

**CROWAN PARISH COUNCIL
MINUTES OF THE FULL PARISH COUNCIL MEETING
HELD IN CROWAN PARISH ROOM
ON THURSDAY 10TH OCTOBER AT 6:00 PM**

(MINUTES AND AGENDA OF COUNCIL MEETINGS ARE AVAILABLE TO VIEW ON www.crowan-pc.gov.uk AND ON NOTICEBOARDS IN PRAZE-AN-BEEBLE, CROWAN, NANCEGOLLAN, LEEDSTOWN AND TOWNSHEND)

PRESENT	Cllr Parnell (Chairman), Cllr Tunnicliffe, Cllr Miss Allen, Cllr Roberts, Cllr Tripp, Cllr R. Smith, Cllr Lay, Cllr Henwood, Cllr Christophers, Cllr McLeod, Mrs. G. Lidgett (Clerk)	
APOLOGIES	Cllr Jenkin, Cllr Muriel, Cllr D. Smith	
PRAYERS		
CHAIRMANS WELCOME	Cllr Parnell welcomed all present and gave a brief outline of the evening's proceedings before inviting members of the public to speak.	
PUBLIC FORUM	Member of the public, Mrs J. Poynter read a short statement (Statement on Record with The Clerk), regarding retrospective Planning Application PA19/08397 (see item 154/2019) Cllr Tripp pointed out that the Applicant had been told by the contractor who had carried out the work that planning consent wasn't required. Cllr Henwood arrived at 18:10 Cllr Christophers arrived 18:15	
AGENDA REFERENCE	DESCRIPTION	ACTION
151/2019	Members Declarations: a. Pecuniary/Registerable Declarations of Interests: – None b. Non- Registerable Interests: – None c. Declaration of Gifts: - None	
152/2019	Approval of Minutes: - Full Parish Council Meeting dated 12th September 2019: - Adoption of the Minutes for approval was proposed by Cllr Lay and seconded Cllr Tunnicliffe Minutes were approved and signed	
153/2019	Planning Decisions from Cornwall Council (Information only): - PA19/05437 – 5 Station Hill Praze – Replacement Conservatory – Approved PA19/06934 - Bramble Cottage Rd Fayrefield to Praze Leedstown - Small single storey extension Approved PA18/10256 - Land West of Trevoole Farm – Change of use of land Refused	

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	<p>Cllr Parnell commented that the Cornwall Council Officer has acknowledged that the Planning Committee unanimously agreed on this decision, and was not particularly surprised. The Parish Council discussed the matter briefly and it was agreed that in general the reasons given when objecting to Planning Applications must be concise and in keeping with the Neighbourhood Development Plan, Cornwall Local Plan and wider Planning Policies.</p> <p>PA19/06143 – Binner Cross Farmhouse, Leedstown – Erection of one agricultural barn and six polytunnels with new vehicle access – Approved</p> <p>PA19/03906 - Carne Common Farm - Black Rock - Create all weather horse exercise arena Approved</p> <p>PA19/05363 - Drym House – Drym - Redevelop garage back to bedrooms & en-suite Approved</p> <p>PA19/04342 - Sunny Corner, Binnerton Rd – Leedstown - Convert Agricultural buildings to 4 dwellings Approved</p> <p>Noted</p>	
<p>154/2019</p>	<p>New Planning Applications: -</p> <p>PA19/08128 - 12 Carwynnen Close, Praze An Beeble TR14 0JY Two storey side extension</p> <p>Cllr Roberts explained the application and that the location planning documents did not truly represent the current immediate neighbouring property. As the location plans were incorrect, such that if the development was judged on the documents alone, without a site visit, it would be most probably be accepted. Discussion took place regarding size of extension and the potential imposition on the neighbouring property. It was felt that the Application was overbearing and would result in restricting light issues to existing neighbouring property.</p> <p>Proposed Objection Cllr Roberts Seconded Cllr Henwood Decision: Objection (Unanimous)</p> <p>PA19/08397 - The Cottage, The Square, Townshend, Hayle – (Retrospective Planning Application) Retention of a recently constructed vehicular access serving a parking space. It was</p>	

