

Crowan Parish Council

NOTICE AND AGENDA OF THE FULL COUNCIL MEETING TO BE HELD IN THE PARISH ROOMS, CROWAN ON THURSDAY, 14th MARCH 2019 at 7.15pm

Members of the public and press are invited to attend this meeting of the Council.

Minutes of Council Meetings are available to view on www.crowan-pc.gov.uk and on the Notice Boards at Praze, Crowan, Nancegollan and Townshend Village Hall.

Minute	AGENDA ITEMS	Action
	<u>Prayers</u> – led by the Chair. Anyone not wishing to participate may leave the room and re-join the meeting later.	
	<u>Chairman's Welcome and Public Forum</u> – members of the public may address the Council prior to the commencement of the Meeting.	
34/2019	<u>Casual Vacancies</u> – Members to consider any applications for co-option to the following vacancies: a. Praze Ward. b. Leedstown Ward. NOTE – the Clerk had asked the webmaster to place the vacancy notice on the front page of the PC's website.	
35/2019	<u>Apologies for Absence</u> – Cllrs. Parnell and Roberts.	
36/2019	<u>Members' Declarations</u> – a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, in an agenda item, which has been declared on their Register of Financial Interests form. b. <i>Non-Pecuniary/Disclosable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent. c. <i>Declaration of Gifts</i> – Members are reminded they must not accept any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – Members to consider granting any written dispensations that have been received.	
37/2019	<u>Outside Bodies / Reports</u> – a. <i>Cornwall Councillor</i> – Members to receive a report. b. <i>Police</i> – any matters to be brought to the attention of the Police. c. <i>Network Panel Meeting</i> – notes of the meeting held on 6 th February 2019 were previously circulated via email. NOTE – next the meeting to be held on 3 rd April 2019, 6pm, Isaac House, Tyacke Road, Helston. NOTE – the Cornwall Leadership Team representatives for the Helston and South Kerrier Community Network Panel is Jessie Hamshar (Service Director – Strategy & Engagement). NOTE – CC's Employee Volunteering Scheme and CRCC (Cornwall Rural Community Charity). Expressions of interest to Ms Maxine Hardy by 12 th April 2019. Details previously emailed.	Cllr. Jenkin

