

# Crowan Parish Council

## NOTICE AND AGENDA OF THE FULL COUNCIL MEETING TO BE HELD IN THE PARISH ROOMS, CROWAN ON THURSDAY, 14<sup>th</sup> FEBRUARY 2019 at 7.15pm

Members of the public and press are invited to attend this meeting of the Council.

Minutes of Council Meetings are available to view on [www.crowan-pc.gov.uk](http://www.crowan-pc.gov.uk) and on the Notice Boards at Praze, Crowan, Nancegollan and Townshend Village Hall.

Minute	AGENDA ITEMS	Action
	<u>Prayers</u> – led by the Chair. Anyone not wishing to participate may leave the room and re-join the meeting later.	
	<u>Chairman's Welcome and Public Forum</u> – members of the public may address the Council prior to the commencement of the Meeting.	
22/2019	<u>Casual Vacancies</u> – Members to consider any applications for co-option to the following vacancies: a. Praze Ward. b. Leedstown Ward.  NOTE – the Clerk had asked the webmaster to place the vacancy notice on the front page of the PC's website.	
23/2019	<u>Apologies for Absence</u> – Cllrs. Parnell and Roberts.	
24/2019	<u>Members' Declarations</u> – a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, in an agenda item, which has been declared on their Register of Financial Interests form. b. <i>Non-Pecuniary/Disclosable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent. c. <i>Declaration of Gifts</i> – Members are reminded they must not accept any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – Members to consider granting any written dispensations that have been received.	
25/2019	<u>Outside Bodies / Reports</u> – a. <i>Cornwall Councillor</i> – Members to receive a report. b. <i>Police</i> – any matters to be brought to the attention of the Police. c. <i>Network Panel Meeting</i> – Members to receive a verbal report following the meeting held on 6 <sup>th</sup> February 2019, to include an update on the Network Highways Scheme.  NOTE – next the meeting to be held on 3 <sup>rd</sup> April 2019, 6pm, Isaac House, Tyacke Road, Helston.  NOTE – the Cornwall Leadership Team representatives for the Helston and South Kerrier Community Network Panel is Jessie Hamshar (Service Director – Strategy & Engagement).	Cllr. Jenkin  Cllr. Smith
26/2019	<u>Minutes of Meetings</u> – a. <i>Full Council Meeting</i> – 10 <sup>th</sup> January 2019.	

	b. <i>Amenities / Highways Meeting – 9<sup>th</sup> January 2019.</i>	Cllr Henwood
27/2019	<p><u>Planning Applications</u> – Members to consider the following, including any planning applications received after the agenda was issued:</p> <p>a. <i>PA18/10256, Land W of Trevoole Farm, Botetoe Hill, Trevoole</i> – change of use of land to a 2 no. pitch Traveller pitch site including 2 no. mobile homes, 2 no. dayrooms, 2 no. garages, 2 no. touring caravans, 1 no. septic tank, hardstanding, and associated works.</p> <p>b. <i>PA18/10882, Honeymoon Cottage, Trenerth Road, Leedstown</i> – reserved matters in respect of PA18/06238 – Construction of 2 dwellings, parking and turning, storm and foul drainage, and all associated works to include Appearance, Landscaping, Layout and Scale.</p> <p>c. <i>PA19/00054, Bluebell Nursery, Botetoe Hill, Trevoole</i> – proposed toilet and shower block to serve 5 newly created touring caravan pitches.</p> <p>d. <i>PA19/00089, Wyngates, Horsedowns</i> – to construct a detached double garage within the curtilage of the existing dwelling.</p> <p>e. <i>PA19/00304, Binner Cross Farmhouse, Leedstown</i> – erection of two log cabins, one agricultural barn and two poly tunnels.</p> <p>f. <i>PA19/00584, Land and Stables, at Crowan</i> – proposed change of use of redundant stable to a single dwelling.</p> <p>g. <i>PA19/00710, Former Drym Cottage, Higher Drym, Leedstown</i> – non-material Amendment to Application No. PA18/03912 dated 26th June 2018 for the Proposed replacement single-storey, 2/3 Bedroom residential dwelling with mezzanine. Re-siting of summerhouse (retrospective) namely to move the position of the stonework and minor changes to windows.</p>	<p>Plans with Cllr. Jenkin</p> <p>Plans with Cllr. Tunncliffe</p> <p>Plans with Cllr. Smith</p> <p>Plans with Cllr. Roberts</p> <p>Plans with Cllr. Tripp</p> <p>Plans with Cllr. McLeod</p> <p>Plans with Cllr Henwood</p>
28/2019	<p><u>Other Planning Matters</u> –</p> <p>a. <i>Neighbourhood Development Plan</i> –Minute 7a/2019 refers. The NDP is now out for public consultation.</p> <p>Ms Kimberley Payne, Case Officer, Alternative Dispute Resolution, Royal Institution of Chartered Surveyors (RICS) had provided details of two examiners who had indicated that they would be suitable to undertake the examination of your Neighbourhood Plan. <b>Details previously emailed.</b></p> <p>b. <i>Planning Applications Approved by CC</i> – information only.</p> <p>i. <u>PA18/09740, Land East of Ros An Brea, Praze Road, Leedstown</u> – erection of a dwelling and associated works. <b>Members objected to this application, however CC Planning Committee granted approval.</b></p> <p>ii. <u>PA18/11612, Sunnymead, Townshend</u> – rear extension to provide kitchen/living room, bedroom and bathroom for elderly relative accommodation and loft conversion with roof lights to provide bedroom playroom area. <b>Members supported the application, with provisos.</b></p> <p>iii. <u>PA18/11132, Bluebell Cottage, Horsedowns, Praze</u> – two-storey rear extension to dwelling. <b>Members had no objection subject to delineation of the domestic curtilage.</b></p> <p>c. <i>Planning Applications Refused by CC</i> – information only.</p> <p>i. <u>PA18/09259, Barn and Land adj. to Whyb An Awel, Black Rock</u> – convert existing storage building into a dwelling. <b>Members had objected to this application.</b></p> <p>d. <i>Area Team Planning</i> – email setting out the implementation of Area Team Planning in Cornwall had been circulated via email.</p>	
29/2019	<p><u>Environmental / Amenity Matters</u> –</p> <p>a. <i>Treasure Park</i> – Minute 8a/2019 refers. Members to consider the response from Ms Claire Otter, CC Senior Lawyer (previously emailed) i.r.o. queries raised, namely:</p>	

