

**CROWAN PARISH COUNCIL
NOTICE AND AGENDA OF FULL PARISH COUNCIL MEETING
TO BE HELD REMOTELY BY ZOOM
ON THURSDAY 10TH SEPTEMBER 2020 AT THE RISING OF THE PLANNING
COMMITTEE MEETING**

Members of the public and press are invited to remotely attend this meeting of the Council. Please apply to The Clerk for instructions on how to attend. Minutes of Council Meetings are available to view on www.crowan-pc.gov.uk and on the Praze, Leedstown & Nancegollan Notice Boards and Townshend Village Hall Notice Board (unless social distancing measures are in place).		
PRESENT:		
APOLOGIES:		
PRAYER		
CHAIRMAN'S WELCOME:		
AGENDA REFERENCE	DESCRIPTION	ACTION
20-09/01	PUBLIC FORUM Members of the Public are invited to speak for a maximum of 3 minutes on any subject covered by the agenda and should give their name and subject to the Clerk before the meeting commences. Councillors will not comment on agenda items in Public Forum however the Public are welcome to stay and listen when the given subject is discussed. Any items brought to Council but not on the agenda will be considered for future meetings on written application to The Clerk. Total time allocated to Public Forum will not exceed 45 minutes in accordance with Standing Orders).	
20-09/02	MEMBERS DECLARATIONS a. Pecuniary/Registerable Declarations of Interests – b. Non-Registerable Interests – c. Declaration of Gifts -	
APPROVAL OF MINUTES		
20-09/03	To approve, adopt & sign the Minutes of: - 1. The Planning Committee Meeting of 9 th July 2020 2. The Full Parish Council Meeting of 16 th July 2020 3. The Amenities and Highways Committee Meeting of 12 th August 2020 4. The Extraordinary Full Parish Council Meeting of 12 th August 2020	
CORNWALL COUNCILLOR'S REPORT		
20-09/04	To receive the Cornwall Councillor's report	Clr Jenkin
PLANNING MATTERS		
20-09/05	To discuss a communication received from a resident highlighting concerns regarding the Government's proposed changes to the Planning Regulations	
OPEN ISSUES AND ACTIONS FROM PREVIOUS MEETINGS		
20-09/06	Praze WC & Cormac Cleaning Contract 1. To resolve whether to ask Cormac to provide a new Cleaning Contract in line with the specification put out to tender in July and August for the Praze WC and for which no responses have been received. 2. To approve the costs of any required new signage required to re-open the Praze WC 3. Installation of the Meter?	

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20-09/07	<p>Defibrillators</p> <p>1. To resolve whether the access code for the defibrillators should be displayed in the kiosks or whether they should be requested at time of need from the Ambulance Service taking into consideration timeliness of action and telephone signal constraints.</p> <p>2. For information: Phoenix Signs found that the original “Telephone” signs on the top of the kiosks were too difficult to remove so he has ordered thinner acrylic to overlay the existing signs with “Defibrillator” and will be installing the signs as soon as this arrives.</p> <p>3. To discuss how the handle to the Townshend defibrillator kiosk can be replaced as it is broken, and access is difficult</p> <p>4. To discuss if the App “What 3 Words” should be used to aid location of the defibrillator kiosks.</p>	
20-09/08	<p>Playing Fields and Children’s play areas in Praze Leedstown and Nancegollan</p> <p>1. For information: All Covid-19 risk assessments for the children’s play areas have been completed. Volunteers have very kindly cleaned the equipment. They are now open and temporary signs have been displayed. Phoenix Signs have confirmed that the permanent engraved Covid-19 H & S signs are ready to collect.</p> <p>2. To resolve whether to source new centralised display boards for all the playing fields/play area signage which can be easily updated or continue to place individual signs at various points.</p> <p>3. To approve the signage and costs for the proposed Contact Signs for the Playing Fields from Phoenix Signs.</p> <p>4. To consider seeking quotations to make maintenance repairs to Nancegollan play equipment to help delay deterioration of the wooden structures</p>	
20-09/09	<p>Nancegollan Shower Amenities & Crowan Parish Rooms (Standing item re Covid19)</p> <p>1. To resolve whether it is safe to re-open Nancegollan Shower Amenities</p> <p>2. To resolve whether it is safe to re-open Crowan Parish Rooms and for the Caretaker to resume cleaning duties</p>	

