

Crowan Parish Council

NOTICE AND AGENDA OF THE FULL COUNCIL MEETING TO BE HELD IN THE PARISH ROOMS, CROWAN ON THURSDAY, 11th APRIL 2019 at 7.15pm

Members of the public and press are invited to attend this meeting of the Council.

Minutes of Council Meetings are available to view on www.crowan-pc.gov.uk and on the Notice Boards at Praze, Crowan, Nancegollan and Townshend Village Hall.

Minute	AGENDA ITEMS	Action
	<u>Prayers</u> – led by the Chair. Anyone not wishing to participate may leave the room and re-join the meeting later.	
	<u>Chairman's Welcome and Public Forum</u> – members of the public may address the Council prior to the commencement of the Meeting.	
53/2019	<u>Casual Vacancies</u> – Members to consider any applications for co-option to the following vacancies: a. Praze Ward. b. Leedstown Ward.	
54/2019	<u>Apologies for Absence</u> –	
55/2019	<u>Members' Declarations</u> – a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, in an agenda item, which has been declared on their Register of Financial Interests form. b. <i>Non-Pecuniary/Disclosable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent. c. <i>Declaration of Gifts</i> – Members are reminded they must not accept any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – Members to consider granting any written dispensations that have been received.	
56/2019	<u>Outside Bodies / Reports</u> – a. <i>Cornwall Councillor</i> – Members to receive a report. b. <i>Police</i> – any matters to be brought to the attention of the Police. c. <i>Network Panel Meeting</i> – meeting held on 3 rd April 2019, agenda and supporting documents previously circulated via email.	Cllr. Jenkin
57/2019	<u>Minutes of Meetings</u> – a. <i>Full Council Meeting</i> – 14 th March 2019. b. <i>Amenities / Highways Meeting</i> – 27 th March 2019.	
58/2019	<u>Planning Applications</u> – Members to consider the following, including any planning applications received after the agenda was issued: a. <i>PA19/00597/PREAPP, Land and Buildings S of Hallegan Farm</i> – pre-application advice for demolition of barn with extant planning permission for conversion to residential and construction of a new dwelling. b. <i>PA19/00753/PREAPP, Riverside Cottage, Carwynnen</i> – pre-application advice for combine/link 3 small stone outbuildings and add a small extension, in order to create a 2-3 bedroom house, for holiday rental.	Plans with Cllr. Muriel Plans with Cllr. Parnell

	<p>c. <i>PA19/00921, Drym House, Drym Lane, Praze</i> – single storey rear extension, replacement of existing pitched roof to existing single storey extension, replacement roof covering to main house including structural repairs to roof timbers affected by fungal decay & associated external alterations</p>	Plans with Cllr. Roberts
59/2019	<p><u>Other Planning Matters</u> –</p> <p>a. <i>Neighbourhood Development Plan</i> – Members to receive a verbal report.</p> <p>b. <i>Planning Applications Approved by CC</i> – information only.</p> <p>i. <u>PA18/09978, Property Next To (No 3) The Cottage, Chapel Road, Leedstown</u> – application to demolish existing workshop/store and to construct a single storey dwelling. Members objected to this application but approved by CC Planning Committee.</p> <p>ii. <u>PA18/10896, Land and Buildings W of Burnt Downs Farm, Praze Road, Leedstown</u> – outline planning permission with all matters reserved for the construction of a single open-market dwelling with associated garaging. Members objected to this application but approved by CC Planning Committee.</p> <p>iii. <u>PA19/01391, Agricultural Building, Carsize Lane, Leedstown</u> – prior approval for proposed change of use of an agricultural building to a dwelling house (Class C3) and for associated operational development. Members objected to this application but approved by CC Planning Committee.</p> <p>iv. <u>PA19/00275/PREAPP, Land Adj to 1 St James Place St James Place Praze Road Leedstown</u> – pre-application advice for erection of two dwelling houses. Case closed, advice given.</p> <p>c. <i>Planning Applications Refused by CC</i> – information only.</p> <p>i. <u>PA18/10267, Moorfield Barns, School Road, Praze</u> – construction of a single storey dwelling. Members objected to this application</p> <p>d. <i>Withdrawn Planning Applications</i> – information only.</p> <p>i. <u>PA18/08359, Land and Buildings at Dixcarte, Crowan</u> – conversion of Existing Barns to Form Four Dwellings, Landscaping, Parking and Associated Works. Members objected to this application.</p> <p>e. <i>PA17/04129, Pengwedna, Breage</i> – erection of agricultural buildings for free range egg production with associated feed bins, hardstanding and access. A Public Inquiry will be held on 16th April 2019, 10am, Nancegollan Village Hall. Details previously emailed.</p>	Cllr. Parnell
60/2019	<p><u>Environmental / Amenity Matters</u> –</p> <p>a. <i>Defibrillator, Praze Telephone Kiosk</i> – Minute 41b/2019 refers. Members to consider the costs provided by Wendron PC (previously emailed).</p>	
61/2019	<p><u>Administrative Matters</u> –</p> <p>a. <i>Parish Council Newsletter / Report</i> – Minute 43b/2019 refers. Members to receive a verbal report.</p> <p>b. <i>Parish Council Photograph</i> – Minute 43e/2019 refers. Members to receive an update.</p> <p>c. <i>Website</i> – Members to consider proposed new charges from ICT Connect Ltd. and confirm they wish to be invoiced annually in future.</p>	Cllr. Roberts
62/2019	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – schedule 2019/20-01. NOTE – the bank reconciliation to be made available for inspection.</p> <p>NOTE – the bank reconciliation to be made available for inspection.</p> <p>b. <i>2018/19 Income and Expenditure</i> – report to be circulated at the meeting.</p>	

