

Crowan Parish Council

NOTICE AND AGENDA OF THE FULL COUNCIL MEETING TO BE HELD IN THE INSTITUTE, PRAZE ON THURSDAY, 14th DECEMBER 2017 at 6.30pm

Members of the public and press are invited to attend this meeting of the Council.

Minutes of Council Meetings are available to view on www.crowan-pc.gov.uk; on the Leedstown Notice Boards; on Nancegollan and Townshend Village Hall Notice Boards.

Minute	AGENDA ITEMS	Action
	<u>Prayers</u> – led by the Chair. Anyone not wishing to participate may leave the room and rejoin the meeting later.	
	<u>Chairman's Welcome and Public Forum</u> – members of the public may address the Council prior to the commencement of the Meeting. NOTE – Ocean Housing had been invited to attend to discuss their proposals for the proposed planning application at Fore Street, Praze-An-Beeble and to answer any queries from members of the public.	
176/2017	<u>Members' Declarations</u> – a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, in an agenda item, which has been declared on their Register of Financial Interests form. b. <i>Non-Pecuniary/Disclosable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent. c. <i>Declaration of Gifts</i> – Members are reminded they must not accept any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> –	
177/2017	<u>Outside Bodies / Reports</u> – a. <i>Police</i> – Sgt. Cooper had explained the loss of Monthly Police Crime Reports is a matter dictated within the Force Service Level Agreement. This Policy had been agreed at the highest level, and is observed by local officers. Other avenues to access necessary data had been provided, and although there is a necessary and unavoidable lag in this data due to the way it is collected and collated, it is nonetheless available, accurate, and appropriate for purpose. In view of this Members to consider removing this item from future agendas. b. <i>Cornwall Councillor</i> – Members to receive a report.	Cllr. Jenkin
178/2017	<u>Apologies for Absence</u> – Cllr. Parnell.	
179/2017	<u>Minutes of Meetings</u> – a. <i>Full Council Meeting</i> – 9 th November 2017. b. <i>Planning Committee Meeting</i> – 21 st November 2017	
180/2017	<u>Planning Applications</u> – Members to consider the following, including any planning applications received after the agenda was issued : a. <i>Praze Affordable Proposal</i> – Members to consider any action following the public forum. b. <i>PA17/03228/PREAPP, Dixcarte, Crowan</i> – pre-application advice for conversion of existing agricultural barns to form residential dwellings, landscaping, parking and associated works.	Plans with Cllr. McLeod

	<p>c. <i>PA17/09738, Long Acre, Binnerton Road Leedstown</i> – outline application with some matters reserved (access to be decided) for construction of two new sustainable dwellings.</p> <p>d. <i>PA17/10349, View Point, Trenoweth, Praze</i> – demolition of existing detached bungalow and garage and erection of new detached chalet bungalow with attached garage.</p>	<p>Plans with Cllr. Smith</p> <p>Plans with Cllr Henwood</p>
181/2017	<p><u>Allocation of Planning Applications</u> – Members to consider a proposal to reaffirm the position of the Clerk, as the Proper Officer, to appoint the Councillor to receive planning applications within 48 hrs of receiving them; in compliance with standing orders 25.1.9 and 19. Where practical this will be at the Clerk's discretion to alternate the distribution of planning applications between different suitably trained Members, notifying all Councillors as to the Clerk's decision by suitable means.</p>	Cllr Henwood
182/2017	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – schedule 2017/18–08. NOTE – the bank reconciliation to be made available for inspection.</p> <p>b. <i>2018/19 Budget</i> – Minute 149d/2017 refers. Members to consider their budgetary requirements for the next financial year and to set their precept.</p>	
183/2017	<p><u>Highway Matters</u> –</p> <p>a. <i>Townshend Traffic Speed Survey</i> – Minute 163c/2017 refers. A copy of the survey results from Highways had been circulated via email. Members to consider proposals to take this forward, to include the possible provision of street furniture as suggested by PC Butcher.</p>	
184/2017	<p><u>Environmental / Amenity Matters</u> –</p> <p>a. <i>Treasure Park</i> – Minute 128a/2017 refers. Ms Maxine Hardy advised CC now requires the PC to write and adopt the documents listed below. The Clerk will bring drafts to the January meeting.</p> <p>i. <u>Equality and Diversity Policy</u></p> <p>ii. <u>Safeguarding Policy</u></p> <p>b. <i>Water Pressure</i> – Minute 164b/2017 refers.</p> <p>i. <u>Leedstown</u> – Members to consider the results of the water pressure data loggers.</p> <p>ii. <u>Crowan Fire</u> – Mr Ben Goddard, Fire Service had emailed to advise they had sufficient water supplies to fight the fire satisfactorily. NOTE – Cllr. Henwood to purchase a water pressure tester, for use in Leedstown and Crowan.</p> <p>c. <i>Praze WCs</i> – Members to consider a recommendation from the Amenities Committee to progress with the purchase of the freehold, provided CC install an electric supply.</p> <p>d. <i>School Road Kiosk, Praze</i> – the details held by BT show kiosk 01209-831330 is in Station Hill, Praze, subsequently confirmed this is the one in School Road and this is also with their contractors for removal. Members to confirm they do not wish to see this one removed and would consider adopting it to house a defibrillator – if the funds could be raised.</p> <p>e. <i>Tender Process</i> – the terms of the contract had previously been circulated via email. Note – the contracts were awarded for three years in 2014. Deferred from the Amenities Committee meeting.</p> <p>i. <u>PROWs</u> – Members to consider a proposal that the PC continues to maintain the PROWs, in return for a grant from CC, and the contract work is closely monitored.</p> <p>ii. <u>Grass Cutting</u> –</p> <p>iii. <u>Hedge Cutting</u> –</p>	<p>Clerk</p> <p>Cllr Henwood</p> <p>Information</p> <p>Cllr Henwood</p> <p>Cllrs. Jenkin / Hodson</p>

	f. <i>Christmas Lights</i> – risk assessment, etc. had been received from Nancegollan Village Hall Committee.	
185/2017	<u>Administrative Matters</u> – a. <i>Traffic Management for Community Events</i> – certificates and identity cards were provided to Cllrs. Smith and Webb, who attended this course.	Information
186/2017	<u>Correspondence</u> – not mentioned elsewhere on the agenda. a. <i>Winter Wellbeing Guide</i> – copies can be obtained and distributed to vulnerable people in the community, from phdesk@cornwall.gov.uk b. <i>Cornwall Statement of Community Involvement for Planning</i> – 6-week consultation from Monday 27 th November and 5pm Monday 22 nd January 2018. Details previously circulated via email.	
187/2017	<u>Diary Dates</u> – a. <i>Council Meetings</i> : i. <u>Full Council Meeting</u> – 11 th January 2018. ii. <u>Amenities Committee (AC) Meeting</u> – 16 th January 2018. iii. <u>NP Steering Group</u> – 19 th December 2017. b. <i>Clerk's Leave</i> – 23 rd December 2017 to 1 st January 2018 inclusive.	
188/2017	<u>Information Only / Items for Future Agendas</u> – a.	
189/2017	<u>Meeting Closed</u> –	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 6th December 2017

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