

CROWAN PARISH COUNCIL
MINUTES OF THE AMENITIES AND HIGHWAYS MEETING
HELD IN THE PARISH ROOMS CROWAN
ON WEDNESDAY 23RD OCTOBER 2019 @ 7.00PM

Members of the public and press are invited to attend this meeting of the Council.
Minutes of Council Meetings are available to view on www.crowan-pc.gov.uk ; on the Praze and Leedstown Notice Board; on Nancegollan and Townshend Village Hall Notice Boards.

PRESENT	Cllr Tunncliffe (Chair of Meeting), Cllr Henwood, Cllr McLeod, Cllr Roberts, Cllr D. Smith, Cllr R. Smith, Mrs Gillian Lidgett (Clerk)	
APOLOGIES	Cllr Parnell (Chairman) Cllr Jenkin, Cllr Muriel, Cllr Tripp, Cllr Lay	
ABESENCE	Cllr Allen, Cllr Christophers	
CHAIRMANS WELCOME	Cllr Tunncliffe welcomed everyone to the meeting	
PUBLIC FORUM	<p>(Members of the Public are invited to speak for a maximum of 3 minutes on any subject covered by the agenda and should give their name and subject to the Clerk before the meeting commences. Councillors will not comment on agenda items in Public Forum however the Public are welcome to stay and listen when the given subject is discussed. Any items brought to Council but not on the agenda will be considered for future meetings on written application to The Clerk. Total time allocated to Public Forum will not exceed 45 minutes in accordance with Standing Orders).</p> <p>Member of the public Elizabeth Pierce raised a question - Are the managing trustees of the Village Hall in Nancegollan also responsible for the graveyard?</p> <p>Cllr Henwood confirmed that the Parish Council are not responsible for this and should the Methodist Church should be contacted who it is believed may hold the responsibility for the upkeep of the cemetery.</p>	
AGENDA REFERENCE	DESCRIPTION	ACTION
AC71/2019	<p>COMMUNITY ENGAGEMENT (VILLAGE HALLS, PLAYING FIELDS, LOCAL SCHOOLS, ASSETS & AMENITIES)</p> <p>1. Lease of Public Conveniences – Praze An Beeble (Clerk chased Maxine Hardy 14/10/2019 and Mike Beckett 15/10/2019)</p> <p>Cllr Henwood noted that Parish Council has concerns that this will time out. Confirmation is required that they won't pull out of the deal if it runs over. Clerk to contact Maxine Hardy to ensure this does not happen.</p> <p>2. Treasure Park – Update (Clerk emailed Maxine Hardy)</p> <p>Clerk had a reply from Maxine Hardy which was read out stating that the property owner would be sent a letter to be signed and returned promising to remove their fence panels from the post and rail fence at a time when the Parish Council notify them to do</p>	Clerk

CROWAN PARISH COUNCIL
MINUTES OF THE AMENITIES AND HIGHWAYS MEETING
HELD IN THE PARISH ROOMS CROWAN
ON WEDNESDAY 23RD OCTOBER 2019 @ 7.00PM

Members of the public and press are invited to attend this meeting of the Council.
Minutes of Council Meetings are available to view on www.crowan-pc.gov.uk ; on the Praze and Leedstown Notice Board; on Nancegollan and Townshend Village Hall Notice Boards.

	<p>so. Discussion ensued and Councillors were not happy with this response as it was felt that the responsibility lies with Cornwall Council for this to be achieved before the Parish Council take over responsibility. Cllr Henwood will draft a reply for the Clerk to send back.</p> <p>3. Gift of Land – Nancegollan. Update regarding bequest and costs –</p> <p>The Clerk read out an email that she sent to the Parish Council’s solicitors asking for confirmation that the Gift of Land was not a bequest but a proposal put forward by the Executors and subject to the costs of the transfer being met with agreement that the costs would not exceed £1000. No response had been received to date. The Clerk to seek an update from Borlese Solicitors.</p> <p>4. Praze FC – Outstanding Invoice</p> <p>Following a short discussion it was resolved that due to lack of a suitable response, should the agreed payments not be met on Thursday this week as promised, The Clerk to write and ask for payment within 1 week adding any further fixtures outstanding to the bill with the proviso that if the payment is not made use of the facilities will be withdrawn.</p> <p>5. Playing Fields – a. Nancegollan –</p> <p>Cllr Tunnicliffe reported that rubbish has not been collected. Clerk to chase Biffa and ask for a refund as the bins are clearly not being regularly emptied. The full bin bag had been lifted out and the grass had died off underneath.</p> <p>There is an outstanding tree root problem regarding the footpath. Discussion about this revealed the possibility that an external contractor might be required rather than employing the usual odd job man to complete the work. The Clerk to ask Cllr Parnell if a contractor has been instructed already. Quotes to be sourced if not. RH Richards Construction was suggested for one quote. Cormac could be asked too and one other. Clerk to ask Cllr Parnell to contact Cllr Henwood to discuss what needs to be done.</p> <p>New safety signs ordered from Phoenix have been ordered and will be fitted as soon as possible.</p>	<p>Cllr Henwood/Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk/Cllr Parnell/Cllr Henwood</p>
--	---	---

