

CROWAN PARISH COUNCIL
MINUTES OF THE AMENITIES AND HIGHWAYS MEETING
HELD IN THE PARISH ROOMS CROWAN
ON WEDNESDAY 22ND JANUARY 2020 @ 7.00PM

	Members of the public and press are invited to attend this meeting of the Council. Minutes of Council Meetings are available to view on www.crowan-pc.gov.uk ; on the Praze and Leedstown Notice Board; on Nancegollan and Townshend Village Hall Notice Boards	
PRESENT	Cllr Parnell (Chairman) Cllr Henwood, Cllr McLeod, Cllr Lay, Cllr R. Smith, Cllr Roberts, Mrs G Lidgett (Clerk – In Attendance) Guests: C. Bayes and R. Tassell Countryside Officers from Cormac	
APOLOGIES	Cllr Tunnicliffe, Cllr D. Smith, Cllr Christophers; Cllr Jenkin; Cllr Tripp	
ABSENT	Cllr Allen	
LORD’S PRAYER		
CHAIRMANS WELCOME	Cllr Parnell apologised for the late start to the meeting due to absences and latecomers before introducing the Councillors to the guest speakers - Mr C. Bayes Senior Countryside officer for West Cornwall and Mr R. Tassell Countryside Officer for the local area.	
PUBLIC FORUM	(Members of the Public are invited to speak for a maximum of 3 minutes on any subject covered by the agenda and should give their name and subject to the Clerk before the meeting commences. Councillors will not comment on agenda items in Public Forum however the Public are welcome to stay and listen when the given subject is discussed. Any items brought to Council but not on the agenda will be considered for future meetings on written application to The Clerk. Total time allocated to Public Forum will not exceed 45 minutes in accordance with Standing Orders). Member of the public Mr T Pearce from Praze asked to speak and questioned the Parish Council and the guests from Cormac asking if anyone had entered the property on behalf of the Council at Higher Bolitho off of 207/124 bridleway between 10:30 on Saturday 18 th and 10:30 on Sunday 19 th January as damage had been sustained to a gate. Mr Bayes and Members of the Council confirmed that no-one had any knowledge of this.	
AGENDA REFERENCE	DESCRIPTION	ACTION
	MEMBERS DECLARATIONS a. Pecuniary/Registerable Declarations of Interests – None b. Non-Registerable Interests – None c. Declaration of Gifts - None	
	LOCALITY (Heritage, Environment, Climate Change, PROW)	
AC79/2019-20	PROW issues to be discussed with guests Mr Colin Bayes Senior Countryside Officer and Mr Ritchie Tassell, Countryside Officer for local area (both with Cormac). (To include a long-standing issue regarding Footpath 116 in Crowan): - Cllr Lay asked the guests to explain their role to the PC. Mr Bayes explained that Cormac look after everything reported regarding PROW up until issues become subject to an enforcement after which then passed back to the Cornwall Council Countryside Access Team. The issue reported regarding Footpath 207/116 in Crowan	

CROWAN PARISH COUNCIL
MINUTES OF THE AMENITIES AND HIGHWAYS MEETING
HELD IN THE PARISH ROOMS CROWAN
ON WEDNESDAY 22ND JANUARY 2020 @ 7.00PM

	<p>should have been dealt with by the Countryside Access Team but the Clerk had not received any response to previous emails sent to them. Cllr Parnell made the point that these issues are too slowly resolved. Mr Bayes explained that this is due to shortages of staff and underfunding. With the current timetable if something is resolved within two years that is considered acceptable. Cllr Lay explained that she had a particular interest in PROW and often rides her horse along the bridleways which are becoming unusable. Cllr Lay explained that she was in the process of trying to get volunteers to help with clearing the paths and work with others to resolve some issues. Cllr Henwood asked whether the requested defect report had been received following requests from the Clerk. It had not. Mr Bayles explained that the pathways have not been cut on an annual basis because they are dealing with other more urgent issues. Cllr Henwood questioned why, and if Cornwall Council have a statutory duty under the Highways Act to clear the pathways, whether the Parish Council should be serving Notice on Cornwall Council to clear the paths. Concerns were voiced by Cllr Lay suggesting that there should be a better plan than to serve Notice which could result in unnecessary expense and little result. Discussion took place around whether The Parish Council taking the Local Maintenance Precept Grant would bring some control back to the PC. Cllr Henwood mentioned that the costs of maintenance far exceed the amount of the Grant. Mr Bayes indicated that there are funds available to clear the paths ahead of taking the LMP Grant. Cllr Henwood noted that PC had already refused the Grant in December so this could not be brought back to the Parish Council until 3 months had passed. Cllr Roberts felt that the whole system needed “shaking up” and the main pathways which are most used should be prioritised. Cllr McLeod mentioned that the PC had always tried to prioritise the Gold and Silver paths when they was under their control – those that are an amenity to the Community. Cllr Parnell explained that a network of useable pathways should be the aim. When paths become overgrown they are less used. Mr Tassell explained that the responsibility to enforce does not lie with Cormac and it can be frustrating. Mr Bayes explained that Cormac have to prioritise the statutory issues first. Cllr Lay felt that if people campaigned things might change but Cllr McLeod noted that in law PROW are “Queen’s Highways” and without a legal order cannot be diverted or changed. Under the 1949 Act the Parish Councils designated the pathways but problems arose due to boundary restrictions so that some paths did not continue into other areas outside those boundaries. Cllr Lay noted that some of these could be reclaimed. Mr Bayes said that if a path is well used it can be upgraded and a review can be made by engagement with Cornwall Council to identify the routes that should be prioritised and funds diverted towards these. Mr Bayes commented that it</p>	
--	--	--