38/2019	<p><u>Minutes of Meetings</u> –</p> <p>a. <i>Full Council Meeting</i> – 14th February 2019.</p> <p>b. <i>Amenities / Highways Meeting</i> – 9th January 2019.</p>	Cllr Henwood
39/2019	<p><u>Planning Applications</u> – Members to consider the following, including any planning applications received after the agenda was issued:</p> <p>a. <i>PA18/11625, Black Rock Farm Cottage, Black Rock</i> – proposed conversion of existing disused and dilapidated piggery and part demolition in to habitable family accommodation.</p> <p>b. <i>PA19/01155, Trefewha Court, Fore Street, Praze</i> – submission of details to discharge condition no. 12 in respect of decision notice no. PA18/02020.</p> <p>c. <i>PA19/01188, Barn and Land Adj to Whyb An Awel, Black Rock</i> – convert existing storage building into a dwelling (re-submission of Application No. PA18/09259).</p> <p>d. <i>PA19/01391, Agricultural Building, Carsize Lane, Leedstown</i> – prior approval for proposed change of use of an agricultural building to a dwelling house (Class C3) and for associated operational development.</p> <p>e. <i>PA19/01777, 47 Trethannas Gardens, Praze an Beeble</i> – first-floor side extension.</p>	<p>Plans with Cllr. Smith</p> <p>Plans with Cllr. Smith</p> <p>Plans with Cllr Henwood</p> <p>Plans with Cllr. Tripp</p> <p>Plans with Cllr. Muriel</p>
40/2019	<p><u>Other Planning Matters</u> –</p> <p>a. <i>Neighbourhood Development Plan</i> –Minute 7a/2019 refers. The NDP is now out for public consultation. Ms Emma Ball, CC advised she had sent Mrs Barbara Maksymiw the NDP documents and responses to the Reg.16 consultation so that she can begin the examination of the Plan.</p> <p>Ms Kimberley Payne, Case Officer, Alternative Dispute Resolution, Royal Institution of Chartered Surveyors (RICS) had provided details of two examiners who had indicated that they would be suitable to undertake the examination of your Neighbourhood Plan. Cllr. Parnell subsequently appointed Mrs Maksymiw. Details previously emailed.</p> <p>b. <i>Planning Applications Approved by CC</i> – information only.</p> <p>i. <u>PA18/09740, Land East of Ros An Brea, Praze Road, Leedstown</u> – erection of a dwelling and associated works. Members objected to this application, however CC Planning Committee granted approval.</p> <p>ii. <u>PA18/11612, Sunnymead, Townshend</u> – rear extension to provide kitchen/living room, bedroom and bathroom for elderly relative accommodation and loft conversion with roof lights to provide bedroom playroom area. Members supported the application, with provisos.</p> <p>iii. <u>PA18/11132, Bluebell Cottage, Horsedowns, Praze</u> – two-storey rear extension to dwelling. Members had no objection subject to delineation of the domestic curtilage.</p> <p>iv. <u>PA18/11619, Land off Fore Street, Praze</u> – non-material amendment (No.1) for revisions to materials to (PA18/02020): proposed residential development comprising of 24 units. Members had originally objected</p> <p>v. <u>PA18/10882, Honeymoon Cottage, Trenerth Road, Leedstown</u> – reserved matters in respect of PA18/06238 – construction of 2 dwellings, parking and turning, storm and foul drainage, and all associated works to include Appearance, Landscaping, Layout and Scale. Members supported the application, with provisos.</p> <p>vi. <u>PA19/00710, Former Drym Cottage, Higher Drym, Leedstown</u> – non-material Amendment to Application No. PA18/03912 dated 26th June 2018 for the Proposed replacement single-storey, 2/3 Bedroom residential dwelling with mezzanine. Re-siting of summerhouse (retrospective) namely to move the position of the stonework and minor changes to windows. Members had no objection.</p>	

	<p>c. <i>Planning Applications Refused by CC</i> – information only.</p> <p>i. <u>PA18/09259, Barn and Land adj. to Whyb An Awel, Black Rock</u> – convert existing storage building into a dwelling. Members had objected to this application.</p> <p>ii. <u>PA18/10941, Crenver Cottage, Crenver Grove, Praze</u> – conversion of domestic garage to beauty salon. Members originally had no objection.</p> <p>d. <i>Area Team Planning</i> – email setting out the implementation of Area Team Planning in Cornwall had been circulated via email.</p>	
41/2019	<p><u>Environmental / Amenity Matters</u> –</p> <p>a. <i>Treasure Park</i> – Minute 26a/2019 refers. Discussion on the response from Ms Claire Otter, CC Senior Lawyer (previously emailed) was deferred, pending legal advice from Borlase (solicitors).</p> <ul style="list-style-type: none"> • <u>Missing Corner of Land</u> – this corner was not included in the original conveyance of land when CC acquired it. It is not registered at the Land Registry. Ms Otter suggests the transfer to the PC includes whatever interest CC may have in that land. • <u>Post and Rail Fence</u> – there is nothing in the deeds to indicate who has responsibility for this (or any boundary). CC hold no maintenance records indicating they had maintained this fence. • <u>Public Liability for Support Struts</u> – CC had taken the approach that this presents a low risk and it had never been raised as a safety defect by their safety inspectors. • <u>Granite Block</u> – these were installed by Kerrier District Council a number of years ago to stop the garage opposite continually parking their sale stock. The garage is still operating, therefore CC had kept them in place. • <u>Knotweed</u> – CC (via Cormac) had carried out treatment in the past three years to eradicate knotweed on the Property. Given it is dormant at present, Cormac had programmed in an inspection in May to monitor plant growth. <p>b. <i>Defibrillator, Praze Telephone Kiosk</i> – Minute 26b/2019 refers. Members to receive a verbal report following the discussion with the owners of the Polkerris pub.</p> <p>c. <i>Poultry Farm, Nancegollan</i> – The Environment Agency held a drop-in session at Nancegollan Village Hall, on the 26th February 2019, 12 until 7pm to give local residents an opportunity to view the draft permit (which they propose to issue) and decision document and discuss any concerns they have with representatives of the agency.</p>	Cllr. Jenkin
42/2019	<p><u>Highway Matters</u> –</p> <p>a. <i>Network Highways Scheme</i> – Minute 26c/2019 refers. The proposed double yellow lines in The Square, Praze had been amended to be on the war memorial side only.</p>	
43/2019	<p><u>Administrative Matters</u> –</p> <p>a. <i>Remembrance Wreath Stand</i> – Minute 190a/2018 refers. Cllr. Muriel to provide an example for Members' consideration.</p> <p>b. <i>Parish Council Newsletter / Report</i> – Minute 14a/2019 refers.</p> <p>c. <i>Parish Award</i> – for further consideration. Minute 14b/2019 refers.</p> <p>d. <i>The Chronicle</i> – deadline is Saturday, 16th March 2019. Cllr. Smith to provide a report.</p> <p>e. <i>Parish Council Photograph</i> – Members to appoint a photographer.</p> <p>f. <i>Polling Districts and Polling Places Review</i> – Members are invited to comment. Details previously circulated via email.</p>	Cllr. Muriel Cllr. Roberts Cllr. McLeod Cllr. Smith

