

**CROWAN PARISH
MINUTES OF THE NP MEETING
HELD IN THE PARISH ROOMS, CROWAN
ON TUESDAY, 10th JANUARY 2017 @ 7.30pm**

Present	Cllrs Parnell (Chairman), Henwood, Jenkin, Smith, Webb & Mr C Trevan	
Minute	AGENDA ITEMS	Action
NP1/2017	<u>Apologies for Absence</u> Cllrs Roberts, Tripp, McLeod & Tunncliffe	
NP2/2017	<u>Members' Declarations</u> a. <i>Pecuniary/Registerable Declarations of Interests</i> – None b. <i>Non-Pecuniary/Disclosable Interests</i> – None c. <i>Declaration of Gifts</i> – None	
NP3/2017	<u>Project Plan Review</u> – a. Terms of Reference – Cllr Roberts still needs to sign the latest version. b. 2015 Survey Returns for Nancegollan & Townshend – Cllr Smith suggested that Mr Colin Jarvis may well be possession of the Nancegollan returned forms. Still no one will admit to having the Townshend forms that Mr Trevan left at Cllr Muriel's home in 2015. c. NP Content – Cllr Parnell explained that the copy of the draft NP Report that was circulated by email on 7 January 2017 included two major inclusions:- <ul style="list-style-type: none">• Introduction to NP with Background & Parish Summary by Mr C Trevan• Crowan Parish Facts & Demographics by Cllr McLeod It is important that these are reviewed by the members of the NP Steering Group and the originators advised of any relevant addition information and any corrections, so that the overall content is seen to be well prepared when published. d. Parish Overview – Cllr Parnell explained that he had drafted a few lines within each section to kick start the text development by the topic principals, so that this section can be completed during February at the latest. All members of the SG should refer to the latest version of the "Working Draft NP" that is available from Cllr Henwood. e. 2015 Survey Analysis – Cllr Parnell emphasised the need to carefully examine the data and comments to ID the Key Issues for attention of the SG. Accordingly, he has downloaded the textual comments into specific Excel spreadsheets for the following aspects:- <ul style="list-style-type: none">• Transport & Parking – McLeod & Parnell• Playing Fields – McLeod & Parnell• Environment – Jenkin	Cllr Roberts Cllr Smith All All All

	<ul style="list-style-type: none"> • Green Energy – Jenkin • Employment & Commerce – Roberts • General – All <p>The latest versions will be available from Cllr Henwood together with the overall 2015 Survey Summary.</p> <p>There was a general discussion about some of the aspects uncovered from the analyses & comments to date including:-</p> <p>Cllr Henwood explained that the new housing target for 2010-2030 was around 120 but that 100 have already been approved.</p> <p>Transport issues across the communities not addressed by public transport is a difficult issue to address and particularly because of the past failure a previous joint community minibus scheme. Also there is the justification not only of the vehicle acquisition, but also the vehicle maintenance, the recruitment and management of volunteer drivers.</p> <p>Cllr Jenkin gave a brief summary of the Green Energy comments analysis and her interpretation was discussed and accepted for inclusion in the NP.</p> <p>Cllr Jenkin outlined her considerations about the Environment, and, in particular, the need for local policies to cover land use in order to protect the character of the environment where no AONB or AGLV can be applied. There was a general consensus that she should proceed to draft her recommendations into the NP.</p> <p>Cllr Jenkin raised the possible irrelevance of the CIL section as Crowan suffers from small developments which are unlikely to attract infrastructure support. However, at CC level it should be explored as to whether some share of funding may be achieved from the larger town developments, or through judicious use of Section 106.</p>	
NP4/2017	<p><u>Minutes & Reports of Meetings</u></p> <p>A) <u>NP Meeting 15 November 2016</u> - Read and approved</p> <p>B) <u>Reports from Sub-Groups</u> – none formal, only Cllr Parnell with Cllrs McLeod & Roberts on a one to one basis.</p>	
NP5/2017	<p><u>Mapping</u> – Cllr Jenkin again advised that she has been working to get as much assistance as possible from the CC with overlays etc. such that SG members should contact her if they identify a map requirement.</p> <p>The recent case of a 5 house development in Leedstown, whereby there has been an admission of issues with the current definition of “Rounding Off”, has highlighted the need for serious consideration of the “Settlement Boundaries” or “Village Envelopes” for all the parish communities.</p> <p>Accordingly, it was agreed that the next SG Meeting will focus on this topic, and Cllr Jenkin agreed to ensure that the most up to date community maps are available for that meeting to be chaired by Cllr Henwood.</p> <p>Cllr Henwood explained that Cllr Jenkin has been dealing with the CC Officer responsible for Planning in sensitive areas, and accordingly she agreed to keep SG members advised accordingly.</p>	<p>All</p> <p>Cllrs Jenkin & Henwood</p>
NP6/2017	<p><u>Action Plan</u> – Cllr Parnell thanked everyone for their support to date, but as he will be away from the UK visiting family & friends he will not be available to assist again until April 2017. Cllr Henwood agreed to receive</p>	<p>Cllr Parnell</p>

	<p>the documentation and data generated for the project to date, and hoped that compilation of the various sections drafts would proceed as discussed. However, if any copy of existing reports or data is required then contact Cllr Henwood, likewise he will be pleased to receive drafts whenever convenient.</p> <p>Accordingly, it is important that the February and March meetings are a success in refining the specific Key Issues within each section and to develop some policies to address the issues that are considered most worthy,</p> <p><i>It must be remembered that the target is to publish a "Summary NP" in advance of the local County Council elections, to ensure that there will be good exposure of the electorate to the work of the Parish Council and NP Steering Group.</i></p>	<p>Cllr Henwood All All</p>
NP7/2017	<p><u>Budget Position</u> – Cllr Parnell advised that the Clerk had not received any charges for attendance at the Praze Fair Show in 2016. Cllrs Webb & Jenkin were to check with the organisers if this had been missed.</p>	<p>Cllrs Jenkin & Webb</p>
NP8/2017	<p><u>Next Meeting</u> – 7.30 pm Wednesday 15 February 2017 at The Parish Room in Crowan and will be chaired by Cllr Henwood</p>	

Signature: (Mrs Gillian Thompson)

Parish Clerk

Date: 11 January 2017

Contact: 12 Bonython Drive, Grampound, Truro, Cornwall, TR2 4RL.
 Tel: 01726-882145
 E-mail: clerk@crowan-pc.gov.uk
 Website: www.crowan-pc.gov.uk