

**CROWAN PARISH COUNCIL
NOTICE AND AGENDA OF FULL PARISH COUNCIL MEETING
TO BE HELD REMOTELY BY ZOOM
ON THURSDAY 8TH OCTOBER 2020 AT THE RISING OF THE PLANNING
COMMITTEE MEETING**

Members of the public and press are invited to remotely attend this meeting of the Council. Please apply to The Clerk for instructions on how to attend. Minutes of Council Meetings are available to view on www.crowan-pc.gov.uk and on the Praze, Leedstown & Nancegollan Notice Boards and Townshend Village Hall Notice Board (unless social distancing measures are in place).		
PRESENT:		
APOLOGIES:		
PRAYER		
CHAIRMANS WELCOME:		
AGENDA REFERENCE	DESCRIPTION	ACTION
20-10/01	PUBLIC FORUM Members of the Public are invited to speak for a maximum of 3 minutes on any subject covered by the agenda and should give their name and subject to the Clerk before the meeting commences. Councillors will not comment on agenda items in Public Forum however the Public are welcome to stay and listen when the given subject is discussed. Any items brought to Council but not on the agenda will be considered for future meetings on written application to The Clerk. Total time allocated to Public Forum will not exceed 45 minutes in accordance with Standing Orders).	
20-10/02	MEMBERS DECLARATIONS a. Pecuniary/Registerable Declarations of Interests – b. Non-Registerable Interests – c. Declaration of Gifts -	
APPROVAL OF MINUTES		
20-10/03	To approve, adopt & sign the Minutes of: - 1. The Planning Committee Meeting of 10 th September 2020 2. The Full Parish Council Meeting of 10 th September 2020	
CORNWALL COUNCILLOR'S REPORT		
20-10/04	To receive the Cornwall Councillor's report	Cllr Jenkin
PLANNING MATTERS		
20-10/05	1. To discuss a communication received from the Chairman of Cubert Parish Council regarding Affordable Housing provision in the local area and any implications for Crowan Parish	
OPEN ISSUES AND ACTIONS FROM PREVIOUS MEETINGS		
20-10/06	Praze WC & Cormac Cleaning Contract 1. To receive an update from The Clerk regarding progress with the cleaning contract tender. 2. To receive an update from the Clerk regarding new signage	
20-10/08	Playing Fields and Children's play areas in Praze Leedstown and Nancegollan 1. To receive an update from Cllrs Henwood and Lay regarding whether to source new centralised display boards for all the playing fields/play area signage.	Cllrs Henwood & Lay

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	<p>2. For Information: The Covid-19 H & S Signs have now been installed by Phoenix Signs</p> <p>3. To consider quotations for maintenance/repairs to Nancegollan play equipment.</p>	
20-10/09	<p>Nancegollan Shower Amenities & Crowan Parish Rooms (Standing item re Covid19)</p> <p>1. To resolve whether it is safe to re-open Nancegollan Shower Amenities</p> <p>2. To resolve whether it is safe to re-open Crowan Parish Rooms and for the Caretaker to resume cleaning duties</p> <p>3. For information: The Clerk has ordered Covid-19 signs for the toilets in Crowan Parish Rooms and Nancegollan Shower Amenities ahead of any anticipated re-opening.</p> <p>4. For information: The Clerk has registered both Crowan Parish Rooms and Nancegollan Shower Amenities with QR codes for those using the Govt Track and Trace App ahead of any anticipated re-opening. The QR codes are displayed on a poster which should be displayed inside the entrance to the buildings once open.</p>	
20-10/10	<p>Casual Vacancies – Parish Councillors</p> <p>1. For information: There are now 3 vacancies for Parish Councillors in Crowan following the resignation of Cllr Tom Christophers who has been a Parish Councillor for Leedstown since 1976 and will be sadly missed.</p> <p>There are now 2 vacancies in Leedstown Ward and 1 vacancy in Praze. Cornwall Council have been informed of Cllr Christopher’s resignation and the post will now be subject to the usual notification period before being advertised for co-option.</p> <p>For information: The Clerk has not yet received any expressions of interest for the earlier vacancies</p>	
20-10/11	<p>Remembrance Day</p> <p>1. To receive an update from the Clerk regarding the potential Remembrance Day Service</p> <p>2. To Discuss what additional measures/restrictions may be required to enable the event</p>	
20-10/12	<p>Community Award No further updates</p>	
20-10/13	<p>WHS Sign for Binner Downs Mine</p>	

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	1. To receive an update from the Clerk regarding funding towards a replacement sign at Binner Downs Mine	
20-10/14	Buses in Praze For information: The Clerk has written to Transport for Cornwall to request a minor change in the bus route to avoid the tight turn at the crossroads in Praze	
POLICIES AND PROCEDURES (All areas of Council Business)		
20-10/15	No current updates	
COMMUNICATIONS (Website/Noticeboards/Local Press/Social Media/Cornwall Council)		
20-10/16	1. To receive an update from Cllr Lay regarding a potential Crowan PC FaceBook page	Cllr Lay
ADMINISTRATION AND FINANCE (Including Meetings, Banking, Reporting, Invoicing, Audit, Budget, Contracts, HR and GDPR)		
20-10/17	To approve renewal costs for Scribe Accounting Software - £283 +VAT (Total £339.60)	
20-10/18	To approve the monthly accounts	
20-10/19	To consider a potential switch to change the electricity contracts at Crowan Parish Rooms, Nancegollan Playing Fields and the Temporary Supply for Praze Christmas Lights	
NEW BUSINESS:		
20-10/20	To consider a firm proposal regarding the PROW LMP negotiations with Cormac	Cllrs Lay and Jenkin
20-10/21	To consider a request from Derek Thomas MP regarding a request for funding the potential re-opening of the Helston Branch Railway line (£500 proposed)	
DIARY DATES:		
20-10/22	1. Next Planning Committee meeting to be held remotely via Zoom on Thursday 12th November at 7pm 2. Next Full Parish Council meeting to be held remotely via Zoom on Thursday 12th November 2020 at the rising of the Planning Committee meeting 3. Next Amenities and Highways Committee Meeting – to be held remotely via Zoom on Thursday 15th October 2020 at 7pm	
20-10/23	To resolve that in view of the confidential nature of the business about to be transacted it is advisable that the press and public be excluded and are instructed to withdraw during the discussion of the following matters	
20-10/24	MEETING CLOSED@	

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CLOSED SESSION		
20-10/25	To consider how to commemorate the long service of Cllrs W. Tripp and T. Christophers	
20-10/26	MEETING CLOSED @	