

**CROWAN PARISH COUNCIL
MINUTES OF THE AMENITIES AND HIGHWAYS MEETING
HELD REMOTELY
ON THURSDAY 18TH JUNE @ 7.00PM**

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| | <p>b) To resolve if matting underneath the tyre swing should be upgraded due to wear and tear</p> <p>Discussion centred around whether the matting had just become imbedded in the grass or if it had deteriorated. Cllr Henwood to inspect the matting and report at the next Full Parish Council meeting.</p> <p>3. Praze – Gate chained due to Covid-19 – Greens unable to access.</p> <p>Cllr Henwood commented that had they contacted the PC; the key could have been retrieved from the key press at Praze Community room.</p> | |
| <p>06-20/AC03</p> | <p>RoSPA Report</p> <p>1. To review whether both the monthly Greens and annual RoSPA safety inspections are required to comply with regulation EN1176. Previous Clerk had this booked on an annual rota with PlaySafety Ltd.</p> <p>Following a short discussion around the duplication of inspections, it was resolved that the Clerk is to speak to the Parish Council’s insurers and establish what their requirements are. If the Insurers are happy with just the current monthly Green’s inspections, the Clerk to remove the Parish Council from the PlaySafety annual rota.</p> <p>Proposed: Cllr Henwood Seconded: Cllr Jenkin Motion carried unanimously</p> | <p>Clerk</p> |
| <p>06-20/AC04</p> | <p>Praze WC/Community Room</p> <p>1. Re-opening of the WC – To resolve whether to continue with the Cormac Cleaning Contract for 2020-21 or obtain alternative quotes prior to re-opening the WC. Consideration to be given to risk assessments for Legionella and Covid-19 before re-opening.</p> <p>Following lengthy discussion about the pros and cons of re-opening the public toilet in Praze, a major facility to the village, it was resolved that comprehensive risk assessments should be implemented ahead of any planned re-opening to establish what Health and Safety, cleaning, control measures and potential additional equipment would need to be put in place. Cllr Smith and the Clerk to carry out risk assessments and report to the next Full Parish Council meeting.</p> <p>Furthermore, it was proposed that the Cormac contract should be renewed, subject to the additional cost for 2020-21 being no more than £350 per annum and with the withdrawal of invoices for dates the toilets are closed. Clerk to Action</p> <p>Proposed: Cllr Henwood Seconded: Cllr Tunnicliffe Motion carried unanimously</p> | <p>Cllr D. Smith & Clerk</p> <p>Clerk</p> |

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| | <p>For information – we are still waiting to hear from Cornwall Council whether they are prepared to cover the full underwriting of costs of WDP works for the meter with no liabilities/costs to the PC.</p> | |
| 06-20/AC05 | <p>Nancegollan Shower Amenities 1. To consider whether risk assessments will be required for Legionella and Covid-19 prior to re-opening the shower facilities.</p> <p>Following a short discussion highlighting that social distancing would be a problem for the football clubs within the shower amenities, it was resolved that Cllr D. Smith and the Clerk would carry out comprehensive risk assessments and report back to the next Full Parish Council meeting.</p> <p>2. To consider if a regular Cleaning Service is required for the Nancegollan Shower Amenities Block in light of potential Covid-19 and Legionella risks.</p> <p>This item is to be re-visited at the next Full Parish Council Meeting once the risk assessments have been completed</p> | Cllr D. Smith/Clerk |
| 06-20/AC06 | <p>Crowan Parish Rooms: 1. To resolve if Caretaker can safely return to work once the facility is re-opened and if additional PPE will be required.</p> <p>2. To consider if a Legionella/Covid-19 risk assessment is required prior to re-opening the facilities.</p> <p>Discussion of items 1 & 2 centred around whether the local halls would be re-opening, the duty of care to employees of the Parish Council and the potential need for PPE. It was agreed that a strategy for re-opening all facilities needs to be established.</p> <p>Cllr D. Smith and the Clerk to carry out a risk assessment for Crowan Parish Rooms in similar manner to the Praze and Nancegollan facilities and report to the next Full Parish Council Meeting.</p> | Cllr D. Smith/Clerk |
| 06-20/AC07 | <p>Nancegollan Pitch Hire: (For information) 1. St Ives Mariners have sent through a cheque to cover their hire costs for the full season.</p> <p>2. Praze FC – We are awaiting payment of latest invoice – Clerk has chased for this and was informed that £100 had been deposited against the bill. Clerk is now awaiting bank statement to check.</p> <p>Comment was made as to whether Praze FC had complied with the terms of payment previously accepted. Clerk confirmed that a large payment had been made initially and that the invoices show the outstanding balances as well as ongoing hire charges. Further comment was made regarding the feasibility of online banking being</p> | |

