

CROWAN PARISH COUNCIL
NOTICE AND AGENDA OF FULL PARISH COUNCIL MEETING
TO BE HELD IN CROWAN PARISH ROOM
ON THURSDAY 12TH MARCH 2020 AT THE RISING OF THE PLANNING COMMITTEE MEETING

Members of the public and press are invited to attend this meeting of the Council. Minutes of Council Meetings are available to view on www.crowan-pc.gov.uk ; on the Praze and Leedstown Notice Board; on Nancegollan and Townshend Village Hall Notice Boards		
PRESENT:		
APOLOGIES: Cllr C. Parnell (Chairman) Cllr D. Smith,		
PRAYER OR REFLECTION		
CHAIRMANS WELCOME:		
(Members of the Public are invited to speak for a maximum of 3 minutes on any subject covered by the agenda and should give their name and subject to the Clerk before the meeting commences. Councillors will not comment on agenda items in Public Forum however the Public are welcome to stay and listen when the given subject is discussed. Any items brought to Council but not on the agenda will be considered for future meetings on written application to The Clerk. Total time allocated to Public Forum will not exceed 45 minutes in accordance with Standing Orders).		
PUBLIC FORUM:		
AGENDA REFERENCE	DESCRIPTION	ACTION
2019-20/220	MEMBERS DECLARATIONS a. Pecuniary/Registerable Declarations of Interests – b. Non-Registerable Interests – c. Declaration of Gifts -	
APPROVAL OF MINUTES:		
2019-20/221	1. To approve the Minutes of the Full Parish Council Meeting which took place on 13 th February 2020	All
CORNWALL COUNCILLOR'S REPORT:		
	1. To receive the monthly report from Cornwall Councillor	Cllr Jenkin
OPEN ISSUES AND ACTIONS FROM PREVIOUS MEETINGS:		
2019-20/222	1. Update of current situation regarding Treasure Park	Cllr Henwood
	2. Update regarding the acquisition of Praze Community Room and WC	Clerk
	3. To review and approve the wording regarding Crowan Parish Council Community Award application	All
	4. Update regarding the Casual Vacancy for a Parish Councillor in Praze Ward	Clerk
SPEEDWATCH:		
2019-20/223	1. Following communications received from the Community Network Panel - Leedstown is part of a Speedwatch pilot scheme and volunteers are required. A list of volunteers has been requested to be sent to CNP by 18 th March 2020. Speedwatch training date TBC.	Cllr R. Smith
POLICIES AND PROCEDURES:		
2019-20/224	1. To resolve who will be the responsible persons to regularly inspect Parish properties and amenities including recreation grounds and playing fields.	
CLIMATE CHANGE:		
2019-20/225	1. To receive a report on progress made by the Climate Change Working Party	Climate Change Working Party
PROW:		

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2019-20/226	1. To receive a report on progress made by the PROW working party	PROW Working Party
	2. For information - PROW 207/61 – Repair works are programmed for the week beginning 16 March 2020, weather permitting. (Communication received by the Clerk from Cornwall Council via Cllr Jenkin).	Cllr Jenkin
COMMUNICATIONS: (Website/Noticeboards/Local Press/Social Media/Cornwall Council)		
2019-20/227	1. To report on research undertaken with other Parishes regarding pros and cons of their websites	Cllr Lay/Clerk
	2. To consider the logistics and financial benefits of local Members/Volunteers taking back responsibility for putting content into the Parish Noticeboards on behalf of the Clerk.	All
	3. To receive an update from the Communications working party	Communications Working Party
ADMINISTRATION AND FINANCE: (Including Meetings, Banking, Reporting, Invoicing, Audit, Budget, Contracts, HR and GDPR)		
2019-20/228	1. To review the new Cormac Cleaning Service Level Agreement for Praze Public Conveniences and approve the cost for 2020-21	All
	2. To approve the monthly accounts	All
	3. To review and approve a quotation from Phoenix Signs regarding communication for events at recreation areas	All
	4. To resolve if the updated quotation from Greens for repairs to the Multiplay unit in Leedstown is acceptable due to further deterioration to the equipment and the previous quote having gone out of date.	All
NEW BUSINESS:		
2019-20/229	1. To resolve what can be done and who is the responsible authority regarding severe potholes outside St Crewenna Church, Crowan	All
SUGGESTIONS FOR ITEMS TO BE INCLUDED ON FUTURE AGENDAS:		
DIARY DATES:		
1. Next Planning Committee Meeting - TBC 2. Next Full Parish Council Meeting to take place on Thursday 9 th April 2020 at 7pm at Crowan Parish Rooms 3. Next Amenities and Highways Committee Meeting to take place on Wednesday 25 th March at 7pm at Crowan Parish Rooms 4. Community Network Panel Meeting - Wednesday 22 April 2020 at 6pm at Isaac House, Tyacke Road, Helston, TR13 8RR		
2019-20/230	1. To RESOLVE that in view of the confidential nature of the business about to be transacted it is advisable that the press and public be excluded and are instructed to withdraw during the discussion of the following matters	
2019-20/231	MEETING CLOSED @	

Signed _____ Parish Clerk _____ Date _____

CLOSED SESSION

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2019-20/232	To review policy regarding approved payment of travel/subsistence to Parish Councillors attending meetings/training on behalf of the Parish Council	Cllr Henwood/Clerk
2019-20/233	To review the Crowan Parish Rooms Caretaker's salary in light of recent HMRC changes and resolve potential salary increase in line with minimum wage requirements	Cllr McLeod/Clerk