44/2019	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – schedule 2018/19-11. NOTE – the bank reconciliation to be made available for inspection.</p> <p>b. <i>WC Cleaning Contract</i> – it had been clarified by Ms Sonia Armstrong the charge for 2018/19 is currently £4,014.00 and the price increase for 2019/20 will be £4,214.76. In view of this, no further action was taken. Minute 27b/2019 refers.</p> <p>c. <i>Grant Request</i> – Barripper Fitness Club have requested a grant towards their running costs. Details previously emailed.</p>	Information
45/2019	<p><u>Parish Organisations</u> – reports i.r.o. village halls and local school, which require Members' attention.</p> <p>a. <i>Praze Cricket Ground</i> – an Extraordinary Meeting will be held on Monday, 18th March 2019, 7pm, Praze Institute, to discuss the proposed joint venture for Praze Cricket Club and Praze Football Club to share the ground. Details previously circulated via email.</p>	
46/2019	<p><u>Correspondence</u> – not mentioned elsewhere on the agenda.</p> <p>a. <i>Clerk's and Councils Direct</i> – March 2019 issue.</p> <p>b. <i>Winter Wellbeing Guide</i> – 2018/19.</p> <p>c. <i>Calor Rural Community Fund</i> – Calor is offering community projects the chance to win one of 21 grants, with prizes ranging from £1,000 to £5,000. Details circulated via email</p>	
47/2019	<p><u>Diary Dates</u> –</p> <p>a. <i>Council Meetings</i>:</p> <p>i. <u>Full Council Meeting</u> – 11th April 2019 following the Parish Meeting.</p> <p>ii. <u>Parish Meeting</u> – 11th April 2019 at 7pm prior to the Full Council meeting. Cllr. Smith to write a Chairman's report.</p> <p>iii. <u>Amenities / Highways Meeting</u> – TBC.</p> <p>b. <i>Flood Resilience Workshop</i> – Tuesday, 19th March 9.30am-4.30pm, Chacewater Village Hall. Book via Ms Cathryn Marcus, CRCC: Cathryn.Marcus@cornwallrcc.org.uk. Details previously emailed.</p>	Cllr. Smith
48/2019	<p><u>Information Only / Items for Future Agendas</u> –</p> <p>a.</p>	
49/2019	<p><u>Closed Session</u> – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and they are instructed to withdraw.</p>	
50/2019	<p><u>Land at Nancegollan</u> – Minute 32/2019 refers. Members to receive an update following a meeting with the owner and his agent i.r.o. a proposal to acquire the gift of land and to consider a quotation for legal fees.</p>	
51/2019	<p><u>Meeting Closed</u> –</p>	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 6th March 2019

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