

Crowan Parish Council

NOTICE AND AGENDA OF THE FULL COUNCIL MEETING TO BE HELD IN THE **LEEDSTOWN VILLAGE HALL** ON THURSDAY, 26th JULY 2018 at 7.15pm

Members of the public and press are invited to attend this meeting of the Council.

Minutes of Council Meetings are available to view on www.crowan-pc.gov.uk and on the Notice Boards at Praze, Crowan, Nancegollan and Townshend Village Hall.

Minute	AGENDA ITEMS	Action
	<u>Prayers</u> – led by the Chair. Anyone not wishing to participate may leave the room and re-join the meeting later.	
	<u>Chairman's Welcome and Public Forum</u> – members of the public may address the Council prior to the commencement of the Meeting.	
110/2018	<p><u>Members' Declarations</u> –</p> <p>a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, in an agenda item, which has been declared on their Register of Financial Interests form.</p> <p>b. <i>Non-Pecuniary/Disclosable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent.</p> <p>c. <i>Declaration of Gifts</i> – Members are reminded they must not accept any gift or hospitality with a value in excess of fifty pounds.</p> <p>d. <i>Dispensations</i> –</p>	
111/2018	<p><u>Casual Vacancies</u> – no election had been called. Notices had been posted on the website, notice boards and in <i>The Chronicle</i>. Members will be free to co-opt at the September meeting.</p> <p>a. Praze Ward.</p> <p>b. Leedstown Ward.</p>	
112/2018	<p><u>Outside Bodies / Reports</u> –</p> <p>a. <i>Cornwall Councillor</i> – Members to receive a report.</p> <p>b. <i>Police</i> – any matters to be brought to the Police's attention.</p> <p><u>Proposed Merger for Devon and Cornwall Police to join with Dorset</u> – Details on: http://www.futurepolicing.co.uk. Details previously circulated via email. Deadline for comments 27th August 2018.</p> <p>c. <i>Network Panel Meeting</i> – Members to receive a verbal report following the meeting scheduled for 4th July 2018.</p> <p><u>Network Highway Budget</u> – Members are asked to propose ONE highways scheme that is important to them. Deadline is 1st October 2018. Details previously circulated via email.</p> <p>NOTE – next meeting scheduled to be held on 3rd October 2018, 6pm at Gweek Village Hall.</p>	Cllr. Jenkin
113/2018	<u>Apologies for Absence</u> – Cllr. Jenkin.	
114/2018	<p><u>Minutes of Meetings</u> –</p> <p>a. <i>Full Council Meeting</i> – 14th June 2018.</p>	

