

CROWAN PARISH COUNCIL
MINUTES OF FULL PARISH COUNCIL MEETING
HELD IN CROWAN PARISH ROOM
ON THURSDAY 12TH MARCH 2020 AT THE RISING OF THE PLANNING COMMITTEE MEETING

Members of the public and press are invited to attend this meeting of the Council. Minutes of Council Meetings are available to view on www.crowan-pc.gov.uk ; on the Praze and Leedstown Notice Board; on Nancegollan and Townshend Village Hall Notice Boards		
PRESENT: Cllr Tunnicliffe (Vice Chairman) Cllr Henwood, Cllr Jenkin, Cllr Roberts, Cllr Miss Allen, Cllr Lay, Cllr Tripp, Mrs S. Muriel (In Attendance)		
APOLOGIES: Cllr C. Parnell (Chairman) Cllr D. Smith, Cllr R. Smith, Mrs G. Lidgett (Clerk), Cllr McLeod, Cllr Christophers		
LORD'S PRAYER - Those not wishing to pray may stand quietly or leave the room and this point		
CHAIRMANS WELCOME: Cllr Tunnicliffe welcomed all to the meeting.		
(Members of the Public are invited to speak for a maximum of 3 minutes on any subject covered by the agenda and should give their name and subject to the Clerk before the meeting commences. Councillors will not comment on agenda items in Public Forum however the Public are welcome to stay and listen when the given subject is discussed. Any items brought to Council but not on the agenda will be considered for future meetings on written application to The Clerk. Total time allocated to Public Forum will not exceed 45 minutes in accordance with Standing Orders).		
PUBLIC FORUM: No public present.		
AGENDA REFERENCE	DESCRIPTION	ACTION
2019-20/220	MEMBERS DECLARATIONS a. Pecuniary/Registerable Declarations of Interests – none b. Non-Registerable Interests – none c. Declaration of Gifts - none	
APPROVAL OF MINUTES:		
2019-20/221	1. To approve the Minutes of the Full Parish Council Meeting which took place on 13 th February 2020 Approved and signed.	All
CORNWALL COUNCILLOR'S REPORT:		
	1. To receive the monthly report from Cornwall Councillor: Cllr Jenkin had attended an ASC meeting re Covid 19. The Public Health Officer advises that we are moving past the delay phase to contain. There are not enough testing kits so the need is to assure the public and encourage them to self isolate if they develop symptoms. Cllr Jenkin attended Full Council Meeting, there will be an increase of 1.9% on Council Tax.	Cllr Jenkin
OPEN ISSUES AND ACTIONS FROM PREVIOUS MEETINGS:		
2019-20/222	1. Update of current situation regarding Treasure Park: Cllr Henwood has met Mr Hoskin who agrees with Parish Council points. Cllr Henwood requested Cornwall to negotiate the fence issue so the purchase can proceed and be finalised. ACTION: Clerk to report to Police cars parked on by-way adjacent to Treasure Park and Rosehill Garage	CLERK
	2. Update regarding the acquisition of Praze Community Room and WC: Defer to Amenities	Deferred
	3. To review and approve the wording regarding Crowan	Deferred

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	Parish Council Community Award application Defer to April meeting, Cllr Macleod to update.	
	4. Update regarding the Casual Vacancy for a Parish Councillor in Praze Ward	Deferred
SPEEDWATCH:		
2019-20/223	1. Following communications received from the Community Network Panel - Leedstown is part of a Speedwatch pilot scheme and volunteers are required. A list of volunteers has been requested to be sent to CNP by 18 th March 2020. Speedwatch training date TBC: Action: Clerk to contact Cllr R. Smith for update so we send list before deadline. Action: Clerk to contact Village Halls for volunteers.	Clerk/Cllr R. Smith
POLICIES AND PROCEDURES:		
2019-20/224	1. To resolve who will be the responsible persons to regularly inspect Parish properties and amenities including recreation grounds and playing fields. Defer to Amenities.	Deferred
CLIMATE CHANGE:		
2019-20/225	1. To receive a report on progress made by the Climate Change Working Party: Cllr R. Smith was absent, no update.	Deferred
PROW:		
2019-20/226	1. To receive a report on progress made by the PROW working party: Cllr Lay attended a meeting with the British Horse Society also present and discussed Right of Way which was positive. Action: Cllr Jenkin to arrange for Cornwall Council to deliver stone for right of Way at Carsize Lane.	Cllr Jenkin
	2. For information - PROW 207/61 – Repair works are programmed for the week beginning 16 March 2020, weather permitting. (Communication received by the Clerk from Cornwall Council via Cllr Jenkin).	
COMMUNICATIONS: (Website/Noticeboards/Local Press/Social Media/Cornwall Council)		
2019-20/227	1. To report on research undertaken with other Parishes regarding pros and cons of their websites Cllr Lay and Clerk to continue to review and collate information from other Parish Councils.	Cllr Lay/Clerk
	2. To consider the logistics and financial benefits of local Members/Volunteers taking back responsibility for putting content into the Parish Noticeboards on behalf of the Clerk. Defer to closed session. Action: Clerk to inform all Councillors of the keysafe PIN via email.	Closed session Clerk
	3. To receive an update from the Communications	Deferred

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	working party Defer to April	
ADMINISTRATION AND FINANCE: (Including Meetings, Banking, Reporting, Invoicing, Audit, Budget, Contracts, HR and GDPR)		
2019-20/228	1. To review the new Cormac Cleaning Service Level Agreement for Praze Public Conveniences and approve the cost for 2020-21 Defer to April	Deferred
	2. To approve the monthly accounts Approved and cheques were signed 103781 - Approved subject that is does not exceed £200 more than contract.	All
	3. To review and approve a quotation from Phoenix Signs regarding communication for events at recreation areas Drafts of the proposed notices were considered. Action: Clerk to inform Phoenix to add 'If you see any damage please report to Clerk at...'	Clerk
	4. To resolve if the updated quotation from Greens for repairs to the Multiplay unit in Leedstown is acceptable due to further deterioration to the equipment and the previous quote having gone out of date: Approved point 1. £797.74, Clerk to ask Greens to action asap. Point 2, swing bracket – Clerk to obtain which bracket. Delegated powers were given to Cllr Henwood to inspect and approve if deemed necessary.	Clerk/Cllr Henwood.
NEW BUSINESS:		
2019-20/229	1. To resolve what can be done and who is the responsible authority regarding severe potholes outside St Crewenna Church, Crowan: Clerk has reported issue online to Highways – ref: W2040253 and is awaiting update. Action: Cllr Roberts to obtain a quote for stone to infill the potholes.	Cllr Roberts.
SUGGESTIONS FOR ITEMS TO BE INCLUDED ON FUTURE AGENDAS:		
DIARY DATES:		
1. Next Planning Committee Meeting – Before Amenities 25 th March. 2. Next Full Parish Council Meeting to take place on Thursday 9 th April 2020 at 7pm at Crowan Parish Rooms 3. Next Amenities and Highways Committee Meeting to take place on Wednesday 25 th March at 7pm at Crowan Parish Rooms 4. Community Network Panel Meeting - Wednesday 22 April 2020 at 6pm at Isaac House, Tyacke Road, Helston, TR13 8RR		
2019-20/230	1. To RESOLVE that in view of the confidential nature of the	

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	business about to be transacted it is advisable that the press and public be excluded and are instructed to withdraw during the discussion of the following matters. Resolved	
2019-20/231	MEETING CLOSED @21:30	

Signed Cllr Tunnicliffe

Date 11th June 2020

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