**CROWAN PARISH COUNCIL
MINUTES OF THE AMENITIES AND HIGHWAYS MEETING
HELD IN THE PARISH ROOMS CROWAN
ON WEDNESDAY 22ND JANUARY 2020 @ 7.00PM**

	<p>Clerk to ask if Tiny Tasks if they have Public Liability cover</p> <p>(c) Praze – The Safety signs from Phoenix were ready and installation should be underway.</p> <p>Cllr Lay queried why the PC use a contractor when a Cllr could visually check the Play Equipment. Cllr Henwood explained that the PC used to do this but due to the Health and Safety and having taken advice it had been decided to use a contractor. Cllr Parnell noted that the Greens reports highlighted the most urgent issues. Cllr Lay commented that there must be carpenters in the local community who could be approached and the matter should be reviewed.</p>	
AC82/2019-20	<p>Green’s Installation of Proludic Swing Leedstown – Update from Clerk: –</p> <p>The Clerk had ‘phoned Greens earlier in the day and they confirmed that they will be installing the swing on Wednesday 29th January provided weather is ok.</p>	
AC83/2019-20	<p>Outdoor Play – repair of Tyre Swing Leedstown – Update from the Clerk: –</p> <p>The Clerk had ‘phoned Outdoor Play for further update – the person dealing with this was on a site visit and a call-back had been arranged.</p>	Clerk
AC84/2019-20	<p>Bracket on Junior Swing (Minute AC71/2019 5d. refers) following visual inspection is a replacement required?: - Deferred until Cllr Henwood checks this.</p>	Cllr Henwood
AC85/2019-20	<p>Phoenix Signs – update regarding installation of new warning signs for play areas and potential additional signs giving correct contact information: -</p> <p>Cllr Parnell said he had spoken to Phoenix Signs who confirmed the signs would be installed asap Cllr Henwood will check if signs have been installed when he visits the site.</p>	Cllr Henwood
AC86/2019-20	<p>Approval required for quotations from Phoenix Signs for defibrillator signage.</p> <p>Cllr Roberts Proposed approval Cllr Parnell Seconded Motion carried to Approve</p> <p>Clerk to order signs for defibrillator kiosks</p>	Clerk
AC87/2019-20	<p>Update regarding odd jobs outstanding – A. Turner & Tiny Tasks Clerk had previously phoned Andy Turner on 16th January who confirmed which jobs he had managed to complete and which had been delayed for various reasons. Clerk had spoken to Mr Turner again earlier in the day and he confirmed that he would</p>	

**CROWAN PARISH COUNCIL
MINUTES OF THE AMENITIES AND HIGHWAYS MEETING
HELD IN THE PARISH ROOMS CROWAN
ON WEDNESDAY 22ND JANUARY 2020 @ 7.00PM**


	<p>be fixing the step at the Amenities Block at Nancegollan the following Monday and fixing the chain link fence with some mesh in accordance with findings by RoSPA. Mr Turner also confirmed he would look at the tree root in Leedstown with a view to completing the job asap. He also mentioned that he had previously been informed about a problem whereby children are climbing through the hedge at Leedstown and that the solution might be to widen the hole in the hedge rather than erect a fence to stop them climbing since they would likely still try to climb over a fence too. Members decided that the opening should not be widened. The Clerk mentioned that a date needed to be made to inspect the hinge on the Noticeboard at Crowan to see if a replacement could be sourced. Cllr Henwood noted that the odd jobs have not previously been time related and that it might be better to set one so that they are completed more quickly.</p>	Clerk
AC88/2019-20	<p>Legionella Reports from Cormac – responsible person required to check reports and highlight issues: -</p> <p>Risk assessments and record keeping are required. Cllr Parnell volunteered to check the monthly reports for Praze WC, do a risk assessment and keep records. Cllr Henwood queried if Nancegollan Shower Amenities may also be subject to risk assessment for Legionella and this needed to be investigated.</p>	Cllr Parnell/Clerk
AC89/2019-20	<p>Biffa – keys required for dog bins?: -</p> <p>The Clerk had contacted the supervisor at Biffa who confirmed that the bins had been emptied twice this week and that the bin had now been left unlocked.</p>	
AC90/2019-20	<p>Praze WC/Community Room – Update</p> <p>The Clerk had written to Maxine Hardy at Cornwall Council and was awaiting a response.</p>	
AC91/2019-20	<p>Treasure Park – Cornwall Council had sent the only copy of the conveyance they hold on which it is still not clear that the neighbouring property has responsibility for the post and rail fence. Cllr Henwood said that CC had previously agreed that the fence was their responsibility as the stays were on the Park side. The landowner latterly said it was their fence. This needs to be established before proceeding. Discussion took place around whether this would be a suitable amenity given the eyesore of parked vehicles nearby. Cllr Henwood said the Park is regularly mowed and the property within is a listed building. Cllr Henwood was concerned that the fence could become a boundary dispute as the stays would need to be removed. Cllr Lay suggested that legal costs could turn out to be more expensive than removing the fence.</p>	