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	<p>commented that there is a problem for safe parking in Townshend, however, the proximity of this new access to the crossroads is dangerous and visibility is impaired by hedges either side of the opening. There is no turning space on the property also making it dangerous to access the space, and there is already another existing parking space on the property currently used for a camper van. It was commented that any new access should be subject to Highways legislation and felt that permission would likely be refused.</p> <p>Objection Proposed by Cllr Allen Seconded by Cllr Henwood Decision of Council - 5 in favour of Objection/2 Don't know/3 Abstained</p> <p>Mrs Poynter (The applicant) thanked the Parish Council and left the building.</p> <p>Cllr R. Smith raised a Point of Order regarding whether the PC could provide any further advice and discussion ensued. Other members of Council felt that any further advice might result in an expectation by the Applicant of a more favourable result which could compromise a potential future decision particularly as this is really an issue for Highways.</p>	
<p>155/2019</p>	<p>Open Issues and Actions from previous meetings: - Clerk's report (Information only) -</p> <p>a. The fatality in Leedstown discussed in relation to speeding in the Public Forum section of the last meeting appears to have been due to "natural causes" and not as a result of speeding or accident: -</p> <p>Discussion was centred around the original concerns which were about speeding. The Clerk offered to provide Members with further information about Community Speedwatch and Safety Funding.</p> <p>b. Members Interests forms have been sent and progressed regarding new Councillors Roger Smith and Jo Lay</p> <p>c. Cllr Henwood attended the SW Area Planning Committee Meeting on 23rd September regarding Item 141/2019 – PA18/10256. Cllr Jenkin also submitted a written report. (See Planning Decisions above)</p> <p>d. RE Item 142/2019 a) – There does not appear to be any one group responsible for the appearance of the books in Praze telephone box. Clerk has investigated and can't identify anyone to remove the books ahead of the defibrillator installation. The electricity supply appears to be available and advice from Western</p>	