**CROWAN PARISH COUNCIL
MINUTES OF THE AMENITIES AND HIGHWAYS MEETING
HELD IN THE PARISH ROOMS CROWAN
ON WEDNESDAY 23RD OCTOBER 2019 @ 7.00PM**

Members of the public and press are invited to attend this meeting of the Council.
Minutes of Council Meetings are available to view on www.crowan-pc.gov.uk ; on the Praze and Leedstown Notice Board; on Nancegollan and Townshend Village Hall Notice Boards.

	<p style="text-align: center;">b. Leedstown - Toilet facilities for local Junior FC</p> <p>It was noted that Cllr Christophers might have an update about this matter, but item deferred due to his absence at this meeting.</p>	Deferred
	<p style="text-align: center;">c. Praze</p> <p>Nothing to report</p>	
	<p style="text-align: center;">d. Green's and RoSPA reports – safety issues</p> <p>Cllr Tunnicliffe went through the monthly reports.</p> <p>It was confirmed that warning signs had been ordered. Repairs are underway.</p>	
	<p style="text-align: center;">d. Update regarding purchase of Play Equipment</p> <p>A new quote for the new Leedstown Tyre Swing from Outdoor Play had been received as the original one had been dependent upon more works being accepted</p> <p>Cllr Henwood proposed to accept new quote Cllr Roberts seconded the proposal Motion carried unanimously.</p> <p>Clerk to order the Tyre Swing</p>	
	<p>The bracket on Leedstown Junior swing needs replacing – Greens quoted £226 plus VAT – Outdoor Play have not come back with a quote and can't identify the part required.</p>	Clerk
	<p>Cllr Henwood proposed that if corrosion looks severe enough on visual inspection (not currently considered a high priority on the report) replacement be approved. Cllr D. Smith seconded. Motion carried unanimously.</p>	Cllr Henwood
	<p>Multiplay Leedstown – following a complaint about rusty nails, Cllr R, Smith inspected the Multiplay and could not find any rusty nails. The bolts that hold it together looked fine with no rust. Clerk to write back to complainant to reassure her that the PC are looking into possibility of funding for improvements mentioning the new Infant swing – see below). Quote was received for £580 +VAT and approved at last PC meeting for repairs.</p>	Clerk

**CROWAN PARISH COUNCIL
MINUTES OF THE AMENITIES AND HIGHWAYS MEETING
HELD IN THE PARISH ROOMS CROWAN
ON WEDNESDAY 23RD OCTOBER 2019 @ 7.00PM**

Members of the public and press are invited to attend this meeting of the Council.
Minutes of Council Meetings are available to view on www.crowan-pc.gov.uk ; on the Praze and Leedstown Notice Board; on Nancegollan and Townshend Village Hall Notice Boards.

	<p>The new Infant Swing for Leedstown had been ordered from Proludic at the original approved quotation price. Delivery within 4-6 weeks</p> <p>Nancegollan and Leedstown – Benches have now been repaired</p> <p>CLlr Parnell agreed to contact Bennetts for a further quote for the Play Equipment at Nancegollan as Green’s were expensive. CLlr Henwood noted H & S requirements should be considered for any carpentry work undertaken.</p> <p style="text-align: center;">Praze Play equipment –</p> <p>The Swing’s chain links had been repaired. Gate now closing as best as it can be.</p> <p style="text-align: center;">6. Village Halls – a. Nancegollan</p> <p>CLlr Roberts reported that the new Village Hall Committee are doing well. The number of people using the facilities is increasing and Clerk should contact them to congratulate them on behalf of the Parish Council.</p> <p style="text-align: center;">b. Leedstown Nothing to report</p> <p style="text-align: center;">c. Townshend CLlr R. Smith commented that Townshend Village Hall’s wall is being repaired and is looking very nice</p> <p style="text-align: center;">d. The Institute Praze –</p> <p>CLlr D. Smith commented that things are “ticking along nicely”</p> <p>CLlr Tunnicliffe drew Councillors attention to a communication from Sport England asking if we would like to be put on a database listing our sports facilities with a view to access to funding. CLlr Tunnicliffe asked Councillors if they were happy to answer the questionnaire. PC agreed this would be ok.</p> <p>CLlr Tunnicliffe/Clerk to complete and return the form</p>	Clerk
--	--	-------

CROWAN PARISH COUNCIL
MINUTES OF THE AMENITIES AND HIGHWAYS MEETING
HELD IN THE PARISH ROOMS CROWAN
ON WEDNESDAY 23RD OCTOBER 2019 @ 7.00PM

Members of the public and press are invited to attend this meeting of the Council.
Minutes of Council Meetings are available to view on www.crowan-pc.gov.uk ; on the Praze and Leedstown Notice Board; on Nancegollan and Townshend Village Hall Notice Boards.

