

**CROWAN PARISH COUNCIL
MINUTES OF FULL PARISH COUNCIL MEETING
HELD AT NANCEGOLLAN VILLAGE HALL
ON THURSDAY 8TH JULY 2021 AT 7.15PM**

PRESENT: Councillors K Allen, L Jenkin, A McLeod, C Berryman, S Wood and Parnell.	
APOLOGIES: Received from Councillors Roberts (harvesting), Lay (attending a course) and Smith (holiday).	
CHAIRMAN'S WELCOME: The Chairman welcomed Councillors.	
ITEM	
21-07/01	PUBLIC FORUM: None.
21-07/02	MEMBERS DECLARATIONS <i>Pecuniary/Registerable Declarations of Interests:</i> None declared <i>Non-Registerable Interests:</i> None declared <i>Declaration of Gifts:</i> None declared
21-07/03	APPROVAL OF MINUTES The minutes of the Council Meeting held on June 10, 2021, were signed as a true and accurate record.
21-07/04	CLERK'S UPDATE The Clerk and the Chair met Cornwall Council officers on 24 th June regarding the transfer of the Praze office to the PC. The CC Property Team will instruct legal colleagues to prepare documents for freehold transfer to PC. The PC has a 99-year lease that allows for improvements to be made to the building with permission from CC. The Clerk hopes to commission improvement work over the summer e.g. install Wi-Fi, change the lock, replace plastic windows with glass etc if approved by Council, and will set the office as a business address. Equipping the office was provisionally estimated at £800 and will be investigated by the Amenities and Environment Committee. The Clerk read out a statement from the Chair of the Amenities and Environment Committee which stated that the contractor has started the Public Rights of Way (PROW) second cut. The council has received positive feedback about the quality of the work. She hopes that the committee can turn its attention to improving signposting and blocked routes. Councillors and parishioners are asked to contact Councillor Lay or the Clerk about any issues with the PROW. The Clerk will contact the contractor re. a blocked path near Councillor Allen's property. The Clerk has contacted the council solicitor regarding the transfer of Treasure Park. Delays in the process were explained. Borlase and Co. have contacted CC legal team to restart the transfer process. The Clerk raised the Community Award that has now been purchased. A provisional date of 24 th # July has been set – Councillor Parnell will talk to the winner and the Clerk will arrange for media coverage. Councillor McLeod will discuss a joint ceremony with the church.
21-07/05	CORNWALL COUNCILLOR'S REPORT The Chair described the challenges ahead with the forthcoming integration of health and social care in Cornwall by April 2022, which will have to be completed without additional funds or staff. There will be an increased dependence on the voluntary sector in health and social care. The Chair attended planning committees that saw two applications dealt with in line with parish council recommendations. The Chair and councillors McLeod and Parnell reported on the Community Network meeting they attended, which provided a useful overview of cross-boundary issues

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	<p>in the Helston and S. Kerrier area. An “Inclusive Cornwall” presentation gave useful information on the resources available to people in need. The meeting confirmed Councillor Parnell as its voting representative on the Network.</p> <p>The Chair reported that Covid numbers in Cornwall are climbing rapidly, with the reopening of the economy potentially bringing more infections. Young people are urged to get vaccinated. The Chair expressed concern that many are put off testing as they would lose their incomes if they have to self-isolate.</p> <p>The Chair has been reappointed to the Cornwall Council Flood Forum.</p>
21-07/06	<p>NANCEGOLLAN FOOTBALL FIELD</p> <p>The Chair welcomed Gary O’Connor from Praze FC, who reported on a change of the club’s committee and a renewed ambition to raise the standard of football played. He apologised for past delays in the payment for pitch hire and promised a productive relationship with the council in future. He showed councillors pictures of the proposed developments, including the installation of a pitch perimeter fence and dugouts. All work would be carried out at the club’s expense, be owned by the council, be legal and conform to health and safety rules. The club believes this will attract more players and is keen to start youth teams and have as many local players as possible. Councillors were generally supportive, commenting:</p> <ul style="list-style-type: none"> • planning may be need for advertising boards and dugouts • the field is a communitywide facility, and must remain so • an agreement would need to be drawn up to protect both parties. <p>Mr O’Connor agreed to provide more details on the plan as they develop. The Chair thanked him for attending.</p>
21-07/07	<p>AMENITIES AND ENVIRONMENT COMMITTEE</p> <p>The previously-circulated draft terms of reference were considered and the meeting RESOLVED that they be adopted.</p>
21-07/08	<p>EXPENSES POLICY</p> <p>The meeting considered the draft policy and RESOLVED that it be adopted.</p>
21-07/09	<p>NEW PLANNING APPLICATIONS</p> <p>PA21/05855 The Plan Praze An Beeble TR14 0JT This is application made by the parish council, which noted it without comment.</p> <p>PA21/04968 Cows Cramp Clowance Wood Praze An Beeble Camborne Council remarked on the large size of the proposal and was concerned that the building will extend the domestic curtilage. Council considered that it urbanises an agricultural area, is much bigger than the existing garage, larger than necessary and is an over-development. OBJECTION.</p> <p>PA21/01902 Bolankan View, Crowan, Praze, Camborne Council considered there to be no planning reasons to object to the proposal. SUPPORTED.</p>
21-07/10	<p>INTERNAL AUDIT</p> <p>The letter and report previously circulated were noted. Council agreed to ask the Clerk to produce a Risk Register as advised by the internal auditor for the September meeting.</p>
21-07-11	<p>ADMINISTRATION AND FINANCE</p> <p>It was agreed that the Payments List should appear on the agenda so that parishioners may know in advance the expenditure that the council is asked to approve; the Clerk remarked that this may cause discomfort to some providers who send in invoices late in the month. It was noted that voucher 62 (payment to Councillor Parnell) was reimbursement for payment for the Clerk’s mobile phone;</p>