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| | established for the Parish Council. It was agreed this was something that should be investigated at a later date. | |
| 06-20/AC08 | <p>Grass cutting:</p> <p>1. To resolve if additional grass-cutting is required during winter months to accommodate Parish Football Clubs following correspondence from Leedstown Junior FC.</p> <p>Cllr Henwood explained that the grass-cutting contract allowed for additional cuts to be made provided the football clubs inform the Parish Council in advance and not at the last minute. The Football clubs have been made aware of this in the past, but with the turnover of players and parents this information may not always be passed on.</p> | |
| 06-20/AC09 | <p>Treasure Park:</p> <p>For information - A letter was received from Mrs Lyes at the adjacent property stating that Cornwall Council had resolved the boundary issues. We await confirmation from Cornwall Council that the issue with the boundary fence has been resolved and repaired before proceeding.</p> | |
| 06-20/AC10 | <p>Odd Jobs: Update</p> <p>Mr Turner confirmed that he had completed: Repair to the step at Nancegollan Shower Amenities Cleaning of the Praze War Memorial Replacement of bulbs in Crowan Parish Rooms Sourced nets for basketball hoops – the hoops are welded and Mr Turner reports that he will have to take them down, cut them to put nets onto hoops and re-weld.</p> <p>Due to bad weather and Covid-19 Mr Turner has not yet completed: Painting of defibrillator kiosk in Townshend Tree root at Nancegollan Clean and pain basketball poles Hinge on Noticeboard at Crowan – date to be arranged</p> <p>Comment was made that the wreaths are still in place at Praze War Memorial and they should they now be removed. Cllr Roberts agreed to remove them.</p> | Cllr Roberts |
| 06-20/AC11 | <p>Signage</p> <p>1. For information: Phoenix Signs informed the Clerk that they have completed and installed safety signs at Leedstown and Nancegollan. The sign for Praze WC has also been installed. The Defibrillator signs have been ordered.</p> <p>2. To resolve if additional signs are required following the incidence of illegal encampment at Leedstown</p> <p>Members of the Council had differing opinions about the effectiveness of “No Camping” signs. Cllr Henwood suggested that</p> | |