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<p>Power is to instruct an electrician to identify and connect to it.</p> <p>Cllr McLeod reported the books have now been removed at Praze.</p> <p>Cllr Parnell reported that the first cabinet has been installed and connected to the available electrical power. However, a Keycode is now required to be set up on the cabinet and appropriate training provided before the defibrillator is installed. The official signage to be installed adjacent to the cabinets giving location details of the facility for emergency services has also been acquired.</p> <p>Cllr Parnell reported that the installation cost will be approx. £400 in total, but that the kiosks will now require the painting of the mounting boards and cleaning for the Amenities & Highway Committee to arrange.</p> <p>Training will be required to regularly check the units' condition and also how to use the defibrillators, which will be arranged through the Robbie Richards Memorial Charity and they use a St. Johns Ambulance man for that training.</p> <p>It was noted that Cllr Jenkin had previously identified volunteers but this all needs to be formalised at the next Amenities and Highways meeting.</p> <p>Once the installation is live, Emergency services must be advised.</p> <p>It was suggested that Phoenix signs could be asked for quotations for directional signage for the boxes. It was further noted that a similar installation at Gweek had illuminated roof panels which helped identify the location of the defibrillators.</p> <p>The Clerk to contact the Parish Clerk at Gweek to find out more.</p> <p>Cllrs decided more thought should be given to implementation and further discussion could take place at the next Amenities and Highways Meeting.</p> <p>e. RE 142/2019 f) Clerk has chased Andy Turner and work has commenced for the odd jobs required at Nancegollan Playing Field. Cllr Parnell arranged for the deep clean to be completed: -</p> <p>Cllr Parnell commented that tree root problem still outstanding and this could be discussed further at the next A&H Meeting</p> <p>f. RE 142/2019 h) Clerk awaiting map locations for supplier from Cllr Parnell: - The Clerk confirmed the signs had been ordered from Phoenix signs on 6th Oct and Cllr Parnell will advise on sign locations.</p>	<p>A&H</p> <p>A&H</p> <p>Clerk</p> <p>A&H</p> <p>A&H</p> <p>Cllr Parnell</p>
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	<p>g. RE: 142/2019 j) Treasure Park – the Clerk and Cllr Jenkin are in correspondence with Cornwall Council: -</p> <p>Cllr Parnell read out an email received from Maxine Hardy of Cornwall Council regarding devolvement of the Land at Treasure Park to the Parish Council. Cllr Henwood proposed that the fence panels currently attached to the post and rail fence should be removed prior to the Parish Council adopting the land. Members were in agreement with this proposal. Discussion ensued about the heritage of the site and the potential to provide some play equipment and picnic tables to use the area as a Community green space.</p> <p>h. RE: 142/2019 k) Gift of Land Nancegollan – Clerk is now in correspondence with Borlese Solicitors and awaiting the return from holiday of John Wilkin who is now dealing with this. Borlese have indicated that Mr Carter’s solicitors have requested an undertaking to pay their legal costs as well as those incurred by Borlese. (Further discussion may be required in closed session): -</p> <p>Correspondence relating to the request of costs was read out by The Clerk. Cllrs noted the Parish Council had already agreed with Mr Carter to pay a maximum of £1000 for legal costs and the land was not an actually a bequest in the will.</p> <p>i. RE: Purchase of Praze WC/Community Room – Cllr Parnell has been in contact with Maxine Hardy who is trying to hurry this along: -</p> <p>Cllr Parnell noted that the deadline is 20th November – Maxine Hardy. Discussion ensued about whether an electrical circuit should be in place prior to purchase. Cllr Parnell/The Clerk to chase this up.</p> <p>j. RE: 143/2019 c) Cllr Parnell submitted copy to The Chronicle:-</p> <p>It was noted that copy required for deadline of mid-Nov for Dec-Jan issue Cllr Parnell on holiday. Cllr Tunnicliffe to provide copy</p> <p>k. RE: 146/2019 1. Complaint about Trefewha Dance. Clerk has been in contact with Cornwall Council Environmental Group who are investigating breaches and will advise further following a planned meeting with the organisers during October. (Clerk will update in due course).</p> <p>l. RE: 146/2019 2. Disabled Parking Bay - Clerk contacted Cornwall Council on 30/09/2019 and received an immediate response from Highways/Cormac:- “I am happy to take it that the</p>	<p>CLLR PARNELL/CLERK</p> <p>CLERK</p> <p>CLERK</p> <p>CLLR PARNELL/CLERK</p> <p>CLLR TUNNICLIFFE</p>
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	<p>Parish Council is wanting to remove the disabled parking bay within the St Aubyn Estate in Praze, I am currently seeking Cornwall Councils approval and will then remove the sign to make the bay unenforceable. We will leave the lines to wear out and will add the revocation of the legal order to the next TRO consultation in the area. I am unable to warrant physical removal of the lines or an individual revocation of the Traffic Regulation Order (TRO) separately as the costs involved are excessive for the benefit it will make.”</p> <p>m. RE: 146/2019 4. Clerk is sourcing a new Local Council Administration reference book from CALC.</p> <p>n. Remembrance Day – Clerk has applied and received confirmation regarding road closures from Cornwall Council, ordered and paid for wreaths (to be approved) produced a poster for Noticeboards and is awaiting confirmation from Rev. Rosheen Browning that Lay Reader Tony Le Fevre will be able to take the service. The Clerk has asked Frank Webb if he is available on the day to provide help re: traffic restrictions: -</p> <p>The Clerk updated Members that Tony Le Fevre has agreed to take the service. Clerk to contact Marcus Roberts at Cllrs Roberts address thank him for last year’s bugler sound production and request to provide similar again this year.</p> <p>Clerk to Contact Tony Le Fevre with details of the service. Cllr Henwood requested a copy of the Order of Service and list of names to be read out.</p> <p>Cricket Club signs to be requested and Clerk to contact Steph Hoskin (Secretary of Club) - Cllr Tunnicliffe has an email address.</p> <p>War Memorial to be cleaned up. (Clerk to contact Mr Turner) Wreaths ordered.</p> <p>Cable ties required to tie wreaths and large poppies to the fence and posts. Cllr Tunnicliffe to source cable ties and rack.</p> <p>o. Councillors wishing to undertake Code of Conduct Training (Clerk has been advised this is required every 4 years) should contact The Clerk who will make the necessary arrangements: -</p> <p>Cllrs noted training required. Dates to be arranged.</p> <p>p. Clerk is continuing to chase Praze FC for payment re: prior hire of Nancegollan Playing Field. A new Code of Conduct form has been signed by them for the coming season and they report that</p>	<p>CLERK</p> <p>CLERK</p> <p>CLLR TUNNICLIFFE/ CLERK</p> <p>CLERK</p> <p>CLLR TUNNICLIFFE</p> <p>ALL (TRAINING REQUIREMENT)</p>
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	<p>their ongoing banking problems due to changes in the Committee should soon be resolved: - CLRs discussed whether Football Club's admin problems are valid. To be discussed further at next A&H meeting.</p> <p>q. Clerk has contacted Highways regarding flooding issues in Leedstown:-</p> <p>Response received from Highways re Leedstown -With regards to the vegetation growth on the footpath to the school, this has been forwarded to our Highway Safety Inspector who will inspect the location and determine what action is required in accordance with Cornwall Council's Highways Maintenance Manual and arrange for repairs to be carried out as necessary. Cllr Henwood spoke to Highways inspector and Cormac have been advised. Clerk has chased Highways because the work carried was not satisfactory.</p> <p>The pavement in Chapel Road Leedstown is too low following the recent road resurfacing to stop flooding of adjacent properties. Also Praze Road Leedstown also has a flood problem at St James Church which had been reported.</p> <p>Cllr Henwood advised Members to report any further flood and highways issues, including potholes to the Clerk.</p> <p>Clerk to log all issues.</p> <p>r. Planning Application PA19/07261 - 3 Trenerth Cottages, Hayle Road, Leedstown - Conservatory to the front of the property: - The Parish Council have replied that they would like this to go to Committee. References for the two policies in NDP will go through to SW Planning committee.</p>	<p>A&H</p> <p>CLERK</p>
<p>156/2019</p>	<p>Re 142/2019 b) Climate Change - Cllr Lay to give short update and proposal to include a regular monthly update on Climate Change initiatives, recycling and sustainability and initiate a discussion regarding maintenance of footpaths and bridleways and linking information to work better with the Community: -</p> <p>Cllr Lay attended a meeting in Penzance and has received numerous communications about the subject.</p> <p>Cllr Lay would like to see this as a regular item on the PC agenda.</p> <p>CLRs discussed what can be done about Climate Change within the Parish Council's limited means.</p> <p>Cllr Parnell indicated that this ties in with roles and responsibilities within the PC.</p> <p>Cllr Lay also brought up the Bridleways and Footpaths maintenance issue. What can PC do to push this forward?</p>	<p>CLERK</p>