115/2018	<p><u>Planning Applications</u> – Members to consider the following, including any planning applications received after the agenda was issued:</p> <ul style="list-style-type: none"> a. <i>PA18/01701/PREAPP, Moorfield Barns, School Road, Praze</i> – pre-application advice regarding construction of a single storey dwelling. b. <i>PA18/03139, Clowance Wood Farm, Praze An Beeble</i> – two barn conversions to new 2/3 bedroom dwellings. c. <i>PA18/04355, Dowha Fields, Black Rock</i> – retrospective application for change of use of land for residential and animal rescue. 2 caravans, 1 summer house, 1 cat enclosure and 2 sheds also on site. d. <i>PA18/04881, Fayrefield, Trenerth Road, Leedstown</i> – conversion of existing detached garage into new self-contained annex. e. <i>PA18/04979, St James Mission Church, Praze Road, Leedstown</i> – to convert an existing, but no longer used Church, into a single dwelling. f. <i>PA18/05356, Post Office, Chapel Road, Leedstown</i> – change of use from post office and village store with residential accommodation to a single dwelling. g. <i>PA18/05593, Land Adj Woodpecker Lodge, Clowance</i> – Listed Building Consent for proposed conversion of barn to dwelling. h. <i>PA18/0559s, Land Adj Woodpecker Lodge, Clowance</i> – proposed conversion of barn to dwelling i. <i>PA18/05732, Hallegan Farm, Hallegan</i> – proposed conversion of redundant dairy to form one residential unit. j. <i>PA18/06238, Land Adj. Honeymoon Cottage, Trenerth Road, Leedstown</i> – outline planning permission with some matters reserved: Construction of two dwellings, parking and turning, and all associated works. 	<p>Plans with Cllr. Muriel</p> <p>Plans with Cllr. Parnell</p> <p>Plans with Cllrs. Smith / Muriel</p> <p>Plans with Cllr. Tripp</p> <p>Plans with Cllr Henwood</p> <p>Plans with Cllr. Smith</p> <p>Plans with Cllr. McLeod</p> <p>Plans with Cllr. McLeod</p> <p>Plans with Cllr. Roberts</p> <p>Plans with Cllr. Tunncliffe</p>
116/2018	<p><u>Other Planning Matters</u> –</p> <ul style="list-style-type: none"> a. <i>Neighbourhood Development Plan</i> – Members to receive a verbal report. b. <i>PA17/04482, Land adj 6 Collins View, Nancegollan</i> – Minute 97b/2018 refers. Members to consider the response from Mr Nigel Doyle, Head of Planning regarding: <ul style="list-style-type: none"> i. Why the legal document, showing no further development would be permitted on the land, was deemed by the Planning Inspector not to be valid. Mr Doyle’s response: <i>The legal agreement relating to the restriction of further development simply requires applicants to apply for written consent or planning permission for further development proposals. The Planning Inspector is correct.</i> ii. Mr Doyle had confirmed Confidential Pre-applications is a legal entitlement (i.e. imposed by central government). c. <i>Planning Applications Approved by CC</i> – <ul style="list-style-type: none"> i. <i>PA18/01156, Maple Court, Townshend</i> – construction of an annexe and connection to the existing septic tank. Members had objected. ii. <i>PA18/04135, 4 Tregonning View, Townshend</i> – construction of utility/store extension and front porch. Members had no objection. iii. <i>PA18/03912, Drym Cottage, Higher Drym, Leedstown</i> – proposed replacement single-storey, 2/3 Bedroom residential dwelling with mezzanine. Re-siting of summerhouse (retrospective). Members supported. d. <i>Withdrawn Planning Applications</i> – <ul style="list-style-type: none"> i. <i>PA18/03671, Kus Skewes Barns, Kus Skewes, Nancegollan</i> – demolition of former milking parlour and ancillary buildings and erection of a single dwelling. e. <i>Outstanding Enforcement Issues</i> – Minute 97e/2018 refers. County Cllr. Bob Egerton, CC Planning Lead had declined Members’ request that PCs are given confidential updates, which could be discussed in Closed Session. 	<p>Cllr. Parnell</p>

	<p>f. <i>Neighbourhood Plans, Affordable Housing, and Cornwall Local Plan Housing Apportionment</i> – letter from the N Cornwall Cluster Group, previously circulated via email.</p> <p>g. <i>Planning Appeals</i> – the Planning Inspector allowed the following appeal. No costs were awarded: PA17/11397, Carn Tremayne Farm, Praze – construction of timber barn.</p> <p>h. <i>Draft Planning Validation Guide</i> – consultation ends 5pm Friday 24th August 2018. Details previously emailed.</p>	
117/2018	<p><u>Environmental / Amenity Matters</u> –</p> <p>a. <i>Treasure Park</i> – Ms Samantha Gross, Legal Assistant CC had provided a copy of the Land Registry document and plan of the park. Previously circulated via email.</p> <p>b. <i>Defibrillators</i> – Minute 98e/2018 refers.</p> <p>i. <u>Praze</u> – Praze WI had written to Cllr. Smith to say they have no plans to fund a defibrillator but are happy to assist in fund raising to assist with the maintenance of an AED.</p> <p>ii. <u>Leedstown</u> – Mrs Jackie Perrin had spoken to Mr Ian Tessier regarding the defibrillator, he told her that they are not normally insured as the cost is prohibitive and they are not usually vandalised or stolen. In view of this advice the Village Hall Committee had decided the defibrillator will not be insured but the hall will pay for ongoing costs such as batteries.</p> <p>c. <i>The Plan</i> – Members to consider a request from the Church to put in a proper hole, to the right size, in concrete below the level of the grass and fit a stone slab on the top set lower so the mower can go over it.</p>	Cllr. McLeod
118/2018	<p><u>Highways Matters</u> –</p> <p>a. Various Traffic Issues – Minute EX15a/2018 refers. EMAIL from Highways 25/5/18:</p> <p>1. <u>Binner Bridge</u> – Mr Bayley advised he had discussed this with his safety team colleague. His view is that improving visibility on this tight left hand bend could be detrimental to road safety and that he can see no reason why it should be pursued. It is possible that it would lead to increased speed on the bend and, potentially, more accidents.</p> <p>There is no readily accessible record of the number of times that the chevrons have been replaced. Looking at the accident record, location plan attached, there had been two recorded accidents between January 2006 and September 2017. Neither accident was related to visibility on the bend.</p> <p>2. <u>Drainage</u> –</p> <ul style="list-style-type: none"> • Binnerton Manor and Huthnance Farm – Mr Bayley had asked the local Steward to look at these areas to see the extent of the problem and to establish if there is anything that can be done. • Howe Downs – Mr Bayley advised ditching and jetting work has been carried out at Cathebedron Road and Howe Downs and that some more work is still required at the Howe Downs and Carnhell Green ends. <p>3. <u>Road from Crenver Corner to Horsedowns Chapel</u> – the property at the bottom of the hill is plastered in mud from mud thrown up from the road where Riviera are pulling out of the fields. Mr Bayley had asked the Steward to check this section of road as a potential ploughing location to cut the verge back to clear the drainage.</p> <p>4. <u>Nancegollan</u> – Members pointed out that when the 30mph signs coming out of the village towards Praze were moved, the illumination for the signs was not moved with them. This means the signs are not illuminated and the chevrons are now the wrong side of the signs.</p>	