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20-09/10	<p>Casual Vacancies – Parish Councillors</p> <p>1. For information: Leedstown Ward. Following the resignation of Cllr Tripp, a Notice of Vacancy has been posted on the Website and in the noticeboards. Should an election be requested a poll cannot currently take place until 6th May 2021 (the date of the next ordinary elections). The Notice expires on 1st September and if no request for election is received, the Parish Council can commence to fill the vacancy by co-option The Clerk has sent a card of thanks to Cllr Tripp for his 22 years of service as a Parish Councillor.</p> <p>2. For information: The vacancy in Praze Ward is still open and the Clerk has received no interest to date</p>	
20-09/11	<p>Community Award</p> <p>For information: Notices have been posted regarding the procedure for nominations on the Website and in the Noticeboards. Two nominations have been received by the Clerk to date.</p>	
20-09/12	<p>Benches – Leedstown</p> <p>1. To approve the cost of replacing and installing the vandalised benches at Leedstown Playing Fields</p>	
POLICIES AND PROCEDURES (All areas of Council Business)		
20-09/13	<p>1. For information: The Clerk has updated the Financial Regulations and they have been uploaded to the CPC Website</p> <p>2. For information: The External Auditor requested some minor amendments to the Annual Return which the Clerk has signed and submitted (unpaid cheques of £110 not deducted in the figures).</p>	
COMMUNICATIONS (Website/Noticeboards/Local Press/Social Media/Cornwall Council)		
20-09/14	<p>Website</p> <p>1. To approve the proposed optional replacement pages for the Website</p> <p>2. To receive an update regarding any progress made in investigating possible new Website provision</p>	Cllr Lay
20-09/15	<p>Social Media</p> <p>1. To discuss the potential implementation of a Business and Neighbourhood Communications App for Crowan (Next-door App)</p> <p>2. To discuss a proposal to set up a Facebook Page for Crowan Parish Council</p>	Cllr Lay
ADMINISTRATION AND FINANCE (Including Meetings, Banking, Reporting, Invoicing, Audit, Budget, Contracts, HR and GDPR)		
20-09/16	<p>For information: A Small Business Rate Relief Grant of £10,000 from Cornwall Council has been received</p>	
20-09/17	<p>To approve the monthly accounts</p>	

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20-09/18	To resolve whether to switch, renew or change the electricity contract with EDF Energy for Crowan Parish Rooms	
NEW BUSINESS:		
20-09/19	To consider a request from Cornish Mining World Heritage Site Office's request for funding towards a replacement sign at Binner Downs Mine	
20-09/20	To consider a request from Leedstown Junior FC to fill in a dip on the pitch area at Leedstown playing field and whether it would be possible for them to cut the grass themselves if they procure Public Liability insurance.	
20-09/21	To discuss if wreaths will still be placed on Remembrance Day despite the Covid-19 restrictions on social gatherings	
20-09/22	To discuss what can be done about the parking space outside The Chippy which is causing issues for pedestrians and large vehicles when turning the corner in Praze	
20-09/23	To consider a proposal regarding the PROW LMP negotiations with Cormac	Cllrs Lay and Jenkin
DIARY DATES:		
20-09/24	<p>1. Next Full Parish Council Meeting – Thursday 8th October at 7pm – To be held remotely via Zoom</p> <p>2. Next Amenities and Highways Committee Meeting – Thursday 15th October at 7pm – To be held remotely via Zoom</p> <p>3. Next Planning Committee Meeting – TBC</p>	
20-09/25	MEETING CLOSED@	