**CROWAN PARISH COUNCIL
MINUTES OF THE AMENITIES AND HIGHWAYS MEETING
HELD IN THE PARISH ROOMS CROWAN
ON WEDNESDAY 22ND JANUARY 2020 @ 7.00PM**

AC92/2019-20	Gift of Land at Nancegollan – Update – Due to the sensitive nature of matters relating to this item discussion was moved to Closed Session.	
AC93/2019-20	Praze FC – Hire of Nancegollan Facilities – update regarding payments and missing key. Cllr Parnell to check the Bank Statement and let Clerk know if payment made. Cllr Henwood confirmed that in fact he had the key in his possession – key to be replaced asap	Cllr Parnell Cllr Henwood
AC94/2019-20	St Ives Mariners – Hire of Nancegollan Facilities – non payment: - The Clerk confirmed that she had worked out what games have been played and future fixtures but had difficulty trying to identify the correct person to issue the invoice to. Cllr Henwood to supply a phone number for a contact at St Ives Mariners to the Clerk.	Cllr Henwood
	HIGHWAYS (COMPLAINTS, SIGNAGE, SPEEDING)	
AC95/2019-20	Yellow lines in Leedstown Cllr Henwood confirmed that these had now been extended.	
AC96/2019-20	Traffic calming: - The Clerk distributed copies of the Autospeedwatch position statement update from Devon & Cornwall Police. The Parish Council to defer action until D&C Police update their position in June. Discussion moved on to a former heavy traffic complaint and whether the road to Pengelly might get worse if the Council use the Anaerobic Digester for food waste in future. Cllr R Smith to investigate what happens in Devon.	Cllr R. Smith
AC97/2019-20	Streetlighting blackspot identified at Praze Road, Leedstown and a Streetlight out at Rosehill Garage : - Clerk to report Cllr Henwood to find an address for reference in order for The Clerk to report the blackspot where no lights are provided. Highways Schemes.	Clerk/ Cllr Henwood
AC98/2019-20	Update regarding reported flooding issues: -	

**CROWAN PARISH COUNCIL
MINUTES OF THE AMENITIES AND HIGHWAYS MEETING
HELD IN THE PARISH ROOMS CROWAN
ON WEDNESDAY 22ND JANUARY 2020 @ 7.00PM**

	It was noted that some of the reported issues had been addressed and others had not. This item was deferred due to Cllr Jenkin's absence Clerk to contact Cllr Jenkin for an update	Clerk/Cllr Jenkin
AC99/2019-20	Update regarding quotations for Fingerposts at Nancegollan and Howe Down : – Following non-reply to emails the Clerk phoned Highways earlier today and left a message with Mr Hoskin's office for him to get in touch. Cllr Henwood confirmed that the quote should only include the reinstatement of the original post at Nancegollan and the new post at Howe Down.	
AC100/2019-20	Suggestions for future items to be considered by Amenities and Highways Cttee which are not covered above. (These can also be emailed to the Clerk): - 1. Cllr Roberts suggested that The PC should find out what the statutory requirements for play inspections are and discuss at next meeting. 2. Cllr Roberts also asked that the large potholes outside St Crewenna Church in Crowan be placed on next agenda for discussion. Cllr McLeod noted that the land there appears to be unregistered and may belong to the Clowance Estate. It was noted that Highways could be responsible especially as the buses use the area for turning.	Clerk Clerk
AC101/2019-20	DIARY DATES 1. Planning Committee Meeting 13th February 2020 at 7pm – Crowan Parish Rooms, Crowan 2. Full Parish Council Meeting 13th February 2020 at the rising of the Planning Committee Meeting – Crowan Parish Rooms, Crowan 3. Cornwall Countryside Access Forum, Tuesday, 28th January 2020, 2.00pm - Grenville Room, County Hall, Treyew Road, Truro TR1 3AY 4. VE Day 75th Anniversary – 8th-10th May 2020	
AC102/2019-20	Meeting Closed @ 21:15	

Signed 

Date 13/2/2020