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	<p>Cllr Henwood indicated that Cornwall Council holds responsibility for this. The Ramblers website has Notice forms and maps. Cllr Lay to send formal notices to CC and Clerk to report them on behalf of the PC. It was discussed that the Highways Act should be complied with by CC as a statutory obligation.</p> <p>It was suggested that a link to the Ramblers Website could be put on the Parish Council Webpages and on social media. Cllr Henwood to forward link to Clerk.</p>	<p>CLLR LAY/CLERK</p> <p>CLLR HENWOOD/ CLERK</p>
157/2019	<p>RE 142/2019 d) Cllr Christophers to report on possibility of agreement between Leedstown Village Hall Committee and Leedstown FC Committee to enable toilet facilities for the Football Club –</p> <p>Cllr Christophers explained that the Village Hall Committee had deferred their meeting and he will report at a later date.</p>	<p>DEFERRED CLLR CHRISTOPHERS</p>
158/2019	<p>Discussion – Councillors Lead Roles (deferred from meeting on 12th Sept) (CP's document)</p> <p>Cllr Parnell discussed roles and responsibilities within the Parish Council highlighting the various areas of responsibility (Key Areas) needing to be covered.</p> <p>As each key area needs particular understanding and knowledge, so although the PC must be totally democratic in its decisions it will be more effective if there are knowledgeable lead Cllrs that propose their recommendations to the PC on their specific matters. This will save full PC meeting time.</p> <p>To make this work the members will need to identify where they can contribute best for the effective and more time efficient running of the PC on a mini-team basis. This is particularly important to the Clerk and the Chair to ensure that properly reasoned actions are taken in a timelier manner. Lead Cllrs should encourage both members and public contributors the supporting their roles.</p> <p>There was lengthy discussion around having responsibility for various areas, (particularly Planning) and key people to guide the PC with expert information to aid decision making.</p> <p>Cllr Lay had previously agreed to cover Climate Change and PROW</p> <p>Cllr Tunnicliffe agreed to cover Community Engagement.</p> <p>Cllr Tunnicliffe highlighted that lack a of knowledge makes it difficult to make necessary decisions.</p>	<p>CLLR LAY</p> <p>CLLR TUNNICLIFFE</p>