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	and that voucher 70 (payment to Councillor McLeod) was payment for the community award. Council RESOLVED to approve the accounts as presented by the Clerk.
21-07-12	ITEMS FOR FUTURE MEETINGS Council asked that the next meeting of the Amenities and Environment Committee should consider the Inspection of Assets and a review of the Action Plan. It was agreed that the A&E Committee would be preceded by an extraordinary council meeting to consider any planning applications received by that date. Meetings to be held in Nancegollan Village Hall, if available. The round bench on The Plan is considered dangerous and its removal was delegated to the Clerk.
21-07/13	EXCLUSION OF THE PRESS AND PUBLIC Council RESOLVED that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business.
21-07/14	POSTING OF PARISH COUNCIL NOTICES Council heard of difficulties posting notices in some noticeboards. It was agreed that notices should be posted by councillors Berryman (Townshend), McLeod (Prazze and Crowan), Jenkin (Leedstown) and Parnell (Nancegollan). The Clerk is to investigate erecting a noticeboard on the Townshend telephone box and report to the A&E Committee. The Clerk is to notify the Townshend Village Hall Committee that councillor Berryman is the council representative on that committee.
21-07/16	STAFFING COMMITTEE The Clerk left the meeting while councillors considered a verbal report on his performance during his probationary period. After discussion, Council RESOLVED to appoint the Clerk permanently to his position.
	DIARY DATES Extraordinary Council meeting and Amenities and Environment Committee on 29 July 2021 at 7.15 (venue to be confirmed).
	MEETING CLOSED @ 22.00.

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Payments Approved At July Meeting

Date	Description	Supplier	Net	VAT	Total
02/06/2021	Bank Transfer	Unity Bank	20,000.00	0.00	20,000.00
08/07/2021	Website	ICT Connect	40.00	8.00	48.00
08/07/2021	Play Inspections - Praze Nancegollan & Leedstown	Greens (Cornwall) Ltd	90.00	18.00	108.00
08/07/2021	Play Inspections - Praze Nancegollan & Leedstown	Greens (Cornwall) Ltd	125.88	25.18	151.06
08/07/2021	Internal Audit 2021	Council HR and Governance Support	180.00	0.00	180.00
10/06/2021	Bank Service Charge	Unity Bank	18.00	0.00	18.00
08/07/2021	CJ Parnell - Expenses	Zoom Video Communications	119.90	23.98	143.88
08/07/2021	CJ Parnell - Expenses	Clerk's Mobile Telephone	41.66	0.00	41.66
08/07/2021	Mrs Prior - Caretaking	Staff Costs	27.88	0.00	27.88
08/07/2021	Mrs Prior - Caretaking	Crowan Parish Room	16.00	0.00	16.00
08/07/2021	Mr P Curnow	Staff Costs	926.67	0.00	926.67
08/07/2021	Mr P Curnow	Expenses	65.70	0.00	65.70
08/07/2021	Mrs G Lidgett - Salary	Staff Costs	149.58	0.00	149.58
08/07/2021	HMRC Tax and NI	HMRC	369.35	0.00	369.35
08/07/2021	Bin Emptying	Biffa Environmental Municipal	120.75	24.15	144.90
08/07/2021	Cllr A. McLeod Expenses	Community Award	51.00	0.00	51.00
08/07/2021	Grasscutting	Independent Rural Services	564.50	0.00	564.50
08/07/2021	Praze - Cleaning	Mrs Moore's Household Chores (Sally Deer)	766.66	0.00	766.66