	<ul style="list-style-type: none"> <li>• <u>Missing Corner of Land</u> – this corner was not included in the original conveyance of land when CC acquired it. It is not registered at the Land Registry. Ms Otter suggests the transfer to the PC includes whatever interest CC may have in that land.</li> <li>• <u>Post and Rail Fence</u> – there is nothing in the deeds to indicate who has responsibility for this (or any boundary). CC hold no maintenance records indicating they had maintained this fence.</li> <li>• <u>Public Liability for Support Struts</u> – CC had taken the approach that this presents a low risk and it had never been raised as a safety defect by their safety inspectors.</li> <li>• <u>Granite Block</u> – these were installed by Kerrier District Council a number of years ago to stop the garage opposite continually parking their sale stock. The garage is still operating, therefore CC had kept them in place.</li> <li>• <u>Knotweed</u> – CC (via Cormac) had carried out treatment in the past three years to eradicate knotweed on the Property. Given it is dormant at present, Cormac had programmed in an inspection in May to monitor plant growth.</li> </ul> <p>b. <i>Defibrillator, Praze Telephone Kiosk</i> – Minute 189b/2018 refers. Members to receive an update.</p>	Cllrs. Roberts / Henwood
<b>30/2019</b>	<p><u>Administrative Matters</u> –</p> <p>a. <i>Remembrance Wreath Stand</i> – Minute 190a/2018 refers. Cllr. Muriel to provide an example for Members’ consideration.</p> <p>b. <i>Parish Council Newsletter / Report</i> – for further consideration. Minute 14a/2019 refers.</p> <p>c. <i>Parish Award</i> – for further consideration. Minute 14b/2019 refers.</p>	Cllr. Muriel Cllr. Roberts Cllr. McLeod
<b>31/2019</b>	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – schedule 2018/19-10. NOTE – the bank reconciliation to be made available for inspection.</p>	
<b>32/2019</b>	<p><u>Parish Organisations</u> – reports i.r.o. village halls and local school, which require Members’ attention.</p> <p>a.</p>	
<b>33/2019</b>	<p><u>Correspondence</u> – not mentioned elsewhere on the agenda.</p> <p>a. <i>Cornwall Rural Housing Association</i> – a charitable housing association which builds and manages affordable housing throughout Cornwall and the Isles of Scilly. Candidates are invited to put their name forward to join the management committee. Details previously emailed.</p> <p>b. <i>Crowan PCC</i> – Mr Alastair McLeod had emailed on behalf of the PCC to thank Members for their donation towards the restoration of the Crowan Church Windows. It will be recorded as being In Memory of Tom Kitto.</p> <p>c. <i>Citizens Advice Cornwall</i> – report regarding the provision and access to services in rural areas had been circulated via email.</p> <p>d. <i>Cornwall Air Ambulance</i> – thank you email for Members’ support.</p>	
<b>34/2019</b>	<p><u>Diary Dates</u> –</p> <p>a. <i>Council Meetings</i>:</p> <p>i. <u>Full Council Meeting</u> – 14<sup>th</sup> March 2019.</p> <p>ii. <u>Amenities / Highways Meeting</u> – TBC.</p> <p>b. <i>CRCC Community Buildings Conference</i> – to be held on 12<sup>th</sup> February at Lanivet Village Hall, 9.45am – 4pm. Cost per delegate is £10.</p>	

	c. <i>Climate Change and Neighbourhood Planning</i> – conference on Saturday, 9 <sup>th</sup> March 2019. Details previously emailed.	
<b>35/2019</b>	<u>Information Only / Items for Future Agendas</u> – a.	
<b>36/2019</b>	<u>Closed Session</u> – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and they are instructed to withdraw.	
<b>37/2019</b>	<u>Land at Nancegollan</u> – Members to consider a proposal to acquire the gift of land.	Cllr. Jenkin
<b>38/2019</b>	<u>Meeting Closed</u> –	

Signature: ..... (Mrs Gillian Thompson)  
Parish Clerk

Date: 6<sup>th</sup> February 2019

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