

CROWAN PARISH
MINUTES OF THE NP STEERING GROUP MEETING
HELD IN THE PARISH ROOMS, CROWAN
ON TUESDAY, 15th MAY 2018 @ 7.30 pm

Present	C Parnell (Chairman), G Henwood, L Jenkin, A Mcleod J Roberts D Smith	
Minute	AGENDA ITEMS	Action
NP75/2018	<u>Apologies for Absence</u> – C Trevan & C Hobson	
NP76/2018	<u>Members’ Declarations</u> - None	
NP77/2018	<u>Minutes</u> – 1st May 2018 NP SG Meeting these were agreed and signed	
NP78/2018	<p><u>Project Progress Review</u> – Members to cover the following:-</p> <p>a) Update – CP explained that following the last meeting he had been working on updating the NPlan main sections and appendices taking account of the recommendations & revisions made by CC-NDP and these were submitted for review last week. However, as the lead person was not available until 14 May 2018, he had not been able query their opinion on Development Boundaries or check on whether the revisions were now acceptable. Following a telephone discussion and supporting email (copy attached) it provided certainty that the draft NPlan was now ready for final NP-SG scrutiny prior to moving to <i>Pre-Submission Consultation</i>.</p> <p>b) Development Boundaries – CP provided a copy of the most recent CC-NDP Guidance on the Development Boundaries that should be re-considered together with the policies and principles that were generally agreed at the last meeting with no consideration of properties built on what were considered as “Exception Sites”. This meant that Development Boundaries could be revisited again and were agreed. (Scanned copies attached).</p> <p>c) Revised Draft Plan – CP explained that the style of Background/Intention/Policy had now been applied through the document with purpose of condensing the body and placing supporting information in the appendices. This has resulted in the amalgamation of the retained policies from the <i>Infrastructure</i> section primarily into the <i>Facilities, Amenities & Services</i> section. CP said that CC-NDP have edited and amended some sections to help keep the textual content brief and appropriate, but now it is essential that all NP-SG members read and check the content for which they were responsible, and this includes the appendices.</p> <p>It was noted that LJ was concerned that not all key aspects of the Heritage, Landscape & Environment were now present. CP agreed to include the addition of <i>Flood Management</i> in this section.</p>	<p>ALL</p> <p>C Parnell</p> <p>L Jenkin</p> <p>C Parnell</p>

	<p>CP suggested that JR reviews the paragraph on Mental Health within the Appendix-G Community Education, Health and Social Care to include the Drym Valley Centre.</p> <p>To ensure rapid and accurate content query resolution CP stated that any queries on content should be directed to Sarah Furley at CC-NDP tel: 01872 224294 email: sarah.furley@cornwall.gov.uk.</p> <p>The resulting changes should then be sent to CP by email in order that he can update the master NPlan Draft.</p> <p>Whilst reviewing the current content CP requested assistance of GH in ensuring that various maps to be included in the draft body and appendices were accurate and properly marked with legends as appropriate. These particularly included:-</p> <ul style="list-style-type: none"> • Open Spaces • Rights of Way • Halls & Rooms <p>Again the need for the updating of Appendix-A Population & Demographics to take account of the 2017 Local Insight – Crowan document provided by CC was discussed, and AMcL agreed to address this.</p> <p>Also it was requested that GH progresses the inclusion of a policy to cover the “erection of structures in open countryside” as this has already been raised with CC-NDP.</p> <p>d) Evidence Base – Documentation required for inclusion will include:-</p> <ul style="list-style-type: none"> • 2015 NP Survey Summary Results • 2015 NP Survey Comments Analyses • Crowan PC Development Boundaries Principles 	<p>J Roberts</p> <p>ALL</p> <p>ALL</p> <p>G Henwood</p> <p>A McCleod</p> <p>G Henwood</p> <p>C Parnell</p>
<p>NP79/2018</p>	<p>Plan for Pre-Submission Consultation Presentations –</p> <p>CP explained that as stated in the email of 14 May from the CC-NDP the Crowan Draft NPlan should be ready once agreed by the Crowan PC meeting to be held on 23 May 2018 for the 6 week Pre-Submission Consultation Process this will mean moving to Regulation 14 of the Neighbourhood Planning Regulations of 2012, which is a major milestone event.</p> <p>Accordingly, the Draft will then need to be distributed to the various statutory bodies as well as local organisations and businesses, and copies made available for interested residents to read at convenient locations, as well as on the Parish web-site plus the community meetings.</p> <p>For all this to be effective, LJ considers that the NP-SG should hire someone to do this work together with the planning, organisation and publicity throughout the Parish. CP agreed to examine the current budget situation to pay for this sub-project and also consider the necessary presentation visual aids covering policies and supporting material such as maps. (Any recommendations of a person with the required capability will be welcomed by CP).</p> <p>a) Set target dates & locations – It was agreed that we should still aim to start w/c Mon 11 June 2018 and should arrange informal meetings from 4.00-</p>	<p>C Parnell</p> <p>C Parnell</p> <p>ALL</p> <p>TBA</p>

	<p>7.00 pm at the five main communities starting with Praze, choosing whenever possible to align with an existing popular event.</p> <p>b) How to publicise, content and methods – This is outlined within the <i>Pre-Submission Consultation Process</i> document, and CP had circulated the copy sent to the Chronicle to all NP-SG members, and will progress this.</p> <p>c) Content Material – GH again raised the use of the display boards if possible, and it was agreed the pages of policies covering the core purpose of NDP plus the new Development Boundaries are on display.</p> <p>d) Objectives & Responsibilities – The meaningful capture of qualifying interested party numbers, opinions and feedback is the primary goal and this means NP-SG organisation with properly briefed responsibilities to get results. LJ stated her concerns over ensuring that this is carried out in accordance with the new GDPS regulations with the NP-SG limited resources. CP agreed to give this consideration in due course, as he has only had time to scan the week <i>Pre-Submission Consultation Process</i> documents on Tuesday.</p>	<p>C Parnell</p> <p>G Henwood</p> <p>C Parnell</p>
NP80/2018	<u>Any Other Business</u> – None	
NP81/2018	<u>Next Meeting</u> – TBA	ALL TO ATTEND



Signature:

(Mr Colin J Parnell) Chairman

Date: 16th May 2018

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