7th June 2017 , Dolcoath Office Camborne 14th June 2017, St John’s Hall Penzance</p> <p><i>So any queries should be sent to me in advance so that we can all sing from the same hymn sheet.</i></p>	<p>Cllr Parnell All</p>
NP13/2017	<p><u>Mapping – Settlement Boundaries:</u></p> <p>a. Maps of the main Settlements – Praze, Crowan, Leedstown, Townshend and Nancegollan were each examined and the existing Kerrier DC boundaries of each were amended following discussions and recorded by Cllr Smith, who will be responsible for ensuring that the updated versions will be incorporated into the Draft NP document. It was noted that green spaces and commercial buildings may be included within the boundaries, but in the event that a “Change of Use” application is made it is important that these are scrutinised in detail in the context to the surrounding properties and residents.</p> <p>b. Housing & Policies – As part of reviewing the Settlement Boundaries, Cllr Henwood outlined that he had been advised that Crowan Parish had a target of around 110 new properties within the Cornwall Local Plan up to 2030 and that the majority of these had already been approved by CC Planning. These covered both open market and affordable properties on the basis of “rounding off” and “infill”, so it was advisable to not extend the boundaries otherwise this would create undue interest by property developers. The known “Pre-App” sites that lie outside the revised boundaries will then be dealt with on a merit basis that will include the property types, provision of parking and open space requirements as seen fit by Crowan Parish. The need for a “Housing Survey” to support any proposed development was considered to be part of the developer’s presentation portfolio, which the Council will then review against its local knowledge. Cllr Parnell presented a typical range of Housing policies which were discussed in some detail, and he agreed to provide drafts for review by the SG in order to compile those required for the Draft NP.</p> <p>c. Conservation & Environment – Cllr Jenkin reported that due to changes County Councillors no longer have access to mapping facilities, so in future these need to be sourced via the NP Team at County Hall, so she will liaise to get appropriate maps for the next meeting. She explained that as Crowan was not part of the WHS or an AONB conservation area, this did not exclude Crowan from having areas that it deemed to be of special interest that we wished to conserve, so we would need to identify these and develop the appropriate protective policies, including buildings, that should be based upon those within the Cornwall Local Plan. Accordingly, it was agreed that the next meeting will focus on “Conservation” and Environment areas and issues both in the identification and related policies.</p>	<p>Cllr Smith</p> <p>Cllrs Parnell, Henwood & Smith</p> <p>Cllr Jenkin</p>
NP14/2017	<p>Budget Review – Cllr Parnell reported that the immediate future expenses will be minimal and be related to the Establishment of the Cloud based NP document system, circa £100.</p>	<p>Cllr Parnell</p>
NP15/2017	<p>Next Meeting – Wednesday 21 June 2017 at the Parish Rooms, Crowan</p>	

Signature: (Mr Colin Parnell) NP Chairman

Date: 21st June 2017