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	<p>Cllr McLeod agreed to cover Admin and Finance.</p> <p>Cllr R. Smith indicated he would be happy to co-ordinate Communications later in the year.</p> <p>Cllr Henwood proposed a Planning Meeting to take place once a month. Members suggested a trial period with the first meeting to take place 21st Nov.</p> <p>It was agreed that all Meetings should now begin at 7pm and Clerk to amend Standing Orders accordingly</p>	<p>CLLR MCLEOD</p> <p>CLLR R. SMITH</p> <p>ALL</p> <p>CLERK</p>
159/2019	Decision required regarding quotations for Leedstown Play Equipment - Amenities Committee to report in the Closed Session	
160/2019	<p>EGD6941 - Tree planting - Response required to email from Derek Thomas's office:-</p> <p>Discussion too place about this open green space on Trethannas Estate. Landowner not identified. Response should be to suggest Derek Thomas's office contact adjacent property owner they may have information about who owns the land.</p> <p>Cllr R. Smith proposed that the Parish Council might like to research the open grassland adjacent to Leedstown school as a good site for orchard planting as a joint project with the school. There followed discussion that the land-owner had been approached about car park area on the land previously and was not amenable to that. Cllr Smith agreed to contact land-owner to broach the subject and seek a response. Project feasibility study to be brought back to Council by Cllr R. Smith who mentioned initial research indicated that the Woodland Trust 453 trees free to certain Public Bodies.</p>	<p>CLERK</p> <p>CLLR SMITH</p>
161/2019	<p>Diary Dates:</p> <p>Council Meetings: Full Council Meeting – 14th November 2019 Amenities & Highways Committee Meeting – 23rd October 2019</p> <p>Other: -</p> <p>Clerk's Training Day – 18th October 2019 Clerk's Holiday – week commencing 28th October 2019 Localism Summit – 6th November 2019 Remembrance Day – 10th November 2019 Planning Conference Workshops - St Austell 29th October 2019, Camborne 12th November 2019 & Callington 5th December 2019 (Important as many Cllrs attend Remembrance Day as possible)</p>	

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162/2019	<p>Update from Cornwall Councillor Loveday Jenkin:</p> <p>It is suggested that the Parish Council look into forming an Action Plan following approval of the NDP to collate information about the local area for Planning purposes and to aid in decision making. This would include things like how many traveller-community sites there are so that a database can be maintained with relevant information to make informed choices and decisions: -</p> <p>It was agreed the newly formed Planning Committee should take this forward</p> <p>Loveday has also been chasing Highways following the debacle in Leedstown and the surrounding area whilst the resurfacing works have been going on, particularly the faulty signage and stewardship:-</p> <p>This item to be discussed at next A&H Meeting</p>	<p>PLANNING</p> <p>A&H</p>
163/2019	Meeting Closed @ 20:50	

X

Alison Tunncliffe
Vice Chairman-Crowan Parish Council

Signature:

(Cllr. A Tunncliffe)

Vice Chairman

Date: 18/11/2019