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| | <p>the signage at all sites should be re-vamped and new signage be placed at entrance points giving comprehensive information about the facilities. He also commented that some of the new signs were not fit for purpose since the plastic backing had been peeled off by children. Cllr Lay suggested that she could investigate what could be achieved by way of more substantial long-lasting signage and the Clerk would send information about what is available. Cllr Lay asked that Members relay any good ideas or photos of signs that might help. It was established that the design element should come first, and quotations could then be sourced.</p> <p>Cllr Lay and Cllr Henwood to review signage at all sites and report at next Amenities and Highways meeting.</p> | |
| <p>06-20/AC12</p> | <p>Village Halls: For information:</p> <p>1. The Clerk has passed on information about funding opportunities to the Village Hall Committees and received confirmation that Nancegollan Village Hall had received a grant during the Lockdown.</p> <p>Comment was made that other local businesses had also been successful in securing grants during the Lockdown including Leedstown Village Hall.</p> <p>2. The Clerk has received the Leedstown Village Hall Newsletters and published them on the PC website</p> | |
| <p>LOCALITY (HERITAGE, ENVIRONMENT, CLIMATE CHANGE & PROW)</p> | | |
| <p>06-20/AC13</p> | <p>PROW:</p> <p>1. Bridleway at Releath: Letter received from resident during Covid-19 lockdown querying if repairs were being carried out after noticing earth being tipped onto the bridleway (Inspection may be required). It was also noted that the foliage needs to be trimmed.</p> <p>It was noted that Cornwall Council are the responsible authority for the maintenance of the footpaths.</p> <p>2. To discuss the general state of local footpaths and bridleways and what more can be done to ensure that CC maintain them properly as some have become almost impassable since the lockdown.</p> <p>There was lengthy discussion about the responsibility of maintaining the PROW within the Parish. The responsibility currently lies with Cornwall Council (Cormac) for all pathways. Unfortunately, little had been done to maintain these and they have become almost impassable. The cost implications of taking responsibility back under Parish Council control were discussed and Members had widely differing opinions in this regard, whilst agreeing that the</p> | |

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| | <p>situation could not continue as it is. Cllr Jenkin suggested that the Parish Council could work in partnership in managing the contract with local knowledge and that initial unblocking work could be negotiated before potentially accepting an LMP grant. Cllr Parnell suggested that a prioritisation list should be established.</p> <p>Cllrs Jenkin and Lay proposed setting up a meeting with Cormac with the intention of returning to Full Council with a proposal which can then be discussed.</p> <p>Proposed: Cllr Jenkin Seconded: Cllr Lay Motion carried unanimously</p> <p>Clerk to send previous correspondence to Cllr Jenkin.</p> <p>3. For information: Complaints received by Cllr Henwood regarding the erection of a gate by a resident blocking the Clowance Barton Footpath. Resident telling passers-by that there is no footpath. The Clerk has reported this issue to Cornwall Council and awaits a response.</p> | <p>Cllr Jenkin/Cllr Lay</p> <p>Clerk</p> |
| HIGHWAYS (COMPLAINTS, SIGNAGE, SPEEDING) | | |
| 06-20/AC14 | <p>Townshend Traffic Calming Scheme: For information: Update from CC – It was resolved that the proposals should proceed with amendments. The asymmetrical buildout at “Holly Cottage” to be amended to two buildouts in symmetrical arrangement to maintain access to adjacent drives. Construction to begin in Spring/Summer 2020.</p> <p>Cllr Jenkin updated Members that there had been investigations into an issue with underground utilities but believes the work will soon begin.</p> | |
| 06-20/AC15 | <p>Fingerposts: For information: The Clerk has been in contact with CC officer Mr Hoskin who has located the missing post from Nancegollan and has asked for quotations from their supplier for the Howe Down post</p> <p>Clerk to Chase Mr Hoskin</p> | Clerk |
| 06-20/AC16 | <p>Community Speedwatch: For information: Leedstown has been identified as an area suitable to operate this initiative, however, due to Covid-19 lockdown the implementation has been deferred.</p> <p>Cllr R. Smith confirmed that he has the names of 2 volunteers. More will be required.</p> | |
| 06-20/AC17 | <p>Suggestions for next A&H agenda – To be submitted to the Clerk by email</p> <p>.</p> | |

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| | 1. Maintenance of play equipment at Nancegollan before it deteriorates suggested by Cllr Parnell. Cllrs Henwood and Lay offered to look at the damage and report. | |
| DIARY DATES | | |
| 06-20/AC18 | 1. Next Full Parish Council Meeting – Thursday 16 th July 2020 – Venue TBC 2. Next Planning Committee Meeting – Thursday 9 th July 2020 – Venue TBC 3. Next Amenities and Highways Committee Meeting – 12th August at 7pm – Venue TBC | |
| 06-20/AC19 | Meeting Closed @ 21:22 | |

Signed.....

Date.....