	<p>7. Defibrillators – Praze, Leedstown and Townshend. Discussion and decisions required.</p> <p>a. Painting and Cleaning of Kiosks</p> <p>Cabinets have been put in. Mr Turner had agreed last year to paint the one at Townshend. Clerk to investigate. Books have been removed from the Praze Kiosk and a sign has been put up to inform public that it is Parish Council property. HRH Services are in correspondence with Ronnie Richard Memorial trust regarding the cabinet code.</p> <p>b. Training of volunteers -</p> <p>Cllr Tunncliffe reported that there are two aspects to training. One for maintenance and one for use of the equipment. Volunteers might be required to attend a course with St John’s Ambulance. Cllr Tunncliffe had spoken to Cllr Jenkin regarding the volunteers. Cllr Jenkin suggested we put out a call for further volunteers. More information required from Ronnie Richards Memorial Fund as to what training is required. Clerk to write to them. Clerk to then let Cllr Tunncliffe know so that she can contact volunteers and ask if they are happy.</p> <p>c. Signage –</p> <p>The Clerk showed photographs of the Gweek Defibrillator to Councillors and confirmed that the Gweek Parish Council had not funded the defibrillator which had been installed by a separate entity.</p> <p>Cllrs decided that the Clerk should send the photos taken of Gweek defibrillator kiosk to Phoenix Signs to see if they can quote for similar signs.</p> <p>d. Implementation – To be confirmed following above</p>	<p>Cllr Tunncliffe/Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
AC72/2019	LOCALITY (HERITAGE, ENVIRONMENT, CLIMATE CHANGE &	

CROWAN PARISH COUNCIL
MINUTES OF THE AMENITIES AND HIGHWAYS MEETING
HELD IN THE PARISH ROOMS CROWAN
ON WEDNESDAY 23RD OCTOBER 2019 @ 7.00PM

Members of the public and press are invited to attend this meeting of the Council.
Minutes of Council Meetings are available to view on www.crowan-pc.gov.uk ; on the Praze and Leedstown Notice Board; on Nancegollan and Townshend Village Hall Notice Boards.

	<p>PROW)</p> <ol style="list-style-type: none"> 1. Bridleways and Footpaths – maintenance and notices (information required regarding Ramblers Website and notice forms). <p>Cllr Henwood confirmed that he had forwarded a link for the Clerk to the full procedure from the Ramblers Website. Cllr Henwood also confirmed that he had found out that an Inspector had looked at PROW for the whole Crowan area and major issues have been reported but nothing done. Clerk to ask for the recently compiled list of issues report that the inspector had mentioned and copy Cllr Jenkin into the communication.</p> <ol style="list-style-type: none"> 2. Climate change initiative – Helston Town Council’s Action Plan <p>It was noted that Cllrs have been made aware of the Action Plan and will follow progress and discuss what can be done at local level going forward.</p> <ol style="list-style-type: none"> 3. Councillors to compile list of PROW issues for Clerk and Cllr Lay to report (see AC72/2019 1. above) 4. PROW leaflet – action plan required. <p>It was discussed that the previous leaflet was abandoned. Clerk to check with Cllr Parnell if the original leaflets are with him. This item to be revisited at later date. Clerk to look at Minutes and find out who the original printer was.</p>	<p>Clerk</p> <p>Clerk</p>
<p>AC73/2019</p>	<p>HIGHWAYS (COMPLAINTS, SIGNAGE, SPEEDING)</p> <ol style="list-style-type: none"> 1. Community Speedwatch/AutoSpeedwatch. <p>Cllr Tunnicliffe will pass this information on to the Praze residents who had previously enquired about this item. The Parish Council felt that Autospeedwatch might be useful given the speeding problems on local roads. Cllr R Smith to contact Autospeedwatch website and find out more.</p> <ol style="list-style-type: none"> 2. Traffic Calming – email from resident regarding Townshend and Leedstown. <p>It was noted that a further complaint had also been received from a non-resident with a similar concern.</p>	<p>Cllr R. Smith</p>

CROWAN PARISH COUNCIL
MINUTES OF THE AMENITIES AND HIGHWAYS MEETING
HELD IN THE PARISH ROOMS CROWAN
ON WEDNESDAY 23RD OCTOBER 2019 @ 7.00PM

Members of the public and press are invited to attend this meeting of the Council.
Minutes of Council Meetings are available to view on www.crowan-pc.gov.uk ; on the Praze and Leedstown Notice Board; on Nancegollan and Townshend Village Hall Notice Boards.