	Highways advised that changes with the 2016 Traffic Signs Regulations and General Directions means that only terminal speed limit signs on trunk and principal roads have to be illuminated so there is no longer a requirement at Nancegollan. He is checking with the design team whether the old posts should have been removed and whether the relocation of the “dragons teeth” markings had been required.	
119/2018	<p><u>Administrative Matters</u> –</p> <p>a. <i>General Data Protection Regulations (GDPR)</i> – Minute 99b/2018 refers. Members to receive an update:</p> <p>i. <u>Data Asset Register</u> – copy prepared by the Clerk for consideration and adoption by Members.</p> <p>ii. <u>Data Audit</u> – on hold pending further guidance.</p>	Cllrs. Smith / Parnell
120/2018	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – schedule 2018/19-04. NOTE – the bank reconciliation to be made available for inspection.</p> <p>b. <i>Grant Request</i> – Members to consider a request from:</p> <p>i. <u>Nancegollan VH Committee</u> – Mrs Linda Baines confirmed the notice board in Drym Road is owned by the Committee.</p> <p>c. <i>Insurance Cover</i> – Came & Co. had advised that Public Liability insurance is already held to cover the telephone kiosks. Do Members wish to cover them against loss or damage? NOTE there is a £250 excess to any one claim.</p>	
121/2018	<p><u>Parish Organisations</u> – reports i.r.o. village halls and local school, which require Members’ attention.</p> <p>a. <u>Nancegollan Village Hall</u> – a new PC representative to be appointed to replace Cllr. Hodson. Deferred from the June meeting. NOTE – a risk assessment had been received i.r.o. the Village Fete on 21st July 2018. Previously circulated via email.</p>	
122/2018	<p><u>Correspondence</u> – not mentioned elsewhere on the agenda.</p> <p>a. <i>Clerks & Councils Direct</i> – July 2018.</p>	
123/2018	<p><u>Diary Dates</u> –</p> <p>a. <i>Council Meetings</i>:</p> <p>i. <u>Full Council Meeting</u> – 13th September 2018.</p> <p>ii. <u>Amenities / Highways Meeting</u> – meeting cancelled.</p>	
124/2018	<u>Information Only / Items for Future Agendas</u> –	
125/2018	<u>Closed Session</u> – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded, and they are instructed to withdraw.	
126/2018	<u>PROW Programme of Circular Walks</u> – Minute 107/2018 refers. Members to approach the Duke of Leeds and St Aubyn Arms public houses; and the Clowance Estate to request a donation in return for advertising space in the leaflet. Further discussion deferred to the July Full Meeting.	Members
127/2018	<u>Nancegollan Green</u> – Minute 108/2018 refers. Cllr. Henwood to obtain quotations for a fence to protect the seating area and to lay plastic membrane to protect The Green for the next meeting.	Cllr Henwood
128/2018	<u>Meeting Closed</u> –	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 18th July 2018