	<p>c. <i>PAT Testing</i> – annual requirement for the Parish Rooms and Praze Meeting Room.</p> <p>d. <i>Periodic Electrical Testing</i> – contractor recommended further inspection to be carried out in May 2019.</p> <p>e. <i>Insurance Cover</i> – Came & Co. (insurance brokers) had been advised the current Play Equipment sum insured is £123,769.96 is acceptable to us.</p>	Information
63/2019	<p><u>Parish Organisations</u> – reports i.r.o. village halls and local school, which require Members’ attention.</p> <p>a.</p>	
64/2019	<p><u>Correspondence</u> – not mentioned elsewhere on the agenda.</p> <p>a. <i>Nancegollan Village Hall</i> – thank you letter i.r.o. Members’ grant.</p>	
65/2019	<p><u>Diary Dates</u> –</p> <p>a. <i>Council Meetings</i>:</p> <p>i. <u>Full Council Meeting</u> – 9th May 2019 following the Parish Meeting.</p> <p>ii. <u>Parish Meeting</u> – 9th May 2019 at 7pm prior to the Full Council meeting. Cllr. Smith to write a Chairman’s report.</p> <p>iii. <u>Amenities / Highways Meeting</u> – TBC.</p> <p>b. <i>Clerk’s Leave</i> – 27th April – 7th May 2019 (inclusive).</p> <p>c. <i>Road Safety and Community Speed Engagement Event</i> – 14th May 2019, 9.30am – 1.30pm, County Hall, Truro. Details previously emailed.</p>	Cllr. Smith
66/2019	<p><u>Information Only / Items for Future Agendas</u> –</p> <p>a.</p>	
67/2019	<p><u>Closed Session</u> – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and they are instructed to withdraw.</p>	
68/2019	<p><u>Land at Nancegollan</u> – Minute 50/2019 refers. Members to receive an update.</p> <p>NOTE – the Clerk had advised Ms Sarah Phillips that the quotation from solicitors Randle Thomas LLP to cover the cost of legal fees totaling £850+VAT had been accepted and that Members would seek to secure funding for the formation of the car park through a Section 106 agreement.</p>	
69/2019	<p><u>Treasure Park</u> – Minute 41a/2019 refers. Members to receive an update.</p> <p>NOTE – Ms Maxine Hardy, CC advised she had consulted with their Legal Team, and confirmed CC will only pay for the transfer cost of an asset where they are asking the Parish Council to take on the service – e.g. the toilets. CC do not pay legal fees for any of the open space devolution.</p>	Cllr. Parnell
70/2019	<p><u>Clerk’s Appraisal</u> – Members to receive an update.</p>	
71/2019	<p><u>Meeting Closed</u> –</p>	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 3rd April 2019

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