	<p>During discussion some Cllrs felt that part of the problem is about perception. Cllrs suggested that this item appears to be more of an access problem and there has never been a footpath on that side of the road. Most pedestrians cross over and use the other footpath. The Parish Council will raise the concerns with Cornwall Council/Highways if we are consulted on the traffic calming measures. Clerk to pass these complaints and the issue on to Cllr Jenkin</p> <p style="padding-left: 40px;">3. Problems encountered in Leedstown and surrounding area during resurfacing work including flooding, faulty signage and stewardship. Update and discussion about what more can be done.</p> <p>Cllrs discussed that the stewards had no local knowledge, didn't have any local maps and seemed unsuitable for the job. It was noted that the signage was abysmal. Clerk and residents have contacted Cornwall Council to complain but no updates received yet. Clerk to chase Highways regarding these matters.</p> <p>An Inspector visited immediately after the issue was reported and the works were agreed but nothing has been done. It was noted that the issues are being logged but not being addressed. Cllr Jenkin should be informed and asked to push for this. It was noted that the more complaints received by Cornwall Council the more priority is given to resolution.</p> <p>Clerk to send Cormac protocol information to Cllrs.</p>	<p>Clerk/Cllr Jenkin</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
<p>AC74/2019</p>	<p>ADDITIONAL PLANNING APPLICATION NOT COVERED IN FPC MEETING 10TH OCTOBER</p> <p>PA19/06198 - Oatfield Farm, Praze - Restoration and extension of existing house including an extension of the residential curtilage for a new vehicle parking and turning area.</p> <p>Cllr Henwood Proposed No Objection Cllr Tunnicliffe Seconded Motion carried unanimously Clerk to Action</p> <p>PA19/05305 - Ros an Brea – Leedstown - Retrospective change of use of paddock to garden. (This matter was additionally raised as urgent by Cllr Henwood due to a response required to 5-day protocol letter from Cornwall Council)</p>	<p>Clerk</p>

CROWAN PARISH COUNCIL
MINUTES OF THE AMENITIES AND HIGHWAYS MEETING
HELD IN THE PARISH ROOMS CROWAN
ON WEDNESDAY 23RD OCTOBER 2019 @ 7.00PM

Members of the public and press are invited to attend this meeting of the Council.
Minutes of Council Meetings are available to view on www.crowan-pc.gov.uk ; on the Praze and Leedstown Notice Board; on Nancegollan and Townshend Village Hall Notice Boards.

	<p>Discussion took place regarding the 5-day protocol and whether the plans contravene the NDP and WHS as regards the hedge border which should be reinstated as it was felt this would restore the original village boundary and keep the integrity of the World Heritage Site. When the owner bought the property the garden boundary was different in plans to actual footprint the developer was supplied. It was felt that acceptance of this application would set a precedent.</p> <p>Cllr Henwood recommended that this plan be taken to Cttee citing policies 23 & 24 of Cornwall Local Plan and policies HLE1 & 2 of Crowan NDP</p> <p>Cllr Henwood Proposed Option 3 – Maintain the Objection. Cllr Tunnicliffe Seconded</p> <p>Cllrs show of hands - 5 in favour 1 abstention Motion carried.</p> <p>Clerk to respond and cc Cllr Jenkin</p>	Clerk
AC75/2019	<p>INFORMATION FOR COUNCILLORS & HANDOUTS</p> <ul style="list-style-type: none"> a) Safer Cornwall PoCA Funding b) Sport England c) Community Speedwatch/AutoSpeedwatch d) Communities and Devolution Bulletin e) Cornwall Community Flood Forum 	
AC76/2019	<p>DIARY DATES</p> <p>1. Cornwall Community Flood Forum – 4th November 2019 09:30-16:00 St John’s Hall Penzance</p>	
AC77/2019	<p>Any other urgent business not covered above.</p> <p>1. Fingerposts –</p> <p>The Clerk read out a response from Cormac to an enquiry about which Fingerposts had been refurbished. They stated only 3 – Leedstown, Townshend and Praze</p> <p>Cllr Henwood stated that the Nancegollan fingerpost was removed by Cormac for refurbishment but not reinstated. Work had been paid for, but the post had not been re-erected. Clerk to chase Cormac.</p> <p>Clerk to seek quote from Cormac for Howe Down fingerpost which</p>	Clerk Clerk

